

In attendance:

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, and J. Wamser. J. Kara was absent and excused.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Community Services Director K. Woldanski and Lieutenant B. Ripplinger

1. Call to Order and Pledge of Allegiance
2. Public Comment - None.
3. Consent Agenda
 - 3.1 Approve Common Council Meeting Minutes Dated March 19, 2018.
 - 3.2 Approve Common Council Meeting Minutes Dated April 2, 2018
 - 3.3 Approve Accounts Payable Listings
 - 3.4 Approve Bartender Licenses

Mr. Bergman asked that Item #3.2 be removed for discussion and Ms. Brown requested Item #3.3 also be removed.

A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda. Motion Passed: 5-For, 0-Against.

- 3.2 Approve of Common Council Meeting Minutes Dated April 2, 2018.

A motion was made and seconded, (C. Brown, B. Dziwulski) to approve the minutes dated April 2, 2018. Motion Passed: 4-For, 0-Against, 1-Abstain (B. Bergman).

- 3.3 Approve Accounts Payable Listing

Ms. Brown questioned the \$3,500 bill for the Gun Club lift station cleaning. She asked if the party responsible for the issue was found. Mr. Weigel stated it was Schutzman Nuts. He said they have been reimbursing the City on a weekly basis. Mr. Weigel stated they are in the process of adding a large grease settling tank that should take care of the issue and should be online soon.

A motion was made and seconded, (C. Brown, R. Grosch) to approve the accounts payable listing. Motion Passed: 6-For, 0-Against.

4. Discussion and Possible Action to Approve the Municipal Treasurers Appreciation Proclamation and Naming April 15-21, 2018 as Municipal Treasurers Appreciation Week

A motion was made and seconded, (B. Bergman, C. Brown) to approve the Municipal Treasurers Appreciation Proclamation and naming April 15-21, 2018 as Municipal Treasurers Appreciation Week. Motion Passed: 5-For, 0-Against.

5. Discussion and Possible Action to Approve the Building Safety Proclamation and Naming May 2018 as Building Safety Month

A motion was made and seconded, (B. Dziwulski, C. Brown) to approve the Building Safety Proclamation and naming May 2018 as Building Safety Month.

Motion Passed: 5-For, 0-Against.

6. Discussion and Possible Action to Approve the Municipal Clerks Proclamation and Naming May 6-12, 2018 as Municipal Clerks Week

A motion was made and seconded, (R. Grosch, B. Dziwulski) to approve the Municipal Clerks Proclamation and naming May 6-12, 2018 as Municipal Clerks Week.

Motion Passed: 5-For, 0-Against.

7. Update Regarding Positively Pewaukee Activities

Mayor Bierce stated he has invited all of the City's partners to come before the Council to give periodic updates on their organizations and include how the City's money is being spent.

Elaine Kroening from Positively Pewaukee approached the Council. She stated they have changed their mission statement to "*Building Community, Fostering Business and Producing Events*". She stated there are over 200 volunteers in the organization who truly care about the community.

She updated the Council on several projects they are currently working on. She stated they have been doing a monthly merchant meeting that has expanded over the last few months. She said she works with developers and something exciting is coming up in the near future. Ms. Kroening said hosting events is one of the largest things they do, in which Ms. Kroening thanked the Council for their financial support and said she couldn't have done them without the City's support. She spoke of the Taste of Lake Country and is drawing big talent. She also thanked the Sheriff's Department who worked with them on their races. Ms. Kroening stated they are expanding their food truck rally and are doing a classic car and Harley show in conjunction with the Waukesha/Pewaukee Visitor's Bureau.

Ms. Kroening spoke about the Community Connection program. She stated last year they distributed 200 backpacks to kids in the Pewaukee School District and provide winter clothes and snacks for the kids in need.

She said she is very happy with the partnership she has with Park & Recreation Department and the Fire Department. Mr. Wamser stated she was a benefit to the taxpayers and the quality of life in the community.

8. Update Regarding the Pewaukee Library

Jennie Stoltz the Pewaukee Library Director shared a PowerPoint presentation with the Council.

She stated staff has created book recommendation pamphlets which assist patrons in selecting new items to read. She stated they joined the Bridges System which not only includes Waukesha County but Jefferson County as well, which gives them more databases and more funding too. Ms. Stoltz stated there are numerous children's programs which utilize science, math and art which are more hands on activities.

She said recently they applied for a grant to print off "library hacks" cards which explain all the various different types of Library services they provide. In all, there are 36 cards.

Ms. Stoltz stated there are online courses available for free. She stated the library also has a dementia friendly program providing memory cafes which gives support to the caregivers.

Alderman Wamser appreciates the customer service tracking they are doing and the innovated ideas. He said he wasn't aware of all of the programs they do.

9. Police Services 2017 Year End Report

Lieutenant Ripplinger presented the year end report.

He said he was very happy with the new third shift that came on board. He said calls for service are up about 600-800 runs from the previous year. He noted there was no spring weight enforcement in 2017 because of weather conditions. Lieutenant Ripplinger reported that the CVS prescription drug box was down about 25 pounds from the previous year. He reported that heroin related calls are up and continue to rise. Safety talks were down in 2017 however are on the rise for 2018 because of all the tragedies around the nation.

Lieutenant Ripplinger stated interest in the community programs continues to grow.

