



**Office of the Clerk/Treasurer**

W240N3065 Pewaukee Road  
Pewaukee, WI 53072  
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL  
MEETING NOTICE AND AGENDA  
Monday, October 7, 2019  
7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

- 
1. Call to Order and Pledge of Allegiance
  2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
  3. Consent Agenda
    - 3.1. Approval of the Common Council Meeting Minutes Dated August 19, 2019
    - 3.2. Approval of the Common Council Meeting Minutes Dated September 16, 2019
    - 3.3. Approval of Accounts Payable Listings
    - 3.4. Approval of Bartender License
  4. Emerald Acres Storm Water Project Public Information Meeting [Weigel]
  5. Discussion and Possible Action to Authorize City Engineering Staff to Apply for State of Wisconsin Local Road Improvement Grants (LRIP) for the Municipal Street Improvement (MSI) Program and the Multimodal Local Supplement (MSL) Program [Weigel]
  6. Authorize City Engineering Staff to Submit Notices of Intent (NOI) for Potential Loans from the State Loan Programs for Safe Drinking Water Loan Program for the Well 5 Radium Mitigation Project and for the Clean Water Fund Program for our Portion of the Brookfield Treatment Plant Phosphorus Removals, Both Planned for 2020 [Weigel]
  7. **PUBLIC HEARING**, Discussion and Possible Action Regarding a Conditional Use Permit for the Physical Therapy and Balance Center Located at W229 N1416 Westwood Drive (PWC 0959-988-008) for the Purpose of Operating an Outpatient Physical Therapy Clinic [Fuchs]
  8. Discussion and Possible Action to Withdraw the Special Assessment in the Amount of \$2,069.19 for the Cromwell Hills Cemetery Located on Swan Road (PWC 0873-989) Which has been Abandoned and is Believed to have been Put in the Care of the City of Pewaukee [Klein, Weigel, Tarczewski]
  9. Discussion and Possible Action to Authorize the Expenditure of \$5,460 from the Capital Equipment Fund to Purchase an Additional DS200 Voting Machine [Tarczewski]
  10. Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and Committees [Mayor Bierce]

11. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
12. Adjournment

Kelly Tarczewski  
Clerk/Treasurer

October 4, 2019

**NOTICE**

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.1.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of the Common Council Meeting Minutes Dated August 19, 2019

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

CC Minutes 8/19/2019

**In attendance:**

Mayor Steve Bierce, Aldermen C. Brown, B. Dziwulski, R. Grosch, J. Kara, and J. Wamser. B. Bergman absent and excused.

**Also in Attendance:**

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Utility Manager J. Mueller, City Planner & Community Development Director N. Fuchs, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance – Mayor Bierce called the meeting to order at 7:00 p.m.
2. Public Comment - None.
3. Consent Agenda
  - 3.1. Approval of the Common Council Meeting Minutes Dated August 5, 2019
  - 3.2. Approval of Accounts Payable Listings
  - 3.3. Approval of Bartender License

Mr. Dziwulski asked that item #3.1 be removed for discussion. **A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda.** Motion Passed: 5-For, 0-Against.

- 3.1 Approval of the Common Council Meeting Minutes Dated August 5, 2019

Mr. Dziwulski stated there was a typo concerning the vote related to setting Trick-or-Treat hours. He said the vote was actually 5-For, 1-Against and the minutes should be revised.

**A motion was made and seconded, (B. Dziwulski, R. Grosch) to approve the meeting minutes of August 5, 2019 contingent upon being corrected.** Motion Passed: 5-For, 0-Against.

4. Discussion and Possible Action to Authorize Gun Club Pump Improvements

Ms. Mueller stated the Gun Club Lift Station serves the majority of the City and pumps over a million gallons a day. The previous issue of one of the local businesses dumping grease down their drains masked a different issue. She said the pumps are not performing well due to ragging issues. Ms. Mueller stated there are also larger flow conditions since the last update of the facility. She said they need to look at the system as a whole. Ms. Mueller proposed patching the current problems to bide time to come up with the appropriate plan for future needs in the next three to five years.

Ms. Mueller stated the lift station was manufactured by Smith and Loveless who is represented by a local dealer, William Reed and Associates. She said they provided an estimate to replace the rotating assembly at the cost of \$26,000 per pump assembly. She asked for permission to purchase two pump assemblies out of budget this fall and would be budgeting for the third in 2020.

**A motion was made and seconded, (R. Grosch, J. Wamser) to authorize the improvements of the pump at the Gun Club Pump Station as proposed.** Motion Passed: 5-For, 0-Against.

5. Discussion and Possible Action to Authorize the Well #5 Radium Filtration Treatment Design, Equipment Replacement, and Building Addition, and to Re-Program Water/Sewer Capital Plan Accordingly

Mr. Weigel stated Well #5 has had radium type issues that were going to be addressed. He said radium levels vary from time to time and the City's well drifted back into compliance. Mr. Weigel reported it is now drifting out of compliance again. He recommended going through the design process to get a treatment plan in place before the orders are issued from the State again. Mr. Weigel stated \$50,000 was placed in the 2019 budget, but he said he received a proposal for this preliminary design, design, and the bidding process in the amount of \$215,000. He said he estimates the actual project would cost \$2 million. He said he was looking for the Council's authorization to allow him to reprogram funds to move forward with the design and bid process. He assured the Council they would have the ability to either approve the actual project or turn it down.

**A motion was made and seconded, (J. Kara, B. Dziwulski) to authorize the preliminary design study and design bidding services at the cost \$215,000 and authorize the reprogramming of funds.** Motion Passed: 5-For, 0-Against.

6. Discussion and Possible Action to Allow the Property Located at N32 W22198 Shady Lane (PWC 0912-053) to Connect to the Sanitary Sewer in Hill 'n Dale Circle South Via Easement Across an Adjacent Parcel

Mr. Weigel stated Shady Lane and Shady Nook do not have sewer and water service. He said he received a request from the Zabel family to connect to the sewer. He said they own two lots, one on Shady Lane where their house is, and a vacant lot on the Hill N Dale Circle where the sewer could be accessed. Mr. Weigel stated there are several costs associated with the connection, some of which are the levied reserved capacity assessment and the Hill N Dale interceptor capacity assessment.

**A motion was made and seconded, (B. Dziwulski, C. Brown) to authorize the City Attorney to draft a sewer connection agreement for the Zabels similar to the 1997 Brouwer agreement and authorize the Mayor and Clerk to execute the agreement contingent upon the approval of the final form of the agreement by the City Attorney and City Engineer.** Motion Passed: 5-For, 0-Against.

7. Discussion and Possible Action to Authorize and Pay for the Intersection Safety Study of Lindsay Road and CTH F (Redford Blvd.) as a Part of Their Overall Intersection Safety Study this Year

Mr. Weigel stated a representative from the Victoria Station Home Owners Association contacted him asking him to revisit signals in this area. He said he referred him to his district Alderman and County Supervisor Swan. Mr. Weigel stated Supervisor Swan spoke to the County and said they could do the study in the next month or two for \$5,000. He suggested the funds could either come out of the contingency fund or the outside engineering account.

**A motion was made and seconded (J. Wamser, R. Grosch) to authorize the study to be paid for from the outside engineering account.** There was additional discussion. Motion Passed: 5-For, 0-Against.

8. Discussion and Possible Action Regarding **Ordinance 19-21** Rezoning the Property Located at N40 W27535 Glacier Road (PWC 0890-999-002) From Rs-2 Single-Family Residential District To Rs-3 Single-Family Residential District and the Property Bearing Tax Key No. PWC 0890-999-007

From Rs-2 Single-Family Residential District and UC Upland Conservancy District To Rs-3 Single-Family Residential District and UC Upland Conservancy District as Requested by Gary Klatt

Mr. Fuchs stated Items 8, 9 and 10 are all related. He said the property owner is proposing to reconfigure the existing three lots and the three outlots. He said it would also require some rezoning since the lot sizes would change. Mr. Fuchs stated the Plan Commission recommended approval but wanted the setbacks to be delineated more and recommended specific setbacks for lot 3; the front yard from the south and east and side yards from the north and west property lines.

Mr. Kara asked if there were any issues from the neighbors. Mr. Fuchs stated the neighbor directly to the west voiced concerns over the removal of trees and questioned the amount of disturbance that would be allowed related to the upland conservancy. Mr. Fuchs stated according the certified survey map it was only 10%. Mr. Klein stated access to the parcel would be on Hillside Grove Road.

**A motion was made and seconded, (B. Dziwulski, J. Kara) to approve Ordinance 19-21 with the conditions set forth by the Plan Commission.** Motion Passed: 5-For, 0-Against

9. Discussion and Possible Action Regarding a Certified Survey Map Application for Gary Klatt for Property Located at Approximately N40 W27535 Glacier Road for the Purpose of Reconfiguring Property Boundaries of Lots 1 and 2 and Outlots 1 and 3 of CSM No. 8822 (PWC 0890-999-002, PWC 0890-999-007)

Mr. Fuchs stated the certified survey map will accomplish the request to reconfigure the lots and outlots.

**A motion was made and seconded (J. Kara, C. Brown) to approve the certified survey map to reconfigure the property boundaries for lots 1 and 2 and outlots 1 and 3 of CSM No. 8822.**

Motion Passed: 5-For, 0-Against.

10. Discussion and Possible Action Regarding a Certified Survey Map Application for William and Tosca Russo for Property Located on Glacier Road for the Purpose of Reconfiguring Lot 3 and Outlot 2 of CSM No. 8822 (PWC 0890-999-004)

**A motion was made and seconded, (J. Wamser, B. Dziwulski) to approve the certified survey map to reconfigure lot 3 and outlot 2 of CSM No. 8822 contingent upon recording the certified survey map.** Motion Passed: 5-For, 0-Against.

11. Discussion and Possible Action Regarding **Ordinance 19-22** Rezoning the Property Located at N47 W22391 Weyer Road (PWC 0865-995-004, Formerly PWC 0865-997-004) From Rs-6 Single-Family Residential to Rs-4 Single-Family Residential for the Purpose of Combining the Lots Into One Parcel as Requested by Dennis Carlson

Mr. Fuchs stated Items 11 and 12 are related. He said the property owner wants to combine a 66-foot remnant parcel to his property. He said the two parcels are zoned differently and this would make them the same.

**A motion was made and seconded, (B. Dziwulski, R. Grosch) to approve Ordinance 19-22 rezoning the property located at N47 W22391 Weyer Road to Rs-4 Single Family Residential.**

Motion Passed: 5-For, 0-Against.

12. Discussion and Possible Action Regarding a Certified Survey Map for the Dennis Carlson Property

Located at N47 W22391 Weyer Road (PWC 0865-995-004, Formerly 0865-997-004 & 0865-994) for the Purpose of Combining Two Parcels

**A motion was made and seconded, (B. Dziwulski, J. Kara) to approve the certified survey map to combine two parcels.** Motion Passed: 5-For, 0-Against.

13. Discussion and Possible Action Regarding a Certified Survey Map for the Still River Subdivision Outlot 10 (PWC 0950-102) Located on Still River Drive Owned by Outlot 10 LLC for the Purpose of Converting the Lot Into Two Single-Family Lots

Mr. Fuchs stated when this subdivision was developed the outlot had a wetland on it. The developer recently got permission to fill the wetland and wants to create two single-family lots. He said it does have laterals and is part of the storm water management plan. Mr. Fuchs stated approval was recommended by the Plan Commission and staff.

**A motion was made and seconded, (J. Wamser, B. Dziwulski) to remove the outlot designation for outlot 10 and approve the certified survey map creating two single-family lots.**

Motion Passed: 5-For, 0-Against.

14. Public Comment - None.

15. Adjournment

**A motion was made and seconded, (B. Dziwulski, R. Grosch) to adjourn the meeting at 8:02 p.m.**

Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.2.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of the Common Council Meeting Minutes Dated September 16, 2019

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Minutes 9-16-2019



**In attendance:**

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, R. Grosch, and J. Wamser. J. Kara and B. Dziwulski were absent and excused.

**Also in Attendance:**

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Fire Chief K. Bierce, Lieutenant B. Ripplinger and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 7:02 p.m.

2. Public Comment - None.

3. Consent Agenda

3.1. Approval of the Common Council Meeting Minutes Dated August 19, 2019

3.2. Approval of Accounts Payable Listings

3.3. Approval of Bartender License

Mayor Bierce noted the meeting minutes were not available.

**A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda.** Motion Passed: 4-For, 0-Against.

4. Discussion and Possible Action Regarding the Contract Renewal for Police Services for 2020 through 2024

Mr. Klein stated the City was presented with a few options for additional services related to the next contract period, if we were interested. He said no action needs to be taken at this time, and it is merely to talk about them in advance of the budget workshops. Mayor Bierce stated he was in favor of staying with the Sheriff's Department and asked the others their point of view.

Mr. Bergman stated he noticed the difference in the salary wages and questioned why. Lieutenant Ripplinger stated that was for the Metro Drug Unit Deputy that was added this past June and the costs associated with their benefits. He said the WRS contributions went up. Lieutenant Ripplinger stated due to the rise in calls, it may be time to consider bringing on another detective and/or patrol deputy. Ms. Brown stated she realizes this will need serious consideration and voiced her concerns over the Metro Drug Unit Deputy hiring this past summer. Mr. Wamser stated he would be in favor of hiring another patrol deputy.

5. Discussion and Possible Action to Award the Station #2 Storage Building Construction Project to the Lowest Qualified Bidder, Level Up Construction, Inc. in the Amount of \$745,002.09 and Construction Management Fee to Wellspring Construction Group in the Amount of \$37,250.10

Mr. Klein stated the actual amount awarded to Level Up Construction is only \$710,630. The City has already begun paying the other costs. Mr. Klein stated there is \$491,684 in the budget and there is \$394,777 in the impact fees, so there is money already set aside for this project. Ms. Tarczewski

questioned the use of the impact fees. Mr. Klein stated the purpose of the impact fees were to house equipment and Attorney Riffle was consulted.

Chief Bierce stated they have been rotating equipment since they moved out of Station #3 and this is the best option.

Mr. Bergman asked about the changes to the amounts. Mr. Klein stated the first three items on the sheet were for the base bid and two alternate bids that will be completed by Level Up Construction in the amount of \$710,630. The other items have already been paid for.

**A motion was made and seconded, (B. Bergman, R. Grosch) to approve the lowest qualified bid of Level Up Construction in the amount of \$710,630 and the construction management fee of \$37,250.10 payable to Wellspring Construction Group.** Motion Passed: 4-For, 0-Against.

6. Discussion and Possible Action to Reprogram the 2019 Bike & Pedestrian Capital Project Fund for 2019 to Fund the Engineering/Design Work for the Northview Road Sidewalk (\$10,000) and East Fieldhack Connection to the Lake Country Trail (\$37,600) Estimated Design Services in 2019

Mr. Weigel stated the impact fees collected for the bicycle and pedestrian plan are for projects that can't be built or have been rejected by the Common Council. He said the impact fee needs analysis is in process, but the City Planner has asked some very good questions that may require more review. He said the Green Road which was rejected and was put in a place holder in case something had to be spent this year. The other carry over project was the Lake Country Trail in the amount \$375,000 but nothing has been put into the account as of yet because nothing has been spent. He estimated it would be around November before the 2019 projects could be officially established. Mr. Weigel listed eleven projects for future consideration in the amount of \$2.7 million. He said they include those projects listed in the impact fee analysis, along with suggested projects listed by the Bike and Pedestrian Path Planning Committee.

Mr. Weigel was asking for the transfer of funds to allow for engineering to begin on the Northview Road sidewalk and the Fieldhack/Lake Country Trail connection. Mr. Weigel gave more detail on the projects.

**A motion was made and seconded, (J. Wamser, R. Grosch) to authorize the transfer of \$47,600 of the \$287,500 General Funds budgeted for the 2019 Capital Bike & Pedestrian Project Account for preliminary engineering of the Northview Road Sidewalk and Fieldhack/Lake Country Trail connection projects** . Motion Passed: 4-For, 0-Against.

7. Discussion and Possible Action to Determine the Emerald Acres Flooding Mitigation Project Public Information Meeting Process

Mr. Weigel stated a public information meeting is needed for this project. It only requires the normal meeting notifications.

8. Discussion and Possible Action to Establish the 2020 Residential Garbage and Recycling Collections Fee at \$150 Per Unit

Mr. Weigel suggested setting the 2020 garbage and recycling fee at \$150 per unit. He stated the contract increase came in at 2.17% but Waukesha County would be suspending recycling dividends in the future and we have to make up the difference.

**A motion was made and seconded, (B. Bergman, R. Grosch) to set the 2020 garbage and recycling fee to \$150 per unit.** Motion Passed: 4-For, 0-Against.

9. Discussion and Possible Action to Conditionally Approve the Swan View Farms Subdivision Early Grading Agreement and Letter of Credit (or Cash Escrow)

Mr. Weigel stated the developer is proposing approximately 80 single-family lots. He said the property is unique because it has rolling topography. He said there is a question related to the number of lift stations that would be needed to serve this area and the Engineering department is reviewing that.

Mr. Weigel stated the developer wants to get started on grading the property even though the erosion control will be difficult over the winter months. He recommended conditionally approving the early grading agreement which was prepared by the City Attorney. He said this developer has been responsive to Engineering's concerns.

Mr. Bergman stated this is late in the season and there is a short window before winter. He asked if the grading would be phased. Mr. Weigel stated that was his preference, but aren't fully through that yet. Mr. Bergman asked about DNR permitting since there are wetland delineations. Mr. Weigel stated they haven't heard from the DNR yet, but stated the wetlands and streams are noted on the plan. He asked about the winter stabilization and Mr. Weigel stated the City fully understands what is involved to properly review and enforce it. Additional discussion took place related to the development.

**A motion was made and seconded (J. Wamser, R. Grosch) to approve the early grading agreement contingent on approval of the final form of the agreement by the City Attorney and City Engineer and approve the amount of the letter of credit /cash escrow established by the City Engineer and the approval of the final form by the City Attorney.**

Motion Passed: 4-For, 0-Against.

10. Discussion and Possible Action to Approve the Strategic Plan

Mr. Klein stated the leadership group of City Hall undertook some leadership training and worked on updating the strategic plan. He said the purpose statement now replaces the mission and vision statement. He said we then agreed upon our core values. He said we came up with our six-year priorities and reviewed the action steps at every leadership meeting to make sure it is completed. He said it was very important that the Council supports this plan because there may need to be financial backing in future budgets. Mr. Klein stated it is a working document so things aren't set in stone and changes can be made as needed.

Mr. Grosch noted that "sustainability" was missing from the core values and felt it should be added. He said he was impressed by the County's definition and perhaps the City should look at it if they needed a suggestion. Mr. Klein stated he would review it.

Ms. Brown stated she didn't completely understand how things were listed. Mr. Klein stated these were ideas thrown out either as challenges or positives and the group graded them in order of importance. Ms. Brown stated she may have taken the list a little defensively, because she did not see it as a positive. She said it looked like staff was not receiving support from the Council and complained that they were not being paid enough or given enough training opportunities. She said we've had outside consultants and raised pay for those who were not in the recommended ranges. She said she felt the Council has tried to engage and be open with employees/staff. She said retention of staff is important and we want people that want to work here and pay them well. Ms. Brown stated it appeared that the

people who put together the strategic plan are not happy with what the City is doing for them. She said the Council has budget constraints and needs to be fiscally responsible to the people they serve. Ms. Brown recognized the frustration in projects that come forward and then end up being canceled. She voiced her concerns that the strategic plan ties the hands of the Council.

Mr. Klein acknowledge her concerns. He assured her staff does recognize all the positive things the Council has done for them over the years, but wants the Council to know that they feel hiring and maintaining employment of qualified people is going to be an ongoing issue.

Mayor Bierce stated he thought it was ironic that the purpose statement listed residents, business owners, property owners and visitors as those who we would be responsible to, but not the City employees, and yet so much of the strategic plan focused on them. Mr. Klein stated the purpose of government is to do all the things that people need every day of their lives to make their lives easier. He said we plow the streets so you can get to work, we make sure the sewer isn't plugged so that there is no back up. We are a service organization. He acknowledged the Mayor was correct and employees should be added.

Ms. Brown acknowledged the frustration of the Engineering staff regarding the delays to their projects, but she said all of the information needs to be available to be able to approve them. Mayor Bierce stated in the past the Department Heads typically had a 10-year plan and the Council had zero input regarding it, but it was allowed to pass on or approve the projects when they were submitted. He said now it appears the Council is going to get involved with the 10-year plans. Mr. Klein stated he thought this plan was giving the Council more lead time into what future project proposals will be.

Mr. Bergman stated he couldn't think of a time when projects were denied when they were presented to Council for final approval. Ms. Brown listed the two bike and pedestrian plans Mr. Weigel presented earlier. She said the project may fall through based on what amount the bids come in. Mr. Bergman stated we aren't stonewalling the projects. He said he feels it is going in the right direction.

Mr. Grosch commented that it looks more like a strategic operation plan.

Mr. Wamser stated he concurred with Ms. Brown's viewpoints and was offended as well. Mr. Klein stated it was important to address problems.

Mayor Bierce stated it was the first time the Council got to see the proposed strategic plan and there was a lot of information to go over. Mr. Klein stated some people stated they wouldn't move forward without the Council backing. Mayor Bierce stated that was fair.

Mr. Wamser stated he likes it overall and it should move forward. **A motion was made (J. Wamser) to approve the strategic plan.** The motion was withdrawn after the rest of the Council voiced their need to review the document more thoroughly. Mr. Grosch stated he'd like to have a session with staff as well.

11. Discussion and Possible Action Regarding **Resolution 19-09-23** Committing to Required Funding for the Pewaukee Public Library and Requesting Exemption from the 2019 Waukesha County Library Tax Levy for 2020 Purposes

Library Director Nan Champe was present for this item. She stated this resolution was needed to request exemption from the County library tax levy. It states that the City will commit to giving the

Pewaukee Library at least the average of the last three years budgeted amounts, which would equate to a minimum of \$781,134 in 2020.

**A motion was made by and seconded, (B. Bergman, R. Grosch) to approve Resolution 19-09-23.**

Motion Passed: 4-For, 0-Against.

12. Discussion and Possible Action to Approve **Resolution 19-09-19** Un-Committing and Committing Funds for Park Equipment

Ms. Tarczewski explained the resolution.

**A motion was made and seconded, (C. Brown, B. Bergman) to approve Resolution 19-09-19.**

Motion Passed: 4-For, 0-Against.

13. Discussion and Possible Action Regarding **Resolution 19-09-20** to Un-Commit IT Capital Funds

See item #15.

14. Discussion and Possible Action Regarding **Resolution 19-09-21** to Un-Commit and Recommit Fire Equipment Funds

See item #15.

15. Discussion and Possible Action Regarding **Resolution 19-09-22** to Commit Unassigned Funds

At the suggestion of Attorney Riffle Items 13 – 15 were considered at the same time, without explanation or discussion.

**A motion was made and seconded, (J. Wamser, R. Grosch) to approve Items 13, 14 and 15.**

Motion Passed: 4-For, 0-Against.

16. Discussion and Possible Action Regarding the Proclamation for National Rail Safety Week

**A motion was made and seconded, (B. Bergman, J. Wamser) to approve the proposed proclamation for the National Rail Safety Week.** Motion Passed: 4-For, 0-Against.

17. Discussion Related to Establishing the 2020 Budget Workshop Dates

Ms. Tarczewski presented a tentative schedule for the upcoming budget process. It was suggested to meet with the Finance Committee first before the budget went to the Common Council workshops. She stated she'd make the changes and send out a revised schedule.

18. Discussion and Possible Action to Select a Member of the Common Council to be on the Auditor Selection Committee

Ms. Tarczewski stated a request for proposal went out for a new auditing firm and a member of the Common Council was needed to sit on the selection committee.

**A motion was made and seconded, (C. Brown, B. Bergman) to appoint Mr. Kara to the Auditor Selection Committee.** Motion Passed: 4-For, 0-Against.

19. Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and

## Committees

Mayor Bierce stated he did not have any new recommendations at this time.

20. Public Comment - None.

21. Adjournment

**A motion was made and seconded, (R. Grosch, B. Bergman) to adjourn the meeting at 9:13 p.m.**

Motion Passed: 4-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.3.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of Accounts Payable Listings

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

A/P 10/7/2019

<b>ACCOUNTS PAYABLE FOR</b>	<b>10/7/2019</b>	<b>TOTAL:</b>	<b>\$ 472,057.75</b>
<b>Vendor Name</b>	<b>Document Date</b>	<b>Document Amount</b>	<b>Transaction Description</b>
1ST AYD	8/16/2019	\$ 533.02	P&R GARBAGE BAGS
ADP SCREENING & SELECTION SE	9/3/2019	\$ 284.60	HR SCREENING
ADP, LLC	8/16/2019	\$ 1,791.90	HR ADP
ADVANCED DISPOSAL	8/31/2019	\$ 6,333.30	HWY RECYCLE
AILCO EQUIPMENT FINANCE GRO	9/1/2019	\$ 412.00	IT ENGINEERING PLOTTER
AIRGAS	8/20/2019	\$ 108.58	FD OXYGEN
AIRGAS	9/3/2019	\$ 23.52	FD OXYGEN
AIRGAS	8/31/2019	\$ 96.97	FD OXYGEN
AIRGAS	8/31/2019	\$ 203.54	FD OXYGEN
AIRGAS	9/3/2019	\$ 15.43	FD OXYGEN
ALL CITY COMMUNICATIONS INC	9/1/2019	\$ 95.73	SW TELEPHONE ANS SERVICE
ALL-WAYS CONTRACTORS, INC	8/21/2019	\$ 42.00	SWM TOPSOIL
ALL-WAYS CONTRACTORS, INC	8/29/2019	\$ 42.00	SWM TOPSOIL
ALPHA OMEGA CLEANING, INC.	9/1/2019	\$ 134.00	P&R JANITORIAL SERVICES
ANNA MARIE URBANSKI	9/9/2019	\$ 48.00	P&R POSITIVELY FIT REFUND
ARAMARK	8/22/2019	\$ 79.73	HWY PANTS
ARAMARK	8/29/2019	\$ 79.73	HWY PANTS
ARAMARK	9/5/2019	\$ 84.53	HWY PANTS
ARO LOCK & DOOR	8/29/2019	\$ 104.00	SW RESET HANDING SCREW
ASSOCIATED BENEFITS & RISK CC	6/28/2019	\$ 5,775.00	AD WORKPLACE TRAINING
AT&T CAROL STREAM IL	9/1/2019	\$ 285.79	CT TELEPHONE
BATTERIES PLUS BULBS	9/4/2019	\$ 21.95	SW BATTERIES
BATTERIES PLUS BULBS	9/10/2019	\$ 192.95	SW BATTERIES
BATZNER PEST CONTROL	9/10/2019	\$ 57.00	P&R INSECT CONTROL
BATZNER PEST CONTROL	9/9/2019	\$ 61.00	P&R INSECT CONTROL
BEACHSIDE BOAT & BAIT	9/6/2019	\$ 400.00	P&R PONTOON BOAT RENTAL
BONK PRINT-N-PROMO	10/3/2019	\$ 2,385.90	CT SWM BILLS AND POSTAGE
BOUNDTREE MEDICAL	8/22/2019	\$ 38.49	FD CATHETERIZATION KIT
BUMPER TO BUMPER HARTLAND	9/9/2019	\$ 29.35	HWY OIL FILTERS MINI LAMPS
CHERNEY MICROBIOLOGICAL SEI	8/31/2019	\$ 242.22	SW WELL 7 BACTERIAL IDENTIFICA
CINTAS CORP.	9/11/2019	\$ 42.25	P&R SAFETY RESTOCK
CINTAS CORP.	9/3/2019	\$ 61.14	FD MATS
CINTAS CORP.	9/16/2019	\$ 59.88	P&R BROWN MATS
CINTAS CORP.	9/9/2019	\$ 121.17	FD MATS
CITY OF WAUKESHA ENGINEERIN	9/6/2019	\$ 3,544.50	SW HOOKUP FEES RCA
CITY OF WAUKESHA ENGINEERIN	9/16/2019	\$ 3,600.50	SW SEWER HOOKUP
CONCENTRA, INC	8/21/2019	\$ 60.00	HR EXAMS
COREY OIL	9/5/2019	\$ 5,227.71	HWY AUG 2019 FUEL AND DIESEL
CRETEX SPECIALTY PRODUCTS	8/21/2019	\$ 668.00	SWM RT-30-24-400 FLAT
CRETEX SPECIALTY PRODUCTS	8/28/2019	\$ 1,945.00	SWM FLAT RING AND ADHESIVES
CTACCESS	9/9/2019	\$ 2,830.00	IT LASERFICHE RENEWAL



DAN PLAUTZ CLEANING SERVICE	9/13/2019	\$	2,383.50	HR CLEANING
DEPT OF WORKFORCE DEVELOPM	9/1/2019	\$	2,687.55	CT UNEMPLOYMENT
DIVERSIFIED BENEFIT SERVICES	9/3/2019	\$	307.00	CT SEPT 2019 HRA REIMBURSEMENT
DTAK, LLC	8/21/2019	\$	3,010.00	P&R YARDS OF WOOD FIBER
DWYER, CHARLIE	9/1/2019	\$	144.42	BLD MILEAGE REIMB AUG 2019
ELECTION SYSTEMS & SOFTWARE	8/29/2019	\$	1,625.00	CT MODEM INSTALLATION
ELLIOTT ACE HARDWARE	8/29/2019	\$	28.98	SW AXE HANDLE AND GLOVES
ELLIOTT ACE HARDWARE	8/29/2019	\$	13.99	SW AXE HANDLE RETURN
ELLIOTT ACE HARDWARE	8/27/2019	\$	5.28	HWY FASTNERS
ELLIOTT ACE HARDWARE	8/3/2019	\$	23.51	FD FASTENERS ROPE
ELLIOTT ACE HARDWARE	8/10/2019	\$	70.97	FD BULLS EYE GAL
ELLIOTT ACE HARDWARE	8/18/2019	\$	66.55	FD BATTERIES
EQUAL RIGHT DIVISION	9/3/2019	\$	45.00	P&R AUG 2019 WORK PERMITS
FEI BEHAVIORAL HEALTH	9/1/2019	\$	1,275.30	HR EAP
FERGUSON WATERWORKS	9/12/2019	\$	202.50	SW LID WITH PLUG
FIRE RESCUE SUPPLY LLC	8/20/2019	\$	1,220.00	FD TNT RESCUE TOOLS ANNUAL
FIRE SERVICE INC	8/28/2019	\$	3,657.63	FD REBUILD WATERWAY VALVE
FIRST KLASS WINDOW CLEANING	9/17/2019	\$	779.00	CT WINDOW CLEANING
FROEDTERT HEALTH/WORKFORC	8/31/2019	\$	390.00	HR WELLNESS
FURST, MARTHA	9/12/2019	\$	30.00	P&R YOGA SUBSTITUTE
GAYDOS-FEDAK, NINA	9/8/2019	\$	115.40	P&R DANCE CLASSES
GLOBAL RENTAL CO., INC.	5/8/2019	\$	250.00	HWY MOBILE EQUIP RENTAL
GRADING CREATIONS LLC	8/5/2019	\$	1,900.00	P&R PSC GRADING WORK
GRADING CREATIONS LLC	8/26/2019	\$	570.00	P&R VILLAGE PLAYGROUND
GRENZ SERVICE CO. LLC	6/28/2019	\$	547.50	FD FAN MOTOR REPAIR
GRENZ SERVICE CO. LLC	9/3/2019	\$	120.00	FD CHANGE AND TEST BELT
HAGEN, SCOTT	9/13/2019	\$	1,699.54	FD ADDITIONAL PAYROLL
HARTLAND OVERHEAD DOOR	8/22/2019	\$	189.00	FD MAINT ON DOOR
HARTLAND, VILLAGE OF	8/27/2019	\$	300.00	P&R CHESS WIZARDS CAMP
HAWKINS, INC.	8/27/2019	\$	5,004.51	SW AZONE AND SODIUM SILICATE
HAWKINS, INC.	9/10/2019	\$	3,174.34	SW SODIUM SILICATE
HEARTLAND BUSINESS SYSTEMS	9/16/2019	\$	184.00	IT NETWORK MONITORING
HILTUNEN, MARIANNE	9/10/2019	\$	164.14	ENG AUG MILEAGE REIMBURSEMENT
HUMPHREY SERVICE PARTS, INC	9/4/2019	\$	321.39	HWY PARTS
HUMPHREY SERVICE PARTS, INC	9/5/2019	\$	44.74	HWY OIL FILTER WRENCH
HYDROCORP	8/31/2019	\$	892.00	SW MCC 2 YR
INFORMATION TECH. PROF. LLC	9/15/2019	\$	1,660.00	IT CONTINUUM PREFERRED SERVER
INNOVYZE INC	9/13/2019	\$	3,290.00	SWM XP2D RENEWAL
J.F. AHERN COMPANY	8/21/2019	\$	385.00	FD SPRINKLER MAINT STATION 2
JAKE WEDIN	9/15/2019	\$	90.00	P&R SAFETY BOOTS
JEFFERSON FIRE & SAFETY, INC.	9/11/2019	\$	168.48	FD RUBBER BOOTS
JENSEN EQUIPMENT	8/16/2019	\$	13.95	HWY PICCO NARROW
JK LAWN SERVICE	9/2/2019	\$	231.00	SW LAWN SERVICE
JK LAWN SERVICE	9/2/2019	\$	180.00	SW LAWN SERVICE
JK LAWN SERVICE	9/2/2019	\$	312.00	FD LAWN CARE
JK LAWN SERVICE	9/2/2019	\$	278.00	FD LAWN CARE
JOERS, STACI	8/29/2019	\$	270.00	P&R GLAMPING CLASS

JOERS, STACI	9/17/2019	\$ 252.00	P&R WAFFLES PEWAUKEE
JOHN'S DISPOSAL SERVICE	9/6/2019	\$ 16,947.32	ENG AUG LANDFILL CHARGES
JOHNSON'S NURSERY	6/19/2019	\$ 165.00	P&R TRIBUTE TREE
KWIK TRIP	9/16/2019	\$ 3,913.88	FD FUEL
LAFARGE AGGREGATES ILLINOIS	8/15/2019	\$ 25.00	HWY DUMP SMALL
LAFARGE AGGREGATES ILLINOIS	8/22/2019	\$ 75.00	HWY DUMP SMALL
LAFARGE AGGREGATES ILLINOIS	8/26/2019	\$ 25.00	HWY DUMP SMALL
LAFARGE AGGREGATES ILLINOIS	8/26/2019	\$ 50.00	HWY DUMP SMALL
LAMERS BUS LINE	8/27/2019	\$ 791.18	P&R BUS RENTAL
LAMERS BUS LINE	8/23/2019	\$ 820.05	P&R BUS RENTAL
LAMERS BUS LINE	8/23/2019	\$ 450.45	P&R BUS RENTAL
LAMERS BUS LINE	9/5/2019	\$ 277.20	P&R BUS RENTAL
LANGE ENTERPRISES, INC	8/27/2019	\$ 137.08	BLD TILES
LAWN BOYZ CUSTOM CARE	8/30/2019	\$ 2,295.84	CT PILMGRIMS REST LAWN CARE
LIFE-ASSIST INC	8/27/2019	\$ 10.50	FD GAUZE PADS
LIFE-ASSIST INC	8/26/2019	\$ 152.37	FD FIRST AID SUPPLIES
LIFE-ASSIST INC	9/10/2019	\$ 355.71	FD FIRST AID SUPPLIES
LIFE-ASSIST INC	9/10/2019	\$ 180.00	FD STATPACKS
LIFE-ASSIST INC	9/9/2019	\$ 30.40	FD PULL TIGHT SEAL
LIFE-ASSIST INC	9/3/2019	\$ 143.25	FD FIRST AID SUPPLIES
LINCOLN CONTRACTORS	9/9/2019	\$ 180.20	SWM BELT
LINCOLN CONTRACTORS	8/26/2019	\$ 84.95	SWM CONCRETE SPRAYER
LINCOLN CONTRACTORS	8/27/2019	\$ 91.96	HWY YELLOW BOOT
LITHO-CRAFT	8/31/2019	\$ 466.00	SW BILLING STATEMENT PAPER
LITHO-CRAFT	9/13/2019	\$ 747.00	SW ENVELOPES
LORENZ, ABBY	9/16/2019	\$ 300.00	P&R PONTOON BOAT TOURS
MENARDS	8/19/2019	\$ 11.99	SW CEDAR LINE POST JUMBO
MENARDS	8/23/2019	\$ 10.98	SW BROWN MULCH
MENARDS	9/10/2019	\$ 319.98	SW AIR HOSE
MENARDS	9/9/2019	\$ 29.99	SW SAFETY RAIN SUIT
MILLER-BRADFORD & RISBERG, II	8/20/2019	\$ 223.97	HWY A/C SYSTEM REPAIR
MONFRE, JOSEPH	9/6/2019	\$ 93.53	HWY SAFETY SHOE REIMBURSEMENT
Municipal Law & Litigation Group S.C	8/26/2019	\$ 10,966.85	CT LEGAL FEES
MUNICIPAL WELL & PUMP	8/28/2019	\$ 28,930.00	SW REPAIR SS MOTOR STORED
MURPHY, KEVIN	9/9/2019	\$ 24.00	P&R UMPIRE PAY
NAPA	9/9/2019	\$ 0.72	FD RUNNING LIGHT
NORTH CENTRAL UTILITY	9/4/2019	\$ 34.19	HWY RATCHET CHAIN
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 550.00	SW RADIUM AND URANIUM
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 140.00	SW HALOACETIC ACIDS
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 80.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 80.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 60.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 80.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 40.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 40.00	SW COLIFORM BACTERIA
NORTHERN LAKE SERVICE, INC	8/30/2019	\$ 60.00	SW COLIFORM BACTERIA
OFFICE COPYING EQUIPMENT, LT	8/30/2019	\$ 110.85	ENG SHARP MX4070N CONTRACT

OFFICE COPYING EQUIPMENT, LT	8/30/2019	\$	28.56	FD SHARP MX3070N CONTRACT
OFFICE COPYING EQUIPMENT, LT	8/30/2019	\$	26.41	CRT SHARP MX M365N CONTRACT
OFFICE COPYING EQUIPMENT, LT	6/30/2019	\$	110.54	ENG SWM SHARP MX4070N RENEWAL
OFFICE DEPOT	9/3/2019	\$	347.34	CT SUPPLIES
OFFICE DEPOT	8/31/2019	\$	76.78	CT SUPPLIES
OFFICE DEPOT	9/12/2019	\$	257.71	SW OFFICE SUPPLIES
OFFICE DEPOT	9/6/2019	\$	7.99	CT LABELS
OFFICE DEPOT	9/6/2019	\$	280.24	CT OFFICE SUPPLIES
OFFICE DEPOT	9/5/2019	\$	17.80	BLD LOG BOOK
OFFICE DEPOT	8/28/2019	\$	43.22	BLD OFFICE SUPPLIES
PARKING LOT MAINTENANCE	9/12/2019	\$	3,970.00	SW WATER REPAIR
PEWAUKEE, VILLAGE OF	8/31/2019	\$	24,081.04	CT AUGUST EMS COLLECTIONS
PEWAUKEE, VILLAGE OF	9/6/2019	\$	5,086.34	CT PARK & REC INCOME SPLIT AUG
POMP'S TIRE SERVICE, INC.	8/29/2019	\$	737.28	HWY TIRES
PORT-A-JOHN	9/3/2019	\$	88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	9/3/2019	\$	88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	9/3/2019	\$	88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	9/3/2019	\$	88.00	P&R SEASONAL RESTROOM
PREMIUM WATERS, INC	8/27/2019	\$	61.50	P&R WATER
PREMIUM WATERS, INC	8/27/2019	\$	53.25	HWY WATER
PROHEALTH CARE MEDICAL ASSO	9/3/2019	\$	279.00	HR EXAMS
PROHEALTH CARE MEDICAL ASSO	9/3/2019	\$	568.00	HR EXAMS
PROHEALTH PHARMACY WAUKEE	8/31/2019	\$	538.16	FD FIRST AID SUPPLIES
R&R INSURANCE SERVICES	9/3/2019	\$	24,523.00	CT LWMMI INSTALLMENT
REINDERS, INC.	8/19/2019	\$	64.75	SWM LAWN SEED MIX
RESCUE DIRECT	9/5/2019	\$	345.95	FD QUICK-LOK
RIPPLINGER, BRIAN	9/12/2019	\$	5.19	PLC REIMBURSEMENT FOR BANDS
ROTROFF JEANSON & CO.	9/6/2019	\$	671.00	CT 2018 AUDIT FINANCIAL STMTS
ROTROFF JEANSON & CO.	9/6/2019	\$	4,994.00	SW AUDIT OF 2018 FINANCIALS
SCHOOL DISTRICT MENOMONEE I	9/19/2019	\$	384.00	P&R REC ACTIVITIES
SHAWNS DEER PICK UP	8/1/2019	\$	364.00	HWY DEER REMOVAL
SHERWIN-WILLIAMS	9/19/2019	\$	44.15	P&R PAINT SUPPLIES
SHERWIN-WILLIAMS	9/18/2019	\$	29.80	P&R PAINT SUPPLIES
SHERWIN-WILLIAMS	9/19/2019	\$	48.99	P&R PAINT SUPPLIES
SHORT ELLIOTT HENDRICKSON IN	8/16/2019	\$	3,315.00	AD SURVEY
SOFT WATER, INC.	8/30/2019	\$	22.50	FD SOLAR SALT
SOFT WATER, INC.	8/30/2019	\$	30.00	FD SOLAR SALT
STARFIRE SYSTEMS, INC	9/13/2019	\$	400.00	IT SEMI ANNUAL INSP COMP ROOM
STATE OF WI COURT FINES & ASS	9/18/2019	\$	10,611.78	CRT FINES AND SURCHARGES
STAY-LITE LIGHTING	9/13/2019	\$	315.30	P&R PARK RENTAL CANCELLATION
STONERIDGE MART	9/18/2019	\$	22.00	CRT RESTITUTION
STRAIGHT-UP	7/11/2019	\$	35.00	P&R UNIFORMS
TITAN PUBLIC SAFETY SOLUTION	9/12/2019	\$	325.00	PLC PARKING TRAINING
TRIVENI RAO	9/13/2019	\$	131.22	P&R PARK RENTAL CANCELLATION
TROOP 20	10/3/2019	\$	44.00	CT WREATHS
USPS-PEWAUKEE	9/16/2019	\$	4,300.00	SW POSTAGE FOR QTR 3
VERIZON	9/1/2019	\$	214.72	SW TELEPHONE

VERIZON	8/23/2019	\$	44.28	FD TELEPHONE
WATER REMEDIATION TECHNOLC	9/1/2019	\$	3,478.91	SW BASE TREATMENT
WAUKESHA CO TECHNICAL COLL	8/26/2019	\$	53.89	FD DRIVER OPERATOR PUMPER
WAUKESHA CO TREASURER	8/27/2019	\$	396.00	P&R TREE CLIMBING PROGRAM
WAUKESHA CO TREASURER	8/29/2019	\$	385.00	P&R LEARN TO SKATE PROGRAM
WAUKESHA CO TREASURER	9/13/2019	\$	170.10	CT INMATE BILLING
WAUKESHA CO TREASURER	9/9/2019	\$	3,074.40	CT TAX BILLING
WAUKESHA CO TREASURER	9/13/2019	\$	214,181.67	CT MUNICIPAL PATROL
WAUKESHA CO TREASURER	9/18/2019	\$	3,196.40	CRT CO JAIL ASSESSMENTS
WAUKESHA LIME & STONE CO.	9/5/2019	\$	110.78	SWM 3/4" TB
WAUKESHA LIME & STONE CO.	8/29/2019	\$	193.00	SWM 3/4" TB
WAUKESHA LIME & STONE CO.	8/15/2019	\$	717.68	SWM 3/4" TB
WAUKESHA LIME & STONE CO.	8/22/2019	\$	212.54	SWM 3/4" TB
WE ENERGIES	8/21/2019	\$	17.33	P&R FLAG LIGHT VILLAGE PARK
WESTERN CULVERT & SUPPLY	8/27/2019	\$	1,095.60	SWM CMPA 2 PIECES
WESTERN CULVERT & SUPPLY	8/23/2019	\$	300.30	SWM CMPA 1 PIECE
WI DEPT OF JUSTICE-RECORDS CH	9/7/2019	\$	24.00	HR SCREENING
WI PARK AND RECREATION ASSO	9/16/2019	\$	6,147.50	P&R 2019 TICKET DISCOUNT PROG
WISCONSIN CONTRACTOR'S SUPP	8/16/2019	\$	49.92	SWM FORM OIL MAGIC KOTE
WISCONSIN LEGAL BLANK	9/4/2019	\$	470.00	BLD ENVELOPES
WISTL SOD FARM	8/7/2019	\$	176.00	SWM SOD
WONG, OLIVIA M	9/7/2019	\$	60.00	P&R YOGA SUBSTITUTE

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.4.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of Bartender License

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Bartender List 10/7/2019

<b><u>Individual Name</u></b>	<b><u>Establishment Name</u></b>	<b><u>Type</u></b>
Brown, Mitchell T	Kwik Trip	New
Hallada, Samantha J	Point Burger Bar	New
Pfaff, Elizabeth M	Point Burger Bar	Renewal
Lorbach, Anna L	Pewaukee Golf Club	New
Kiel, Ashley M	Andreas Red Rooster	New
Wietor, Shannon M	Point Burger Bar	New

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 4.**

**DATE:** October 7, 2019

**DEPARTMENT:** PW - Stormwater

**PROVIDED BY:** Jeffrey Weigel, Public Works Director & City Engineer

***SUBJECT:***

Emerald Acres Storm Water Project Public Information Meeting [Weigel]

***BACKGROUND:***

City Ordinance requires projects of over \$2M in cost to conduct a Public Information Meeting.

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.**

**DATE:** October 7, 2019

**DEPARTMENT:** PW - Engineering

**PROVIDED BY:** Jeffrey Weigel, PE Public Works Director & City Engineer

***SUBJECT:***

Discussion and Possible Action to Authorize City Engineering Staff to Apply for State of Wisconsin Local Road Improvement Grants (LRIP) for the Municipal Street Improvement (MSI) Program and the Multimodal Local Supplement (MSL) Program [Weigel]

***BACKGROUND:***

Reference City Resolution 07-8-39 requiring Common Council authorization prior to staff preparing and submitting any grant applications.

The LRIP MSI program is biennial, and we have been successful in receiving approximately \$20,000 MSI grant to help pay for City road paving projects. The applications for the 2020-2021 program have just been solicited, with applications due Nov 1. We are requesting authorization to prepare a grant application for one of the projects on our 2020 or 2021 road paving plan.

The new State budget includes \$75M of LRIP funds in a new Multimodal Local Supplement program (MSL) with application due Dec. 6th. We are requesting authorization to submit applications for the Busse Road bridge replacement project (cost estimate of \$400,000-\$600,000) and for a Bicycle Trail project--paving the shoulders of Duplainville Road between Green Road and Lindsay Road as a part of the planned Duplainville Road paving project in 2021 or 2022 (shoulder cost estimate \$200,000-\$400,000). The paved shoulders are part of the Bicycle and Pedestrian Plan, but not part of the Impact Fee Analysis for "bike/hike" (not eligible for impact fee funding).

***FINANCIAL IMPACT:***

The application work will involve about ten hours each of an engineer's time. If successful, the grant will save the City over one hundred thousand dollars in future planned capital costs.

***RECOMMENDED MOTION:***

Common Council authorizes the City engineering staff to submit LRIP MSI grant for one of the City paving projects in 2020 or 2021; and authorizes the City engineer staff to submit LRIP MSL program grants for the Busse Road bridge replacement project and for the planned bicycle lanes (paved should) for Duplainville Road.

**ATTACHMENTS:**

Description

Resolution 7-8-39

5 Year Road Paving Plan





**RESOLUTION 07-8-39****A RESOLUTION TO ESTABLISH A GRANT APPLICATION POLICY  
FOR THE CITY OF PEWAUKEE**

WHEREAS, there is a need, from time-to-time, to update regulations and policies; and

WHEREAS, the City has identified various policies that should be established to protect the City of Pewaukee.

NOW THEREFORE, the Common Council of the City of Pewaukee DOES HEREBY RESOLVE THE ADOPTION OF THE FOLLOWING POLICY:

**Section 1:****CITY OF PEWAUKEE  
GRANT APPLICATION****I. PURPOSE**

The purpose of this policy is to establish formal procedures for the application and acquisition of grants for all departments within the jurisdiction of the Pewaukee Common Council. The City of Pewaukee pursues grant monies deemed to be in the best interest of the community. It is recognized that grants play an integral part in providing key services to city residents. Grant applications which significantly impact the budget are to be formally recognized and approved by the Common Council prior to processing the application by staff members.

**II. POLICY**

- A. Grants requiring significant staff time, matching City funds, capital investments, or the acquisition of City personnel shall require Common Council approval. Grant opportunities/applications will be forwarded to the Administrator for review prior to action, and the Administrator shall be responsible to forward such requests to the Common Council.
- B. A request for a grant submittal to be approved shall be made in writing. The request need not include the actual grant itself but the request in final form will include the following elements:
  - 1. A descriptive paragraph relating to the background of the request.
  - 2. The proper committee of jurisdiction, if necessary.
  - 3. The cost to the City of the grant as well as the funding source, if appropriate.
  - 4. A recommended action from the staff for the Common Council or the subordinate Council Committee.
- C. Annually, on or before October 1 of each year, all departments shall make a written report to the Administrator accounting for grant activity received or expected to be received during the calendar year, through grant funds identifying their use and balances.
- D. The Administrator shall provide periodic reports to the Common Council as grant activity takes place.

- E. Primary responsibility for compliance of grant usage shall be the duty of the department head or director whose department or facility is principally benefited by the grant.
- F. Donations are excluded from this policy. A donation is a free will gift or contribution from individuals, businesses or groups.

**SECTION 2: SEVERABILITY.**

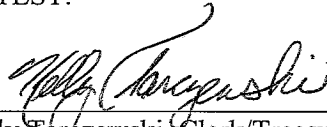
The several sections of this resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the resolution. The remainder of the resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provisions of this resolution are hereby repealed as to those terms that conflict.

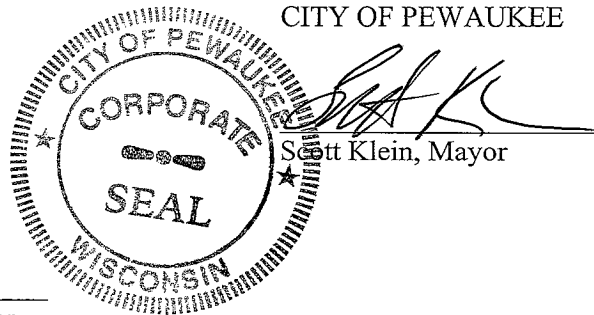
**SECTION 3: EFFECTIVE DATE.**

This resolution shall take effect immediately upon passage and posting or publication as provided by law.

Dated this 6<sup>th</sup> day of August, 2007.

ATTEST:

  
\_\_\_\_\_  
Kelly Tarczewski, Clerk/Treasurer



YEAR 2018 TO 2022 PAVING PROGRAM  
CITY OF PEWAUKEE

YEAR - 2020					
ROAD	RATING	BUDGET ESTIMATE	% ASSBLE	NOTES	
Local Collectors					
Duplainville (Tracks to Weyer) (8883')	4,5	\$60,000.00	0%	Design	
Subtotal Local Collectors		\$60,000.00			
Subdivision Roads - Maintenance					
Roundy's Industrial Park II (7598')	4	\$1,000,000.00	90%	Full Depth Mill & Overlay	
Oak Peninsula (5,121')	4	\$1,130,000.00	10%	Reconstruction / Full Depth Mill & Overlay	
Shady Lane/Shady Nook (1,742')	2	\$325,000.00	10%	Reconstruction - Sewer & Water Potential	
Busse Road Bridge Replacement		\$150,000.00	0%	Design Full Structure Replace 50/50 share with SWU	
Lexington/Takoma Area	3,4	\$84,000.00	20%	Design	
Duplainville Road Bridge Replacement		\$100,000.00	0%	Design	
Spice Creek/Meadowbrook Farms Ph. 1		\$15,000.00	20%	Design	
Subtotal Subdivision Roads		\$2,804,000.00			
TOTAL RECOMMENDED BUDGET ESTIMATE		\$2,864,000.00			

YEAR - 2021					
ROAD	RATING	BUDGET ESTIMATE	% ASSBLE		
Local Collectors					
Duplainville (Tracks to Weyer) (8883')		\$100,000.00		Design	
Subtotal Local Collectors		\$100,000.00			
Subdivision Roads - Maintenance					
Spice Creek/Meadowbrook Farms Ph. 1 (3600')		\$280,000.00	50%	Partial depth mill & Overlay	
Lexington/Takoma Area	3,4	\$950,000.00	20%	Partial Replacement & Pulverize & Overlay	
Duplainville Road Bridge Replacement		\$50,000.00		Design Full Structure Replace	50/50 share with SWU
Sherwood Forest/Busse		\$60,000.00		Design - Sewer & Water Potential	
Spice Creek/Meadowbrook Farms Ph 2		\$15,000.00		Design	
Subtotal Subdivision Roads		\$1,355,000.00			
TOTAL RECOMMENDED BUDGET ESTIMATE		\$1,455,000.00			

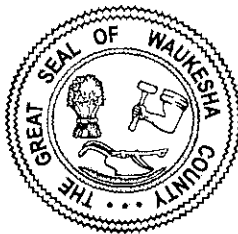
<u>YEAR - 2022</u>					
ROAD		RATING	BUDGET	ESTIMATE	
<i>Local Collectors</i>					
Duplainville (Tracks to Weyer) (12,150')		5,8	\$1,600,000.00	20%	Pulverize & Overlay -ASPHALT PRICE
Green Road Microsurfacing			\$150,000.00	0%	Maintenance
Watertown Road			\$100,000.00		Design
<i>Subtotal Local Collectors</i>			<i>\$1,850,000.00</i>		
<i>Subdivision Roads - Maintenance</i>					
Sherwood Forest/Busse (9495')			\$1,400,000.00	10%	Pulverize & Overlay, Recon - Sewer & Water Potential
Spice Creek/Meadowbrook Farms Ph 2 (4,704')			\$370,000.00	50%	Partial depth Mill & Overlay
Duplainville Road Bridge Replacement			\$300,000.00	0%	Full Structure Replacement 50/50 share with SWU
Spice Creek/Meadowbrook Farms Ph 3 (5,940')			\$15,000.00		Design
Rolling Ridge I (3,907')		3,4	\$40,000.00		Design - Sewer & Water Potential
<i>Subtotal Subdivision Roads</i>			<i>\$2,125,000.00</i>		
TOTAL RECOMMENDED BUDGET ESTIMATE			\$3,975,000.00		

<u>YEAR - 2023</u>					
ROAD		RATING	BUDGET ESTIMATE		
<i>Local Collectors</i>					
Watertown Road			\$100,000.00		Design
<i>Subtotal Local Collectors</i>			<i>\$100,000.00</i>		
<i>Subdivision Roads - Maintenance</i>					
Rolling Ridge I (3,907')		3,4	\$625,000.00	25%	Pulverize & Overlay
Spice Creek/Meadowbrook Farms Ph 3 (5,940')			\$470,000.00	50%	Partial Depth Mill & Overlay
Hickory Grove Estates (4,389')			\$57,000.00		Design
Spice Creek/Meadowbrook Farms Ph 4 (5,045')			\$15,000.00		Design
Rolling Ridge II (4,175')		3,4,6	\$42,000.00		Design - Sewer & Water Potential
<i>Subtotal Subdivision Roads</i>			<i>\$1,209,000.00</i>		
TOTAL RECOMMENDED BUDGET ESTIMATE			\$1,309,000.00		

YEAR 2018 TO 2022 PAVING PROGRAM  
CITY OF PEWAUKEE

YEAR - 2024				
ROAD	RATING	BUDGET ESTIMATE		
Local Collectors				
Wetmore Road (CTH SR to CTH M) (3,900')		\$1,100,000.00		Reconstruction - ASPHALT PRICE
Wetmore Road (6,600')		\$75,000.00		Design
Subtotal Local Collectors		\$1,175,000.00		
Subdivision Roads - Maintenance				
Wetmore Ridge II (4,175')	3,4,6	\$600,000.00	25%	Pulverize & Overlay - Sewer & Water Potential
Wetmore Creek/Meadowbrook Farms Ph 4 (5,045')		\$400,000.00	50%	Partial Depth Mill & Overlay
Wetmore Grove Estates (4,990')		\$700,000.00	25%	Pulverize & Overlay - Sewer & Water Potential
Wetmore Hill/Yench		\$20,000.00		Design
Wetmorefield Ph. 1		\$15,000.00		Design
Wetmoreph Road		\$30,000.00		Design
Subtotal Subdivision Roads		\$1,765,000.00		
TOTAL RECOMMENDED BUDGET ESTIMATE		\$2,940,000.00		

Paul Farrow  
County Executive



Allison Bussler  
Director

**WAUKESHA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**

September 23, 2019

To: Waukesha County Mayors and Village Presidents; City and Village Clerks  
RE: **2020-2021 MSI**

Dear Sir or Madam:

Wisconsin Department of Transportation has announced the next round of the Local Road Improvement Program (LRIP) for municipalities.

We ask that you join us at an organizational meeting for an overview of the program and for selection of a five-member Municipal Street Improvement committee to review and approve applications. MSI committee information will be forwarded to WisDOT by Waukesha County. By November 1, 2019, MSI and MSI-D applications must be approved by the committee and sent to Waukesha County Department of Public Works. By January 15, 2020, Waukesha County DPW must then forward the approved applications to WisDOT.

When: **Tuesday, October 1, 2019 • 4 – 5 pm**

Who: Representatives from Waukesha County Mayors, Village Presidents, Alderpersons, Trustees, and Directors of Public Works

Where: Waukesha County DPW-Highway Operations  
1641 West Woodburn Road • Waukesha, WI 53188

Note: Wisconsin DOT continues to use their online system for submission of application forms, changes, substitutions, and reimbursements. As such, you are strongly encouraged to obtain a Web Access Management System (WAMS) user ID prior to this meeting.

Find more information on program funding, schedule, eligibility on Wisconsin DOT's official website:

**<http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/lrip.aspx>**

There you will find the information packet, application forms, and a video that explains the program. With any further questions, please feel free to phoneCarolynn Gellings of our office at 262-548-7746.

Sincerely,

Allison Bussler, Director  
Department of Public Works

515 W Moreland Blvd AC220 • Waukesha, Wisconsin 53188-2485  
Phone: 262-548-7740 • Fax: 262-896-8097 • [www.WaukeshaCounty.gov/DPW](http://www.WaukeshaCounty.gov/DPW)



State of Wisconsin  
Department of Transportation

## Multimodal Local Supplement (MLS) program

### Assistance programs

Road and bridge

Transit

Other aid

The Wisconsin 2019-21 biennial budget provides \$75 million to local and tribal governments in one-time general purpose revenue funding (GPR). The funds are available through the Multimodal Local Supplement (MLS) program and may be used for multimodal transportation projects on the local system. The program pays up to 90% of total eligible costs with local governments providing a minimum of 10% cost share.

MLS funding is available for new projects statewide related to:

- Roads
- Bridges
- Transit capital and facility projects
- Bicycle and pedestrian accommodations
- Railroads
- Harbors

### 2020-2021 MLS Program Cycle Documents

- [2020-2021 MLS Guidelines](#)
- [2020-2021 MLS Application](#)
- [2020-2021 MLS Application Instructions](#)

The Wisconsin Department of Transportation (WisDOT) will conduct **three informational webinars** on the Multimodal Local Supplement program. MLS informational webinars are optional, and each contains similar information. We recommend potential sponsors sign up for one webinar. If you are interested in

participating in a MLS Informational Webinar, please select one of the following dates and send an email to [DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov) that states you will be attending. Specific webinar links will be sent to you prior to the date(s).

- Monday, September 30, 2019: 9:00am to 10:30am
- Wednesday, October 2, 2019: 1:00pm to 2:30pm
- Thursday, October 10, 2019: 2:00pm to 3:30pm

The application deadline for the 2020-2021 Multimodal Local Supplement program is **December 6, 2019**. Questions on the application process, webinars, or approved projects should be directed to the WisDOT contacts listed below.

## Contacts

Ryan Spaight  
MLS Program Manager  
[DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov)  
[ryan.spaight@dot.wi.gov](mailto:ryan.spaight@dot.wi.gov)  
Phone: (608) 266-1322

Merrill Mechler-Hickson  
DOT Program Officer  
[DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov)  
[merrill.mechlerhickson@dot.wi.gov](mailto:merrill.mechlerhickson@dot.wi.gov)  
Phone: (608) 261-8977



**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 6.**

**DATE:** October 7, 2019

**DEPARTMENT:** PW - Water/Sewer

**PROVIDED BY:** Jeffrey Weigel, Public Works Director

***SUBJECT:***

Authorize City Engineering Staff to Submit Notices of Intent (NOI) for Potential Loans from the State Loan Programs for Safe Drinking Water Loan Program for the Well 5 Radium Mitigation Project and for the Clean Water Fund Program for our Portion of the Brookfield Treatment Plant Phosphorus Removals, Both Planned for 2020 [Weigel]

***BACKGROUND:***

For quite some time the City has avoided using State of Wisconsin loan programs, preferring to obtain loans through coordinated borrowing that often includes several department projects. Recently the City of Brookfield contacted the partners in the wastewater plant reminding us that 2020 is the year for the phosphorus filter installations of about \$8M; our share is about 20% or \$1.6M. Brookfield is going to seek a State Clean Water Fund loan (CWFP) for the project and participating communities could apply independently for a CWFP loan for their part of the project. Upon researching this further, it appears that we would qualify for a 55% reduction in the market interest rate under this program (3.2% reduced to 1.76%) which appears favorable to the Sewer Utility.

This research revealed that the Water Utility's Well #5 Radium Filtration project currently under design may be eligible for Safe Drinking Water Fund Loans, Small Project, at a similar interest rate discount. That project is estimated to cost around \$2M.

To investigate these options further, we need to file a notice of Intent to Apply by the end of October. After filing, the State ranks the applications and lets us know our eligibility, and at that point we would have to decide if we want to pursue the loan.

Because of the short timeframe to prepare the Intent to Apply, we have asked Ruekert & Mielke to provide cost proposals to help us prepare these submittals if authorized, and Ruekert indicates that the cost would be about \$500 per application.

***FINANCIAL IMPACT:***

The initial fiscal impact will be the staff time and the Ruekert fee (\$500 each or \$1,000 for the two proposals) to submit the Intent to Apply. If successful, the Sewer Utility could benefit from the 55% subsidy to current loan interest rates on \$1.6M of sewer plant costs, and the Water Utility could benefit from a similar subsidized interest rate of about \$2M of radium filtration costs.

***RECOMMENDED MOTION:***

Common Council authorizes City staff to utilize Ruekert & Mielke in the preparation and submittal of Intent to Apply

forms for the Sewer Utility costs associated with the City of Brookfield Phosphorus Removal project and for the Water Utility Well 5 Radium Filtration projects.

**ATTACHMENTS:**

Description

State Small Loan Program Sheet

State Environmental Loan Program Sheet

# Small Loans Program (SLP)

Learn about the Environmental Loans programs and find guidance at [dnr.wi.gov/aid/eif.html](http://dnr.wi.gov/aid/eif.html).

The Small Loans Program (SLP), a subprogram of the Clean Water Fund Program (CWFP), provides interest rate subsidy to local governments for State Trust Fund (STF) loans from the Board of Commissioners of Public Lands (BCPL) used to fund DNR-approved wastewater and storm water infrastructure projects (with total estimated project costs of **\$2,000,000 or less**).

- Implementation details: ss. 281.58 & 281.59, Wis. Stats., and s. NR 162.38, Wis. Adm. Code.
- Learn about the SLP and find guidance at [dnr.wi.gov/aid/documents/eif/small.html](http://dnr.wi.gov/aid/documents/eif/small.html)

The effective (subsidized) interest rate for projects financed through the SLP is influenced by: STF loan term and interest rate, CWFP interest rate subsidy, and percentage of total project costs attributable to septage. **If septage costs are between 0% and 100%**, contact Kevin Olson at 608-266-9955 or [Kevin.Olson@wisconsin.gov](mailto:Kevin.Olson@wisconsin.gov) to determine the effective (subsidized) interest rate.

## Municipalities eligible for CWFP loans provided at **55%** of the market rate of 3.200%

- For municipalities not meeting the financial need criteria.

### 0% Septage Costs - Effective SLP interest rates for projects with no septage costs.

STF LOAN TERM	STF INTEREST RATE	Less SLP SUBSIDY	Equals EFFECTIVE INTEREST RATE
2 years	3.750%	1.440%	<b>2.310%</b>
3-5 years	3.750%	1.440%	<b>2.310%</b>
6-10 years	3.750%	1.440%	<b>2.310%</b>
11-20 years	4.000%	1.440%	<b>2.560%</b>

### 100% Septage Costs - Effective SLP interest rates for projects with all septage costs.

STF LOAN TERM	STF INTEREST RATE	Less SLP SUBSIDY	Equals EFFECTIVE INTEREST RATE
2 years	3.750%	3.200%	<b>0.550%</b>
3-5 years	3.750%	3.200%	<b>0.550%</b>
6-10 years	3.750%	3.200%	<b>0.550%</b>
11-20 years	4.000%	3.200%	<b>0.800%</b>

The SLP subsidy shown is valid for the quarter beginning 07/01/2019 through 09/30/2019. The State Trust Fund interest rates shown are current as of 06/17/2019; view current STF rates at [bcpl.wisconsin.gov/Pages/CurrentInterestRates.aspx](http://bcpl.wisconsin.gov/Pages/CurrentInterestRates.aspx).

## Contact information

Small Loans Program (SLP) - Kevin Olson, 608-266-9955, [Kevin.Olson@wisconsin.gov](mailto:Kevin.Olson@wisconsin.gov).

BCPL STF Loan Program - Richard Sneider, 608-261-8001, [Richard.Sneider@Wisconsin.gov](mailto:Richard.Sneider@Wisconsin.gov).

DNR, Environmental Loans Section—CF/2, 101 S. Webster Street, PO Box 7921, Madison, WI 53707-7921

Page 1/1

PUB-CF-053 06/2019 Wisconsin DNR Environmental Loans Section CWFP 608-267-7475 SDWLP 608-266-0849

**Legal notice:** This document is intended solely as guidance and does not include any mandatory requirements except where requirements found in statute or administrative rule are referenced. This guidance does not establish or affect legal rights or obligations and is not finally determinative of any of the issues addressed. This guidance does not create any rights enforceable by any party in litigation with the State of Wisconsin or the Department of Natural Resources. Any regulatory decisions made by the Department of Natural Resources in any manner addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts. The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240. This publication is offered in other formats upon request, call 608-267-7490.







Learn about the Environmental Loans programs and find guidance at [dnr.wi.gov/aid/eif.html](http://dnr.wi.gov/aid/eif.html).

Most eligible project costs are funded at a percentage of the market rate, in accordance with ss. 281.58(12)(a) and 281.61(11), Wis. Stats. Program subsidy buys down the market rate on loans (**reduced-interest rate loans**). On a quarterly basis, the Wisconsin Department of Administration (DOA) assesses the market rate on which the Clean Water Fund Program (CWFP) and Safe Drinking Water Loan Program (SDWLP) subsidies are based. The rate applied to the loan is the market rate in effect at the time of the municipal bond meeting (*at which a resolution(s) approving municipal obligations and Financial Assistance Agreements (FAAs) is signed/executed*).

- | <b>LOAN INTEREST RATE DETERMINATION</b>  | <b>PERCENT OF MARKET RATE</b> | <b>INTEREST RATE</b> |
|--|-------------------------------|----------------------|
| <b>CWFP</b><br>For the portion of eligible projects for receiving and storing septage, and capacity for treating septage; as well as for mercury remediation at wastewater treatment facilities. | 0%                            | <b>0%</b>            |
| <b>CWFP</b><br>For eligible projects of extremely disadvantaged municipalities meeting the following financial need criteria:<br>< 1,000 population; and ≤ 65% of Wisconsin *MHI.                | 0%                            | <b>0%</b>            |
| <b>CWFP &amp; SDWLP</b><br>For eligible projects of disadvantaged municipalities meeting the following financial need criteria:<br>< 10,000 population; and ≤ 80% of Wisconsin *MHI.             | 33%                           | <b>1.056%</b>        |
| <b>CWFP &amp; SDWLP</b><br>For eligible projects of municipalities not meeting above criteria.   | 55%                           | <b>1.760%</b>        |
| <b>MARKET RATE</b> (effective 07/01/19-09/30/19) *MHI=Median Household Income  | 100%                          | <b>3.200%</b>        |

The DOA has set the market rate at 3.200% for loans with municipal bond meetings on or after July 1, 2019 through September 30, 2019, and with a final maturity of twenty (20) years or less. During that quarter, the loan interest rate will be determined based on the market rate of 3.200%:

- DNR, Environmental Loans Section—CF/2, 101 S. Webster Street, PO Box 7921, Madison, WI 53707-7921  
 PUB-CF-037 08/2019 Wisconsin DNR Environmental Loans Section CWFP 608-267-7475 SDWLP 608-266-0849 Page 2/2
- Program implementation details are outlined in chs. [NR 162](#) and [NR 166](#), Wis. Adm. Code, [Legislature](#). This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts. The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240. This publication is offered in other formats upon request, call 608-267-9481.
-  



# Environmental Loans Programs

Learn about the Environmental Loans programs and find guidance at [dnr.wi.gov/aid/eif.html](http://dnr.wi.gov/aid/eif.html).

## Affordable Financial Assistance for Drinking Water, Wastewater, & Storm Water Projects

The Wisconsin Environmental Improvement Fund (EIF) is a state revolving loan fund that combines federal capitalization grants from the U.S. Environmental Protection Agency (EPA) Clean Water and Drinking Water State Revolving Funds (SRFs) with state funding to provide affordable financial assistance to municipalities for publicly-owned drinking water, wastewater, and storm water infrastructure projects that are needed to achieve or maintain compliance with federal and state regulations relating to water supply and wastewater treatment. It includes projects for compliance with a municipality's Wisconsin Pollutant Discharge Elimination System (WPDES) permit.

- Implementation details: ss. 281.58 & 281.59 & 281.61, Wis. Stats., and chs. NR 162 & 166, Wis. Adm. Code.

## Environmental Loans Programs

The EIF includes two environmental financing programs (*with subprograms*) for local governments:

- **Clean Water Fund Program (CWFP)** for wastewater and storm water infrastructure projects, since 1991. Common projects: sewer replacement or rehabilitation, and wastewater treatment facility/plant upgrades.
- **Safe Drinking Water Loan Program (SDWLP)** for drinking water infrastructure projects, since 1998. Common projects: new wells, wellhouse rehabilitation, storage facilities, and watermain replacements.

## Benefits & program features

- Fixed interest rates on long-term loans.
- Online system for notice of Intent to Apply (ITA) and Application submittals.
- Dedicated DNR project manager and construction management engineer.
- Coordination of funds with other funding sources.
- Program subsidy buys down the market rate on loans (**reduced-interest rate loans**).
- Some municipalities may be eligible for further subsidy to reduce its loan size (**principal forgiveness**).

## How may the funds be used?

The program funds are for reasonable and necessary costs directly related to the **planning, design, & construction** of eligible projects. Funds may be used to construct, improve, modify, purchase, replace, restore, and upgrade drinking water, wastewater, and storm water systems and infrastructure; such as collection, conveyance, disposal, distribution, sourcing, storage, transmission, and treatment.

## Who may apply?

Eligible applicants and funding recipients, also referred to as **municipalities** or **local governments**, include, but aren't limited to: Wisconsin cities, towns, villages, counties, and sanitary districts.

## How do we apply? When do we apply?

Application guidance and considerations are available under the How to Apply tab at [dnr.wi.gov/aid/eif.html#tabx3](http://dnr.wi.gov/aid/eif.html#tabx3).

- **October 31<sup>st</sup>** - CWFP & SDWLP Intent to Apply (ITA) deadline for the *following* state fiscal year funding cycle.
- **June 30<sup>th</sup>** - SDWLP Application deadline for the *upcoming* state fiscal year funding cycle.
- **September 30<sup>th</sup>** - CWFP Application deadline if requesting principal forgiveness for the *current* funding cycle.
- Applications accepted **year-round** for CWFP projects not seeking principal forgiveness (PF).

The state fiscal year (SFY) begins on the first day of July in each year and closes on the next following June 30<sup>th</sup>.

- Submit ITAs by 10/31/2019 deadline if seeking funding in SFY 2021 (07/01/2020 – 06/30/2021).

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 7.**

**DATE:** October 7, 2019

**DEPARTMENT:** Planning

**PROVIDED BY:**

***SUBJECT:***

**PUBLIC HEARING**, Discussion and Possible Action Regarding a Conditional Use Permit for the Fyzical Therapy and Balance Center Located at W229 N1416 Westwood Drive (PWC 0959-988-008) for the Purpose of Operating an Outpatient Physical Therapy Clinic [Fuchs]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

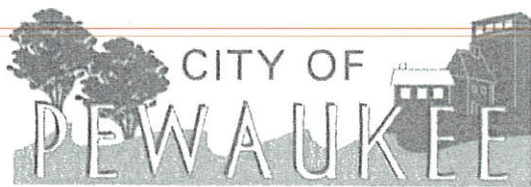
Description

Fyzical Therapy Conditional Use Permit

Fyzical Therapy Narrative

Fyzical Therapy B-5 District

Fyzical Therapy Staff Report



Office of the Planner & Community Development Director  
W240 N3065 Pewaukee Road  
Pewaukee, Wisconsin 53072  
Phone (262) 691-0770  
Fax (262) 691-1798  
[fuchs@pewaukee.wi.us](mailto:fuchs@pewaukee.wi.us)

### PETITION FOR CONDITIONAL USE

TO THE HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

The undersigned hereby petitions the Common Council of the City of Pewaukee, Waukesha County, Wisconsin for a Conditional Use Permit for the purpose of: Operating an outpatient physical therapy clinic in Suite 4 of the below listed property which is zoned B-5, highway district.

Legal description of property to be rezoned – Please attach.

Common property description or name: NA

Property Address: W229 N/416 Westwood Dr Tax Key Number(s): PWC 0959 988 008

Property owner(s) (Full Legal Name): Capitol Waukesha, LLC

Owner's Address: P.O. BOX 44507 City/State/Zip: Madison, WI 53744

Phone: 608-836-9777 Email: josh@capitolre.net

Applicant (Full Legal Name):

Name: Matthew Gibbons

Company: Physical Therapy and Balance Waukesha

Address: 360 S. Genesee St

City/State/Zip: Delafield, WI 53018

Phone: 608-219-6688

Email: mgibbons@physical.com

Contact Person (Full Legal Name):

Name: Same as Applicant

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Conditional Use submittals must include and be accompanied by the following:

- ☐ This Application form accurately completed with original signatures.
- ☐ Application Filing Fee, payable to the City of Pewaukee:
  - o \$400.00, plus cost for publication, notice and all attorney fees related to project
- ☐ Five (5) complete collated sets of Application materials to include:
  - o A written project narrative detailing the request, business/use operational information, future development plans, site and building improvements, tentative development schedule, and estimated project value.
  - o Scaled drawings, as may be applicable, including, but not limited to; a site plan, grading/erosion control plan, preliminary storm water management plan, landscape plan, lighting plan, building elevations, colored renderings, sign details and natural resource delineations.
- ☐ All application materials provided in a digital format (Adobe PDF). Materials may be submitted on a USB Flash Drive or emailed to [hurd@pewaukee.wi.us](mailto:hurd@pewaukee.wi.us).
- ☐ Note twelve (12) additional sets of plans will be required for Plan Commission following staff review of the initial submittal. These plans should be revised in response to staff comments as may be necessary.



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## Project Narrative for FYZICAL Therapy and Balance Waukesha at W229N1416 Westwood Dr.

This project is limited in scope to operating an outpatient orthopedic physical therapy clinic and balance center, FYZICAL Therapy and Balance Waukesha, at W229 N1416 Westwood Drive, Suite 4. This location is currently zoned B-5, highway district, which does not provide for a physical therapy clinic. However, we feel that the business is a good fit with the location as there are several family friendly businesses connected to and adjacent to this location and our business is family oriented as well. We have a strong history of treating Waukesha county families since 2012 specializing in sports injury and rehabilitation formerly as NX Level Physical Therapy and are now adding a balance center to meet the needs of an underserved population.

No external development, improvements or other changes will be undertaken with the exception of adding signage to the building that meets City of Pewaukee sign ordinances. Interior to the building, remodeling will be accomplished with plans to be submitted and approved by the city building inspector in compliance with all applicable ordinances and permits. Basic components will be adding a reception desk and waiting area, office and treatment rooms and any required electrical outlets and lighting. It is possible an additional restroom may be added to the existing facility based on expected personnel and client volume. All remodeling/renovations would take place prior to business opening which is scheduled for December 1st, 2019. Expected renovation costs are estimated to be \$60,000.

Employee count at time of occupation is expected to be 2 FTE's and 1 PTE. Expected growth over the next 2 years may increase this to a maximum of 4 FTE's and 2 PTE's. Client volume is estimated to be initially 15 clients per day increasing to a maximum volume of 36 clients per day. This volume however would be spread out over the course of the day generally seeing clients for 40 minute sessions and no more than 3 to 4 clients at any given time. There is abundant parking, with 78 spots onsite so this volume should not be an issue.

We view this as a long term relationship as we are executing a 7 yr lease with extensions and plan to be good community partners for many years. We are excited that the other businesses in this building have both been in place for 20 plus years and we want to add to that stable business environment.

In the unforeseen situation that we leave the location for any reason, no modifications will have been done to change the overall business environment or preclude resuming the original zoning.



**17 .0421 B-5, HIGHWAY BUSINESS DISTRICT**

The B-5, Highway Business District is intended to provide for the orderly and attractive grouping at appropriate locations along principal highway routes of those businesses and customer service establishments which are logically related to and dependent upon highway traffic or which are specifically designed to serve the needs of such traffic.

a. Permitted Principal Uses

- (1) Auto sales/service (indoor).
- (2) Auto and truck accessory sales.
- (3) Building supply stores (enclosed storage).
- (4) Motels and hotels.
- (5) Restaurants. (no drive-thru)
- (6) Transit station.
- (7) Commercial Kennels. (Cr. 13-09)

b. Permitted Accessory Uses

- (1) Accessory garages for storage of licensed vehicles used in conjunction with the operation of the business or for occupants of the premises.
- (2) Off-street parking and loading areas.
- (3) (see Section 17.0700).

c. Conditional Uses

Uses similar in character to the above permitted uses and conducted as a business on the premises and catering to the general public. Also the following uses:

- (1) “Drive-in” and “fast food” establishments.
- (2) Fuel service stations with or without convenience stores and with no alcoholic beverage sales.
- (3) Motor vehicle sales and/or service.
- (4) Temporary or seasonal uses on vacant or principal use parcels.
- (5) Truck stop not for the purpose of transferring goods between trucks.
- (6) Trailer and tractor sales, rental and service.

d. Lot Area and Width

- (1) Lots shall have a minimum area of two (2) acres.
- (2) Lots shall be not less than 160 feet in width at the building setback line.

e. Building Height and Size (See Section 17.0210)

- (1) No principal building or parts of a principal building shall exceed one (1) story or 18 feet in height.
- (2) No accessory building shall exceed 18 feet in height.

f. Setback and Yards

- (1) There shall be a minimum building (or street) setback of 40 feet from the right-of-way of all streets.
- (2) There shall be a minimum side yard equal to the required side yard in the adjacent district, but not less than 15 feet.
- (3) There shall be a rear yard of not less than 25 feet.
- (4) All structures shall be set back a minimum of 75 feet from the designated 100 year recurrence interval (base flood) floodplain of all navigable streams and bodies of water and 25 feet from a designated wetland. (Also see subsection 17.0435)

g. Parking and Loading Space

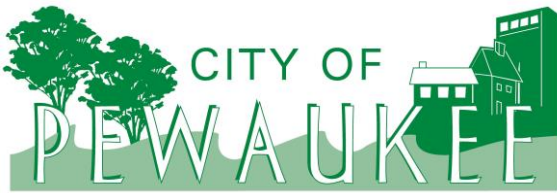
- (1) There shall be adequate paved off-street parking and loading space provided for every building/use approved by the City Plan Commission after August 1982 and such parking and loading areas shall be adequately screened as determined by the Plan Commission.
- (2) There shall be no parking or loading area within 30 feet of a street right-of-way.
- (3) (See Section 17.0600).

h. Minimum Utility Service

Electricity and public sanitary sewerage and water supply facilities.

i. Special Regulations

To encourage a business use environment that is compatible with the residential character of the City, Building and/or Zoning permits for permitted uses in the B-5 Highway Business District shall not be issued without prior review by and approval of the City Plan Commission. Said review and approval shall be concerned with adjacent existing and planned uses, need for public or private water supply and sanitary sewage disposal facilities, general site layout, building site and operation plans, ingress, egress, parking, loading and unloading, drainage, lighting, signage, screening and landscape plans.



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## REPORT TO THE PLAN COMMISSION

Meeting of September 19, 2019

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**Date:** September 9, 2019

**Project Name:** Fyzical Therapy and Balance Waukesha Conditional Use

**Project Address/Tax Key No.:** W229N1416 Westwood Drive/PWC 0959988008

**Applicant:** Matthew Gibbons, Fyzical Therapy and Balance Waukesha

**Property Owner:** Capitol Waukesha, LLC

**Current Zoning:** B-5 Highway Business District

**2050 Land Use Map Designation:** Retail/Service Commercial

**Use of Surrounding Properties:** Commercial to the north, east and west and I-94 to the south

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### **Project Description/Analysis:**

The applicant, Matthew Gibbons of Fyzical Therapy and Balance Waukesha, filed a Conditional Use Permit requesting approval to locate within an existing tenant space at W229N1416 Westwood Drive.

The property is zoned B-5 Highway Business District and designated as Retail/Service Commercial on the City's Year 2050 Land Use/Transportation Map. The proposed use is not specifically listed within the B-5 District; however, Section 17.0421c. states that uses found similar in character to the permitted uses of the B-5 District may be allowed as a Conditional Use. The B-5 District is attached for review.

Furthermore, Section 17.0504 allows unspecified uses to proceed through the Conditional Use process.

#### **17.0504 SPECIAL CONDITIONAL USES NOT SET FORTH IN DISTRICT REGULATIONS MAY BE ALLOWED, INCLUDING:**

- a. All uses similar in character to the permitted uses on the premises, as determined by the Plan Commission, which meet the intent of the district but which are not specifically listed as permitted principal, accessory or conditional uses within the text of the zoning district classification or other section of this ordinance.

Section 17.0209d. also allows 'unclassified uses' to be permitted by the Plan Commission provided "that such uses are similar in character to the principal uses permitted in the zoning district and create no circumstances that would detrimentally affect adjacent properties."

Fyzical Therapy and Balance Waukesha is an outpatient orthopedic physical therapy clinic providing physical therapy, training and exercises to its clients.

The applicant is not proposing any exterior site or building modifications other than signage.

Note that 2017 Act 67 made changes regarding Conditional Use Permits (see requirements below). The applicant has provided detailed information related to the proposed business use and staff does not find that the proposed use would have any adverse impacts to the site, other existing uses or adjacent properties.

The applicant has indicated that signage will comply with all City sign standards and has provided a project narrative detailing the business operations relative to this location.

**(de) Conditional use permits.**

**1. In this paragraph:**

- a.** “Conditional use” means a use allowed under a conditional use permit, special exception, or other special zoning permission issued by a city, but does not include a variance.
- b.** “Substantial evidence” means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

**2.**

- a.** If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in the city ordinance or those imposed by the city zoning board, the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.
  - b.** The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.
- 3.** Upon receipt of a conditional use permit application, and following publication in the city of a class 2 notice under ch. 985, the city shall hold a public hearing on the application.
  - 4.** Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the city may impose conditions such as the permit's duration, transfer, or renewal, in addition to any other conditions specified in the zoning ordinance or by the city zoning board.
  - 5.** If a city denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in par. (e) 10.

**Recommendation**

As it is anticipated that the use does not have any adverse impacts on the surrounding properties and is generally similar to commercial/service type uses, which are allowed in the B-5 District, a motion to recommend approval of the Conditional Use Application is recommended.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 8.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Withdraw the Special Assessment in the Amount of \$2,069.19 for the Cromwell Hills Cemetery Located on Swan Road (PWC 0873-989) Which has been Abandoned and is Believed to have been Put in the Care of the City of Pewaukee [Klein, Weigel, Tarczewski]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 9.**

**DATE:** October 7, 2019

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Authorize the Expenditure of \$5,460 from the Capital Equipment Fund to Purchase an Additional DS200 Voting Machine [Tarczewski]

***BACKGROUND:***

I originally requested \$6,500 be placed in the 2019 Election Capital Equipment Budget for a new DS200 voting machine. The recent quote I received for this equipment came in at \$11,960 (attached). I'm requesting permission to over spend in the Capital Equipment Fund Balance Account in the amount of \$5,460.

***FINANCIAL IMPACT:***

There are funds available in the Capital Equipment Fund Balance Account for this expenditure.

***RECOMMENDED MOTION:***

Approve the additional expenditure of \$5,460 from the Capital Equipment Fund Balance to purchase a DS200 election machine.

**ATTACHMENTS:**

Description

ES&S Quote



Pewaukee, City of, Wisconsin (Waukesha)

## Purchase Proposal Quote

Submitted by Election Systems & Software

### Purchase Solution Includes:

Quantity	Item Description	Price
<b>Tabulation Hardware</b>		
<b>Model DS200 Precinct Scanner:</b>		
2	Model DS200 (Includes Scanner, Internal Backup Battery, Collapsible Ballot Box, Hard Case, Paper Roll and One (1) Standard 4GB Memory Device)	\$10,900.00
2	DS200 Wireless Modem-Verizon (Price does not include data transmission fees)	\$600.00
<b>Election Services</b>		
X	Equipment Installation	\$230.00
X	1 Year Hardware and Software Warranty	Included
<b>Shipping &amp; Other</b>		
X	Shipping and Handling	\$230.00
<b>Total Purchase Solution</b>		<b>\$11,960.00</b>
<b>Annual Post-Warranty License and Maintenance and Support Fees</b>		
<b>(Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)</b>		
<b>Annual Post-Warranty Hardware Maintenance and Support Fees:</b>		
2	HMA DS200 - Extended Warranty with Biennial Maintenance	\$295.00
<b>Annual Post-Warranty Firmware License and Maintenance and Support Fees:</b>		
2	Firmware License - DS200	\$160.00
<b>Total Annual Post-Warranty License and Maintenance and Support Fees</b>		<b>\$455.00</b>

#### Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 10.**

**DATE:** October 7, 2019

**DEPARTMENT:** Administration

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and Committees  
[Mayor Bierce]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

2019 Needs



PLAN COMMISSION	Original Appointment	Current Term	
		From	To
Karen Salituro	4/2/2018	5/20/2019	5/1/2022
Sullivan, Sean (Engineer)	9/4/2007	5/15/2017	5/1/2018
Janka, Ted	5/1/2003	5/4/2015	5/1/2018
Linsmeier, Dave (Park & Recreation Board)	4/3/2006	5/20/2019	5/1/2020
Wunder, Christine	7/1/2004	5/15/2017	5/1/2020
Bierce, Steve - Mayor	6/6/2016	4/17/2017	Indefinitely
Bergman, Brandon - Alderman	5/17/2017	5/17/2017	Indefinitely

According to Section 1.03(2) of the Pewaukee Municipal Code the membership should be as follows: consisting of (7) members; the mayor (presiding officer), (1) Alderman, (1) representative from the Joint Park & Recreation Board (selected by the Park & Recreation Board) and (4) citizen members with experience and qualifications related to planning matters (1) of which needs to be a full-time City Engineer. (3) of the citizen members are to serve an alternating 3-year term. *The 4th citizen engineer member, the alderman and Joint Park & Recreation Board representative shall be appointed annually in April.* Citizen members are compensated.

ZONING BOARD OF APPEALS	Original Appointment	Current Term	
		From	To
Marlin, Katie - Chairperson (appointed 1/7/2019)	7/18/2016	8/6/2018	5/1/2021
Thomas Matt	5/7/2012	5/21/2018	5/1/2021
Heise, Mike	10/7/2002	5/2/2016	5/1/2019
Welcenbach, Robert	6/1/2015	5/15/2017	5/1/2020
Tredwell, Jim - Alternate	2/15/2016	5/20/2019	5/1/2022
VACANCY - Alternate			5/1/2020
VACANCY - Alternate			5/1/2022

It consists of (5) regular members. Their terms shall be for a staggered three (3) year period. The Mayor shall appoint the Chairperson. There shall also be (2) alternates for staggered three (3) year term. *The Mayor shall annually designate as 1st and 2nd Alternate.* The 1st alternate will fill any vacancy and complete the regular appointee's term and the 2nd alternate will fill the 1st alternate's term, leaving the 2nd alternate position need to be filled. On 1/2/2007 Ordinance 06-24 was passed revising the membership.

<b>BOARD OF REVIEW</b>	<b>Original Appointment</b>	<b>Current Term</b>	
		<b>From</b>	<b>To</b>
Smiley, Laura	7/15/2013	5/21/2018	5/1/2020
Jaschke, Jim	5/2/2011	8/6/2018	5/1/2020
Robinson, Gwenn	5/2/2011	5/20/2019	5/1/2021
Lorier, Bob	4/18/2016	5/20/2019	5/1/2021
Figurski, Joshua	8/6/2018	5/20/2019	5/1/2021
<b>VACANCY - Alternate</b>			5/1/2021
<b>VACANCY - Alternate</b>			5/1/2020

*An all citizen Board of Review was established by Ordinance #06-02 on 02/06/2006. It requires seven (7) citizen members to serve alternating two (2) year terms. Current compensation is \$20 per meeting per action of the Common Council on 8/18/2003. On August 17th, 2009 Ordinance 09-13 was created, recreating section 1.08(1) of the municipal code. The Board now consists of five (5) members and two (2) alternates.*

<b>FIRE COMMISSION</b>	<b>Original Appointment</b>	<b>Current Term</b>	
		<b>From</b>	<b>To</b>
<b>VACANCY</b>			5/1/2023
Goff, Bob	7/18/2011	6/1/2015	5/1/2020
Novack, Kathleen	9/15/2014	5/20/2019	5/1/2024
Millard, Mark	4/19/2004	5/2/2016	5/1/2021
Elaine Kroening	11/5/2014	5/15/2017	5/1/2022

*The Fire Commission was originally part of the Police & Fire Commission that was created by Ordinance 04-10 on 4/19/2004. With the anticipated disbanding of the Police Department on 1/1/2010 ordinance 9.21 was created and passed on 12/21/2009. The membership remains as a five (5) citizen members; each to serve an alternating 5 - year term. Compensation is \$20 per meeting.*

<b>ETHICS BOARD</b>	<b>Original Appointment</b>	<b>Current Term</b>	
		<b>From</b>	<b>To</b>
Farley, Tom	2/7/2008	5/15/2017	4/30/2020
Farrow, Margaret	2/7/2008	5/20/2019	4/30/2022
<b>VACANCY</b>			4/30/2021
<b>VACANCY - Alternate</b>			4/30/2021

*The Ethics Board was established by Ordinance 06-16 on 9/5/2006. It consists of (3) regular citizen members and (1) alternate. Once established there will be alternating 3-year terms. There is no compensation for this position*

RESIDENCE BOARD	Original Appointment	Current Term	
		From	To
Wagner, K. Scott - District #1	8/6/2018	5/20/2019	5/1/2024
Tuttle, Debra - District #2	8/6/2018	8/6/2018	5/1/2021
<b>VACANCY - District #3</b>			<b>5/1/2023</b>

*Created by Ordinance 18-01 Approved on January 15, 2018. The Board shall consist of three (3) citizens residing in the City one (1) from each Aldermanic District. Members shall serve for a term of five (5) years and shall serve no more than two (2) consecutive terms. The terms for the initial members of the Residence Board shall be staggered with one member serving one (1) year, a second member serving three (3) years and the third member serving five (5) years.*