



**Office of the Clerk/Treasurer**

W240N3065 Pewaukee Road  
Pewaukee, WI 53072  
(262) 691-0770 Fax 691-1798

**SECOND REVISION**  
**COMMON COUNCIL**  
**MEETING NOTICE AND AGENDA**  
**Monday, May 7, 2018**  
**7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240N3065 Pewaukee Road ~ Pewaukee, WI 53072

- 
1. Call to Order and Pledge of Allegiance
  2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
  3. Consent Agenda
    - 3.1 Approve Common Council Meeting Minutes Dated April 16, 2018.
    - 3.2 Approve the Accounts Payable Listings
    - 3.3 Approve the Bartender Licenses
    - 3.4 Approve **Resolution 18-05-11** Related to the City's Public Records Policy.
    - 3.5 Concur with the Plan Commission (4/19/2018) and Approve the 2050 Land Use/Transportation Plan for the Six Non-Neighborhood Land/Water Areas of the City of Pewaukee
    - 3.6 Concur with the Plan Commission (4/19/2018) to Approve **Ordinance 18-04** Rezoning the Property Located at N28 W26658 Peterson Drive (PWC 0930-052-009) to Rezone the Property from RS-1 Single-Family Residential to RS-4 Single-Family Residential (*Second Reading*).
    - 3.7 Concur with the Plan Commission (4/19/2018) and Approve the Preliminary Plat for the J & R Revocable Trust for the Richard Knutson Property Located at N28 W26658 Peterson Drive (PWC 0930-052-009)
  4. Discussion and Possible Action Regarding the Special Event Permit of the Pewaukee Chamber of Commerce to hold their Annual Farmers Market on Wednesdays from June 13 to September 26, 2018 at the Christ Lutheran Church Located at W240 N3103 Pewaukee Road and Possibly Waive Permit Fees [Tarczewski]
  5. Discussion and Possible Action Regarding **Resolution 18-05-12** Related to the Personal Property Palpable Error for BJ Electric Supply Inc. Previously Located at N25 W23040 Paul Road (B455) and Rescind \$1,428.28 in Taxes [Tarczewski]
  6. Discussion and Possible Action Related to **Resolution 18-05-13** Designating Certain Funds for

Prepayment of Decommissioning and Decontamination monies in its Government Water Fund as the "Reserve for Radium Removal Contingencies" [Weigel]

7. Discussion and Possible Action to Authorize Stop Signs to be Placed at the Intersection of Cambridge Street & Charlotte Way, and the Intersection of Charlotte Way & Wilhar Road, Both in the Victoria Station IV Subdivision [Weigel]
8. Discussion and Possible Action to Approve the Hiring of a Temporary Staff Member for the Assessor's Office for Personal Property Assessments and Authorizing Budget Amendment if Necessary. [Siebers/Klein]
9. Discussion and Possible Action to Make Appointments to Various Boards, Committees and Commissions [Mayor Bierce]
10. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
11. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:
  - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats., specifically regarding Park, Recreation & Community Services staff member.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

12. Adjournment

Kelly Tarczewski  
Clerk/Treasurer

May 4, 2018

#### **NOTICE**

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.1**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve Common Council Meeting Minutes Dated April 16, 2018.

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Minutes 4.16.2018

**In attendance:**

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, and J. Wamser. J. Kara was absent and excused.

**Also in Attendance:**

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Community Services Director K. Woldanski and Lieutenant B. Ripplinger

1. Call to Order and Pledge of Allegiance
2. Public Comment - None.
3. Consent Agenda
  - 3.1 Approve Common Council Meeting Minutes Dated March 19, 2018.
  - 3.2 Approve Common Council Meeting Minutes Dated April 2, 2018
  - 3.3 Approve Accounts Payable Listings
  - 3.4 Approve Bartender Licenses

Mr. Bergman asked that Item #3.2 be removed for discussion and Ms. Brown requested Item #3.3 also be removed.

**A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda.** Motion Passed: 5-For, 0-Against.

- 3.2 Approve of Common Council Meeting Minutes Dated April 2, 2018.

**A motion was made and seconded, (C. Brown, B. Dziwulski) to approve the minutes dated April 2, 2018.** Motion Passed: 4-For, 0-Against, 1-Abstain (B. Bergman).

- 3.3 Approve Accounts Payable Listing

Ms. Brown questioned the \$3,500 bill for the Gun Club lift station cleaning. She asked if the party responsible for the issue was found. Mr. Weigel stated it was Schutzman Nuts. He said they have been reimbursing the City on a weekly basis. Mr. Weigel stated they are in the process of adding a large grease settling tank that should take care of the issue and should be online soon.

**A motion was made and seconded, (C. Brown, R. Grosch) to approve the accounts payable listing.** Motion Passed: 6-For, 0-Against.

4. Discussion and Possible Action to Approve the Municipal Treasurers Appreciation Proclamation and Naming April 15-21, 2018 as Municipal Treasurers Appreciation Week

**A motion was made and seconded, (B. Bergman, C. Brown) to approve the Municipal Treasurers Appreciation Proclamation and naming April 15-21, 2018 as Municipal Treasurers Appreciation Week.** Motion Passed: 5-For, 0-Against.

5. Discussion and Possible Action to Approve the Building Safety Proclamation and Naming May 2018 as Building Safety Month

**A motion was made and seconded, (B. Dziwulski, C. Brown) to approve the Building Safety Proclamation and naming May 2018 as Building Safety Month.**

Motion Passed: 5-For, 0-Against.

6. Discussion and Possible Action to Approve the Municipal Clerks Proclamation and Naming May 6-12, 2018 as Municipal Clerks Week

**A motion was made and seconded, (R. Grosch, B. Dziwulski) to approve the Municipal Clerks Proclamation and naming May 6-12, 2018 as Municipal Clerks Week.**

Motion Passed: 5-For, 0-Against.

7. Update Regarding Positively Pewaukee Activities

Mayor Bierce stated he has invited all of the City's partners to come before the Council to give periodic updates on their organizations and include how the City's money is being spent.

Elaine Kroening from Positively Pewaukee approached the Council. She stated they have changed their mission statement to "*Building Community, Fostering Business and Producing Events*". She stated there are over 200 volunteers in the organization who truly care about the community.

She updated the Council on several projects they are currently working on. She stated they have been doing a monthly merchant meeting that has expanded over the last few months. She said she works with developers and something exciting is coming up in the near future. Ms. Kroening said hosting events is one of the largest things they do, in which Ms. Kroening thanked the Council for their financial support and said she couldn't have done them without the City's support. She spoke of the Taste of Lake Country and is drawing big talent. She also thanked the Sheriff's Department who worked with them on their races. Ms. Kroening stated they are expanding their food truck rally and are doing a classic car and Harley show in conjunction with the Waukesha/Pewaukee Visitor's Bureau.

Ms. Kroening spoke about the Community Connection program. She stated last year they distributed 200 back packs to kids in the Pewaukee School District and provide winter clothes and snacks for the kids in need.

She said she is very happy with the partnership she has with Park & Recreation Department and the Fire Department. Mr. Wamser stated she was a benefit to the taxpayers and the quality of life in the community.

8. Update Regarding the Pewaukee Library

Jennie Stoltz the Pewaukee Library Director shared a PowerPoint presentation with the Council.

She stated staff has created book recommendation pamphlets which assist patrons in selecting new items to read. She stated they joined the Bridges System which not only includes Waukesha County but Jefferson County as well, which gives them more databases and more funding too. Ms. Stoltz stated there are numerous children's programs which utilize science, math and art which are more hands on activities.

She said recently they applied for a grant to print off "library hacks" cards which explain all the various different types of Library services they provide. In all, there are 36 cards.

Ms. Stoltz stated there are online courses available for free. She stated the library also has a dementia friendly program providing memory cafes which gives support to the caregivers.

Alderman Wamser appreciates the customer service tracking they are doing and the innovated ideas. He said he wasn't aware of all of the programs they do.

9. Police Services 2017 Year End Report

Lieutenant Ripplinger presented the year end report.

He said he was very happy with the new third shift that came on board. He said calls for service are up about 600-800 runs from the previous year. He noted there was no spring weight enforcement in 2017 because of weather conditions. Lieutenant Ripplinger reported that the CVS prescription drug box was down about 25 pounds from the previous year. He reported that heroin related calls are up and continue to rise. Safety talks were down in 2017 however are on the rise for 2018 because of all the tragedies around the nation.

Lieutenant Ripplinger stated interest in the community programs continues to grow.

He presented the yearly statistics and noted there was a difference in citations; some are due to contractual services and others are based on the different types of grants such as speed, alcohol and seatbelt that the deputies were involved in.

Calls for service overall have gone up and citations have gone down.

10. Discussion and Possible Action to Authorize a New Street Lamp on the Existing Power Pole in the Northeast Quadrant of the Elmwood Drive & North Avenue Intersection

Mr. Weigel stated the cost is \$384.88 to add a light to the existing pole. He added the monthly electrical costs would be \$15.69.

Alderman Bergman asked if there were any street light options.

Mayor Bierce voiced his concerns about the residents living near a pole and how the lights could potentially shine in their home.

Mr. Weigel stated the best practice is to illuminate intersections on major roadways.

**A motion was made and seconded, (B. Bergman, J. Wamser) to authorize a new street lamp on existing power pole at the intersection of Elmwood Drive and North Avenue in amount not to exceed \$384.88, approving the monthly \$15.69 utility costs and directing staff to inquire if we can get a LED fixture.** Motion Passed: 5-For, 0-Against.

10. Discussion and Possible Action to Approve the Project List for Updating the Bicycle and Pedestrian Plan and the Impact Fee Study

Mr. Weigel stated a project list was previously approved and after that time the Bike and Pedestrian Planning Committee was created and they have indicated they would like to see additional projects added to the list. He asked the Council to approve inclusion of official bike/hike trails that would 1) connect the Lake Country Trail to East Fieldhack Drive, 2) a trail on Meadowbrook Road from the existing trail at approximately East Fieldhack Drive northerly to the City/Village border, 3) a trail or sidewalk along Northview Road from where it ends at Hwy TT westerly to South Park, 4) pedestrian

crossing at Pewaukee Road and Ridgeview Parkway, 5) Watertown Road / CTH M from 164 west to Forest Grove, 6) two recreational crossings on Hwy SS for a safer pathway to the school and 7) connection from our subdivisions to our City parks.

Alderman Grosch questioned if some paths could be wood chips to save on money. Mr. Weigel stated they could, but he advises against it. It would be dangerous if they washed out and there are ADA considerations that would have to be looked into.

Alderman Brown asked if these projects would have to come before the Council for funding approval. Mr. Weigel stated they would have to authorize them at the time. He said if it is the true intent of the Common Council not to spend the money he would prefer that these projects not get approved and be directed to give the money back. Ms. Brown stated she has concerns about what the costs could potentially be.

Alderman Grosch was very much in favor and feels we are way behind our neighbors. The survey done by the committee supports this list of projects as well.

Alderman Bergman suggested before moving forward, perhaps we need to get more specific with this bike/hike plan especially since we have been collecting funds for it. He suggested prioritizing projects and determining if they fit within our budget. He said we need to determine if we will support this or not. He said he wants to be certain this is worth the Engineering Department's time. He said he was in favor of it and of course was more willing to support the smaller projects but doesn't want to burden staff to redo a plan if there is no support for it.

Alderman Grosch reinforced that the plan has to be redone in order to determine if we can use the funds for the projects. He asked if it would be done in-house or require a consultant. Mr. Weigel stated a consultant would be faster.

Mayor Bierce asked if anyone was in favor of giving up on the bike/pedestrian plan and returning money. Everyone responded 'no'.

**A motion was made and seconded, (R. Grosch, J. Wamser) to approve the project list for updating the Bicycle and Pedestrian Plan and the Impact Fee Study.**

Motion Passed: 5-For, 0-Against.

12. Discussion Related to the First Quarter Financial Report

Administrator Klein stated what he heard was that the Council wants the ability to discuss the financial position of the City on a quarterly basis. He stated he reviews the accountant's statements monthly as well as the Department Heads. He said at this time everything seems to be in line. He said if anything was out of budget or was anticipated to be, it would be brought before the Council for consideration.

Mayor Bierce asked if there were any questions, there were none.

Alderman Brown appreciates having the quarterly opportunity as a heads up.

Alderman Dziwulski questioned whether or not Scott has anything to compare those reports against and to see where we should be at each quarter. Mr. Klein stated he bases it on where the percentages fall. He said he also reviews the capital expenditures and sees what is in the works.

Ms. Brown questioned if they should be concerned about the water utility being \$1,000,000 in the hole. Mr. Weigel stated the utility only receives revenue quarterly, so the numbers are down. For the water more revenue is received in the 2<sup>nd</sup> and 3<sup>rd</sup> quarters.

Attorney Riffle suggested quarterly reports to include historical information so you can compare previous years to determine if things are on track or stand out. Ms. Brown asked if this would be asking too much from Carol.

Ms. Woldanski suggested asking Carol if that would be difficult to do. Mayor Bierce felt at a minimum they should start a historical perspective and ask Carol if it's possible to include a previous year column. Mayor advised everyone to ask questions whenever.

13. Swear In Elected Officials

Attorney Riffle swore in Alderman Bergman and Alderman Wamser.

14. Public Comment – None.

15. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically related to the litigation involving Spring Creek Church.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

**A motion was made and seconded, (J. Wamser, B. Dziwulski) to move into closed session.**

Motion Passed by Roll Call Vote: 5-For, 0-Against.

16. Adjournment – **A motion was made and seconded, (B. Dziwulski, C. Brown) to adjourn the meeting directly from closed session at 8:30 p.m.** Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer



**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.2**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve the Accounts Payable Listings

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

City & WS Summary

AP Summaries

## City &amp; WS Accounts Payable for:

5/7/2018

Vendor Name	Document Date	Document Amount	Transaction Description
KWIK TRIP	4/12/2018	3400.11	MARCH AMBO/FUEL
NATIONWIDE RETIREMENT SOLUTIONS	4/13/2018	\$1,895.09	DEFERRED COMP
PEWAUKEE, VILLAGE OF	4/13/2018	\$65,941.41	APRIL LIBRARY
TD AMERITRADE TRUST COMPANY	4/13/2018	\$50.00	LOAN REPAYMENT
WAUKESHA PROFESSIONAL FIREFIGHTERS ASSO	4/13/2018	\$1,493.87	APRIL UNION DUES
WAUKESHA ENGINEERING	4/13/2018	\$5,044.44	983999009 SWR CONNECTION FEES
WI DEPT OF JUSTICE	4/16/2018	\$257.00	BACKGROUND CHECKS G1682
SPRING CREEK CHURCH	4/19/2018	\$32,738.67	909.999.005 STORM WATER FEES
WAUKESHA COUNTY TREASURER	4/19/2018	\$20,142.00	909.999.005 SWM FEE REIMBURSEM
CLINKENBEARD, HARLAND	4/25/2018	\$4,488.00	PLANNER APRIL WAGES 2018
ALL CITY COMMUNICATIONS INC.	4/1/2018	\$45.50	ANSWERING SERVICE
BATTERIES PLUS	1/25/2018	\$31.98	BATTERIES
BROOKFIELD, CITY OF	4/17/2018	\$9,162.71	LOAN INTEREST/PRINCIPAL
BROOKFIELD, CITY OF	4/17/2018	\$13,243.70	PRINCIPAL/INTEREST-CLEAN WATER
CJ & ASSOCIATES, INC.	4/13/2018	\$456.00	CHAIR
D.F. TOMASINI, INC	4/2/2018	\$3,066.22	REMOVE/REPLACE DECK MM/WESTWOO
ELLIOTT ACE HARDWARE	3/2/2018	\$5.97	KEY/BLEACH
ELLIOTT ACE HARDWARE	3/5/2018	\$26.99	AIR ACCESS KIT
ELLIOTT ACE HARDWARE	3/5/2018	\$1.17	PLUMBING
ELLIOTT ACE HARDWARE	3/5/2018	\$1.10	FASTENERS/HARDWARE
ELLIOTT ACE HARDWARE	3/7/2018	\$14.99	DRIVER GLOVES
ELLIOTT ACE HARDWARE	3/8/2018	\$1.38	FASTENERS/HARDWARE
ELLIOTT ACE HARDWARE	3/9/2018	\$37.58	WRENCH/HARDWARE
FASTENAL	4/2/2018	\$127.26	GLOVES
FASTENAL	3/27/2018	\$7.21	SUPPLIES
FERGUSON WATERWORKS	4/13/2018	\$39.96	LID W/PENT PLUG
FERGUSON WATERWORKS	4/5/2018	\$138.00	2 CURB TX REP COUP
FERGUSON WATERWORKS	4/5/2018	\$78.88	WATER LID/PLUGS
FERGUSON WATERWORKS	4/2/2018	\$143.56	CURB BC THRD REP COUP/PLUG
GRAINGER	3/28/2018	\$1.38	SAFETY GLASSES
GRAINGER	4/4/2018	\$16.57	FILTER
HAWKINS, INC.	4/18/2018	\$3,397.40	AZONE 15/SODIUM SILICATE
HAWKINS, INC.	4/3/2018	\$1,657.30	AZONE 15/SODIUM SILICATE
JX ENTERPRISES, INC.	4/3/2018	\$13.99	MUD FLAPS
MENARDS	3/7/2018	\$14.99	GLOVES
MENARDS	4/16/2018	\$28.74	CLEANING PRODUCTS/BATTERIES
MENARDS	4/16/2018	\$3.10	WINDSHIELD WASH
MENARDS	4/17/2018	\$49.99	SUPPLIES
MENARDS	3/29/2018	\$9.99	SUPPLIES
MENARDS	4/5/2018	\$60.55	COUPLING/NIPPLES/GLOVES
MENARDS	4/5/2018	\$111.53	COUPLING/NIPPLES
OFFICE COPYING EQUIPMENT, LTD	4/13/2018	\$1,641.09	COPIER AGREEMENT
PEWAUKEE, VILLAGE OF	3/31/2018	\$22,739.16	1ST QTR UTILITY CHARGES
ROTROFF JEANSON & CO.	4/23/2018	\$13,407.00	AUDIT 2017 FIN STMTS/17 PSC RP
RUEKERT & MIELKE, INC.	4/17/2018	\$623.20	CH ELEVATED TANK
RUEKERT & MIELKE, INC.	4/17/2018	\$17,106.46	WELL 1 RADIUM REMEDIATION
RUEKERT & MIELKE, INC.	4/17/2018	\$170.00	SCADA SERVICE WORK
SABEL MECHANICAL LLC.	4/9/2018	\$2,810.22	STILL RIVER SERVICE PUMP
STATE OF WI- DSPS	4/17/2018	\$30.00	PLAN REVIEW FEE
SUSSEX BOWL	4/27/2018	\$250.00	BADGES & BUDDIES BOWLING
TRUCK & AUTO ELEGANCE	4/4/2018	\$540.80	WEATHERGUARD SERVICE BODY RACK
USA BLUEBOOK	3/29/2018	\$811.22	SUB XMITTER
VERIZON	4/1/2018	\$213.24	CELL SERVICE
VISU-SEWER	4/26/2018	\$45,455.81	SEWER CLEANING
VISU-SEWER	4/11/2018	\$2,243.75	GUN CLUB SEWER CLEANING
VISU-SEWER	4/11/2018	\$1,275.00	MEADOWBRK LIFT CLEANING
WATER REMEDIATION TECH., LL	5/1/2018	\$3,395.41	BASE TREATMENT CHARGE

WAUKESHA PEWAUKEE CONVENTION VISITORS	4/30/2018	\$91,250.00	1ST QTR TOURISM
WAUKESHA YMCA	4/17/2018	\$305.00	SPARROWS SOFTBALL-TEAM REGISTE
WI STATE FIRE CHIEF'S ASSOCIATION	5/1/2018	\$190.00	2018 ANNUAL CONFERENCE
		<u>\$ 371,903.64</u>	

ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
ABACUS ARCHITECTS, INC	3/30/2018	\$ 5,250.00	PR ENGINEERING SERVICES
ADP SCREENING & SELECTION SERVICES	3/25/2018	\$ 216.72	HR HR EXAMS
ADVANCE NAME PLATE & BADGE	3/26/2018	\$ 12.48	PR NAME PLATE
AILCO EQUIPMENT FINANCE GROUP	4/1/2018	\$ 412.00	IT SCANNER
AIRGAS	3/31/2018	\$ 135.44	FD OXYGEN
AIRGAS	3/31/2018	\$ 91.11	FD OXYGEN
AIRGAS	4/3/2018	\$ 264.86	FD OXYGEN
ALESCI HOMES	3/20/2018	\$ 2,000.00	BI EROSION BOND RETURN
ALPHA OMEGA CLEANING, INC.	4/1/2018	\$ 130.00	PR JANITORIAL SERVICES
ALTIUS BUILDING CO	3/20/2018	\$ 5,000.00	BI EROSION BOND RETURN
ARAMARK	3/29/2018	\$ 71.89	HI SHOP UNIFORMS, TOWELS
ARAMARK	4/5/2018	\$ 71.89	HI SHOP UNIFORMS, TOWELS
ARAMARK	3/15/2018	\$ 70.62	HI SHOP UNIFORMS, TOWELS
ARAMARK	3/22/2018	\$ 68.89	HI SHOP UNIFORMS, TOWELS
ASSESSMENTS USA	3/1/2018	\$ 2,928.00	HR FIRE EXAMS
AT&T CAROL STREAM IL	4/1/2018	\$ 301.77	CT PHONE BILL
BIL-BAR FARMS	3/30/2018	\$ 630.60	PR TRAILER LABOR
BOUNDTREE MEDICAL	4/4/2018	\$ 8.92	FD CHEST STRAP
BOUNDTREE MEDICAL	4/5/2018	\$ 55.60	FD FLOWMETER
BOUNDTREE MEDICAL	4/3/2018	\$ 644.14	FD MEDICAL SUPPLIES
BRIOHN BUILDING	3/20/2018	\$ 2,500.00	BI OCCUPANCY BOND RETURN
BRUCE EQUIPMENT	3/29/2018	\$ 117.72	HI PARTS
BRUCHERT, KEVIN	3/20/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
BUELOW VETTEER BUIKEMA OLSON & VLIET, LLC	4/16/2018	\$ 14,129.14	HR GENERAL LABOR
BUMPER TO BUMPER HARTLAND	3/16/2018	\$ 17.18	HI FLUID FILM
BUMPER TO BUMPER HARTLAND	3/19/2018	\$ 103.08	HI FLUID FILM
BUMPER TO BUMPER HARTLAND	3/12/2018	\$ 22.56	HI OIL FILTER, CONNECTOR
CINTAS CORP.	3/7/2018	\$ 136.08	HI HAND SANITIZER
CINTAS FIRST AID	4/2/2018	\$ 53.72	PR MATS
CINTAS FIRST AID	3/27/2018	\$ 46.18	HI FIRST AID SUPPLIES
CONLEY MEDIA	3/31/2018	\$ 16.51	CT ELECTION NOTICE
COREY OIL	4/2/2018	\$ 3,570.18	HI DIESEL, GASOLINE
DIVERSIFIED BENEFIT SERVICES	4/3/2018	\$ 277.41	CT HEALTH REIMBURSEMENT
DIVERSIFIED BENEFIT SERVICES	4/4/2018	\$ 815.00	HR COBRA SETUP SERVICES
ELLIOTT ACE HARDWARE	3/29/2018	\$ 7.38	PR GLUE
ELLIOTT ACE HARDWARE	4/12/2018	\$ 67.08	PR SHOP SUPPLIES
ELLIOTT ACE HARDWARE	3/17/2018	\$ 31.84	FD Mallet, HAMMER, GELPACS
ELLIOTT ACE HARDWARE	3/28/2018	\$ 7.58	FD ELECTRASOL
ELLIOTT ACE HARDWARE	3/19/2018	\$ 36.66	FD NUMBERS

ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
EMERGENCY LIGHTING & ELECTRONICS	4/2/2018	\$ 1,506.37	HF EQUIPMENT, REPAIRS
FIRE & POLICE SELECTION, INC	4/2/2018	\$ 15.00	HR ONLINE CREDITS
FIRST AYD	3/26/2018	\$ 119.78	PR GLOVES
G&K SERVICES	2/19/2018	\$ 60.78	FD MATS
GEIS, DAVE	3/20/2018	\$ 54.99	EN MILEAGE
HEARTLAND BUSINESS SYSTEMS	4/2/2018	\$ 334.00	IT NETWORK MONITORING
HETT, SAM	4/10/2018	\$ 59.00	PR PROGRAM REFUND
HILTUNEN, MARIANNE	3/27/2018	\$ 107.91	EN MILEAGE
HORWATH BUILDERS	3/20/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
HUMPHREY SERVICE PARTS, INC	2/28/2018	\$ 540.13	HI SHOP SUPPLIES
HUMPHREY SERVICE PARTS, INC	4/3/2018	\$ 28.74	HI FILTERS
HUMPHREY SERVICE PARTS, INC	4/3/2018	\$ 11.57	HI OIL FILTER
HUMPHREY SERVICE PARTS, INC	3/13/2018	\$ (63.12)	HI CREDIT
HUMPHREY SERVICE PARTS, INC	12/30/2017	\$ 2,110.00	HI TOOLS
HURD, AMI	4/12/2018	\$ 13.08	CT MILEAGE
JEFFERSON FIRE & SAFETY, INC.	3/28/2018	\$ 162.93	FD BOOTS
JENSEN EQUIPMENT	3/22/2018	\$ 1,756.79	PR SEWER MACHINE
JOHN P LOCHEN CO. INC	2/19/2018	\$ 137.38	PR PARTS
JOHN'S DISPOSAL SERVICE	4/5/2018	\$ 13,645.43	EN LANDFILL CHGS MARCH
JX ENTERPRISES, INC.	4/3/2018	\$ 48.24	HI BATTERY
KAESTNER AUTO ELECTRIC CO.	4/3/2018	\$ 42.97	HI CABLE CUTTER, LUG
KIMBALL MIDWEST	3/20/2018	\$ 193.38	HI NOZZLE
LAKELAND SUPPLY, INC.	4/10/2018	\$ 445.80	PR SOAP
LEAGUE OF WI MUNICIPALITIES	4/16/2018	\$ 120.00	CT WORKSHOP
MAYO CLINIC	3/23/2018	\$ 31.00	HR HR EXAMS
MENARDS	4/3/2018	\$ 31.12	PR EAGLE PROJECT
MENARDS	4/3/2018	\$ 196.74	PR EAGLE PROJECT
MENARDS	4/3/2018	\$ 32.26	PR PLUMBING
MENARDS	4/3/2018	\$ 32.98	PR STORAGE BIN
MENARDS	3/20/2018	\$ 25.32	HI VELCRO, BIT SET
MENARDS	3/26/2018	\$ 160.08	HI SHTG
MENARDS	3/27/2018	\$ 66.87	HI MAILBOX PARTS
MENARDS	4/6/2018	\$ 17.55	FD BAR HOLDER
MENARDS	4/6/2018	\$ 177.28	FD FURRING STRIP, GYPSUM
MILLER-BRADFORD & RISBERG, INC	3/28/2018	\$ 810.00	HI BUCKET RENTAL
MOTION & CONTROL ENTERPRISES LLC	3/14/2018	\$ 166.32	HI HOSES
OCCUPATIONAL HEALTH CENTERS	3/27/2018	\$ 156.00	HR HR EXAMS
OFFICE COPYING EQUIPMENT, LTD	3/30/2018	\$ 164.85	BI INK
OFFICE COPYING EQUIPMENT, LTD	3/30/2018	\$ 29.76	CO COPIES

ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
OFFICE COPYING EQUIPMENT, LTD	3/30/2018	\$ 124.92	EN COPIES
OFFICE COPYING EQUIPMENT, LTD	3/30/2018	\$ 64.24	FD COPIER AGREEMENT
OFFICE DEPOT	4/5/2018	\$ 185.93	CT TISSUE, TOWELS
OFFICE DEPOT	4/3/2018	\$ 15.79	BI PENS
OFFICE DEPOT	4/3/2018	\$ 32.32	BI MARKERS
OFFICE DEPOT	4/5/2018	\$ 131.01	CO OFFICE SUPPLIES
OFFICE DEPOT	3/30/2018	\$ 27.99	PR PAPER
OFFICE DEPOT	3/20/2018	\$ 371.43	HI OFFICE SUPPLIES
OFFICE DEPOT	4/5/2018	\$ 6.37	PR OFFICE SUPPLIES
PANSHERIYA, HIREN	3/30/2018	\$ 158.67	PR RENTAL REFUND
PEWAUKEE VILLAGE WATER UTILITY	4/1/2018	\$ 51.19	PR SEWER, WATER
PEWAUKEE VILLAGE WATER UTILITY	4/1/2018	\$ 202.70	PR FIRE PROT, WATER
PEWAUKEE, VILLAGE OF	3/31/2018	\$ 23,662.21	CT AMBO COLLECTIONS
PHYSIO-CONTROL INC	3/27/2018	\$ 158.10	FD HOSE
PIRANHA PROMOTIONS	1/11/2018	\$ 515.98	FD PATCHES
POMP'S TIRE SERVICE, INC.	2/28/2018	\$ (1,276.16)	HI CREDIT
POMP'S TIRE SERVICE, INC.	2/19/2018	\$ 1,691.16	HI TIRES
POMP'S TIRE SERVICE, INC.	3/20/2018	\$ 618.90	HI TIRES
POMP'S TIRE SERVICE, INC.	3/15/2018	\$ 1,214.16	HI TIRES
PORT-A-JOHN	3/13/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	3/13/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	3/13/2018	\$ 82.00	PR SEASONAL RESTROOM
PORT-A-JOHN	3/13/2018	\$ 82.00	PR SEASONAL RESTROOM
PREMIUM WATERS, INC	4/4/2018	\$ 28.50	PR WATER
PREMIUM WATERS, INC	3/21/2018	\$ 36.75	HI SHOP WATER
R&R INSURANCE SERVICES	4/3/2018	\$ 17,894.00	CT WORKER'S COMP
SAFEBUILT	3/31/2018	\$ 1,300.00	BI FILL IN INSPECTION
SOFT WATER, INC.	3/29/2018	\$ 37.50	FD SALT
SOFT WATER, INC.	3/29/2018	\$ 37.50	FD SALT
STATE OF WI COURT FINES & ASSMTS	4/11/2018	\$ 14,852.24	CO ST SH CT COSTS & ASSM
STICKYBOYZ	3/21/2018	\$ 391.60	HI SIGNS
STICKYBOYZ	4/4/2018	\$ 172.00	HI DECALS
STRESS MNGMNT & MENTAL HLTH CLINIC	3/29/2018	\$ 1,350.00	HR FIRE
STRYKER SALES CORPORATION	3/9/2018	\$ 138.63	FD 6 LOBE W/PATCH
STRYKER SALES CORPORATION	4/3/2018	\$ 125.01	FD STORAGE FLAT
THREE RIVERS BILLING	4/3/2018	\$ 2.52	FD EMS BILLING
US CELLULAR	4/2/2018	\$ 123.10	PR CELLS
VERIZON	3/23/2018	\$ 22.14	FD MODEM
VERMEER - WISCONSIN	3/14/2018	\$ 274.99	HI SCAB

ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
VON BRIESEN & ROPER, S.C.	3/20/2018	\$ 132.50	HR ATTORNEY
WAUKESHA CO SHERIFF'S DEPT	4/11/2018	\$ 120.00	CO WARRANT FEE
WAUKESHA CO TREASURER	4/11/2018	\$ 2,974.14	CT CO JL ASSM & DVR IMP SUR
WAUKESHA PHARMACY	3/31/2018	\$ 319.62	FD EMS SUPPLIES
WE ENERGIES	3/21/2018	\$ 26.42	PR ELECTRIC
WI LEGAL BLANK CO., INC.	3/30/2018	\$ 229.00	CO ENVELOPES
WI LEGAL BLANK CO., INC.	3/25/2018	\$ 1,228.00	EN GARBAGE INSERT
WI LEGAL BLANK CO., INC.	4/3/2018	\$ 6,836.75	PR GUIDES, INSERTS
WISCONSIN STEAM CLEANER	3/16/2018	\$ 462.22	HI MISC. FITTINGS
WOLF CONSTRUCTION COMPANY	3/15/2018	\$ 236.88	HI COLD MIX
	<b>TOTAL</b>	<b>\$ 142,506.43</b>	

Vendor Name	Document Date	Document Amount	Transaction Description
ABACUS ARCHITECTS, INC	4/13/2018	\$ 3,150.00	PR ARCHITECTURAL DESIGN
ADP, LLC	4/13/2018	\$ 1,123.20	HR PROCESSING CHARGES
AFFIRM	3/31/2018	\$ 2,400.00	PR AGENCY SERVICE
ALESCI HOMES	4/12/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
ANDERSON, DIANA	4/13/2018	\$ 26.00	PR PROGRAM REFUND
ARENZ, MOLTER, MACY & RIFFLE	4/18/2018	\$ 9,627.65	CT LEGAL FEES
ARENZ, MOLTER, MACY & RIFFLE	4/20/2018	\$ 10,668.85	CT LEGAL FEES
ASSESSMENTS USA	3/29/2018	\$ 795.00	HR EMPLOYMENT HR EXAMS
AT&T CAROL STREAM IL	4/10/2018	\$ 218.14	CT PHONE BILL
BATZNER PEST MANAGEMENT	4/13/2018	\$ 56.00	PR PEST CONTROL
BREITBACH RASHID, PATTI	3/31/2018	\$ 220.00	PR CONTRACTED SERVICES
CARLIN SALES CORPORATION	4/11/2018	\$ 113.46	PR 6 BAGS ORGANIC
CINTAS FIRST AID	3/27/2018	\$ 46.18	HI FIRST AID SUPPLIES
DARIN, PATTY	4/13/2018	\$ 26.00	PR TRIP CANCELLED
EIMERMANN, KATHY	4/13/2018	\$ 36.00	PR TRIP CANCELLED
FINGER, SYLVIA	4/13/2018	\$ 26.00	PR TRIP CANCELLED
FROEDTERT HEALTH INC	3/31/2018	\$ 455.00	HR ON SITE EDUCATION
HALEN HOMES	4/12/2018	\$ 2,000.00	BI EROSION BOND RETURN
HEARTLAND BUSINESS SYSTEMS	3/30/2018	\$ 524.85	IT ANTIVIRUS
HOECK, LISA	4/13/2018	\$ 6.00	PR PROGRAM REFUND
HYS	4/20/2018	\$ 52.00	CT WINDOW LETTERING
LEITINGER, BONNIE	4/13/2018	\$ 26.00	PR TRIP CANCELLED
LOMAS, JUDY	4/13/2018	\$ 26.00	PR TRIP CANCELLED
MAKINEN, BROOKE	4/18/2018	\$ 40.00	CT PARKING TICKET REFUND
MAYNARD, MICHAEL & SARA	4/12/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
MENARDS	4/18/2018	\$ 53.85	PR PAINT SUPPLIES
MENARDS	4/16/2018	\$ 159.98	PR LIGHTS
MENARDS	4/17/2018	\$ 12.56	PR LIGHTS
MENARDS	4/20/2018	\$ 24.37	AS TAPE, WOOLITE

ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
OFFICE DEPOT	4/12/2018	\$ 800.65	AS TONER
OFFICE DEPOT	4/6/2018	\$ 13.90	BI PAPER CLIPS
OFFICE DEPOT	4/19/2018	\$ 8.83	CT PAPER
OFFICE DEPOT	4/12/2018	\$ 60.34	CT CLEANER
PEWAUKEE, VILLAGE OF	4/11/2018	\$ 6,176.41	CT LAKE PATROL
PFEIFFER, SANDIE	4/17/2018	\$ 26.00	PR TIP CANCELLED
PROHEALTH CARE MEDICAL ASSOCIATES	4/2/2018	\$ 279.00	HR FIRE EXAMS
REHM, JUDY	4/17/2018	\$ 26.00	PR PROGRAM CANCELLED
ROBERT KEWAN	3/30/2018	\$ 55.59	IT MILEAGE
SCHOLTKA, JENNIFER	4/16/2018	\$ 300.00	PR CONTRACTED SERVICES
SHERWIN-WILLIAMS	4/18/2018	\$ 110.82	PR PAINT
T. GAUGERT LANDSCAPING	4/27/2018	\$ 2,670.83	CT MAY CONTRACT
UW-GREEN BAY	4/27/2018	\$ 89.00	CT CONTINUING ED
WAUKESHA CO TREASURER	4/11/2018	\$ 1,412.02	AD POLICE SERVICES OVERTIME
WAUKESHA CO TREASURER	4/9/2018	\$ 198,302.52	AD MUNICIPAL PATROL
WAUKESHA CO TREASURER	4/9/2018	\$ 57.08	AD PRISONER HOUSING
WAUKESHA CO TREASURER	4/13/2018	\$ 7,192.78	SH NARRATIVE SHEETS
WE ENERGIES	4/5/2018	\$ 384.88	EN LIGHTING ELMWOOD DR
WI DEPT OF JUSTICE-TIME	4/10/2018	\$ 150.00	CT TIME ACCESS
WI LEGAL BLANK CO., INC.	4/11/2018	\$ 89.00	BI ENVELOPES
WMCA	4/10/2018	\$ 155.00	CT CONFERENCE
	<b>TOTAL</b>	<b>\$ 251,273.74</b>	

Vendor Name	Document Date	Document Amount	Transaction Description
ADVANCE NAME PLATE & BADGE	4/17/2018	\$ 12.48	PR NAME PLATE
ASCENSION	4/12/2018	\$ 137.46	CT DUP PP TAX PMT B418
BATZNER PEST MANAGEMENT	4/19/2018	\$ 52.00	PR PEST CONTROL
BEACON ATHLETICS	3/26/2018	\$ 1,068.00	PR WIND SCREENS
BIELINSKI HOMES	4/20/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
BIELINSKI HOMES	4/20/2018	\$ 500.00	BI OCCUPANCY BOND RETURN
BOND TRUST SERVICES CORP	4/13/2018	\$ 19,377.50	CT BONDS
BOND TRUST SERVICES CORP	1/11/2018	\$ 350.00	CT BONDS
BOUNDTREE MEDICAL	4/9/2018	\$ 438.06	FD EMS SUPPLIES
BOUNDTREE MEDICAL	4/10/2018	\$ 17.83	FD MEDICAL SUPPLIES
BOUNDTREE MEDICAL	4/11/2018	\$ 79.99	FD MEDICAL SUPPLIES
BOUNDTREE MEDICAL	4/17/2018	\$ 266.74	FD EMS SUPPLIES
BOUNDTREE MEDICAL	4/19/2018	\$ 250.28	FD JACKETS
CINTAS FIRST AID	4/23/2018	\$ 43.90	PR SAFETY RESTOCK
CLEAR STREAM RECYCLING	4/24/2018	\$ 213.00	PR RECYCLE BAGS
DIAMOND VOGEL	4/24/2018	\$ 187.44	PR PAINT SPRAYER REPAIR
DIVERSIFIED BENEFIT SERVICES	4/17/2018	\$ 180.40	CT FLEX SPENDING
DLT SOLUTIONS	4/24/2018	\$ 2,063.90	IT AUTO CAD SOFTWARE
ELLIOTT ACE HARDWARE	4/27/2018	\$ 14.50	PR PINS FOR WHEELS



ACCOUNTS PAYABLE MAY 7, 2018			
Vendor Name	Document Date	Document Amount	Transaction Description
EMBELLISHMENTS	4/16/2018	\$ 61.48	FD JACKET
GENERAL CODE	4/26/2018	\$ 2,330.20	CT PROFESSIONAL SERVICES
HAACK, KAYLA	4/24/2018	\$ 80.98	CT MILEAGE
HAYWOOD, TONI	4/19/2018	\$ 340.00	PR DELETED SPARK
JENSEN EQUIPMENT	1/29/2018	\$ 318.00	PR DEWALT
LARSON, CHERRIE	4/30/2018	\$ 537.60	PR CONTRACTED EMPLOYEE
LORIER, BOB	4/12/2018	\$ 10.00	CT B.O.R. TRAINING
MECHANICAL MASTERS, INC	4/20/2018	\$ 206.00	BI PLUMBING PERMIT REFUND
MENARDS	4/30/2018	\$ 98.43	PR HITCH & TOOLS
MENARDS	4/16/2018	\$ 54.93	FD BATTERIES
MENARDS	4/19/2018	\$ 62.13	FD GYPSUM, WOOD LATH
MENARDS	4/11/2018	\$ 27.10	FD FURRING, WOOD LATH
MIDWEST EMERGENCY TRAINING	4/12/2018	\$ 2,371.27	FD MANIKINS, TRAINERS, PADS
NASSCO INC	4/23/2018	\$ 2,423.93	PR TOOLS, EQUIPMENT
OFFICE COPYING EQUIPMENT, LTD	2/28/2018	\$ 122.85	PR COPIES
OFFICE DEPOT	1/26/2018	\$ 14.52	CT TAPE
OFFICE DEPOT	4/25/2018	\$ 52.78	CT DEODORIZER
OFFICE DEPOT	4/24/2018	\$ 93.53	CT OFFICE SUPPLIES
OFFICE DEPOT	4/16/2018	\$ 5.63	BI BINDERS
OFFICE DEPOT	4/16/2018	\$ 13.61	BI PAPER, BINDERS
OFFICE DEPOT	4/6/2018	\$ 18.68	FD OFFICE SUPPLIES
OFFICE DEPOT	4/6/2018	\$ 14.69	FD BADGE HOLDERS
OFFICE DEPOT	4/18/2018	\$ 91.36	FD BATTERIES, OFFICE SUPPLIES
PREMIUM WATERS, INC	4/18/2018	\$ 28.50	PR SHOP WATER
ROTROFF JEANSON & CO.	4/23/2018	\$ 11,172.00	CT SERVICES PROVIDED
SALBASHIAN, VICTOR	4/16/2018	\$ 2,000.00	BI EROSION BOND RETURN
VERIZON	4/12/2018	\$ 34.23	FD PHONE
VERIZON	4/12/2018	\$ 265.83	FD AIRCARDS
WAUKE MILLS	4/27/2018	\$ 8.95	PR CEDAR CHIPS
WAUKESHA CO TREASURER	4/11/2018	\$ 10,913.22	AD POLICE SERVICES OVERTIME
WE ENERGIES	4/9/2018	\$ 18.04	PR ENERGY USE
WI LEGAL BLANK CO., INC.	4/20/2018	\$ 49.95	CT BUSINESS CARDS
	<b>TOTAL</b>	<b>\$ 59,593.90</b>	

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.3**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve the Bartender Licenses

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Bartender Licenses

<b><u>Individual Name</u></b>	<b><u>Establishment Name</u></b>	<b><u>Type</u></b>
Fagan, Michael J.	SABR	New
Gorniak, Dominic A.	Thunder Bay	New
Grafwallner, Alexandra K.	Edgewater	New
Ko, James	Edgewater	New
Leipski, Mark R.	GE Healthcare	New
Moore, Jeanetta V.	GE Healthcare	New
Neu, Gail D.	Pewaukee Golf Club	New
Rose, Michael J.	Edgewater	New

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.4**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approve **Resolution 18-05-11** Related to the City's Public Records Policy.

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Resolution 18.05.11

**RESOLUTION 18-05-11**  
**NOTICE REGARDING INSPECTION OF PUBLIC RECORDS**

Except as otherwise provided, any person has a right to inspect public records and to make or receive a copy of any public records as provided in Chapter 19, Subchapter II, Wisconsin Statutes, and applicable municipal ordinances.

Requests to inspect public records must be made to the City Clerk/Treasurer at the Pewaukee City Hall, W240 N3065 Pewaukee Road, Pewaukee, Wisconsin, 53072.

Public records may be requested, inspected and copies obtained during normal business hours Monday through Friday, 8:00 a.m. to 4:30 p.m. In some cases, records may require retrieval from archives and therefore may not be immediately available for inspection.

The cost of photocopying shall be 25¢ per page, plus sales tax, which has been calculated to be the actual, necessary and direct cost of reproduction. In some cases additional charges may apply, such as to recover costs for locating a record, mailing or shipping costs, or photographing and photographic processing costs, and in some cases prepayment may also be required, as allowed by law.

Pursuant to the requirements of Section 19.34(1), Wisconsin Statutes, the following is a list of the holders of any "local public office" as that term is defined and used therein:

- |  |  |
|--|--|
| • Steve Bierce – Mayor                     | • Kelly Tarczewski – Clerk/Treasurer   |
| • Brandon Bergman – Alderman District #1   | • Harlan Clinkenbeard - Planner  |
| • Ray Grosch – Alderman District #1        | • Jeffrey Weigel – Engineer/Public Works Director  |
| • Jeffery Kara – Alderman, District #2     | • Kevin Bierce – Fire Chief  |
| • Colleen Brown – Alderman, District #2    | • Kelley Woldanski – Parks, Recreation & Community Services Director                     |
| • Brian Dziwulski – Alderman, District #3  | • Lieutenant Brian Ripplinger - Police Services C/O Waukesha County Sheriff's Department |
| • Jerry Wamser – Alderman, District #3     | • Jim Siebers – Assessor   |
| • Scott Klein – Administrator              |  |
| • Lisa Bergersen – Human Resource Director |  |
| • Bobby Kewan – Information Technology     |  |

Passed and adopted by the City of Pewaukee this 7<sup>th</sup> day of May 2018.

\_\_\_\_\_  
Steve Bierce, Mayor

Attest:

\_\_\_\_\_  
Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.5**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Concur with the Plan Commission (4/19/2018) and Approve the 2050 Land Use/Transportation Plan for the Six Non-Neighborhood Land/Water Areas of the City of Pewaukee

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Non-Neighborhood Land-Water Areas Description

Non-Neighborhood Land-Water Areas Map

## **V - NON-NEIGHBORHOOD LAND/WATER AREAS**

In addition to the 15 neighborhoods identified and depicted on the map presented as Exhibit A and on the individual neighborhood plans presented above, there are four small and two larger areas within the City boundaries that do not 'fit' within any of the 15 delineated neighborhoods, primarily due to the irregularities of the City's mutual boundary with adjoining municipalities. The six non-neighborhood 'areas' together total 557.6 acres or 0.87 square miles, of which 81% is water, wetlands and floodplain area. Each of the six 'areas' has been colored orange and given a letter designation beginning with the letter A, **as shown on Exhibit A**. Following is a description of the existing land uses and the proposed plan for each of the six non-neighborhood land/water 'areas' as a part of the general City Comprehensive Plan for 2050:

**Area A** -- This 'area' lies in the NW quadrant of the City and encompasses a small area of the SW one-quarter of U.S. Public Land Survey Section 5 and a large area of Section 8 including 132.5 acres of Lake Pewaukee, together totaling 202.1 acres. Area A is bounded on the north by Capitol Drive (CTH JJ); on the east by the City's mutual boundary with the Village of Pewaukee; on the south by a part of the lake located within the South Lake Neighborhood; and, on the west by the section line between Sections 6 & 7 and 5 & 8. Like the Hillside-Glacier Neighborhood to the west, the 'area' is divided in an east/west direction by both Glacier Road and the Canadian Pacific (CP) Railroad tracks.

With the exception of one small business and a few single-family homes abutting Glacier Road, existing land use in that portion of the 'area' north of Glacier Road is almost entirely floodplain and wetlands adjacent to Coko Creek, which drains south into Lake Pewaukee. Existing land use in the area between Glacier Road and the CP Railroad and on Kopmeier Drive between the CP Railroad and Lake Pewaukee consist of single-family homes, some dating back to the 1920s. The only land access to the Kopmeier Drive area of the City is through the Village of Pewaukee.

The long-range plans for Area A propose no significant changes to the area unless there is future redevelopment of the area during the plan period (2015 – 2050). Existing streets in the area will remain with no proposed additional streets.

**Area B** -- This very small 'area' consists of four parcels of land totaling 8.2 acres located in the NE corner of the SE one-quarter of U.S. Public Land Survey Section 10. Area B is bounded on the north by Capitol Drive (STH 190); on the east by Pewaukee Road (STH 164); and, on the south and west by the City's mutual boundary with the Village of Pewaukee. Existing land use in the area consists of three commercial properties and an older six acre farm house and property which backs on medium density residential properties in the Village. The only viable access to the commercial properties is a 'right-in, right-out' driveway from Pewaukee Road. The City's 2050 plans for the 'area' proposes



that the commercial uses remain with only the current limited driveway access with no new public or private street access to either Pewaukee Road or Capitol Drive and the old farm property be developed for medium density residential uses during the 2015-2050 plan period. **It should be noted, however, that the Wisconsin Department of Transportation's current (2016) long-range plans for the adjacent intersection of Capitol Drive (STH 190) and Pewaukee Road (STH 164) is to build a two level multi-lane interchange to replace the current standard at-grade signalized multi-lane intersection. It is anticipated that such a structure will require the acquisition of adjacent properties, which may have significant impact on the properties within Area B.**

**Area C** -- This 'area' consists of four properties totaling 38.3 acres located in the SE corner of the SE one-quarter of U.S. Public Land Survey Section 10. Area C lies immediately north of the Pewaukee City Hall campus and is bounded on the north by the City's mutual boundary with the Village of Pewaukee; on the east by Pewaukee Road (STH 164); on the south by the section line between Sections 10 and 15 (also the north boundary of the City Hall campus); and, on the west by the City's mutual boundary with the Village. This 'area' is separated from Area B by two small parcels located in the Village.

Existing land use in the 'area' includes an approximately 27 acre Lutheran church property and three older residential properties. The City's 2050 plans for the area propose that the church remain and any developable land among the four properties be developed as medium density residential uses during the 2015 – 2050 plan period.

**Area D** -- This 'area' consists of several parcels of land straddling the Pewaukee River and located in both the SE one-quarter of the SE one-quarter of U.S. Public Land Survey Section 22 and the NE one-quarter of the NE one-quarter of Section 27 and totaling 50.1 acres. Area D is bounded on the north by I-94; on the east by Pewaukee Road (CTH J); and, on the south and west by the City's mutual boundary with the City of Waukesha.

Existing land use in the 'area' includes an office use parcel and a large area of floodplain/wetlands on the north side of the Pewaukee River and several medium density single-family residences and some floodplain lands on the south side of the river. The City's long-range plan for this area is that all existing uses remain and any developable land south of the river and its floodplain be developed as medium density residential use during the plan period, however, the provision of public sanitary sewers is questionable.

**Area E** – This very small 'area' consists of an approximately two (2) acres, including a single-family parcel located in the NW one-quarter of the NE one-quarter of U.S. Public Land Survey Section 16. Area E is bounded on the north by the City's mutual boundary with the Village of Pewaukee; on the east by Main Street and STH 16; and, on the south and west by the City's mutual



boundary with the Village of Pewaukee. This small single property is tied to the rest of the City to the south by a narrow territorial corridor along the rights-of-way of Main Street and the extension of CTH T (Grandview Boulevard). (*Please see Exhibit A*). It is proposed to eventually transfer this parcel along with the narrow street right-of-way corridor, to the Village. The only basic services provided to this property by the City is emergency service.

**Area F** -- This relatively large 'area' consists of three properties encompassing 256.9 acres located in the southern one-half of U.S. Public Land Survey Section 16 and the northern one-quarter of Section 21. Area F is bounded on the north by College Avenue (CTH SS) and the City's mutual boundary with the Village of Pewaukee; on the east by Grandview Boulevard (CTH T); on the south by Fatima Road and the City's mutual boundary with the City of Waukesha; and, on the west by the section line between Sections 16 & 17 and 20 & 21.

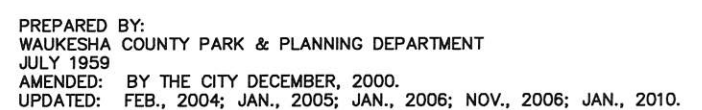
The 'area', underlain with several feet of peat soils, was, many years ago, a 'wet' vegetable farming area. The entire acreage is now classed as wetlands with a high quality bird sanctuary and other wildlife habitat. It is proposed on the City's long-range plans that land and water in this 'area' remain in their natural state forever.

2017

*The 2050 Plan for the Non-neighborhood Land/Water Areas is an update and revision of the Non-neighborhood Land/Water Areas for 2035 adopted in 2012. After public hearing and subsequent revision, this 2050 Plan for the Non-neighborhood Areas of the City was adopted by the City Plan Commission on February 15, 2018 and by the City Common Council on March 5, 2018.*



## R19E





**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.6**

**DATE:** May 7, 2018

**DEPARTMENT:** PRCS - Planning

**PROVIDED BY:**

***SUBJECT:***

Concur with the Plan Commission (4/19/2018) to Approve **Ordinance 18-04** Rezoning the Property Located at N28 W26658 Peterson Drive (PWC 0930-052-009) to Rezone the Property from RS-1 Single-Family Residential to RS-4 Single-Family Residential (*Second Reading*).

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Ordinance 18.04

Map Knutson

STATE OF WISCONSIN

CITY OF PEWAUKEE

WAUKESHA COUNTY

**ORDINANCE 18-04**

**TO AMEND THE ZONING MAP OF  
THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN**

The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Zoning Map of the City of Pewaukee, Wisconsin is hereby amended to change the zoning classification of the property described below as follows:

FROM: **RS-1 SINGLE-FAMILY RESIDENTIAL**

TO: **RS-4 SINGLE-FAMILY RESIDENTIAL**

**SECTION 1 - DESCRIPTION**

The following described property:

LOT 2 CERTIFIED SURVEY 4388 VOL 35/51 6.51 AC PT NW ¼ SECTION 17 T7N R19E  
PT LOT 4 C VOECHTING SUBDIVISION EX R888/653 & EX R 1048/206 DOC #3264581  
EX DOC #3394897.

**Common Description:** N28 W26658 Peterson Drive

**Tax Key Number:** PWC 0930-052-009

**SECTION 2 –SEVERABILITY**

The several sections of this Ordinance are declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Ordinance.

**SECTION 3 - ACTION**

This Ordinance shall take effect upon passage and posting.

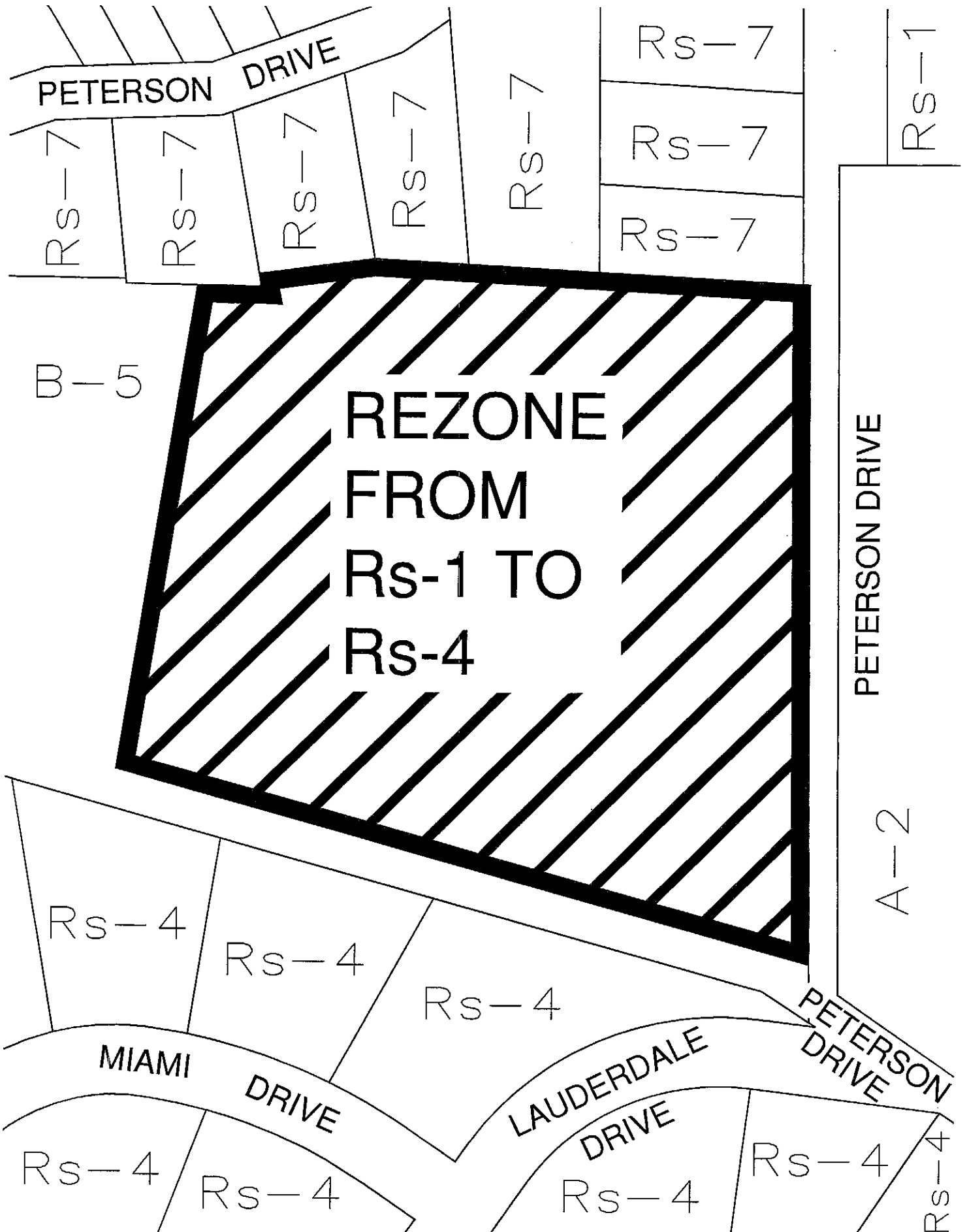
Dated this 7<sup>th</sup> day of May, 2018

COMMON COUNCIL OF THE CITY OF PEWAUKEE  
WAUKESHA COUNTY, WISCONSIN

Attest:

\_\_\_\_\_  
Steve Bierce, Mayor

\_\_\_\_\_  
Kelly Tarczewski, Clerk/Treasurer



**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.7**

**DATE:** May 7, 2018

**DEPARTMENT:** PRCS - Planning

**PROVIDED BY:**

***SUBJECT:***

Concur with the Plan Commission (4/19/2018) and Approve the Preliminary Plat for the J & R Revocable Trust for the Richard Knutson Property Located at N28 W26658 Peterson Drive (PWC 0930-052-009)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

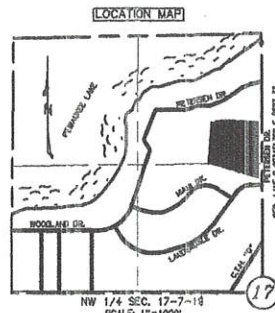
**ATTACHMENTS:**

Description

Preliminary Plat



PRELIMINARY PLAT OF J & R DREAMFIELD  
A PART OF LOT 2, CERTIFIED SURVEY MAP NO. 4388, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS  
OF WAUKESHA COUNTY IN CERTIFIED SURVEY MAPS AS DOCUMENT NO. 1226745, IN VOLUME 35 ON PAGES  
51-53, BEING A PART OF THE NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17,  
TOWNSHIP 7 NORTH, RANGE 19 EAST, IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

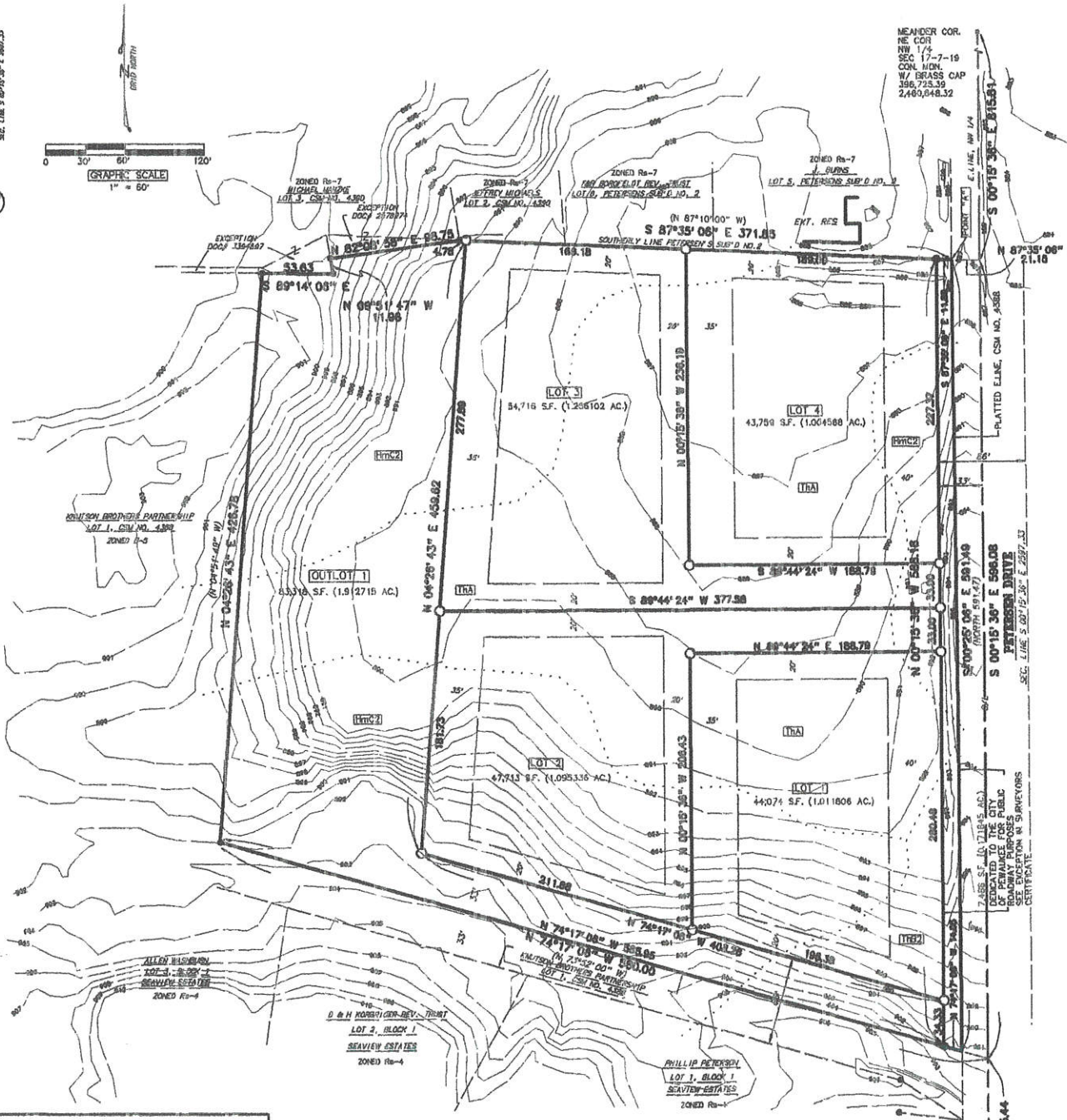


**SOL TYPE KEY**

1552 - HOCHMIL LOAM, ERODED  
1552 - THRESEA SILT LOAM  
1552 - THRESEA SILT LOAM, ERODED

**SUBDIVISION STATISTICS**

1. SUBDIVISION CONTAINS 4 LOTS AND 1 OUTLOT
2. SUBDIVISION CONTAINS 6.28 ACRES
3. ZONING SHALL BE R-4
4. SETBACKS: 40' FRONT, 20' SIDE, 35' REAR



- LEGEND**
- - INDICATES 1-INCH O.D. IRON PIPE FOUND
  - - INDICATES 2-3/8-INCH O.D. IRON PIPE SET 3.00 LBS. SET 18" LENGTH
  - - INDICATES 1-INCH O.D. IRON PIPE SET 1.13 LBS. SET 18" LENGTH
  - ( ) - INDICATES "RECORDED AS"
  - - - - - INDICATES SOL TYPE DELINEATION

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_ 2018

Department of Administration



BEARINGS REFERENCED TO THE E.LINE OF THE NW 1/4 OF SECTION 17-7-19  
ASSUMED TO BEAR SOUTH 00°15'36" EAST, PER WIS. STATE PLANE COORDINATE SYSTEM

THIS INSTRUMENT WAS DRAFTED BY KETH D. MALKOWSKI

**SURVEYOR:**  
MICHAEL W. BUECHL, INC.  
233 OAKTON AVENUE  
PEWAUKEE, WI 53072  
262-651-4444

**OWNER/DEVELOPER:**  
J&R KNUTSON REVOCABLE TRUST  
1226745 PETERSON DR.  
PEWAUKEE, WI 53072

**ENGINEER:**  
CITY OF PEWAUKEE  
700 FLEMING PARKWAY  
BLM GROVE, WI 53122  
262-719-6163

**APPROVING AGENCIES:**  
WISCONSIN COUNTY PARKS & LAND USE DEPT.  
DEPT. OF ADMINISTRATION OF THE STATE OF WISCONSIN

**SURVEYORS CERTIFICATE**

State of Wisconsin)  
Waukesha County)

I, Michael W. Buechl, a professional land surveyor, do hereby certify:  
That I have surveyed, divided and mapped a part of Lot 2, Certified Survey Map No. 4388, recorded in the Office of the Register of Deeds of Waukesha County in Certified Surveys as Document No. 1226745, in Volume 35 on Pages 51-53, being a part of the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 17, Township 7 North, Range 19 East, in the City of Pewaukee, Waukesha County, Wisconsin, bounded and described as follows:

Commencing at a meander stone marking the Northeast corner of said Northwest 1/4; thence South 00°15'36" East, along the East line of said Northwest 1/4, 815.81 feet to the place of beginning of the lands to be described; thence North 87°35'06" West 21.15 feet to the Northeast corner of Lot 2, Certified Survey Map No. 4388, said point to be known as "Point A" and the place of beginning of the lands to be described; thence South 00°25'03" East, along the Easterly line of said Lot 2, 591.46 feet to the Southeast corner of said Lot 2; thence North 74°17'06" West, along the Southerly line of said Lot 2, 580.00 feet to the Southwest corner of said Lot 2; thence North 04°26'43" East 426.78 feet to a point on the Southerly line of the lands described in Document No. 3394998; thence South 89°14'00" East, along said Southerly line, 53.63 feet; thence North 08°51'47" West 11.96 feet to a point on the Southerly line of the lands described in Document No. 2578274; thence North 82°08'58" East, along said Southerly line, 98.75 feet to the Southwest corner of Lot 2, Certified Survey Map No. 4390, said point lying on the Southerly line of Peterson's Subdivision No. 2; thence South 87°35'06" East 371.85 feet to the place of beginning.

EXCEPTING the following described land to be dedicated to the City of Pewaukee for public roadway purposes: Beginning at "Point A"; thence South 00°25'03" East 591.49 feet; thence North 74°17'06" West 14.05 feet; thence North 00°15'36" West, and parallel with the East line of the previously stated Northwest 1/4, 588.18 feet; thence South 87°35'06" East 11.89 feet to the place of beginning.

Containing 273,580 square feet (6.280526 acres) more or less.

That I have made this survey, land division and map by the direction of the owners of said land.

That such map is a correct representation of all exterior boundaries of the land surveyed and the division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Regulations of the City of Pewaukee in surveying, dividing and mapping the same.

DATE \_\_\_\_\_ MICHAEL W. BUECHL, PROFESSIONAL LAND SURVEYOR, S-1106

**OWNER'S CERTIFICATE OF DEDICATION**

AS OWNER of J&R Knutson Revocable Trust, I, Richard Knutson, hereby certify that I have caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this map. I also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection: Department of Administration of the State of Wisconsin, Waukesha County Parks & Land Use Department, and the City of Pewaukee.

WITNESS the hand and seal of said owner this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

RICHARD KNUTSON, OWNER

State of Wisconsin)

Waukesha County)

PERSONALLY came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, \_\_\_\_\_, to me

known to be the person who executed the Owners Certificate and acknowledged the same.

NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_

**PEWAUKEE CERTIFICATE OF APPROVAL**

RESOLVED that the above Subdivision Plat which has been filed for approval, be and is hereby approved as required by the Subdivision Regulations and Chapter 236 of Wisconsin Statutes. I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Board of the City of Pewaukee on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
CHAIRMAN, STEVE BIERCE CLERK, KELLY TARCZEWSKI

**PLANNING COMMISSION APPROVAL**

APPROVED by the City of Pewaukee Planning Commission, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
MAYOR, STEVE BIERCE SECRETARY

**CERTIFICATE OF WAUKESHA COUNTY TREASURER**

State of Wisconsin)

Waukesha County)

I, Pamela Reeves, being the duly elected, qualified and acting treasurer of the County of Waukesha, do hereby certify that the records in my office show no unpaid taxes or unpaid special assessments as of \_\_\_\_\_, 2018 affecting the lands included in this plat.

DATE \_\_\_\_\_ TREASURER, PAMELA REEVES

**NOTES**

1. ALL DIMENSIONS MEASURED AND SHOWN TO THE NEAREST HUNDRETH OF A FOOT; ALL ANGLES MEASURED TO THE NEAREST FIVE SECONDS AND COMPUTED TO THE NEAREST SECOND
2. EASEMENTS FOR UTILITIES AND DRAINAGE WILL BE DETERMINED DURING SITE ENGINEERING AND SHALL BE SHOWN ON THE FINAL PLAT
3. OWNER/DEVELOPER TO RETAIN SOLE OWNERSHIP OF OUTLOT 1
4. LOTS SHALL BE SERVED BY EXISTING SEWER (LINE PEWAUKEE SANITARY DISTRICT)
5. DEVELOPERS AGREEMENT FOR WATER EXTENSION TO BE DETERMINED DURING SITE ENGINEERING AND SHALL BE SHOWN ON THE FINAL PLAT

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 4.**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding the Special Event Permit of the Pewaukee Chamber of Commerce to hold their Annual Farmers Market on Wednesdays from June 13 to September 26, 2018 at the Christ Lutheran Church Located at W240 N3103 Pewaukee Road and Possibly Waive Permit Fees [Tarczewski]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Farmers Market





W240 N3065 Pewaukee Road  
Pewaukee, WI 53072  
262-691-0770, FAX: 262-691-1798  
[www.cityofpewaukee.us](http://www.cityofpewaukee.us)

## SPECIAL EVENT PERMIT APPLICATION

May 2012

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
<b>FEES ARE NON-REFUNDABLE</b>			

**APPLICATION AND PERMIT FEE IS DUE 90 DAYS PRIOR TO YOUR EVENT.**

### ORGANIZATION INFORMATION

Name of Organization <u>Pewaukee Chamber of Commerce</u>			
Street Address <u>1285 Sonnyridge Rd.</u>	City <u>Pewaukee</u>	State <u>WI</u>	Zip <u>53072</u>
Phone Number <u>262-691-8851</u>	Are you a 501(c)3 Organization? Circle one		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Event Contact Person (First & Last Name) <u>Lisa Oman</u>			
Address <u>1285 Sonnyridge Rd</u>	City <u>Pewaukee</u>	State <u>WI</u>	Zip <u>53072</u>
Email <u>loman@johnsonbank.com</u>	Phone Number <u>262-523-8257</u>	Day of Event Phone Number <u>262-523-8257</u>	

### EVENT INFORMATION

Name of Event <u>Pewaukee's Farmers Market</u>	Date(s) of Event <u>June 13 - Sept 26</u>
Event Start Time <u>3:30pm</u>	Event End Time <u>7:00 pm</u>
Location of the Event* <u>Christ Lutheran Church W240 N3103 Pewaukee Rd Pewaukee WI 53072</u>	
Will your event take place in a residential neighborhood? <i>If yes, you will be required to notify all adjacent property owners when the event will occur. Circle One</i>	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<p><b>You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.</b></p> <p><b>*If you are using a City Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Common Council. Call 262-691-7275.</b></p>	
Generally describe your event and its purpose <u>Local Farmers Market on private property. Trying to secure 10-20 vendors. Public will come and shop for local produce, services and unique goods</u>	
Based on the class definitions found in the manual, what class is your event? Circle One.	Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/>
Estimated Number of Participants	Spectators <u>50/day</u> Vendors <u>10-20</u>

# OTHER INFORMATION

Is there an outdoor bar that will serve alcohol? <i>If yes, liquor and bartender licenses are necessary under separate application. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Please list the number of City of Pewaukee licensed bartenders that will be on site:		
Will you be selling/serving food? <i>If yes, you will need to contact the Waukesha County Health Department for proper permits. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Will you be selling merchandise? <i>If yes, you will need to obtain a Peddler's Permit under separate application. Circle One.</i>	Yes	No
Will your event need electricity? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will you be setting up any lighting? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will your event require any fencing? <i>If yes, please provide plans for the fencing location and the gates. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a fireworks permit under separate application. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Does the event involve amplified music? <i>Circle One.</i>	Yes	<input checked="" type="radio"/> No
If yes, will the amplified music be a (Circle one):	Band	DJ Other
Hours of amplified music:		
Please list the number of security staff you will be providing for the event:	<input checked="" type="radio"/>	
Will you need barricades provided by the City for your event, if so, how many?	No	
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Circle One.</i>	Yes	No
Will you be providing portable restrooms and wash stations? <i>Circle One.</i>	Yes	<input checked="" type="radio"/> No
<i>If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?</i>		
Will you provide parking for participants? <i>Circle One.</i>	<input checked="" type="radio"/> Yes	No
<i>If yes, where will parking be available?</i> Church parking lot		
Will you provide a dumpster/clean-up services? <i>Circle One.</i>	Yes	No
<i>If yes, please describe your clean-up and refuse collection plan.</i> On site garbage, virtually no clean up, each vendor takes care of their own		

?

Some pop up shade covers  
Restroom in the church

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding **Resolution 18-05-12** Related to the Personal Property Palpable Error for BJ Electric Supply Inc. Previously Located at N25 W23040 Paul Road (B455) and Rescind \$1,428.28 in Taxes [Tarczewski]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Resolution 18.05.12

## RESOLUTION 18-05-12

**RESCIND TAXES ON SPECIFIC PERSONAL PROPERTY  
PURSUANT TO SECTION 74.33(1)(d), WIS. STATS.  
IN THE CITY OF PEWAUKEE**

**WHEREAS,** BJ Electric Supply, Inc., further identified as tax key number PWC B455, has petitioned the Common Council pursuant the provisions of Section 74.33(1)(d) of the Wisconsin Statutes to rescind in whole any personal property tax shown in the tax roll due to a palpable error; and

**WHEREAS,** BJ Electric Supply, Inc. was previously located in the City of Pewaukee at N25 W23040 Paul Road; and

**WHEREAS,** The personal property doomage assessment for this tax key was valued at \$100,000.00 for January 1, 2017 which resulted in a property tax overcharge of \$1,428.28 for 2017; and

**WHEREAS,** Based on the information provided and verified, the City Assessor has removed this account from the City's records and has recommended the total rescission amount of \$1,428.28 tax due and owing on and against the parcel referenced above.

**NOW, THEREFORE, BE IT RESOLVED,** by the Pewaukee Common Council as follows:

1. The personal property tax shown on the tax roll against the above-referenced parcel shall be rescinded in the amount of \$1,428.28.
2. No refund is due to BJ Electric Supply, Inc. since the 2017 tax bill is still outstanding
3. The Waukesha County Treasurer shall be notified of this action.

**SEVERABLE:** The several sections of this resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the resolution. The remainder of the resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provisions of this resolution are hereby repealed as to those terms that conflict.

Dated this 7<sup>th</sup> day of May, 2018.

COMMON COUNCIL, CITY OF PEWAUKEE  
WAUKESHA COUNTY, WISCONSIN

ATTEST:

\_\_\_\_\_  
Steve Bierce, Mayor

\_\_\_\_\_  
Kelly Tarczewski, Clerk/Treasurer



**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 6.**

**DATE:** May 7, 2018

**DEPARTMENT:** PW - Water/Sewer

**PROVIDED BY:** Jeffrey Weigel, Public Works Director & City Engineer; Jane Mueller, Utility Manager

***SUBJECT:***

Discussion and Possible Action Related to **Resolution 18-05-13** Designating Certain Funds for Prepayment of Decommissioning and Decontamination monies in its Government Water Fund as the "Reserve for Radium Removal Contingencies" [Weigel]

***BACKGROUND:***

In 2006 the Water Utility installed a radium treatment system. The system media absorbs the radium from the drinking water, and once the media is saturated with the radium the media is replaced and the radium saturated media is disposed in a special landfill. The State Department of Health Services (DHS) requires that the Utility maintain a reserve balance for the removal of the radium. The resolution follows the requirements of DHS.

***FINANCIAL IMPACT:***

As long as the radium removal facility remains in service there is no fiscal impact. The requested action is an accounting activity.

***RECOMMENDED MOTION:***

The Common Council adopts the resolution as presented.

**ATTACHMENTS:**

Description

Resolution 18.05.13

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**RESOLUTION NO. 18-05-13**

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**A RESOLUTION DESIGNATING CERTAIN FUNDS FOR PREPAYMENT OF  
DECOMMISSIONING AND DECONTAMINATION MONIES IN ITS  
GOVERNMENT WATER FUND AS THE “RESERVE FOR RADIUM REMOVAL  
CONTINGENCIES”**

**WHEREAS**, on or about the 18<sup>th</sup> day of May, 2006, the City of Pewaukee, Wisconsin (“municipality”) entered into a certain Radium Removal System Agreement (“Agreement”) between the Municipality and WRT Environmental LLC and R.M.D. Operations LLC (both companies, along with Water Remediation Technology LLC (“WRT”) being associated companies within the WRT International LLC group of companies), a true and correct copy of which is attached hereto as Exhibit A; and

**WHEREAS**, on or about October 30, 2008, as part of a corporate consolidation within the group of WRT International LLC companies, Water Remediation Technology LLC assumed all the assets, rights, obligations, and responsibilities of both WRT Environmental LLC and R.M. D. Operations LLC; and

**WHEREAS**, pursuant to the Agreement, radium is removed from the municipality’s public water supply, specifically at Pewaukee Well No. 2, and then must be removed from certain treatment vessels and transported to a licensed disposal facility; and

**WHEREAS**, under the Agreement, WRT, a current licensee of the State of Wisconsin Department of Health Services (Department) pursuant to Wisconsin Administrative Code, Chapter DHS 157 (WI Admin. Code) is required to remove and properly dispose of the spent media which contains radium from a radium removal site (“Site or Sites”) owned or operated by the municipality; and

**WHEREAS**, the municipality acknowledges that, while WRT has contractual and legal obligations to remove all the collected radium from the Site or Sites, if WRT does not remove the radium from the Site or Sites, such removal obligation will, as a practical matter, devolve upon the municipality as the owner of the underlying property; and

**WHEREAS**, WI Admin. Code DHS 157.15 requires that the licensee (WRT) must provide satisfactory financial assurances to the Department to ensure the protection of public health and safety in the event of abandonment, default, inability or other failure of WRT to properly remove all the radium from the Site or Sites; and

**WHEREAS**, under the Agreement, the municipality has assumed the responsibility of satisfying relevant Department regulatory requirements under WI Admin. Code ch. DHS 157 for providing financial assurances; and

**WHEREAS**, the exemption provisions of WI Admin. Code DHS 157.04 can allow for alternate financial assurances as approved by the Department; and

**WHEREAS**, the municipality intends to provide such financial assurances without prejudice to any action, cause of action, lawsuit or other recourse which it may have against WRT or others, under the Agreement or through some other action either at law or in equity; and

**WHEREAS**, in adopting this Resolution and the attached Government Fund Guarantee and Municipality Treasurer Statement, the municipality hereby obligates itself as a matter of law with regard to the Department, as if it were a licensee under WI Admin. Code ch. DHS 157, for the purposes of performing decommissioning and decontamination (D&D) activities as herein contemplated and required by WI Admin. Code ch. DHS 157 in the event that WRT fails to properly perform D&D activities as determined by the Department; and

**WHEREAS**, the municipality's Government Water Fund, or similar type of restricted-asset account, has and will have sufficient cash and/or investments available in accordance with approved site-specific decommissioning cost estimates to perform the radium removal and any other related decommissioning activities required under WI Admin. Code ch. HFS 157 without materially affecting the cash flow and operation of the municipality's water system; and

**WHEREAS**, the municipality has previously utilized substantially similar forms of financial assurance for related water treatment and operational activities in accordance with State of Wisconsin regulatory requirements.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and city council of the Municipality of the City of Pewaukee, Waukesha County, Wisconsin as follows:

### **Section 1. Incorporation of Preambles.**

The Preambles to this Resolution and all Exhibits are incorporated herein as if fully set forth in this Section 1.

### **Section 2. Creation of Reserve.**

There is hereby created within the municipality's Government Water Fund, or similar type of restricted-asset account, the following specific line item: "Reserve for Radium Removal Contingencies" (the "Reserve"). The Reserve is intended to be designated for the sole and specific purpose of isolating funds for D&D activities related to licensed radium water treatment operations at the municipality's water treatment facility(ies) as designated in this Resolution and all applicable Exhibits in the event that WRT does not initiate or complete such D&D activities.



### **Section 3. Reserve Balance.**

Unless monies in the Reserve are used to remove radium from a Site or Sites, the municipality shall maintain a balance in the Reserve of **not less than \$59,840**. The Reserve shall be fully funded 90 days from the date of this Resolution, the earliest anticipated date when D & D activities and removal of spent media may become necessary should the licensee be unable or fail to perform its contractual obligation. The monies in this Reserve may not be used for any purpose except removal and disposal of radium from the Site or Sites and other decommissioning activities under WI Admin. Code ch. DHS 157 which are authorized by the Department. These monies shall be held for the benefit of the Department until such time as Department regulations, statutes, or other applicable rule(s) and/or opinion(s) no longer require this commitment. The amount in the Reserve shall be increased or decreased based on an updated Reclamation Plan and Cost Estimate as approved in writing by the Department.

### **Section 4. Use of Reserve.**

In the event of a default by WRT under the Agreement or when otherwise required by the Department, the municipality shall remove and properly dispose of all such radium in a properly licensed disposal facility. The Department shall have oversight and prior approval of any expenditures of the Reserve. Unless and until released by the Department, the municipality may utilize the monies earmarked in the Reserve only for the D&D activities referenced herein. In the event that the municipality is unable to accomplish decommissioning in a timely manner as determined by the Department, the municipality shall transfer all funds in the Reserve to the Department as directed in writing by the Department.

### **Section 5. Guarantee.**

The municipality's Mayor is hereby authorized and directed to execute on behalf of the municipality a Government Fund Guarantee substantially in the form of Exhibit B attached hereto. The municipality's Treasurer is directed to execute the Statement substantially in the form of Exhibit C attached hereto.

### **Section 6. Severability.**

If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

### **Section 7. Repealer.**

All ordinances, resolutions, orders or parts thereof, which conflict with the provisions of this Resolution, are to the extent of such conflict, hereby deemed inoperable.

**Section 8. Effective Date.**

This Resolution shall be in full force and effect after its passage and approval. The municipality may not repeal or amend this Resolution without the prior written consent of the Department.