He presented the yearly statistics and noted there was a difference in citations; some are due to contractual services and others are based on the different types of grants such as speed, alcohol and seatbelt that the deputies were involved in.

Calls for service overall have gone up and citations have gone down.

10. Discussion and Possible Action to Authorize a New Street Lamp on the Existing Power Pole in the Northeast Quadrant of the Elmwood Drive & North Avenue Intersection

Mr. Weigel stated the cost is \$384.88 to add a light to the existing pole. He added the monthly electrical costs would be \$15.69.

Alderman Bergman asked if there were any street light options.

Mayor Bierce voiced his concerns about the residents living near a pole and how the lights could potentially shine in their home.

Mr. Weigel stated the best practice is to illuminate intersections on major roadways.

A motion was made and seconded, (B. Bergman, J. Wamser) to authorize a new street lamp on existing power pole at the intersection of Elmwood Drive and North Avenue in amount not to exceed \$384.88, approving the monthly \$15.69 utility costs and directing staff to inquire if we can get a LED fixture. Motion Passed: 5-For, 0-Against.

10. Discussion and Possible Action to Approve the Project List for Updating the Bicycle and Pedestrian Plan and the Impact Fee Study

Mr. Weigel stated a project list was previously approved and after that time the Bike and Pedestrian Planning Committee was created and they have indicated they would like to see additional projects added to the list. He asked the Council to approve inclusion of official bike/hike trails that would 1) connect the Lake Country Trail to East Fieldhack Drive, 2) a trail on Meadowbrook Road from the existing trail at approximately East Fieldhack Drive northerly to the City/Village border, 3) a trail or sidewalk along Northview Road from where it ends at Hwy TT westerly to South Park, 4) pedestrian

crossing at Pewaukee Road and Ridgeview Parkway, 5) Watertown Road / CTH M from 164 west to Forest Grove, 6) two recreational crossings on Hwy SS for a safer pathway to the school and 7) connection from our subdivisions to our City parks.

Alderman Grosch questioned if some paths could be wood chips to save on money. Mr. Weigel stated they could, but he advises against it. It would be dangerous if they washed out and there are ADA considerations that would have to be looked into.

Alderman Brown asked if these projects would have to come before the Council for funding approval. Mr. Weigel stated they would have to authorize them at the time. He said if it is the true intent of the Common Council not to spend the money he would prefer that these projects not get approved and be directed to give the money back. Ms. Brown stated she has concerns about what the costs could potentially be.

Alderman Grosch was very much in favor and feels we are way behind our neighbors. The survey done by the committee supports this list of projects as well.

Alderman Bergman suggested before moving forward, perhaps we need to get more specific with this bike/hike plan especially since we have been collecting funds for it. He suggested prioritizing projects and determining if they fit within our budget. He said we need to determine if we will support this or not. He said he wants to be certain this is worth the Engineering Department's time. He said he was in favor of it and of course was more willing to support the smaller projects but doesn't want to burden staff to redo a plan if there is no support for it.

Alderman Grosch reinforced that the plan has to be redone in order to determine if we can use the funds for the projects. He asked if it would be done in-house or require a consultant. Mr. Weigel stated a consultant would be faster.

Mayor Bierce asked if anyone was in favor of giving up on the bike/pedestrian plan and returning money. Everyone responded 'no'.

A motion was made and seconded, (R. Grosch, J. Wamser) to approve the project list for updating the Bicycle and Pedestrian Plan and the Impact Fee Study.

Motion Passed: 5-For, 0-Against.

12. Discussion Related to the First Quarter Financial Report

Administrator Klein stated what he heard was that the Council wants the ability to discuss the financial position of the City on a quarterly basis. He stated he reviews the accountant's statements monthly as well as the Department Heads. He said at this time everything seems to be in line. He said if anything was out of budget or was anticipated to be, it would be brought before the Council for consideration.

Mayor Bierce asked if there were any questions, there were none.

Alderman Brown appreciates having the quarterly opportunity as a heads up.

Alderman Dziwulski questioned whether or not Scott has anything to compare those reports against and to see where we should be at each quarter. Mr. Klein stated he bases it on where the percentages fall. He said he also reviews the capital expenditures and sees what is in the works.

Ms. Brown questioned if they should be concerned about the water utility being \$1,000,000 in the hole. Mr. Weigel stated the utility only receives revenue quarterly, so the numbers are down. For the water more revenue is received in the 2nd and 3rd quarters.

Attorney Riffle suggested quarterly reports to include historical information so you can compare previous years to determine if things are on track or stand out. Ms. Brown asked if this would be asking too much from Carol.

Ms. Woldanski suggested asking Carol if that would be difficult to do. Mayor Bierce felt at a minimum they should start a historical perspective and ask Carol if it's possible to include a previous year column. Mayor advised everyone to ask questions whenever.

13. Swear In Elected Officials

Attorney Riffle swore in Alderman Bergman and Alderman Wamser.

14. Public Comment – None.

15. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically related to the litigation involving Spring Creek Church.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

A motion was made and seconded, (J. Wamser, B. Dziwulski) to move into closed session.

Motion Passed by Roll Call Vote: 5-For, 0-Against.

16. Adjournment – **A motion was made and seconded, (B. Dziwulski, C. Brown) to adjourn the meeting directly from closed session at 8:30 p.m.** Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer