

In attendance:

Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, J. Kara, and J. Wamser. Mayor S. Bierce was absent and excused.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, HR Director L. Bergersen, Fire Chief K. Bierce, IT Director B. Kewan, Community Development Director K. Woldanski, City Assessor J. Siebers, Lieutenant B. Ripplinger, Library Director J. Stoltz, Accountant C. Sazama and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

In the absence of Mayor Bierce, President Brown called the meeting to order at 6:01 p.m.

2. Public Comment - None.

3. Consent Agenda

- 3.1. Approve Common Council Meeting Minutes Dated October 15, 2018
- 3.2. Approval of Accounts Payable Listings
- 3.3. Approve Bartender Licenses
- 3.4. Approve **Resolution 18-11-31** Appointing Student Poll Workers for the November 6th, 2018 Election
- 3.5. Release of the \$10,000 Cash Escrow for the Woodleaf Reserve Addition No. 1 Subdivision

Ms. Brown removed the meeting minutes because they were not available and Mr. Weigel requested that Item 3.5 be removed for discussion.

A motion was made and seconded, (R. Grosch, J. Wamser) to approve the remaining items on the consent agenda. Motion Passed: 5-For, 0-Against.

3.5 Release of the \$10,000 Cash Escrow for the Woodleaf Reserve Addition No. 1 Subdivision

Mr. Weigel noted the asphalt around a water valve settled and he would like the developer to take care of the repair prior to releasing the cash escrow. He said the developer was willing to make the repair.

A motion was made and seconded, (B. Bergman, J. Wamser) to approve the release of the cash escrow contingent upon the repair to the water valve being completed.

Motion Passed: 5-For, 0-Against.

4. Public Hearing Related to the Proposed 2019 Budget

Mr. Klein stated the final health insurance numbers came in at a 3.5% increase. He noted that the Library revised their budget and increased it approximately \$900. He also stated he put another \$100,000 into roads. Mr. Klein said the assessed value has also been updated. He said the overall tax rate increase is 2.8% equating to an increase of .088¢.

Ms. Brown opened the public hearing. No one expressed an interest in speaking so it was immediately closed.

5. Discussion and Possible Action Regarding the Approval of the Proposed 2019 Budget and Setting the Tax Levy

A motion was made and seconded, (J. Wamser, J. Kara) to approve the \$9,445,830 tax levy, inclusive of all the staff revisions, and set the tax rate at \$3.276 per \$1,000 of assessed value.

Motion Passed: 5-For, 0-Against.

6. Discussion Regarding the Third Quarter Report for Police Services

Lieutenant Ripplinger was present for this item and reviewed the statistics of the last quarter. He said the department is now doing their own in-house bow program. He discussed the active assailant training he provided to City employees. Mr. Dziwulski stated he attended that training and highly recommends it to others. Mr. Kara stated he was not interested in seeing how the quarter compares with last year's quarter but would much rather see the current trends. Lieutenant Ripplinger stated he would work on that for him.

7. Discussion and Possible Action Regarding the Proposal from Ehlers to Perform a Financial Management Plan in the Amount of \$15,500

Mr. Klein stated this would update the plan originally completed in 2013. He said they will interview the department heads to get a feel for future spending. They will estimate future tax levy requirements and tax rates on those assumptions and essentially give us the big picture view in lieu of having a finance director on staff.

Mr. Grosch suggested waiting a year for the new City Planner to be able to make recommendations for the City's needs. Mr. Klein stated Nick has gone over all the current documents and doesn't feel that will be an issue.

A motion was made and seconded, (B. Dziwulski, R. Grosch) to approve the Ehlers proposal for a financial management plan in the amount of \$15,500.

Motion Passed: 5-For, 0-Against.

8. Discussion and Possible Action to Approve the Clark Dietz Proposal to Update the Needs Assessment Related to Parks, Fire and Trail Impact Fees in the Amount of \$12,600

Mr. Klein stated the last one was approved back in 2012 and needs to be updated if the City plans to continue to collect impact fees. He said he selected this firm because the person who originally did the study changed her employment to this firm. Mr. Kara asked if the funds were already budgeted for this project. Mr. Klein stated yes. Ms. Brown asked about the previous item approved. Mr. Klein stated that was also a part of the 2019 budget. Mr. Bergman asked if we'd be able to use previously collected funds for a new project. Attorney Riffle stated the newly collected fees would only be good towards new projects identified.

A motion was made and seconded, (R. Grosch, J. Wamser) to approve the Clark Dietz proposal to update the needs assessment in the amount of \$12,600. Motion Passed: 5-For, 0-Against.

9. Discussion and Possible Action to Approve **Ordinance 18-08 (Second Reading)** Rezoning the GE Healthcare Property Located at N16 W22419 Watertown Road (PWC 0960-994 & PWC 0959-999)

From A-2 Agricultural to I-1 Urban Institutional for the Purpose of Combining the Two Properties to Allow for Additional Green Space

Mr. Klein stated this concerns two parcels, one on the east side and one on the west side of the river. GE wants to combine them to create more green space so that they can propose a building addition project. Mr. Bergman asked if there were any concerns regarding use flood plain property as green space. Mr. Klein stated they can only use a percentage of that. Attorney Riffle stated GE could actually do the CSM without our consent because it is commonly owned property.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to approve Ordinance 18-08 rezoning the GE property from A-2 Agricultural to I-1 Urban Institutional.

Motion Passed: 5-For, 0-Against.

10. Discussion and Possible Action Regarding Certified Survey Map #181018-1 for GE Healthcare Located at N16 W22419 Watertown Road (PWC 0960-994 & PWC 0959-999) for the Purpose of Combining Two Properties to Allow for Additional Greenspace

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve the CSM as requested.

Mr. Bergman asked about the staff comments made on the CSM. Attorney Riffle stated it is noted on the CSM, “the Fox River as described as special warranty deed lot line to be removed”.

Mr. Bergman asked that the motion be revised to approve the CSM based on the recommendation made by Plan Commission. Both the maker and second agreed.

Motion Passed: 5-For, 0-Against.

11. Discussion and Possible Action to Appoint Nick Fuchs as Zoning Administrator and Potentially Naming Scott Klein as Assistant Zoning Administrator

A motion was made and seconded, (B. Bergman, B. Dziwulski) to appoint Nick Fuchs as the Zoning Administrator and make Scott Klein his backup. Motion Passed: 5-For, 0-Against.

12. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.

13. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. In this instance it regards negotiations with the fire association.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

A motion was made and seconded, (B. Dziwulski, J. Kara) at 6:47 p.m. to go into closed session. Motion Passed by Roll Call Vote: 5-For, 0-Against.

A motion was made and seconded, (B. Dziwulski, R. Grosch) at 7:02 p.m. to go back into open session. Motion Passed: 5-For, 0-Against.

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve the union agreement contingent upon their approval of same. Motion Passed: 5-For, 0-Against.

14. Adjournment

A motion was made and seconded, (B. Dziwulski, J. Kara) to adjourn the meeting at 7:05 p.m. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer