

Building Services

W240N3065 Pewaukee Road Pewaukee, WI 53072 (262) 691-9107 Fax (262) 691-6039

ZONING BOARD OF APPEALS MEETING NOTICE AND AGENDA Tuesday, November 12, 2019 6:00 PM

Common Council Chamber ~ Pewaukee City Hall W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

- 1. Call to Order and Pledge of Allegiance
- 2. Discussion and Possible Action to Approve the Zoning Board of Appeals Meeting Minutes for Olson / Pewaukee Realty Dated October 2, 2019
- 3. PUBLIC HEARING and Possible Action Regarding the Petition of Tracey Catarozoli and John Burdick for the Property Located at N27 W27158 Woodland Drive (PWC 0933-130) for variances from Section 17.0411a and b and 17.0410f(1) and (2) to allow for the construction of a 576 square foot detached accessory building with a front and side yard setback of approximately 2.80-feet, opposed to the minimum front yard setback of 20-feet and side yard setback of 5-feet. Additionally, for a variance from 17.0436d to increase the existing nonconforming lot coverage of permanent structures onsite by approximately 118 square feet, further exceeding the maximum lot coverage requirement of 20% for permanent structures.
- 4. Adjournment

Kelly Tarczewski Clerk/Treasurer

October 28, 2019

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Building Services office, at (262) 691-9107 by 11:00 a.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

CITY OF PEWAUKEE ZONING BOARD OF APPEALS AGENDA ITEM 2.

DATE: November 12, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve the Zoning Board of Appeals Meeting Minutes for Olson / Pewaukee Realty Dated October 2, 2019

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description Olson Minutes 10/2/2019

In attendance:

R. Welcenbach, J. Tredwell and K. Marlin. T. Matt was absent and excused.

Also Present:

City Planner & Community Development Director N. Fuchs and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Ms. Marlin called the meeting to order at 6:01 p.m.

2. Discussion and Possible Action to Approve the Romeo Meeting Minutes Dated July 23, 2019

<u>A motion was made and seconded (R. Welcenbach, J. Tredwell) to approve the meeting minutes</u> of July 23, 2019. Motion Passed: 3-For, 0-Against.

3. **PUBLIC HEARING** and Possible Action Regarding the Petition of Jodi and Mark Olson / Pewaukee Realty, LLC for the Property Located at N27 W27204 Woodland Drive (PWC 0933-136) for a Variance from Sections 17.0411a and 17.0410e(3) to allow Construction of a New Home with 724 Square Feet of First Floor Area, Opposed to the Minimum First Floor Area of 900 Square Feet

Mr. Fuchs stated this was a variance request to reduce the first floor minimum square footage. He said the applicant is complying with the required side yard setbacks, which are 8-feet on each side. He said they used averaging for the front and rear yard. He said the lot coverage has been met. He said essentially they met all the standards and requirements but their buildable area was less than the 900 square feet requirement. He said they could have requested to build outside of the area but choose to reduce the square footage of their home instead. He said staff recommended approval.

Ms. Marlin wanted confirmation that if they wanted to build a larger home they would need to request a variance on the setbacks. Mr. Fuchs stated that was correct. There were no additional questions from the Board. No one from the audience indicated an interest in speaking.

Mr. Tredwell said this the first time he has ever witnessed a petitioner request to build under the requirements. Mr. Welcenbach stated he had no additional comments.

A motion was made and seconded (R. Welcenbach, J. Tredwell) to approve the petition for a variance from Section 17.0411a and 17.0410e(3) to allow construction of a new home with 724 square feet of the first floor area, opposed to the minimum first floor area of 900 square feet. Motion Passed: 3-For, 0-Against.

4. Adjournment

<u>A motion was made and seconded (R. Welcenbach, J. Tredwell) to adjourn the meeting at 6:06</u> <u>p.m.</u> Motion Passed: 3-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski Clerk/Treasurer

CITY OF PEWAUKEE ZONING BOARD OF APPEALS AGENDA ITEM 3.

DATE: November 12, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

PUBLIC HEARING and Possible Action Regarding the Petition of **Tracey Catarozoli** and **John Burdick** for the Property Located at **N27 W27158 Woodland Drive (PWC 0933-130)** for variances from **Section 17.0411a and b** and **17.0410f(1)** and **(2)** to allow for the construction of a 576 square foot detached accessory building with a front and side yard setback of approximately 2.80-feet, opposed to the minimum front yard setback of 20-feet and side yard setback of 5-feet. Additionally, for a variance from **17.0436d** to increase the existing nonconforming lot coverage of permanent structures onsite by approximately 118 square feet, further exceeding the maximum lot coverage requirement of 20% for permanent structures.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description Staff Report Catarozoli Burdick Application Catarozoli Burdick supplement



REPORT TO THE ZONING BOARD OF APPEALS

Meeting of November 12, 2019

Date: October 24, 2019

Project Name: Catarozoli/Burdick Variance Request

Project Address/Tax Key No.: N27W27158 Woodland Drive/PWC 0933130

Applicant(s): Tracey Catarozoli and John Burdick

Property Owner: Tracey Catarozoli and John Burdick

Current Zoning: Rs-7 Single-Family Residential District, F-1 Floodplain District and SO Shoreland District

Proposed Zoning: Same

2050 Land Use Map Designation: Medium Density Residential (6,500 SQ. FT. $-\frac{1}{2}$ AC. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas

Use of Surrounding Properties: Pewaukee Lake to the north and single-family residential to the south, east, and west

Project Description/Analysis:

The applicants filed a Variance Application requesting a variance from Sections 17.0411a. and b. and 17.0410f.(1) and (2) to allow for the construction of a 576 square foot detached accessory building with a front and side yard setback of approximately 2.80-feet, opposed to the minimum front yard setback of 20-feet and side yard setback of 5-feet. Additionally, the application requests a variance from Section 17.0436d. to increase the existing nonconforming lot coverage of permanent structures onsite by approximately 118 square feet, further exceeding the maximum lot coverage requirement of 20% for permanent structures.

The subject property is zoned Rs-7 Single-Family Residential District, F-1 Floodplain District and SO Shoreland Overlay District. The applicant is proposing to raze the existing 22' x 20' garage and replace it with a 24' by 24' garage. The new garage is generally located in the same location as the existing.

The applicant has indicated that the existing garage was built in 1947 and is not 'structurally sound.' Further, the applicant has said that the proposed size of the new garage is a standard size to accommodate two vehicles.

The Board of Zoning Appeals must review the application materials provided as well as Section 17.1007 of the City's Zoning Code (below), which outlines the factors the Board must consider in determining whether to grant or deny a variance request. The applicant has provided responses to these findings for review.

17.1007 FINDINGS (Rep. & Rec. 14-14)

No variance to the provisions of this Ordinance shall be granted by the Board unless it finds beyond a reasonable doubt that all the following facts and conditions exist and so indicates such in the minutes of its proceedings:

- a. Preservation of Intent: No variance shall be granted that is not consistent with the purpose and intent of the regulations for the district in which the development is located. No variance shall have the effect of permitting a use in any district that is not a stated permitted principle use, permitted accessory use, or permitted conditional use in that particular district.
- b. Exceptional Circumstances: There must be exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district, and the granting of the variance should not be of so general or recurrent nature as to suggest that the Ordinance should be changed.
- c. Economic or Financial Hardship and Self-Imposed Hardship Not Grounds for Variance: No variance shall be granted on the basis of economic/ financial gain or loss. Selfimposed hardships shall not be considered as grounds for the granting of a variance.
- d. Preservation of Property Rights: The variance must be necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same district and same vicinity.
- e. Absence of Detriment: No variance shall be granted that will create substantial detriment to adjacent property or that will materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest.
- f. Additional Requirements in Floodplain District: No variance in or related to a floodplain* shall be granted where:
 - A change in the boundaries or elevation of the base flood floodplain (F-1 District) would result.
 - (2) A lower degree of flood protection than a point two (2) feet above the 100-year recurrence interval base flood for the particular area would result.
 - (3) Any action contrary to the provisions of Chapter NR-116 of the Wisconsin Administrative Code would result. (See sub-section 17.0435 and WisDNR requirements)
 - (4) The lot or parcel is larger than one-half acre and is not contiguous to existing structures constructed below the regional (base) flood elevation.
 - (5) No good or sufficient cause can be shown; greater than a minimum relief is necessary; there is increased risk to public safety or nuisances; rescue and relief costs would be increased; and, it is contrary to the purposes of this ordinance.(6) Such variance would allow alteration of an historical structure and/or use.
- g. When a floodplain variance is granted, the Board shall notify the applicant in writing that it may increase risks to life and property and flood insurance premiums could increase up to \$25.00 per \$100.00 per coverage. A copy shall be maintained with the variance record.

Recommendation:

Staff notes that the proposed garage is consistent and similar to the location of the majority of garages along the lake side of Woodland Drive in this area. Additionally, staff finds that the requested size of

the garage is not excessive or atypical of a 2-car garage in a single-family residential district. Furthermore, the garage is not a substantial change from the existing garage when considering location, size, lot coverage, and setbacks.

It should also be noted that the garage is not able to meet the required front yard setback while still maintaining the required 10-foot building separation from the home.

Related to the proposed side yard setback, the garage could potentially be shifted further east to increase the side yard setback; however, that would reduce the width of the driveway.

The driveway appears to abut or be very close to the east side property line. If the garage met the 5foot setback on the west side of the property, the driveway would be approximately 10-feet in width. It should also be considered that if the driveway and garage both met the required 5-foot side yard setbacks, the width of the driveway would only be about 6-feet.

Staff recommends approval of a variance from Sections 17.0411a. and b., 17.0410f.(1) and (2), and 17.0436d. to allow for the construction of a 576 square foot (24' x 24') detached accessory building with a front and side yard setback of approximately 2.80-feet and an increase in lot coverage of permanent structures of approximately 118 square feet.

Meeting Date: _____

Zoning Board of Appeals Appeal and Application for Variance

Pewaukee City Hall W240N3065 Pewaukee Rd. Pewaukee, WI 53072

NOTICE: The board meets on the first Wednesday of each month at 6:30pm in the City Hall Conference Room unless otherwise noted. <u>ATTENDANCE OF THE APPLICANT OR REPRESENTATIVE IS REQUIRED</u>. Failure to appear could result in the application being acted upon without the applicant's input, or it could result in the item being removed from the agenda, requiring the applicant to reapply and pay another filing fee.

The appeal or application must be filed with the Building Services Department <u>30 days prior to the next Zoning Board of</u> <u>Appeals meeting and within 20 days of the Building Inspector's denial of permit</u>, accompanied by the filing fee of \$400.00 and a list of names of all owners of property within 600 feet from the exterior boundaries of the properties requesting the variance. ** Note: Applicant/Owner is also responsible for reimbursing the City for cost of publishing legal notices and other fees, including, but not limited to, attorney fees for reviewing the petition.

ALL APPEALS FOR VARIANCES MUST INCLUDE PLANS SHOWING THE VARIANCES BEING REQUESTED.

Site Address	N27 W27158 Woodland Drive Parcel	Tax Key No.
	Applicant (PWKE) (person to receive notices)	Property Owner
Name	Tracey Catarozoli/John Burdick	Some
Address	Same	
City, Zip	Penancher WI 53072	
Phone	262 894-2567	
TO THE ZONI	NG BOARD OF APPEALS:	
I hereby make (appe	an application for a Variance to set backs (was al from the decision of the Zoning Inspector)	kerfront property) of garage
For the proper	ty located at the following address: $N21W21158$ WC	rdland Dr.
	premises garage (27,x20)	
Briefly describ		(ble) garage
If this is an app	peal, attach the following:	epiace of new)
(1) St	atement of principal points on which appeal is based	
(2) Pl	ans showing the variances requested.	
(3) Pl	at of Survey, which shows where the building for the variance reques	t would be built.
I hereby depos	e that the above statements contained in the papers submitted berow	ith and thus and assured

Date: 9 16 19 Applicant Signature 4 19

<u>< By signing this document you are giving the Zoning Board of Appeals members permission to view your property.</u>>

Page 5 of 13

Catarozoli - Burdick Remodeling Project

Address: N27 W27158 Woodland Drive Pewaukee, WI 53072

VARIANCE REQUESTED:

Please find attached our request to raze our current (22x20) garage structure, built in 1947, and replace it with a (24x24) garage. Both detached garages. We would like to raze the current structure and replace, in the same location, a structurally sound, 2-car garage to match the house with a 7/12 roof pitch (also matching the house). The current structure is dilapidated and very poorly built. It is failing and when it rains, the water pools into the garage floor which was built (or has settled) more than 4" below grade. The garage door was built without support for the header and is buckling at the base. We do not wish to request an excessively sized garage, simply one that both of our vehicles can fit inside of - standard 24x24 and will match our house and be aesthetically pleasing to the neighborhood/city.

PRINCIPAL POINTS FOR BASIS OF APPEAL

a. Preservation of Intent: No variance shall be granted that is not consistent with the purpose and intent of the regulations for the district in which the development is located. No variance shall have the effect of permitting a use in any district that is not a stated permitted principle use, permitted accessory use, or permitted conditional use in that particular district.

b. Exceptional Circumstances: There must be exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district, and the granting of the variance should not be of so general or recurrent nature as to suggest that the Ordinance should be changed.

d. Preservation of Property Rights: The variance must be necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same district and same vicinity.

e. Absence of Detriment: No variance shall be granted that will create substantial detriment to adjacent property or that will materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest.

W240 N3065 Pewaukee Road 1 & 2 FAMILY Permit No.													
Fax - 262-691-6039 *NOTE*: All Highlighted Areas must			ENTIAL BUILDING PERMIT APPLICATION CITY or VILLAGE OF PEWAUKEE					Parcel No.					
be completed Building Type	Gar	aa	P	Use					n Control P	ermit No			
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John E				Same									
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				Email Address							Cell#		
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	Sa	ml		Email Address	<u> </u>						Cell#		
Dwelling Qualifie License#	r License #/Dw	elling (Contractor	Is this parcel with	in 1000 feet c	of a la	ike or 30	0 feet of	a stream/rive	er XYe	s □N	0	
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Building Services Departmen

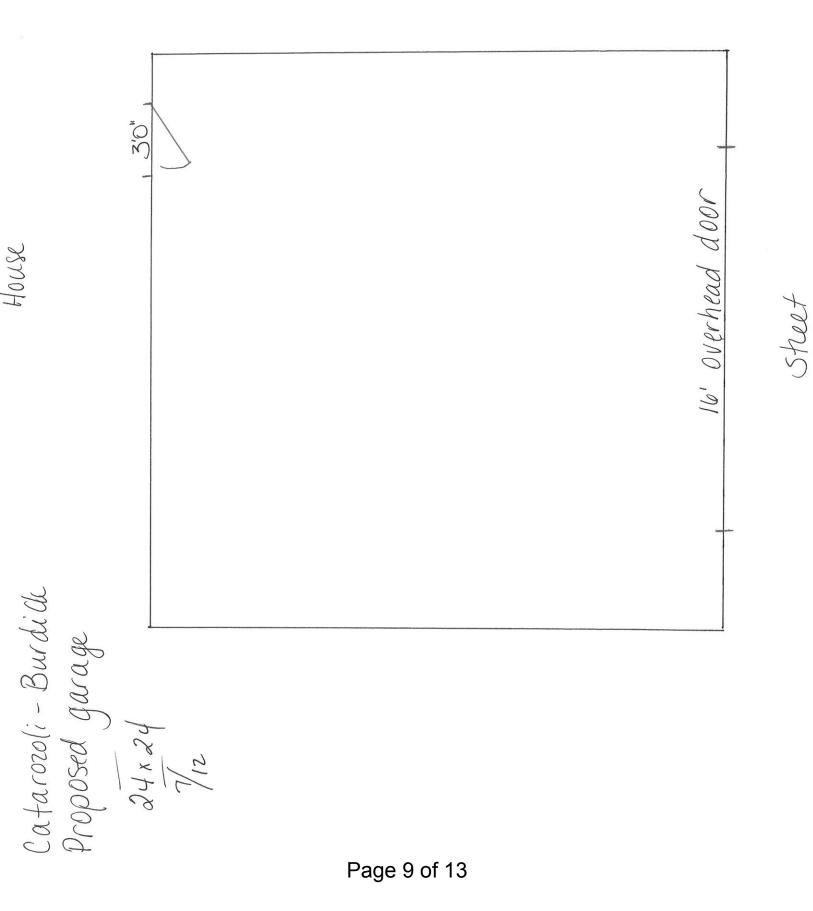
W240 N3065 Pewaukee, W153072 Pewaukee, W153072 (262) 691-9107 Fax: (262) 691-66kee

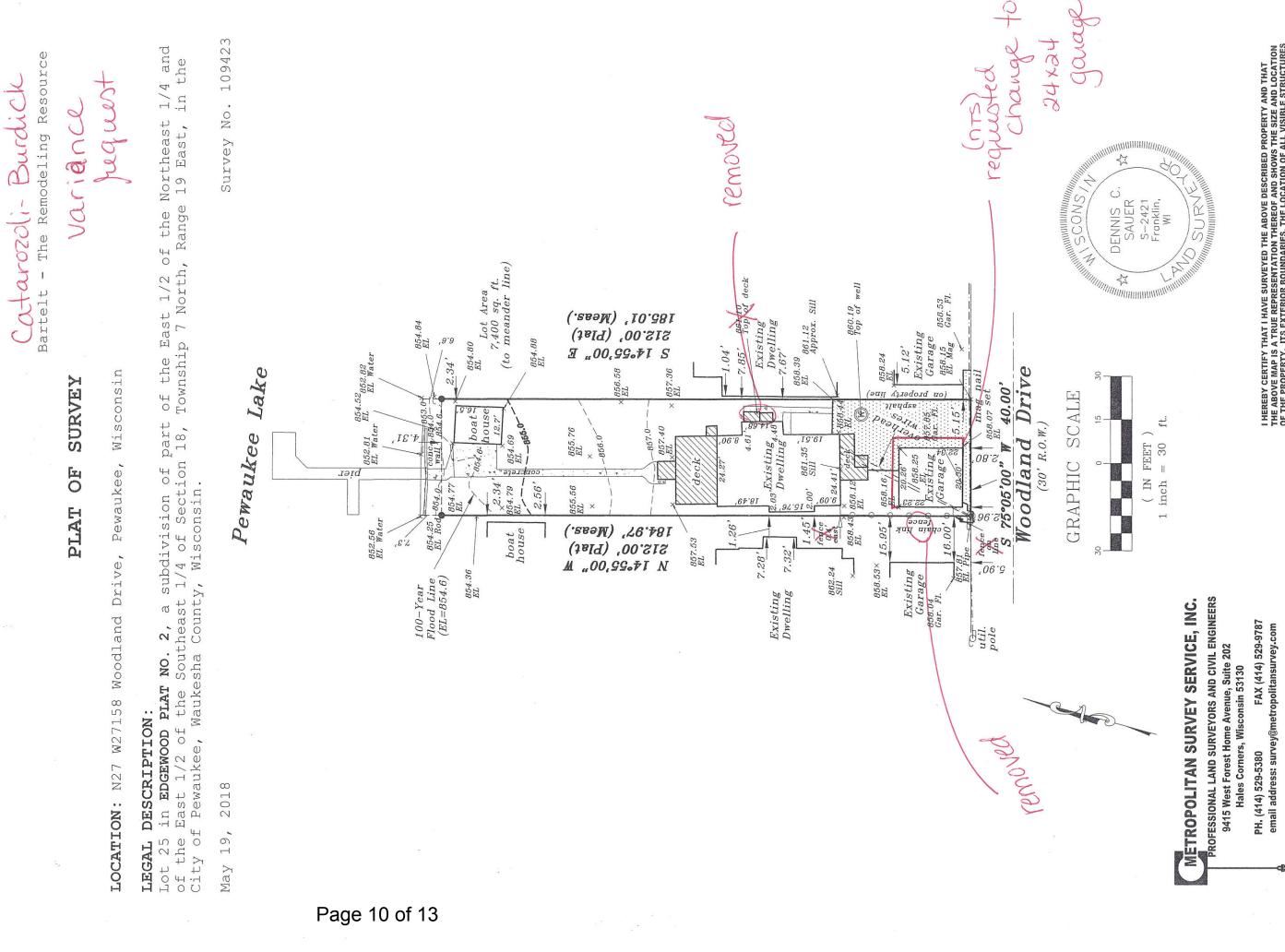
OWNER: Catarozdi	Budi U	PERMIT FEES W	ORKSHEET PHONE:	2/	894-256	,7
SITE ADDRESS: $\int 27 \omega^2$	7158 Woodland	Or.		/	1	

I. RESIDENTIAL BUILDINGS	FEE	
a. Minimum Permit Fee All Permits/Per Inspection	\$60.00/inspection	\$60
b. <u>State Seal</u>	\$43.00	
c. <u>New Residential Building & Additions</u> Finished Areas & Garages	Base/Plan Review fee \$275.00 <u>plus</u> \$0.35/sq ft/floor	
Unfinished Areas - attached decks, porches, unfinished basement, crawl spaces, etc.	Base/Plan Review fee \$275.00 <u>plus</u> \$0.25/sq ft/floor	
d. <u>Detached Accessory Buildings or Structures</u>	Base/Plan Review fee \$120.00 base fee <u>plus</u> \$0.25/sq ft/floor	
e. <u>Remodel and Alteration to Residential Buildings</u>	Base/Plan Review Fee 150.00 base fee <u>plus</u> x \$0.30/sq ft/fl	
f. <u>Early Start</u>	\$150.00	
g. <u>Occupancy Certification</u> (for new bldg & additions)	\$60.00/unit	
h. <u>Erosion Control – See Erosion Control Permit</u> Sites of <u>< 1.0 acres</u> and a storm water mgt plan is not required. Sites of <u>>1.0 acres</u> Engineering Review is required.	\$0.05/sq ft/all disturbed surfaces \$50.00 Minimum \$2000.00 Maximum	
SUBTOTAL		
X2: Fees double if work started without permit. Total Amount Due		

BONDS AND IMPACT FEES MAY APPLY TO YOUR PROJECT PLEASE CONTACT US FOR ASSISTANCE

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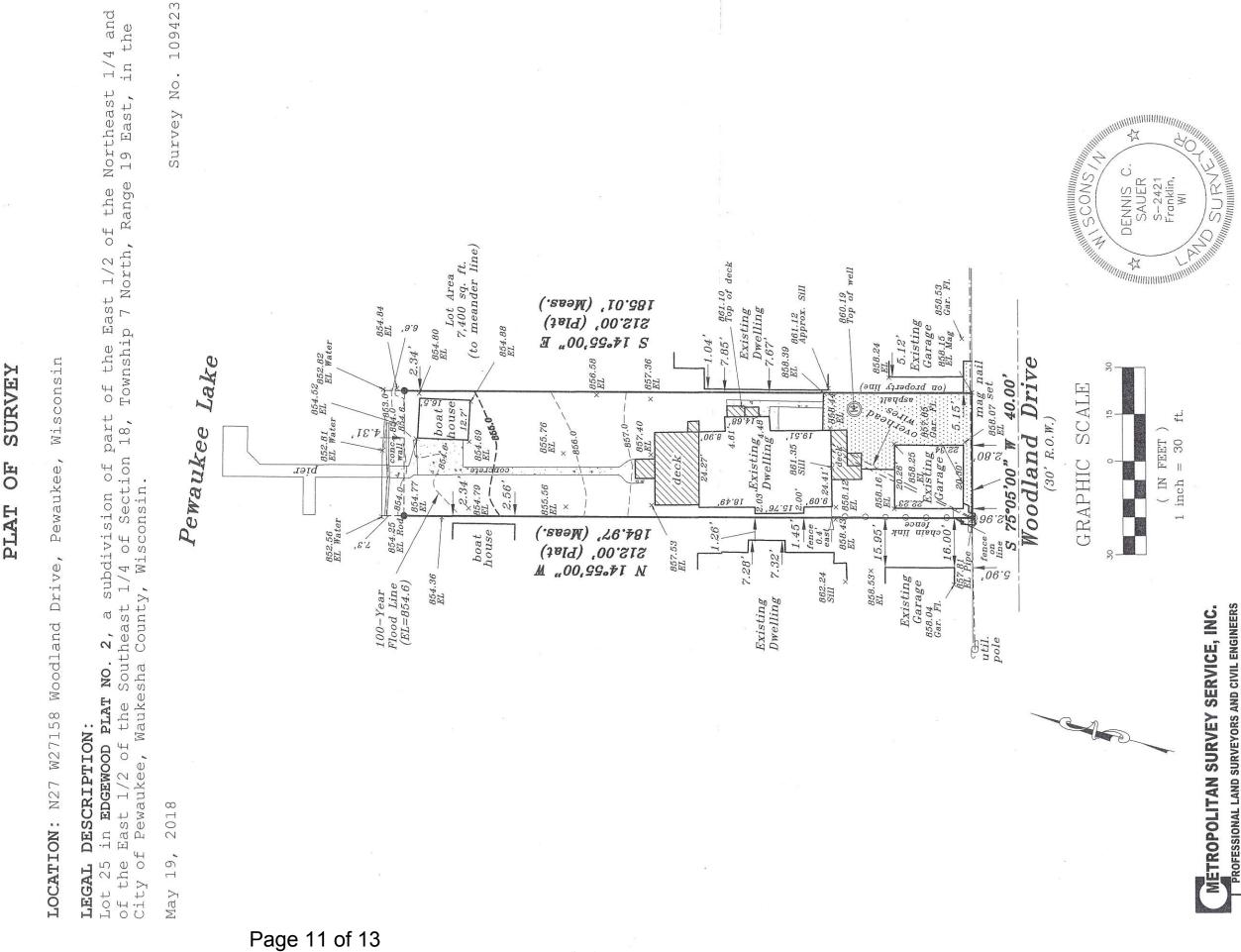
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THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO WITHIN ONE (1) YEAR FROM THE DATE HEREOF. Taucy Sauer Professional Land Su 2 Xan SIGNED

Surveyor S-2421

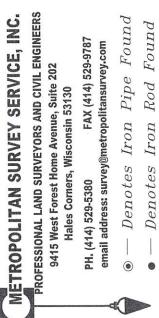


Resource

The Remodeling

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Bartelt



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r LUUU DALA This property is in Zone AE + X or Flood Insurance Rate Map, Community Panel No. 55133 C0183G hich has an effective date of <u>November 5, 2014</u> and IS in a Special lood Hazard Area. Field surveying was performed to determine this zolon or elevation certificate may be needed to verify this determination or or an amendment from the Federal Ernergency Management Agency. FLOOD

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROP THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE OF THE PROPERTY. ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL V AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FE EASEMENTS AND ROADWAYS AND VISIBLE ENCROACHMENT, IF ANY.

THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO WITHIN ONE (1) YEAR FROM THE DATE HEREOF. \mathcal{A}

S-2421 arco Dennis C. Sc Professional Land Surv (Course SIGNED



VARIANCE FINDINGS FORM

It is recommended that this form be completed and submitted as part of all variance requests.

Date: 9-29-19	Property Ow	mer: Tracey	Catarozoli	John Burdick
Property			4	Address:
N.27W.27158	Woodland 1	Drive	Į.	

Section 17.1007 states, "No variance to the provisions of this Ordinance shall be granted by the Board unless it finds beyond a reasonable doubt that all the following facts and conditions exist and so indicates such in the minutes of its proceedings:

a. Preservation of Intent: No variance shall be granted that is not consistent with the purpose and intent of the regulations for the district in which the development is located. No variance shall have the effect of permitting a use in any district that is not a stated permitted principle use, permitted accessory use, or permitted conditional use in that particular district.

b. Exceptional Circumstances: There must be exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses in the same district, and the granting of the variance should not be of so general or recurrent nature as to suggest that the Ordinance should be changed.

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c. Economic or Financial Hardship and Self-Imposed Hardship Not Grounds for Variance: No variance shall be granted on the basis of economic/ financial gain or loss. Self-imposed hardships shall not be considered as grounds for the granting of a variance.

d. Preservation of Property Rights: The variance must be necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same district and same vicinity.

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e. Absence of Detriment: No variance shall be granted that will create substantial detriment to adjacent property or that will materially impair or be contrary to the purpose and spirit of this Ordinance or the public interest.

- f. Additional Requirements in Floodplain District: No variance in or related to a floodplain* shall be granted where:
 (1) A change in the boundaries or elevation of the base flood floodplain (F-1 District) would result.
 - (2) A lower degree of flood protection than a point two (2) feet above the 100-year recurrence interval base flood for the particular area would result.
 - (3) Any action contrary to the provisions of Chapter NR-116 of the Wisconsin Administrative Code would result. (See sub-section 17.0435 and WisDNR requirements)
 - (4) The lot or parcel is larger than one-half acre and is not contiguous to existing structures constructed below the regional (base) flood elevation.
 - (5) No good or sufficient cause can be shown; greater than a minimum relief is necessary; there is increased risk to public safety or nuisances; rescue and relief costs would be increased; and, it is contrary to the purposes of this ordinance.
 - (6) Such variance would allow alteration of an historical structure and/or use.

g. When a floodplain variance is granted, the Board shall notify the applicant in writing that it may increase risks to life and property and flood insurance premiums could increase up to \$25.00 per \$100.00 per coverage. A copy shall be maintained with the variance record.