

**Office of the Clerk/Treasurer**

W240N3065 Pewaukee Road  
Pewaukee, WI 53072  
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL  
MEETING NOTICE AND AGENDA**

**Monday, May 21, 2018**

**7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240N3065 Pewaukee Road ~ Pewaukee, WI 53072

VIDEO

- 
1. Call to Order and Pledge of Allegiance
  2. Swearing In of the New Full Time Firefighter/Paramedics: Joshua Biely, David Pabelick and Daniel Theiler [Fire Commission Chair Millard / Chief Bierce]
  3. Presentation of the Chief Fire Officer Award to Assistant Fire Chief Mark Hoppe [Chief Bierce]
  4. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
  5. Consent Agenda
    - 5.1 Approve Common Council Meeting Minutes Dated May 7, 2018
    - 5.2 Approve Accounts Payable Listings
    - 5.3 Approve Bartender Licenses
  6. Waukesha County Sheriff's Department First Quarter Update on Police Services [Lt. Ripplinger]
  7. Concur with the Recommendation of the Joint Parks and Recreation Board (5/9/2018) to Approve the Pewaukee Sussex United Agreement and Addendum Related to the Development of the Sports Complex [Woldanski]
  8. Discussion and Possible Action to Authorize the Acceptance of the Level Up Construction, Inc. Bid in the Amount Not to Exceed \$834,100 to Build Two (2) Concession Stands at the Pewaukee Sports Complex and to Provide Assistance with the Additional Funds Needed to Complete the Project [Woldanski]
  9. Discussion and Possible Action Regarding the Proposed Addendum to the City Planner Contract [Klein / Woldanski]
  10. Discussion and Possible Action to Make Appointments to Various Boards, Committees and Commissions [Mayor Bierce]
  11. Discussion and Possible Action to Select a Common Council President [ Mayor Bierce]
  12. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed

please contact your district Alderperson prior to the meeting.

13. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Statutes, specifically reguarding the Jurisdictional Offers for the Hill' n Dale Flood Easements and the Shady Lane Sewer and Water Easement acquisitions.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

14. Adjournment

Kelly Tarczewski  
Clerk/Treasurer

5/18/2018

#### NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 2.**

**DATE:** May 21, 2018

**DEPARTMENT:** Fire Department

**PROVIDED BY:**

***SUBJECT:***

Swearing In of the New Full Time Firefighter/Paramedics: Joshua Biely, David Pabelick and Daniel Theiler [Fire Commission Chair Millard / Chief Bierce]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

N/A

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.**

**DATE:** May 21, 2018

**DEPARTMENT:** Fire Department

**PROVIDED BY:** Fire Chief Kevin Bierce

***SUBJECT:***

Presentation of the Chief Fire Officer Award to Assistant Fire Chief Mark Hoppe [Chief Bierce]

***BACKGROUND:***

To be provided by Chief Bierce.

***FINANCIAL IMPACT:***

None

***RECOMMENDED MOTION:***

Not Applicable

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.1**

**DATE:** May 21, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve Common Council Meeting Minutes Dated May 7, 2018

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.2**

**DATE:** May 21, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve Accounts Payable Listings

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

AP Summaries

City & WS Summary

ACCOUNTS PAYABLE MAY 21, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
ABACUS ARCHITECTS, INC	4/27/2018	\$ 2,100.00	PR ARCHITECTURAL DESIGN SERVIC
ADP SCREENING & SELECTION SERVICES	4/22/2018	\$ 713.13	HR HR EXAMS
AILCO EQUIPMENT FINANCE GROUP	5/1/2018	\$ 412.00	IT SCANNER
ALPHA OMEGA CLEANING, INC.	5/1/2018	\$ 130.00	PR JANITORIAL SERVICES
ASSESSMENT TECHNOLOGIES LLC	3/2/2018	\$ 17.50	IT MARKET DRIVE SOFTWARE
AURORA HEALTH CARE	4/22/2018	\$ 200.00	HR HR EXAMS
CINTAS CORP.	4/16/2018	\$ 54.88	FD MATS
CINTAS CORP.	4/30/2018	\$ 53.72	PR MATS
COMMUNICATIONS ENGINEERING CO	4/26/2018	\$ 990.78	IT AUDIO RECORDING
DAN PLAUTZ CLEANING SERVICE	4/13/2018	\$ 2,383.50	HR CLEANING
DAVE DROEGKAMP	5/7/2018	\$ 342.25	BI OVERPMT
ELLIOTT ACE HARDWARE	5/3/2018	\$ 27.99	PR SCREWS
ELLIOTT ACE HARDWARE	4/27/2018	\$ 16.08	PR HARDWARE
ELLIOTT ACE HARDWARE	4/30/2018	\$ 5.56	PR PINS FOR SPREADERS
FREDRICK, RICHARD	4/21/2018	\$ 125.00	HR BOOTS
HEARTLAND BUSINESS SYSTEMS	4/26/2018	\$ 4,306.68	IT FIREWALL SUPPORT
HENDRY, MARVIN	10/29/2017	\$ 16.27	FD CANDY FOR PUB ED
JENSEN EQUIPMENT	5/1/2018	\$ 43.76	PR SAFETY CAN
JOERS, STACI	5/2/2018	\$ 270.00	PR CONTRACTED EMPLOYEE
JOHN'S DISPOSAL SERVICE	4/25/2018	\$ 48,508.72	EN CONTRACTED BILLING
M.L. CONDON CO INC	5/3/2018	\$ 800.00	PR SHOP FLOOR REPAIR
MENARDS	5/3/2018	\$ 9.44	PR PLUMBING
MENARDS	4/27/2018	\$ 7.98	PR TREES
MENARDS	5/3/2018	\$ 29.98	PR PLUMBING
OCCUPATIONAL HEALTH CENTERS	4/17/2018	\$ 64.50	HR HR EXAMS
OCCUPATIONAL HEALTH CENTERS	4/20/2018	\$ 260.00	HR HR EXAMS
OCCUPATIONAL HEALTH CENTERS	4/17/2018	\$ 135.00	HR HR EXAMS
OFFICE COPYING EQUIPMENT, LTD	4/30/2018	\$ 304.84	CT COPIES
OFFICE DEPOT	4/16/2018	\$ 115.98	EN PAPER
PEWAUKEE CHAMBER OF COMMERCE	5/1/2018	\$ 541.00	CT TOURISM 1ST QTR
PEWAUKEE, VILLAGE OF	4/30/2018	\$ 16,030.53	CT AMBO COLLECTIONS
PEWAUKEE, VILLAGE OF	4/30/2018	\$ 25,402.05	CT P&R INCOME SPLIT
PREMIUM WATERS, INC	5/2/2018	\$ 28.50	PR SHOP WATER
R.A. SMITH & ASSOC., INC.	4/30/2018	\$ 3,681.22	PR PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	4/17/2018	\$ 267.25	EN CONSTRUCTION REVIEW
RUEKERT & MIELKE, INC.	4/17/2018	\$ 452.50	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	4/17/2018	\$ 8,374.76	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	4/17/2018	\$ 570.00	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	4/17/2018	\$ 1,075.45	EN PROFESSIONAL SERVICES
SHERWIN-WILLIAMS	4/18/2018	\$ 110.82	PR PAINT
SIGNS & LINES BY STRETCH	4/16/2018	\$ 285.00	EN REMOVAL OF GRAPHICS
STATE OF WI AGRICULTURE, TRADE, AND CON	4/30/2018	\$ 1,600.00	CT W&M INSPECTIONS

<b>ACCOUNTS PAYABLE MAY 21, 2018</b>			
<b>Vendor Name</b>	<b>Document Date</b>	<b>Document Amount</b>	<b>Transaction Description</b>
WAUKESHA CO TREASURER	1/15/2018	\$ 1,493.00	EN TRUCKED RADIO COSTS
WE ENERGIES	3/29/2018	\$ 28.05	PR ENERGY USAGE
WI LEGAL BLANK CO., INC.	4/20/2018	\$ 199.50	
WISCONSIN RURAL WATER ASSOC.	4/20/2018	\$ 130.13	HR TRAINING
	<b>TOTAL</b>	<b>\$ 122,715.30</b>	
<b>Vendor Name</b>	<b>Document Date</b>	<b>Document Amount</b>	<b>Transaction Description</b>
ADVANCE NAME PLATE & BADGE	4/30/2018	\$ 12.48	CT NAME PLATE
ADVANCED DISPOSAL	4/30/2018	\$ 2,908.99	HI EXCHANGES
ADVANCED DISPOSAL	3/31/2018	\$ 1,333.74	HI EXCHANGES
AIRGAS	4/30/2018	\$ 88.75	FD OXYGEN
AIRGAS	4/30/2018	\$ 131.90	FD OXYGEN
AIRGAS	5/1/2018	\$ 67.13	FD OXYGEN
ALADTEC, INC	5/10/2018	\$ 2,838.00	IT ANNUAL RENEWAL
ALLEN BUILDERS LLC	5/2/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
ANTHONY THOMAS BUILDERS	4/5/2018	\$ 2,000.00	BI EROSION BOND RETURN
ARAMARK	4/12/2018	\$ 68.89	HI SHOP TOWELS, UNIFORMS
ARAMARK	4/19/2018	\$ 68.89	HI SHOP TOWELS, UNIFORM
ARAMARK	4/26/2018	\$ 68.89	HI SHOP TOWELS, UNIFORMS
ARAMARK	5/3/2018	\$ 68.89	HI SHOP TOWELS, UNIFORMS
ARROW TERMINAL, LLC	4/25/2018	\$ 232.94	HI SCREWS, NUTS
AUTOMOTIVE PARTS & EQUIPMENT	5/4/2018	\$ 79.80	HI OIL DRY
AUTOMOTIVE PARTS & EQUIPMENT	4/9/2018	\$ 55.07	HI PARTS
BADGER TRUCK CENTER	4/26/2018	\$ 78.02	HI PANELS, SUPPORT
BOUNDTREE MEDICAL	4/23/2018	\$ 49.95	FD EMS SUPPLIES
BOUNDTREE MEDICAL	4/24/2018	\$ 407.98	FD EMS SUPPLIES
BOUNDTREE MEDICAL	4/26/2018	\$ 13.10	FD MEDICAL SUPPLIES
BOUNDTREE MEDICAL	4/30/2018	\$ 636.98	FD MEDICAL SUPPLIES
BRUCE EQUIPMENT	4/3/2018	\$ 49.03	HI CURTAINS
BRUCE EQUIPMENT	4/2/2018	\$ 56.29	HI CURTAINS
BUMPER TO BUMPER HARTLAND	5/7/2018	\$ 44.40	HI INTERCHANGE
CARLIN SALES CORPORATION	4/30/2018	\$ 229.33	PR ATHLETIC MIX
CARLIN SALES CORPORATION	4/30/2018	\$ 1,766.47	PR ATHLETIC MIX
CARLIN SALES CORPORATION	10/13/2017	\$ (507.36)	PR CREDIT
CINTAS CORP.	4/23/2018	\$ 106.70	FD MATS
CINTAS FIRST AID	4/25/2018	\$ 130.72	HI FIRST AID SUPPLIES
COMPASS MINERAL	4/19/2018	\$ 35,381.75	HI SALT
COREY OIL	5/1/2018	\$ 5,602.74	HI DIESEL
COUNTY WIDE EXTINGUISHER, INC	4/24/2018	\$ 320.72	FD CLEANING MAINTENANCE
DIVERSIFIED BENEFIT SERVICES	5/1/2018	\$ 276.00	CT HEALTH REIMBURSEMENT
DWYER, CHARLIE	4/30/2018	\$ 110.64	BI MILEAGE
ELLIOTT ACE HARDWARE	5/7/2018	\$ 14.95	HI MAGNETS



ACCOUNTS PAYABLE MAY 21, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
ELLIOTT ACE HARDWARE	4/18/2018	\$ 31.28	HI WASHER, NUTS
EMERGENCY LIGHTING & ELECTRONICS	4/17/2018	\$ 428.27	FD LENS, CABLE
FASTENAL	4/18/2018	\$ 5.19	HI MEDSPLIT, GRCH
FORCE AMERICA, INC.	4/6/2018	\$ 166.25	HI AMP, E STOP
GIBBS, JOHN	4/30/2018	\$ 540.10	BI MILEAGE
GRAINGER	4/10/2018	\$ 19.99	HI RAMP ENDS
HALEN HOMES	4/30/2018	\$ 2,000.00	BI EROSION BOND RETURN
HEARTLAND BUSINESS SYSTEMS	5/2/2018	\$ 334.00	IT NETWORK MONITORING
HUMPHREY SERVICE PARTS, INC	4/17/2018	\$ 13.46	HI FILTERS
INSIGHT FS MAPLETON	5/3/2018	\$ 1,220.00	HI MULCH
INSIGHT FS MAPLETON	4/26/2018	\$ 1,519.39	HI FERTILIZER
JEFFERSON FIRE & SAFETY, INC.	4/24/2018	\$ 702.00	FD ADAPTER ASSY, FILTER
JEFFERSON FIRE & SAFETY, INC.	1/31/2018	\$ 3,057.50	FD INSTALL POWER LOAD
JENSEN EQUIPMENT	4/9/2018	\$ 23.30	HI OIL
JENSEN EQUIPMENT	4/25/2018	\$ 45.00	HI ECONO GRADE, BARRICA
JERRY'S AUTOMOTIVE SERIVCE, INC	5/4/2018	\$ 71.71	FD OIL CHANGE
JERRY'S AUTOMOTIVE SERIVCE, INC	5/3/2018	\$ 155.27	FD OIL CHANGE, WIPERS
JX ENTERPRISES, INC.	5/1/2018	\$ 209.99	FD OIL CHANGE
KETTLE MORAIN PEST CONTROL	4/28/2018	\$ 105.00	FD WASP, SPIDER SPRAY
KIMBALL MIDWEST	4/11/2018	\$ 230.85	HI DRILLS, CRYO
LINCOLN CONTRACTORS	4/23/2018	\$ 135.37	FD FIXED SAW
MAYER REPAIR	4/27/2018	\$ 469.79	FD FIXED LIGHT, WIRING
MAYER REPAIR	4/27/2018	\$ 1,640.52	FD FIXED AIR DRIER
MENARDS	4/3/2018	\$ 99.83	HI COOLER, HOOKS, PIPE
MENARDS	2/14/2018	\$ 78.77	HI POST MOUNT
MENARDS	4/13/2018	\$ 75.96	HI BLADE, SHEET
MENARDS	4/17/2018	\$ 234.91	HI POST ANCHORS, BITS
MENARDS	4/24/2018	\$ 13.42	HI DECK SQUARES, COMBO
MENARDS	4/26/2018	\$ 19.44	HI NIPPLES
MENARDS	4/27/2018	\$ 12.57	FD BROOM
MENARDS	4/30/2018	\$ 19.84	FD GREASE GUN
MID-AMERICAN RESEARCH CHEMICAL	4/27/2018	\$ 2,752.00	HI WEED KILLER
NESCO RENTALS	4/2/2018	\$ 3,465.00	HI RENTAL
OFFICE COPYING EQUIPMENT, LTD	4/30/2018	\$ 269.98	BI COPIES
OFFICE COPYING EQUIPMENT, LTD	4/30/2018	\$ 7.22	CT COPIES
PREMIUM WATERS, INC	4/4/2018	\$ 28.50	HI SHOP WATER
PREMIUM WATERS, INC	5/2/2018	\$ 45.00	HI SHOP WATER
R&R INSURANCE SERVICES	5/2/2018	\$ 17,894.00	CT WORKER'S COMP
R&R INSURANCE SERVICES	4/10/2018	\$ (4,619.00)	CT CREDIT
R&R INSURANCE SERVICES	4/19/2018	\$ (19.00)	CT CREDIT
R&R INSURANCE SERVICES	4/19/2018	\$ (20.00)	CT CREDIT
ROMENS, RANDY	4/30/2018	\$ 364.06	BI MILEAGE
SHAWNS DEER PICK UP	4/1/2018	\$ 208.00	HI DEER REMOVAL
SOFT WATER, INC.	4/30/2018	\$ 30.00	FD SOLAR SALT
SOFT WATER, INC.	4/30/2018	\$ 15.00	FD SOLAR SALT
TIM O'BRIEN HOMES	4/30/2018	\$ 2,000.00	BI EROSION BOND RETURN
TIM O'BRIEN HOMES	4/30/2018	\$ 2,000.00	BI EROSION BOND RETURN
TRIPLE CROWN PRODUCTS	4/23/2018	\$ 589.54	HI T SHIRTS
VERIZON	4/23/2018	\$ 22.14	FD MODEM

<b>ACCOUNTS PAYABLE MAY 21, 2018</b>			
<b>Vendor Name</b>	<b>Document Date</b>	<b>Document Amount</b>	<b>Transaction Description</b>
VICTORY COMPANIES	4/30/2018	\$ 9.00	BI OVERPMT OF GARBAGE FEE
WAUKESHA CO TECHNICAL COLLEGE	4/26/2018	\$ 34.00	FD EMS TRAINING/CARDS
WI LEGAL BLANK CO., INC.	4/24/2018	\$ 83.00	FD DOOR HANGERS
	<b>TOTAL</b>	<b>\$ 94,130.18</b>	
<b>Vendor Name</b>	<b>Document Date</b>	<b>Document Amount</b>	<b>Transaction Description</b>
AUTOMOTIVE PARTS & EQUIPMENT	5/15/2018	\$ 36.78	FD WIPER BLADES
BIELINSKI HOMES	5/9/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
BOUNDTREE MEDICAL	5/4/2018	\$ 45.36	FD SHIRT
BOUNDTREE MEDICAL	5/4/2018	\$ 55.08	FD SHIRT
BOUNDTREE MEDICAL	5/8/2018	\$ 215.63	FD EMS SUPPLIES
BOUNDTREE MEDICAL	5/9/2018	\$ 46.45	FD EMS SUPPLIES
BUMPER TO BUMPER HARTLAND	4/26/2018	\$ 102.88	PR MOWER FILTERS
CINTAS CORP.	5/14/2018	\$ 54.88	FD MATS
CINTAS CORP.	4/30/2018	\$ 1,015.32	CT MATS
DETHLOFF, KEVIN	5/7/2018	\$ 75.00	OR SAFETY SHOES
ELLIOTT ACE HARDWARE	4/29/2018	\$ 42.87	FD SPRAY LUBE
ELLIOTT ACE HARDWARE	4/12/2018	\$ 13.98	FD SPRAY WAX
ELLIOTT ACE HARDWARE	4/9/2018	\$ 36.65	FD VELCRO
EMBELLISHMENTS	5/4/2018	\$ 6.50	FD EMBROIDERY
EMERGENCY REPORTING	5/1/2018	\$ 1,584.00	FD VISION PLUS
FURST, MARTHA	5/10/2018	\$ 60.00	KPR YOGA SUB PMT
INTERSTATE POWER SYSTEMS	5/10/2018	\$ 4,720.03	FD OIL CHANGE, GREASE
JENSEN EQUIPMENT	5/1/2018	\$ 360.70	PR WEED WHACKER
KAESTNER AUTO ELECTRIC CO.	5/3/2018	\$ 421.91	PR RAKES/SHOVELS
KAESTNER AUTO ELECTRIC CO.	5/3/2018	\$ 720.00	PR FLAGS
KM SPORTS	4/30/2018	\$ 744.00	PR SOFTBALLS
LAKELAND SUPPLY, INC.	5/8/2018	\$ 1,754.73	PR HAND TOWELS, SOAP
MENARDS	5/4/2018	\$ 89.00	PR ENGRAVER
METAL SUPERMARKET	5/4/2018	\$ 659.72	PR FISHING PIER POSTS
NIEHAUSEN, LAUREN	5/10/2018	\$ 90.00	PR CONTRACTED SERVICES
OFFICE COPYING EQUIPMENT, LTD	4/30/2018	\$ 37.84	FD COPIER AGREEMENT
OFFICE DEPOT	5/2/2018	\$ 27.99	BI PAPER
OSHKOSH FIRE & POLICE EQUIPMENT	5/7/2018	\$ 469.65	FD FILTERS, OIL, SERVICE TIME
PORT-A-JOHN	5/2/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	5/2/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	5/2/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	5/2/2018	\$ 82.00	PR SEASONAL RESTROOM
STOFFIELD, RYAN	5/7/2018	\$ 75.00	PR SAFETY SHOES
WAUKESHA CO TREASURER	5/9/2018	\$ 198,302.52	AD POLICE SERVICES
WAUKESHA CO TREASURER	4/12/2018	\$ 649.75	FD RADIO SERVICES
WAUKESHA CO TREASURER	5/8/2018	\$ 102.84	AD INMATE BILLING
WAUKESHA PHARMACY	4/30/2018	\$ 1,281.29	FD EMS SUPPLIES
	<b>TOTAL</b>	<b>\$ 214,726.35</b>	

## City &amp; WS Accounts Payable for:

5/21/2018

Vendor Name	Document Date	Document Amount	Transaction Description
ALL CITY COMMUNICATIONS INC.	5/1/2018	\$55.50	ANSWERING SERVICE
ALL-WAYS CONTRACTORS, INC	4/26/2018	\$40.50	MATERIALS
ELLIOTT ACE HARDWARE	4/4/2018	\$22.01	HARDWARE/ROPE
ELLIOTT ACE HARDWARE	4/13/2018	\$24.99	MINI MAGLITE
HYDROCORP	4/30/2018	\$892.00	CROSS CONNECT APRIL 2018
KWIK TRIP	5/11/2018	\$3,662.48	AMBO/ENGINE FUEL APRIL
NATIONWIDE RETIREMENT SOLUTIONS	5/11/2018	\$1,895.09	DEFERRED COMP
NORTHERN LAKE SERVICE, INC	4/30/2018	\$80.00	APRIL BACTERIA SAMPLES
NORTHERN LAKE SERVICE, INC	4/30/2018	\$240.00	BACTERIA SAMPLES
NORTHERN LAKE SERVICE, INC	4/30/2018	\$60.00	APRIL BACTERIA SAMPLES
NORTHERN LAKE SERVICE, INC	4/30/2018	\$80.00	APRIL BACTERIA SAMPLES
NORTHERN LAKE SERVICE, INC	4/30/2018	\$60.00	APRIL BACTERIA SAMPLES
PEWAUKEE, VILLAGE OF	5/11/2018	\$65,409.91	MAY 2018 LIBRARY
REINDERS BROTHERS, INC.	4/24/2018	\$154.00	STRAW BLANKET/STAPLE
RUEKERT & MIELKE, INC.	5/1/2018	\$2,330.70	WELL 1 RADIUM REMEDIATION
RUEKERT & MIELKE, INC.	5/1/2018	\$1,840.25	CH ELEVATED TANK
TD AMERITRADE TRUST COMPANY	5/11/2018	\$50.00	LOAN REPAYMENT
WAUKESHA CO DEPT OF PUBLIC WORKS	4/23/2018	\$270.00	UTILITY PERMITS PROSPECT AVE
WAUKESHA PROFESSIONAL FIREFIGHTERS ASSO	5/11/2018	\$1,703.87	MAY UNION DUES
CITY OF BROOKFIELD	5/16/2018	\$73.00	ELECTRIC PERMIT GREEN/SPRINGDALE
CITY OF BROOKFIELD	5/16/2018	\$131.70	STREET OPEN GREEN/SPRINGDALE
BROOKFIELD, CITY OF	5/7/2018	\$101,412.99	1ST QTR 2018 OPERATING CHRGS
BROOKFIELD, CITY OF	5/7/2018	\$36,570.69	1ST QTR 2018 PROCESS CHARGES
D.F. TOMASINI, INC	5/1/2018	\$5,459.62	REPAIR WATER SERVICE LEXINGTON
FURST, MARTHA	5/17/2018	\$384.00	CONTRACTED SERVICES RE-ISSUE
HAWKINS, INC.	5/2/2018	\$2,096.50	AZONE 15/SODIUM SILICATE
MENARDS	3/14/2018	\$11.95	SUPPLIES
OFFICE COPYING EQUIPMENT, LTD	4/30/2018	\$115.05	COPIER CONTRACT
ROUNDY'S INC.	5/17/2018	\$62.31	907997 #27A ROUNDYS INTCPT
VISU-SEWER	4/30/2018	\$2,081.25	GUN CLUB CLEANING
WILLIAMS, MAJ-BRITT	5/17/2018	\$14.43	PAYROLL CHECK RE-ISSUE
		<b>\$227,284.79</b>	

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.3**

**DATE:** May 21, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve Bartender Licenses

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Bartender List

<b><u>Individual Name</u></b>	<b><u>Establishment Name</u></b>	<b><u>Type</u></b>
Amini, Gabriella A.	Gina's Sports Dock	New
Barden, Mary E.	Beer Depot	Renewal
Barton, Patrick M.	Andrea's Red Rooster	Renewal
Bauer, Melissa R.	Curly's Waterfront	Renewal
Becker, Amanda K.	Marriott Hotel	Renewal
Behling, Jacqueline E.	Gina's Sports Dock	New
Bonus, Kerry K.	Wonderland Tap	Renewal
Brand, James A.	5 O'Clock Club	Renewal
Bridges, Annalise N.	Marriott Hotel	Renewal
Burbach, Marijo	Mugshots	Renewal
Carrera, Barbara J.	5 O'Clock Club	Renewal
Christopherson, Barbara J.	Waukesha Gun Club	Renewal
Donald, Maureen L.	Edgewater	Renewal
Drake, Alice S.	Pewaukee Golf Club	New
Erlandson, Anthony F.	Gina's Sports Dock	Renewal
Ernser, Jolene A.	Beer Depot	Renewal
Ernser, Tyler T.	Beer Depot	New
Falk, Steven	SABR	Renewal
Gean, Jacqueline S.	Kwik Trip	Renewal
Gerbensky, Karen S.	Waukesha Gun Club	Renewal
Gerbensky, Patrick A.	Waukesha Gun Club	Renewal
Gille, Heather L.	Kwik Trip	Renewal
Granger, Heather A.	Mugshotz	New
Guerrero, Melvis L.	GE Healthcare	New

**Bartender License List****Meeting Date: May 21, 2018**

Harris, Marlisa M.	GE Healthcare	New
Heck-Picard, Erin C.	Gina's Sports Dock	Renewal
Heidenreich, Ronald A.	Smokey's Muskie Shop	New
Henschel, Steve R.	Waukesha Gun Club	Renewal
Hill, Christine M.	5 O'Clock Club	Renewal
Homan, Kristin M.	Boomers Sports Grill	Renewal
Hower, Sharon N.	Doc's Dry Dock	Renewal
Igielski, Jennifer R.	Gina's Sports Dock	New
Jelle, Tara L.	Curly's Waterfront	Renewal
Johnson, Sarah E.	Marriott Hotel	Renewal
Johnson, Steven E.	Waukesha Gun Club	Renewal
Karlovich, Dayna J.	Marriott Hotel	Renewal
Kolander, Annelie E.	Doc's Dry Dock	Renewal
Kopczyk, Lisa M.	Queen of Apostles	Renewal
Lewis, Rachel E.	Pewaukee Golf Club	New
Ley, Ashley R.	Mugshotz	Renewal
Lloyd, Megan A.	SABR	Renewal
Luecht, Stephanie N.	Beer Depot	Renewal
Millar, Abbiegale R.	Kwik Trip	Renewal
Nelson, Kayla M.	Curly's Waterfront	Renewal
Opper, Scott J.	Beer Depot	Renewal
Panka, Mark J.	Kwik Trip	Renewal
Pietrykowski, Marita M.	Queen of Apostles	Renewal
Pillay, Asvathamam	Stoneridge Market	New
Pitel, Matt J.	Beer Depot	Renewal

**Bartender License List****Meeting Date: May 21, 2018**

Prestby, Steven M.	Kwik Trip	Renewal
Rodriguez, Gayle K.	Beer Depot	Renewal
Roe, Adrienne M.	The Station	Renewal
Rose, Michael J.	Edgewater	Renewal
Schreck, Darlene A.	Gina's Sports Dock	Renewal
Schwarzbach, Nathaniel J.	Curly's Waterfront	Renewal
Sellers, Bart C.	Gina's Sports Dock	Renewal
Shroble, Andrew J.	Beer Depot	Renewal
Simonds, Jody M.	Andrea's Red Rooster	Renewal
Tadisich-Rhodes, Gina M.	Gina's Sports Dock	Renewal
Tuft, Jennifer R.	Curly's Waterfront	Renewal
Unser, Kelli E.	Crossings Restaurant	Renewal
Wierzba, Nicholas M.	Stoneridge Market	New
Williams, Heather M.	Beer Depot	Renewal
Wolfgram, Lori A.	5 O'Clock Club	Renewal
Zielinski, Crystal A.	Kwik Trip	Renewal
Zinda, Danielle J.	The Station	Renewal
Zorn, Emily M.	Gina's Sports Dock	New
Zyduck, Lori A.	Beer Depot	Renewal

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 6.**

**DATE:** May 21, 2018

**DEPARTMENT:** Police Services

**PROVIDED BY:** Lt. Brian Ripplinger, Waukesha County Sheriff's Department

***SUBJECT:***

Waukesha County Sheriff's Department First Quarter Update on Police Services [Lt. Ripplinger]

***BACKGROUND:***

N/A

***FINANCIAL IMPACT:***

N/A

***RECOMMENDED MOTION:***

N/A

**ATTACHMENTS:**

Description

1Q Stats

Additional Handout at Meeting



CITY OF PEWAUKEE	
2018 - 1ST QUARTER STATISTICS	

ADMINISTRATIVE	
GAS GALLONS	5599.9
TOTAL MILES	57116.5

ENFORCEMENT	
CITATIONS	634
ORD. CITATIONS (JUV.)	3
ORD. CITATIONS (ADULT)	48
WRITTEN WARNINGS	146
DA REFERRALS (JUV.)	0
DA REFERRALS (ADULT)	32

ACTIVITY	
TOTAL CALLS FOR SERVICE	2499
TOTAL IR'S TAKEN	233
COMMUNITY CONTACTS	1439
TRAFFIC STOPS	912
ASSIST OTHER WSD	294
ASSIST OTHER AGENCY	141
BACK-UP REQUESTED	193
ASSIST FIRE/EMS	230
PDO ONLY	110
PERSONAL INJURY	27
FATAL ACCIDENT	0
OWI	12
BUSINESS CHECKS	1337
OPEN DOORS	29

CITY OF PEWAUKEE					
1st QUARTER COMPARISON STATISTICS					
	2014	2015	2016	2017	2018
<b>ADMINISTRATIVE</b>					
GAS GALLONS	5163.5	5,130.30	5331.5	4941.17	5599.9
TOTAL MILES	56,492.10	53,332.50	56,296.10	53,193.40	57,116.50

<b>ENFORCEMENT</b>					
CITATIONS	1039	1037	736	626	634
ORD. CITATIONS (JUV.)	5	5	11	3	3
ORD. CITATIONS (ADULT)	45	32	34	131	48
WRITTEN WARNINGS	225	105	103	98	146
DA REFERRALS (JUV.)	1	0	0	0	0
DA REFERRALS (ADULT)	8	15	18	19	32

<b>ACTIVITY</b>					
TOTAL CALLS FOR SERVICE	2053	2181	2240	2120	2499
TOTAL IR'S TAKEN	204	204	169	172	233
COMMUNITY CONTACTS	1162	1208	1171	801	1439
TRAFFIC STOPS	957	993	874	907	912
ASSIST OTHER WSD	148	155	210	255	294
ASSIST OTHER AGENCY	97	69	84	140	141
BACK-UP REQUESTED	163	150	115	143	193
ASSIST FIRE/EMS	172	234	246	259	230
PDO ONLY	135	154	145	92	110
PERSONAL INJURY	29	30	42	19	27
FATAL ACCIDENT	0	0	0	1	0
OWI	14	14	10	11	12
BUSINESS CHECKS	1759	1534	1574	1413	1337
OPEN DOORS	27	23	23	16	29

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 7.**

**DATE:** May 21, 2018

**DEPARTMENT:** PRCS - Parks and Recreation

**PROVIDED BY:** Kelley Woldanski

***SUBJECT:***

Concur with the Recommendation of the Joint Parks and Recreation Board (5/9/2018) to Approve the Pewaukee Sussex United Agreement and Addendum Related to the Development of the Sports Complex [Woldanski]

***BACKGROUND:***

As we are moving forward with the development of the concession stands it is time to finalize the agreement between us and Pewaukee Sussex United for a donation toward the development of the Sports Complex. The Joint Board approved of both of these documents at their May 9th meeting and are recommending approval by the Common Council.

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

approve of the agreement and addendum from Pewaukee Sussex United for their contribution toward the development of the Sports Complex

**ATTACHMENTS:**

Description

Agreement

Addendum



**DONATION AGREEMENT BETWEEN  
THE CITY OF PEWAUKEE  
AND PEWAUKEE SUSSEX UNITED SOCCER CLUB  
FOR DEVELOPMENT OF THE PEWAUKEE SPORTS COMPLEX**

This Donation Agreement ("Agreement") for development and construction of the Pewaukee Sports Complex in the City of Pewaukee is entered as of May 21, 2018 by and between the City of Pewaukee acting by and through its Joint Park/Recreation Board ("Joint Board") and the Pewaukee Park/Recreation Department ("Department") and Pewaukee Sussex United Soccer Club, Inc and its successors and assigns ("PSU") a Wisconsin non-stock corporation classified as a 501(c)(3) non-profit organization pursuant to the Internal Revenue Code.

WHEREAS, PSU seeks to develop more soccer fields in the Pewaukee community to accommodate their ever growing youth organization, and

WHEREAS, the Department wishes to lessen neighborhood park use by local sports organizations thereby allowing more use of the neighborhood parks by community residents, and

WHEREAS, the City of Pewaukee purchased a 59 acre parcel of land in 2006, called the Pewaukee Sports Complex, that was earmarked to be developed into a multi-sport complex which includes several acres of green space that can be utilized for soccer use, and

WHEREAS, the Pewaukee Sports Complex is currently being developed in phases and construction has begun on phase one of the project, and

WHEREAS, PSU has successfully fundraised for development of this park over the last 10 years and would like to utilize those funds and in-kind services to develop portions of the Pewaukee Sports Complex thereby making the park usable for their club and the community, and

WHEREAS, PSU has asked to partner with the Department to develop portions of the Pewaukee Sports Complex which shall include purchasing soccer goals, nets and number signs, logo corner flags with spring bases for all fields, benches & bleachers and a portion of funds to be utilized for the concession stand located on the southeast corner of the field space, and

WHEREAS, this Agreement is intended to summarize the primary roles and responsibilities of the Department and PSU towards the shared goal of developing the Pewaukee Sports Complex. This Agreement also intends to highlight any obligations of either

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the Department or PSU by entering into this Agreement as well as to establish the terms whereby the Department and PSU shall work together on developing the Pewaukee Sports Complex.

NOW THEREFORE, in consideration of the mutual promises contained herein both the Department and PSU agree as follows:

1. **Soccer Goals:** It is agreed that these are a priority for the field space to become usable. PSU will purchase the necessary and size appropriate goals along with all needed hardware necessary to ensure goals are safely used at the park in accordance with the manufacturer's instructions for the safe installation of the goals. It is agreed the soccer goals will be installed by the start of the spring soccer season in 2019, or as soon thereafter as the park space is deemed ready for use. PSU will provide the following goals assuming adequate field and perimeter space is available according to the attached Figures 1A/1B. (Figures 1A/1B are included by way of example and are not intended to limit the usage as indicated; layout and orientation of the fields may vary to allow for field rotation.) Adequate field space is defined as a playing surface free from physical obstructions, sprinkler heads, or other unsafe playing conditions. Adequate perimeter space is defined as a minimum of 18 feet setback around all field boundaries:
  - a. 2 pairs of U13+ regulation 8'x24' goals
  - b. 3 pairs of U11/12 7'x21' goals
  - c. 2 pairs of U9/10 6.5'x18.5' goals
  - d. 6 pairs of U5-U8 4'x6' goals
2. **Nets and Field Number Signs for above Goals:** PSU will purchase the necessary and appropriate nets for the above listed goals. Also field numbers with a design agreed upon by both PSU and the Department will be placed on each goal for ease of field location for participants. It is agreed that these items will be in place at the same time the goals are installed at the park. PSU shall be responsible for maintenance and replacement of nets and signs as needed.
3. **Field Lining:** PSU shall be responsible for the layout, measuring, and lining of soccer fields.
4. **Benches & Bleachers:** PSU has pledged to provide two 15' aluminum player benches with backs for each of the U11/U12 and larger fields, as well as one 3 row x 31' with railing bleachers for each full size field. It is agreed that these bleachers will need to be ADA compliant and the Department will need to approve of the design of these bleachers prior to purchasing. It is agreed these benches & bleachers will be in place

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within 3 years of the adoption of this Agreement provided adequate field space as defined above exists.

5. **Concession Stand**: It is understood by both PSU and the Department that a concession stand is an integral part of a multi-sport complex. It is also understood by the Department that PSU wishes to have this concession stand built in the near future as they intend to utilize the stand during tournaments or nightly games to sell concessions as it is imperative to the continued success of their organization to continue to raise funds. PSU has pledged \$200,000 toward the development of this concession stand. It is understood by PSU and the Department that this concession stand will also include public restrooms and is to be a focal point of the park therefore the design of this facility needs to be co-designed and then approved by the Joint Board, the City Plan Commission, the City Common Council, and PSU. It is agreed that this concession stand will be built as soon as possible, however, not more than 10 years from the adoption of this Agreement.

In exchange for the commitments listed above from PSU, the Joint Board commits the following:

1. PSU will be granted first use rights for the entire soccer section of the Sports Complex, including the soccer fields, adjacent green areas, parking, and concession stand during their regular soccer season each year for 20 years following the opening of the soccer section of the Sports Complex (the Term). First use rights do not imply exclusive use rights. This agreement may be extended after the 20 year time period has expired provided PSU provides the Department a written election to extend this grant of first use. PSU will continue to pay annual fees for park use in Pewaukee, including the Pewaukee Sports Complex, as required by the Department in the past; however, it is agreed that the City and Department will not increase PSU's fees for a period of 10 years. This agreement shall not apply to tournaments held at the Sports Complex and the City shall be permitted to charge reasonable fees for providing support to tournaments hosted at the Sports Complex or any other park. Additionally, PSU will be allowed to schedule non-regular season PSU events (e.g. summer camps, tryouts) at mutually agreeable times and by mutual agreement of the parties.
2. PSU will be granted permission to place, at or near the Concession stand, permanent signage that identifies the Pewaukee Sports Complex as a home location for PSU. The sign design shall permit the use of the PSU logo and text such as 'Home of Pewaukee Sussex United Soccer Club' or equivalent. Specific placement details shall be approved by PSU and the Department, and shall be consistent with the other architectural themes

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of the Sports Complex. PSU shall bear the costs of sign fabrication, installation and maintenance outside of the other PSU financial commitments herein.

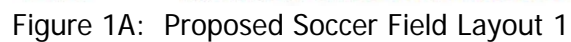
3. PSU will have the right to operate and manage the concession stand for all PSU sponsored events and shall retain 100% of proceeds from concession sales during PSU sponsored events.
4. PSU will be included, as mentioned above, in the design of the concession stand that will be located on the southeast corner of the field space.
5. The Joint Board and the Department are committed to keeping the Pewaukee Sports Complex, including the soccer area, in good condition and therefore will be mindful when scheduling other users of the area in an effort to maintain both PSU's and the City of Pewaukee's investment.
6. PSU is likewise committed to keeping the Pewaukee Sports Complex, including the soccer area, in good condition, and therefore will be mindful when utilizing the soccer area in an effort to maintain both PSU's and the City of Pewaukee's investment.

#### MISCELLANEOUS ITEMS

- (a) This Agreement may be amended or modified only in writing sign by both PSU and the Joint Board.
- (b) This Agreement contains the entire understanding between the parties as of the date of this Agreement, and all prior written or oral negotiations, discussions, understandings and agreements are superseded by this Agreement.
- (c) All actions described herein including but not limited to the construction all items listed in this Agreement as permitted herein, are subject to and must be conducted and accomplished in accordance with the applicable requirements of the City of Pewaukee, its Municipal Code and applicable state and federal laws, building codes and regulations.

Except as expressly provided to the contrary, all approvals, consents and determinations to be made by the Department hereunder may be made by the Joint Board or their designee in their sole and absolute discretion.

Signature Page to Follow Diagrams









This Agreement is accepted by:

**Pewaukee Sussex United Soccer Club Representatives:**

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Joint Park/Recreation Board Representative:**

\_\_\_\_\_  
Delwin Kaatz, Chairperson

\_\_\_\_\_  
Date

**City of Pewaukee Representatives:**

\_\_\_\_\_  
Mayor Bierce

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kelly Tarczewski, Clerk/Treasurer

\_\_\_\_\_  
Date



**ADDENDUM**  
**AGREEMENT CONCERNING NAMING/ADVERTISING RIGHTS**  
**AT THE PEWAUKEE SPORTS COMPLEX**

WHEREAS, Pewaukee Sussex United Soccer Club, Inc. ("PSU"), a 501(c)(3) non-profit organization, has agreed to provide substantial financial contributions to support the development of soccer fields and a concession stand at the Pewaukee Sports Complex pursuant to a "Donation Agreement Between the City of Pewaukee and Pewaukee Sussex United Soccer Club for Development of Pewaukee Sports Complex" attached hereto (hereinafter "Donation Agreement"), and

WHEREAS, the City of Pewaukee ("City") has a formal Park Naming and Dedication Policy ("Naming Policy"), which states that the Pewaukee Park and Recreation Department ("Department") has the exclusive right to name, rename or dedicate park assets, including assets such as recreation/athletic fields, playgrounds, pavilions, trails, structures and other facilities, buildings, rooms, landscaping, art or other physical features ("Park Assets") that are operated or managed by the Department and

WHEREAS, under the Naming Policy, the Pewaukee Park and Recreation Joint Board ("Joint Board") has the authority to decide which Park Assets are eligible for naming rights, to approve all proposals to grant naming rights, and to administer the Naming Policy, and

WHEREAS, PSU has expressed interest in having its volunteers help to identify sponsors who may be interested in making significant financial contributions in exchange for naming rights for various Park Assets located at the Pewaukee Sports Complex, and

WHEREAS, the Department and the Joint Board recognize that financial contributions obtained by PSU volunteers will have a positive financial impact and provide an opportunity to generate significant revenue that can be used for the development, maintenance and improvement of the Pewaukee Sports Complex and to support PSU's objective of continuing to develop a strong and vibrant youth soccer program in Pewaukee, and

WHEREAS, in recognition of the substantial financial commitment to be made by PSU toward the development of a concession stand and soccer fields at the Pewaukee Sports Complex pursuant to the Donation Agreement, and in the interest of encouraging PSU to use its time, efforts and resources to identify and obtain sponsors that will provide financial contributions beyond PSU's contribution in the initial Donation Agreement, the Department and the Joint Board enter into this agreement (hereinafter, Addendum) to make it clear how those funds will be used; and



WHEREAS, the City, the Department, the Joint Board, and PSU seek to enter into a relationship that will benefit the City of Pewaukee and promote the development of Pewaukee's park system and soccer programs for many years into the future,

NOW THEREFORE, in consideration of the mutual promises contained herein, the Department, Joint Board and PSU agree as follows:

1. Eligible Park Assets. The following are Park Assets at the Pewaukee Sports Complex "Eligible Park Assets." for which PSU can attempt to obtain naming rights, sponsorship and/or advertising revenue subject to the approval of the Joint Board:

**Soccer Facilities**

Soccer Facilities shall be those facilities specifically related to soccer use. Including:

- The concession stand in the southeast corner of the field complex
- The currently estimated 13 soccer fields
- Benches and bleachers on certain soccer fields

**Other Facilities**

Other Facilities shall be other facilities not specifically related to soccer use. Including:

- The sports complex as a whole (currently known as the Pewaukee Sports Complex)
- The walking path
- Other fields designed for other sports
- Bricks and/or pavers to be installed on walkways or terraces at the park
- Other individual features of the park, such as trees and benches (subject to advance approval by the Joint Board)

2. PSU's Role in Obtaining Sponsorships, Advertising, Product Sponsors and Naming Rights. PSU and its volunteers will work cooperatively with the Department and the Joint Board to identify sponsorship, advertising, product sponsorship (contract restricting sale of product to a single vendor, e.g. soda vendor) and naming right opportunities for the Eligible Park Assets. Before attempting to obtain revenues based on Eligible Park Assets, PSU will identify for the Joint Board those businesses, individuals and other funding sources that it intends to approach to discuss sponsorship and advertising opportunities. The Joint Board must approve PSU's list of proposed sponsors and advertisers ("Approved Sponsors") in advance. Once approval is provided by the Joint Board, PSU volunteers may begin to approach the Approved Sponsors to seek financial contributions. All proposals to allow sponsorship, advertising, product sponsorship and naming right opportunities at the Pewaukee Sports Complex are contingent upon and subject to the advance approval of the Joint Board.

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3. Use of Sponsorship Revenue. In recognition of PSU's substantial financial commitments under the Donation Agreement and the efforts its volunteers will undertake to obtain sponsors and advertisers, the Department, Joint Board and PSU agree that any and all financial contributions obtained from the Approved Sponsors as a result of efforts of PSU volunteers under this Addendum will be used as follows:
  - a. **Soccer Facilities:** Revenue from sponsorship, advertising and naming rights respecting Soccer Facilities shall be used exclusively for soccer facility purpose, including but not limited to development and maintenance of the fields, the concession stand, benches and bleachers, and other objectives related to the Soccer Facilities. Prior to expenditure of revenue, the specific shall be agreed upon in writing by PSU and the Joint Board.
  - b. **Other Facilities:** Revenue from Product Sponsorships and Naming rights of non-Soccer Facility assets shall be used exclusively for the benefit of the Sports Complex as recommended by PSU and approved by the Joint Board.
  - c. All revenue shall be held in trust by the Department for distribution consistent with the procedures set forth in paragraphs 3a and 3b above.
4. Term of Agreement. The Term of this agreement shall be twenty (20) years from the date that the Donation Agreement is fully executed.

Signature Page to Follow



This Addendum is accepted by:

**Pewaukee Sussex United Soccer Club Representatives:**

_____ Signature/Title	_____ Printed Name	_____ Date
_____ Signature/Title	_____ Printed Name	_____ Date

**Joint Park/Recreation Board Representative:**

_____ Delwin Kaatz, Chairperson	_____ Date
------------------------------------	---------------

**City of Pewaukee Representatives:**

_____ Mayor Bierce	_____ Date
_____ Kelly Tarczewski, Clerk/Treasurer	_____ Date

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 8.**

**DATE:** May 21, 2018

**DEPARTMENT:** PRCS - Parks and Recreation

**PROVIDED BY:** Kelley Woldanski

***SUBJECT:***

Discussion and Possible Action to Authorize the Acceptance of the Level Up Construction, Inc. Bid in the Amount Not to Exceed \$834,100 to Build Two (2) Concession Stands at the Pewaukee Sports Complex and to Provide Assistance with the Additional Funds Needed to Complete the Project [Woldanski]

***BACKGROUND:***

Please see the attached letter and budget.

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Memo regarding concession stand bid





TO: Mayor Bierce and Common Council

FROM: Kelley Woldanski, Director

DATE: May 17, 2018

RE: Concession Stands Bid for the Pewaukee Sports Complex

In February of this year, I came before the Common Council with our 2018 development plan which included the construction of both concession stands planned for the site. As a reminder, when the Common Council agreed to borrow funds to build the first phase of development, it was required to have at least one public restroom facility built in order to open the park. Therefore when we decided to move forward with building one this year to open in 2019, we hoped to save money by building both structures now rather than separately.

We have gone through the formal public bidding process in which we received two bids. The lowest bidder, Level Up Construction, bid the project at \$802,400 with an HVAC installation alternate of an additional \$31,700, for a total of \$834,100.

At this time we have Agreements with both clubs confirming their contributions to the park (Pewaukee Sussex United Soccer is on this same agenda for approval). The Clubs have committed to being able to contribute a total of \$250,000 between both of them to the concession stands now. With that contribution and what we have leftover in the fund, we are just over \$100,000 short of being able to build these stands now. We are also still working on repairing the turf and have other items we need to buy in order to open the park such as garbage cans, bases, etc. Please see the attached budget.

I am asking the Common Council to consider "loaning" the Sports Complex Fund the money needed to fund this project now. Both Clubs have also committed to finishing their contribution payments at an accelerated rate than what was listed in Agreements; the City would receive \$45,000 per year until each Club reaches their complete contribution (an additional \$100,000 for PSU and \$130,000 for PYB). To date PYB has contributed a total of \$370,000 toward the project and PSU just over \$105,000 (including their commitments now to the concession stands). We also have budgeted \$50,000 per year for the past few years to receive in impact fees to go toward the development of this project.

With those numbers in mind, it would be realistic that the City would be paid back in 2 years. The Department, along with the Clubs, will begin fundraising efforts in the next

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month or two with hopes of securing more funds to continue to add further amenities to the park including shade structures, playgrounds and the walking trail. But the priority would be to pay back the City for these structures.

We are very optimistic that the turf, after further applications and regular maintenance, will be ready for use starting in spring of 2019, therefore these concession stands would be the final piece needed for us to open.

Attachments:

2018 Development Budget

Level Up Bid Form

## SPORTS COMPLEX - 2018 developments

\$	801,626.09	Fund balance
\$	75,000.00	2018 transfer of impact fees
\$	150,000.00	PYB funds available now
\$	100,000.00	PSU funds available now
\$	(73,150.19)	2017 spent on turf repairs
\$	(1,955.80)	2018 spent on turf repairs thus far
\$	(11,410.00)	2018 estimate for turf applications to continue repair
\$	(950,470.12)	Concession stand buildings
	\$	(358.75) NOI permit extension (paid)
	\$	(2,106.45) gas line install soccer side - quote
	\$	(3,918.45) gas line install baseball side - quote
	\$	(21,500.00) architecture expenses - quote
	\$	(3,681.22) raSmith assistance (as of 5/11/18)
	\$	(40,000.00) construction manager (33,364 based on bid)
	\$	(3,855.25) stainless steel sinks, counters, etc. - quote
	\$	(40,950.00) road, tracking pads - quote
	\$	(834,100.00) buildings (HVAC alternate only)
\$	(6,500.00)	fundraising campaign (spent)
\$	(50,000.00)	bases, garbage cans, etc. - estimate
\$	(136,894.11)	BCF claim - pending (\$212,000 retainer held - \$73,150.19 spent)
\$	(103,754.13)	

**SECTION 00 4100**

**BID FORM**

**THE PROJECT AND THE PARTIES**

**1.01 TO:**

- A. Owner  
City of Pewaukee  
Pewaukee, Wisconsin  
1. Attn: Kelly Tarczewski, City Clerk

**1.02 FOR:**

- A. Pewaukee Youth Baseball & Pewaukee Sussex United Soccer Concession Buildings  
1. N45 W23440 Lindsay Road, Pewaukee, Wisconsin  
2. Abacus Architects, Inc. Proj. No. 2018-27.1 & 2018-27.2

**1.03 BIDS DUE: MAY 15, 2017 @ 1:00 PM**

**1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)**

- A. Bidder's Full Name Level Up Construction, Inc. \_\_\_\_\_  
1. Address 37201 Serenity Lane \_\_\_\_\_  
2. City, State, Zip Oconomowoc, WI 53066 \_\_\_\_\_

**1.05 OFFER**

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Abacus Architects, Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. \_Eight hundred two thousand, four hundred dollars and zero cents. \_\_\_\_\_ dollars (\$\_802,400.00\_),  
in lawful money of the United States of America. \*\*\*
- C. The Owner is a tax exempt entity.

**1.06 ACCEPTANCE**

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:  
1. Execute the Agreement within seven days of receipt of Notice of Award.

**1.07 CONTRACT TIME**

- A. If this Bid is accepted, we will:
- B. Complete the Work per schedule in Instructions to Bidders.

**1.08 ALTERNATES**

- A. Alternate #1 - Concessions Flooring  
1. \_Twelve thousand, nine hundred dollars\_ (+) (\$\_12,900\_)
- B. Alternate #2 - Heating & Ventilation  
1. \_Thirty-one thousand, seven hundred dollars\_ (+) (\$\_31,700\_)

**1.09 UNIT PRICES**

- A. Unit Price #1 - Removal and Replacement of Unsuitable Soil.  
1. \_Thirty-five dollars\_ per cu.yd. \$\_35.00\_ / cu.yd.

### 1.10 ADDENDA

- A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
1. Addendum # 1 Dated 3-3-2018.
  2. Addendum # 2 Dated 5-9-2018.
  3. Addendum # 3 Dated 5-14-2018.

### 1.11 BID FORM SIGNATURE(S)

- A. Level Up Construction, Inc. \_\_\_\_\_
- B. (Bidder - print the full name of your firm)
- C. Tom Schuch, PRESIDENT
- D. (Authorized signing officer, Title)

**END OF BID FORM**

**\*\*\* Note: This quote is only valid if the contract is split into two separate contracts, one for the Soccer Concession Stand and one for the Baseball Concession Stand.**

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 9.**

**DATE:** May 21, 2018

**DEPARTMENT:** PRCS - Planning

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding the Proposed Addendum to the City Planner Contract [Klein / Woldanski]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

approve of the Addendum to the contract for the Planner

**ATTACHMENTS:**

Description

Addendum

**ADDENDUM  
CONTRACT FOR CITY CDD/SENIOR PLANNER**

This ADDENDUM entered into on this 21st day of May, 2018 by and between the City of Pewaukee, Waukesha County, Wisconsin, a municipal corporation (hereinafter referred to as the “City”) and represented by the Common Council, and Mr. Harlan E. Clinkenbeard of Waukesha, Wisconsin (hereinafter referred to as the “Consultant”),

WHEREAS, the City currently has a contract with the Consultant to perform planning duties as outlined in the AGREEMENT dated December 4, 2017 from January 1, 2018 to December 31, 2018;

WHEREAS, the City has retained the services of a secondary consultant to perform planning duties thereby allowing the current Consultant to retire;

WHEREAS, the City would like to retain the services of the current Consultant to ensure that the new consultant has the ability to question the current Consultant to achieve a clear understanding of the current planning system;

NOW, THEREFORE, in understanding this transition, both parties agree to amend the current AGREEMENT to the following terms:

The current Consultant will continue services as is through Friday, June 8, 2018 and will be paid the monthly contract amount from the previous contract through the month of June.

As of July 1, 2018, the Consultant will be paid a monthly retainer by the City in the amount of \$2,244 for the months of July, August and September thereby allowing the City to call upon the duties of the Consultant for up to 32 hours per month. The City will pay the Consultant \$70 per hour for any hours of service beyond the 32 hours per month. On October 1, 2018 the City of Pewaukee will pay the Consultant \$70 per hour for any services rendered through December 31, 2018 and the Consultant will be paid at the end of each month for those services.

***Please note that the Consultant will remain an independent contractor to the City as the previous AGREEMENT states and therefore the City shall not be liable for any payments of social security, state or federal income taxes, health insurance, life insurance, worker’s compensation, disability insurance, retirement payments, paid sick leave, paid vacation leave or paid holidays, or any other “fringe” benefits of any nature whatsoever.***

Section IV. Termination and Section V. Assignment of Interest by the Consultant shall remain in effect through the end of this ADDENDUM.

This Addendum is accepted by:

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Steve Bierce, Mayor

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Harlan E. Clinkenbeard, Consultant

ATTEST:

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Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 10.**

**DATE:** May 21, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Make Appointments to Various Boards, Committees and Commissions [Mayor Bierce]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Appointments Needed



PLAN COMMISSION	Original	Current Term	
	Appointment	From	To
Karen Salituro	4/2/2018	4/2/2018	5/1/2019
Sullivan, Sean (Engineer)	9/4/2007	5/15/2017	5/1/2018
Janka, Ted	5/1/2003	5/4/2015	5/1/2018
Linsmeier, Dave (Park & Recreation Board)	4/3/2006	5/15/2017	5/1/2018
Wunder, Christine	7/1/2004	5/15/2017	5/1/2020
Bierce, Steve - Mayor	6/6/2016	4/17/2017	Indefinitely
Bergman, Brandon - Alderman	5/17/2017	5/17/2017	Indefinitely

According to Section 1.03(2) of the Pewaukee Municipal Code the membership should be as follows: consisting of (7) members; the mayor (presiding officer), (1) Alderman, (1) representative from the Joint Park & Recreation Board (selected by the Park & Recreation Board) and (4) citizen members with experience and qualifications related to planning matters (1) of which needs to be a full-time City Engineer. (3) of the citizen members are to serve an alternating 3-year term. *The 4th citizen engineer member, the alderman and Joint Park & Recreation Board representative shall be appointed annually in April.* Citizen members are compensated.

ZONING BOARD OF APPEALS	Original	Current Term	
	Appointment	From	To
Fuchs, John - Chairman	7/20/2015	7/20/2015	5/1/2018
Thomas Matt	5/7/2012	5/4/2015	5/1/2018
Heise, Mike	10/7/2002	5/2/2016	5/1/2019
Marlin, Katie	7/18/2016	7/18/2016	5/1/2018
VACANCY			5/1/2019
Welcenbach, Robert - Alternate	6/1/2015	5/15/2017	5/1/2020
Tredwell, Jim - Alternate	2/15/2016	2/15/2016	5/1/2019

It consists of (5) regular members. Their terms shall be for a staggered three (3) year period. The Mayor shall appoint the Chairperson. There shall also be (2) alternates for staggered three (3) year term. *The Mayor shall annually designate as 1st and 2nd Alternate.* The 1st alternate will fill any vacancy and complete the regular appointee's term and the 2nd alternate will fill the 1st alternate's term, leaving the 2nd alternate position need to be filled. On 1/2/2007 Ordinance 06-24 was passed revising the membership.

BOARD OF REVIEW	Original	Current Term	
	Appointment	From	To
Wille, Scott	6/1/2015	5/15/2017	5/1/2019
Smiley, Laura	7/15/2013	5/2/2016	5/1/2018
Jaschke, Jim	5/2/2011	5/2/2016	5/1/2018
Robinson, Gwenn	5/2/2011	5/15/2017	5/1/2019
Lorier, Bob	4/18/2016	5/15/2017	5/1/2019
VACANCY - Alternate			5/1/2019
VACANCY - Alternate			5/1/2018

An all citizen Board of Review was established by Ordinance #06-02 on 02/06/2006. It requires seven (7) citizen members to serve alternating two (2) year terms. Current compensation is \$20 per meeting per action of the Common Council on 8/18/2003. On August 17th, 2009 Ordinance 09-13 was created, recreating section 1.08(1) of the municipal code. The Board now consists of five (5) members and two (2) alternates.

FIRE COMMISSION	Original	Current Term	
	Appointment	From	To
Bertoni, Angelo	4/19/2004	5/6/2013	5/1/2018
Goff, Bob	7/18/2011	6/1/2015	5/1/2020
Novack, Kathleen	9/15/2014	9/15/2014	5/1/2019
Millard, Mark	4/19/2004	5/2/2016	5/1/2021
Elaine Kroening	11/5/2014	5/15/2017	5/1/2022

The Fire Commission was originally part of the Police & Fire Commission that was created by Ordinance 04-10 on 4/19/2004. With the anticipated disbanding of the Police Department on 1/1/2010 ordinance 9.21 was created and passed on 12/21/2009. The membership remains as a five (5) citizen members; each to serve an alternating 5 - year term. Compensation is \$20 per meeting.

PUBLIC WORKS COMMITTEE	Original	Current Term	
	Appointment	From	To
Swan, David	8/4/2008	5/15/2017	5/1/2020
Tormey, Jeff	10/5/2015	5/2/2016	5/1/2019
Pievach, Michael	10/19/2009	5/18/2015	5/1/2018
Bierce, Steve - Mayor	4/17/2017	4/17/2017	Indefinitely
Wamser, Jerry - Alderman	5/7/2012	6/6/2016	Indefinitely

*This Committee was created by Ordinance 99-10 on 4/20/1999. It is to consist of five (5) members; the Mayor, one (1) Common Council member and three (3) citizen members. The appointments shall be made at the first regular meeting of a newly elected Council (except for the Mayor's position). No mention of compensation was noted.*

JOINT LIBRARY BOARD	Original	Current Term	
	Appointment	From	To
Noll, Dale	5/2/2016	5/2/2016	5/1/2018
Muchowski, Laura (nominated by Pewaukee School District)	2/21/2005	5/15/2017	5/1/2020
Wildman, Karen	7/15/2013	5/2/2016	5/1/2019
Kara, Jeff - Alderman	6/6/2016	6/6/2016	Indefinitely
Village Resident			
Village Resident			
Village Trustee			

*This Board was created by Ordinance 05-4 on 1/17/2005. The Board consists of (3) members appointed by the Village Board and (3) members appointed by the City Common Council. No more than (1) member from each municipality shall be an elected official. (1) additional member shall be a City of Pewaukee resident and shall be nominated by the Superintendent of the Pewaukee School District and appointed by the Common Council. Members shall serve a staggering 3-year term.*

JOINT PARK & RECREATION BOARD	Original	Current Term	
	Appointment	From	To
Majeskie, Gary	2/19/2018	2/19/2018	1/1/2019
Kaatz, Del	1/20/2003	5/15/2017	1/1/2020
Linsmeier, Dave	4/3/2006	5/4/2015	1/1/2018
Dziwulski, Brian - Alderman	7/17/2017	7/17/2017	Indefinitely
Village Resident			
Village Resident			
Village Trustee			

*This Board was created by Ordinance 96-19 on 11/4/1996. The Board consists of (7) voting members and (2) non-voting ex-officio members. The breakdown of members is as follows: (1) Village Trustee, (2) Village citizens, (1) City Alderman, and (3) City residents. In addition the Administrators from the Village and City may attend meetings and take part in discussions. The terms are 3-years with appointments in January. Although no compensation was listed in the ordinance, citizen members are being paid \$20 for each meeting they attend.*

ETHICS BOARD	Original	Current Term	
	Appointment	From	To
Farley, Tom	2/7/2008	5/15/2017	4/30/2020
Farrow, Margaret	2/7/2008	5/2/2016	4/30/2019
Zipperer, Al	5/4/2009	6/1/2015	4/30/2018
VACANCY - Alternate			4/30/2018

*The Ethics Board was established by Ordinance 06-16 on 9/5/2006. It consists of (3) regular citizen members and (1) alternate. Once established there will be alternating 3-year terms. There is no compensation for this position*

TOURISM COMMISSION	Original	Current Term	
	Appointment	From	To
Bierce, Steve - Mayor	1/1/2017	1/1/2017	Indefinitely
Wamser, Jerry - Alderman	9/19/2017	9/19/2017	9/19/2018
Brown, Colleen - Alderman	9/19/2017	9/19/2017	9/19/2018
Grosch, Ray - Alderman	9/19/2017	9/19/2017	9/19/2018
Kramar, Keith (Marriott)	09/19/17	9/19/2017	9/19/2018

*Created by Ordinance 16-22 on September 19, 2016. It is to consist of the Mayor and (3) Alderman and (1) member who shall represent the Wisconsin Hotel & motel industry. Commissioners shall serve for a one-year term. Among the members they shall elect a chairperson, vice-chairperson and secretary.*

FINANCE COMMITTEE	Original	Current Term	
	Appointment	From	To
Bergman, Brandon - Alderman	5/4/2015	6/6/2016	Indefinitely
Brown, Colleen - Alderman	5/6/2013	6/6/2016	Indefinitely
Noyes, Jason	6/1/2015	6/1/2015	Indefinitely
Klein, Scott - Administrator	1/1/2017	1/1/2017	Indefinitely

Created by Ordinance 09-02 on January 19th, 2009. The Committee shall consist of the following:  
Two (2) Common Council Members & the City Administrator. The appointments are to be made by the first regular meeting of the newly elected Council. The Mayor shall designate the chairman and secretary of the committee. On November 16th, 2009 it was revised by Ordinance 09-18 to add one (1) resident preferably with a financial background and Administrator as staff representative.

HUMAN RESOURCE COMMITTEE	Original	Current Term	
	Appointment	From	To
Kara, Jeff - Alderman	6/1/2015	6/6/2016	Indefinitely
Grosch, Ray - Alderman	6/6/2016	6/6/2016	Indefinitely
Bergersen, Lisa - Human Resource Director	1/19/2009	1/19/2009	Indefinitely

Created by Ordinance 09-02 on January 19th, 2009. The Committee shall consist of the following:  
Two (2) Common Council Members & the Human Resource Director. The appointments are to be made at the first regular meeting of the newly elected Council. The Mayor shall designate the chairman and secretary of the committee. Revised on November 16th, 2009 by Ordinance 09-18 to name the HR Director as staff representative.

PEWAUKEE LAKE PATROL ADVISORY COMMITTEE	Original	Current Term	
	Appointment	From	To
Iding, Jay - Police Chief			
Kara, Jeff - Alderman	7/17/2017	7/17/2017	Indefinitely
Town of Delafield - Supervisor			
Village of Pewaukee - Trustee			
Koepp, Thomas - Lake Pewaukee Sanitary District	5/2/2011	5/2/2011	Indefinitely

Created upon discussion at the Common Council meeting on 2/2/2009. A termination needs to be made on the make-up of committee members and the purpose of the group. Town of Delafield has different opinion on the appointment of Thomas Koepp and doesn't believe he belongs on the committee. Whereas we wanted someone from the LPSD to serve on the committee for times when the water levels were too high to help determine safety.

BIKE & PEDESTRIAN PATH PLANNING COMMITTEE	Original	Current Term	
	Appointment	From	To
VACANCY			Indefinitely
Grosch, Ray - Alderman	3/6/2017	3/6/2017	Indefinitely
Blackwood, Jim	9/19/2016	9/19/2016	Indefinitely
VACANCY			Indefinitely
Ford, Ross	9/19/2016	9/19/2016	Indefinitely
Vitale, John	9/19/2016	9/19/2016	Indefinitely

After safety concerns were voiced from several area parents. The Committee was created at the Common Council meeting dated August 15, 2016. Alderman Bierce volunteered to head the committee.

LAKE MANAGEMENT PLAN ADVISORY COMMITTEE	Original	Current Term	
	Appointment	From	To
City of Pewaukee - Grosch, Ray - Alderman	6/6/2016	6/6/2016	Indefinitely
Town of Delafield - Supervisor			Indefinitely
Village of Pewaukee - Trustee			Indefinitely
Koepp, Thomas - Lake Pewaukee Sanitary District			Indefinitely

Created upon discussion at the Common Council meeting on February 4, 2013. The committee shall consist of one (1) elected official from the City of Pewaukee, one (1) from the Village of Pewaukee and one (1) from the Town of Delafield. Also serving is a member of the Lake Pewaukee Sanitary District.

ALCOHOL COMMITTEE	Original	Current Term	
	Appointment	From	To
Bierce, Steve - Mayor		6/6/2016	Indefinitely
Origin Unknown			

RESIDENCE BOARD	Original	Current Term	
	Appointment	From	To
VACANCY - District #1			5/1/2019
VACANCY - District #2			5/1/2021
VACANCY - District #3			5/1/2023
<p>Created by Ordinance 18-01 Approved on January 15, 2018. The Board shall consist of three (3) citizens residing in the City one (1) from each Aldermanic District. Members shall serve for a term of five (5) years and shall serve no more than two (2) consecutive terms. The terms for the initial members of the Residence Board shall be staggered with one member serving one (1) year, a second member serving three (3) years and the third member serving five (5) years.</p>			

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 11.**

**DATE:** May 21, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Select a Common Council President [ Mayor Bierce]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM •**

**DATE:** May 21, 2018

**DEPARTMENT:** PW - Stormwater

**PROVIDED BY:** Jeffrey L. Weigel, PE Public Works Director/City Engineer

***SUBJECT:***

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Statutes, specifically reguarding the Jurisdictional Offers for the Hill' n Dale Flood Easements and the Shady Lane Sewer and Water Easement acquisitions.

***BACKGROUND:***

To be provided by City Attorney.

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***