**PASSED this 7<sup>th</sup> day of May, 2018.**

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Steve Bierce, Mayor

Attest:

\_\_\_\_\_  
Kelly Tarczewski, Municipality Clerk

Seal

## **EXHIBIT B**

### **GOVERNMENT FUND GUARANTEE**

This Government Fund Guarantee (“Government Fund Guarantee”) is made this 7<sup>th</sup> day of May, 2018 by the City of Pewaukee, Wisconsin (“municipality”) to the Wisconsin Department of Health and Family Services, (“Department”). For purposes of this Government Fund Guarantee, the “licensee” means Water Remediation Technology LLC or its successors or assigns. This Government Fund Guarantee is being given in accordance with Water Remediation Technology LLC's Wisconsin Radioactive Materials License No. 133-2032-01.

### **RECITALS**

1. The municipality has the full authority and capacity to enter into this Government Fund Guarantee under the authority of and cited in Resolution No. 18-05-13 adopted by the municipality.
2. This Government Fund Guarantee is being issued to comply with regulations issued by the Department, pursuant to Wisconsin Statute Chapter 254, *Environmental Health*, Subchapter III, *Radiation Protection*. The Department has promulgated regulations in WI Admin. Code s. DHS 157.15 that require that certain specific licensees provide assurance that funds will be available when needed for reclamation activities. While the municipality is not a licensee, as approved by the Department, pursuant to its contract with WRT, the municipality hereby agrees to provide this Government Fund Guarantee on behalf of the licensee.
3. The Government Fund Guarantee is issued to provide financial assurance for reclamation activities associated with the removal of radium from the municipality's public water supply as required by WI Admin. Code s. DHS 157.15. The reclamation costs are as follows: \$59,840. This amount shall be in a separate Reserve within 90 days after the date of this Government Fund Guarantee
4. Reclamation activities refer to all the decommissioning activities required by WI Admin. Code ch. DHS 157 for a treatment facility located at:

Pewaukee Well No. 2, N31 W22610 Green Road, Pewaukee WI 53072.

5. The municipality guarantees to the Department that in the event of an inability of or a refusal by the licensee to perform according to Agreement or when otherwise required by the Department, it will: (A) Carry out the required reclamation activities as required by WI Admin. Code ch. DHS 157; or (B) Upon written notification from the Department, pay the reclamation cost amount guaranteed for the Facility(ies) to the Department as directed by the Department. The Department shall have oversight and prior approval of any expenditure of the funds pledged herein.

6. The municipality shall submit audited financial statements to the Department annually, within 180 days after the close of its fiscal year. Upon review, if the Department deems necessary, the municipality shall provide alternate financial assurance within 120 days of such written notice by the Department.
7. The municipality, for itself and its successors and assigns, expressly agrees to remain bound under this Government Fund Guarantee, as if it were the licensee, in the event of the inability or failure of the licensee to perform D&D activities pursuant to WRT's license, notwithstanding any or all of the following: amendment or modification of the license or Department-approved decommissioning funding plan for that facility, the extension or reduction of the time of performance of required activities, or any other modification or alteration of an obligation of the license pursuant to WI Admin. Code ch. DHS 157.
8. The municipality shall remain bound under this Government Fund Guarantee for as long as the licensee retains Wisconsin Radioactive Materials License No. 133-2032-01 for the municipality's water treatment facility as delineated in the Resolution and for as long as WRT must comply with applicable financial assurance requirements of such license for the previously-listed facility.
9. All bound parties shall be jointly and severally liable for all litigation costs, including reasonable attorney fees, incurred by the Department in any successful effort to enforce this Guarantee. For the purpose of establishing venue in any action brought by the Department to enforce the Guarantee of Prepayment, Dane County shall be deemed the county in which the Department's claim arose.

This Government Fund Guarantee is issued this \_\_\_\_\_ day of \_\_\_\_\_, 2018 at the City of Pewaukee, Wisconsin.

By: \_\_\_\_\_  
Steve Bierce in his capacity as Mayor  
And not individually

ATTEST:

By: \_\_\_\_\_  
Kelly Tarczewski, City Clerk

Seal

## **MUNICIPALITY TREASURER'S STATEMENT**

I am the Treasurer for the City of Pewaukee, Wisconsin ("municipality"), a Wisconsin municipal corporation. This statement is in support of the municipality providing an alternate financial assurance mechanism in the form of a Restricted Asset Account as identified as a line item in the annual audited Financial Statement. The Restricted Asset Account will be used for the sole purpose for the costs associated with the reclamation or decommissioning of municipality well site(s) where licensed radium water treatment operations have occurred in the event of the inability or failure of the licensee, Water Remediation Technology LLC or its successors or assigns, under Wisconsin Radioactive Material License No. 133-0232-01, to perform such reclamation or decommissioning activities at the request of the Wisconsin Department of Health Services.

I certify that attached hereto are the latest audited financial statements of the City of Pewaukee.

Executed at the City of Pewaukee, Wisconsin

This 8<sup>th</sup> day of May, 2018

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Witness

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Kelly Tarczewski, Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 7.**

**DATE:** May 7, 2018

**DEPARTMENT:** PW - Streets

**PROVIDED BY:** Jeffrey Weigel, Public Works Director and City Engineer

***SUBJECT:***

Discussion and Possible Action to Authorize Stop Signs to be Placed at the Intersection of Cambridge Street & Charlotte Way, and the Intersection of Charlotte Way & Wilhar Road, Both in the Victoria Station IV Subdivision [Weigel]

***BACKGROUND:***

Earlier this year we (Public Works Director Weigel and Alderman Bergman) were contacted by a resident of Victoria Station Phase IV with a safety concern relating to the intersection of Cambridge Street & Charlotte Way. The concern relating to cars neither stopping or slowing down in the intersection and a those actions posing a safety risk to the subdivision residents, and in particular the children preparing for school bus transport. Upon investigation we found that this three-way intersection has no stop signs. We also found that the northerly part of Charlotte Way has not stop signs at its intersection with Wilhar Road.

Should the neighborhood prefer a higher level of intersection control, then three way stop signs at Charlotte Way & Cambridge and Charlotte Way & Wilhar Road would also improve safety.

***FINANCIAL IMPACT:***

From an installation aspect, the cost would be the typical \$150 per stop sign which includes the materials and installation. From a risk management standpoint there should be some control on these intersections as we have heard from one resident on same.

***RECOMMENDED MOTION:***

Staff recommends that a minimum that a stop sign be authorized at north-bound Cambridge Street at Charlotte Way, and at south-bound Wilhar Road at Charlotte Way.

**ATTACHMENTS:**

Description

Map of proposed stop signs Cambridge & Charlotte and Wilhar & Charlotte







**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 8.**

**DATE:** May 7, 2018

**DEPARTMENT:** Administration

**PROVIDED BY:** James R. Siebers, City Assessor

***SUBJECT:***

Discussion and Possible Action to Approve the Hiring of a Temporary Staff Member for the Assessor's Office for Personal Property Assessments and Authorizing Budget Amendment if Necessary. [Siebers/Klein]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

to Approve the Hiring of Temporary Staff for the Assessor's Office for Personal Property. [Siebers/Klein]



**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 9.**

**DATE:** May 7, 2018

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Make Appointments to Various Boards, Committees and Commissions [Mayor Bierce]

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Appointments Needed

PLAN COMMISSION	Original	Current Term	
	Appointment	From	To
Karen Salituro	4/2/2018	4/2/2018	5/1/2019
Sullivan, Sean (Engineer)	9/4/2007	5/15/2017	5/1/2018
Janka, Ted	5/1/2003	5/4/2015	5/1/2018
Linsmeier, Dave (Park & Recreation Board)	4/3/2006	5/15/2017	5/1/2018
Wunder, Christine	7/1/2004	5/15/2017	5/1/2020
Bierce, Steve - Mayor	6/6/2016	4/17/2017	Indefinitely
Bergman, Brandon - Alderman	5/17/2017	5/17/2017	Indefinitely

According to Section 1.03(2) of the Pewaukee Municipal Code the membership should be as follows: consisting of (7) members; the mayor (presiding officer), (1) Alderman, (1) representative from the Joint Park & Recreation Board (selected by the Park & Recreation Board) and (4) citizen members with experience and qualifications related to planning matters (1) of which needs to be a full-time City Engineer. (3) of the citizen members are to serve an alternating 3-year term. *The 4th citizen engineer member, the alderman and Joint Park & Recreation Board representative shall be appointed annually in April.* Citizen members are compensated.

ZONING BOARD OF APPEALS	Original	Current Term	
	Appointment	From	To
Fuchs, John - Chairman	7/20/2015	7/20/2015	5/1/2018
Thomas Matt	5/7/2012	5/4/2015	5/1/2018
Heise, Mike	10/7/2002	5/2/2016	5/1/2019
Marlin, Katie	7/18/2016	7/18/2016	5/1/2018
VACANCY			5/1/2019
Welcenbach, Robert - Alternate	6/1/2015	5/15/2017	5/1/2020
Tredwell, Jim - Alternate	2/15/2016	2/15/2016	5/1/2019

It consists of (5) regular members. Their terms shall be for a staggered three (3) year period. The Mayor shall appoint the Chairperson. There shall also be (2) alternates for staggered three (3) year term. *The Mayor shall annually designate as 1st and 2nd Alternate.* The 1st alternate will fill any vacancy and complete the regular appointee's term and the 2nd alternate will fill the 1st alternate's term, leaving the 2nd alternate position need to be filled. On 1/2/2007 Ordinance 06-24 was passed revising the membership.

BOARD OF REVIEW	Original	Current Term	
	Appointment	From	To
Wille, Scott	6/1/2015	5/15/2017	5/1/2019
Smiley, Laura	7/15/2013	5/2/2016	5/1/2018
Jaschke, Jim	5/2/2011	5/2/2016	5/1/2018
Robinson, Gwenn	5/2/2011	5/15/2017	5/1/2019
Lorier, Bob	4/18/2016	5/15/2017	5/1/2019
VACANCY - Alternate			5/1/2019
VACANCY - Alternate			5/1/2018

An all citizen Board of Review was established by Ordinance #06-02 on 02/06/2006. It requires seven (7) citizen members to serve alternating two (2) year terms. Current compensation is \$20 per meeting per action of the Common Council on 8/18/2003. On August 17th, 2009 Ordinance 09-13 was created, recreating section 1.08(1) of the municipal code. The Board now consists of five (5) members and two (2) alternates.

FIRE COMMISSION	Original	Current Term	
	Appointment	From	To
Bertoni, Angelo	4/19/2004	5/6/2013	5/1/2018
Goff, Bob	7/18/2011	6/1/2015	5/1/2020
Novack, Kathleen	9/15/2014	9/15/2014	5/1/2019
Millard, Mark	4/19/2004	5/2/2016	5/1/2021
Elaine Kroening	11/5/2014	5/15/2017	5/1/2022

The Fire Commission was originally part of the Police & Fire Commission that was created by Ordinance 04-10 on 4/19/2004. With the anticipated disbanding of the Police Department on 1/1/2010 ordinance 9.21 was created and passed on 12/21/2009. The membership remains as a five (5) citizen members; each to serve an alternating 5 - year term. Compensation is \$20 per meeting.

PUBLIC WORKS COMMITTEE	Original	Current Term	
	Appointment	From	To
Swan, David	8/4/2008	5/15/2017	5/1/2020
Tormey, Jeff	10/5/2015	5/2/2016	5/1/2019
Pievach, Michael	10/19/2009	5/18/2015	5/1/2018
Bierce, Steve - Mayor	4/17/2017	4/17/2017	Indefinitely
Wamser, Jerry - Alderman	5/7/2012	6/6/2016	Indefinitely

*This Committee was created by Ordinance 99-10 on 4/20/1999. It is to consist of five (5) members; the Mayor, one (1) Common Council member and three (3) citizen members. The appointments shall be made at the first regular meeting of a newly elected Council (except for the Mayor's position). No mention of compensation was noted.*

JOINT LIBRARY BOARD	Original	Current Term	
	Appointment	From	To
Noll, Dale	5/2/2016	5/2/2016	5/1/2018
Muchowski, Laura (nominated by Pewaukee School District)	2/21/2005	5/15/2017	5/1/2020
Wildman, Karen	7/15/2013	5/2/2016	5/1/2019
Kara, Jeff - Alderman	6/6/2016	6/6/2016	Indefinitely
Village Resident			
Village Resident			
Village Trustee			

*This Board was created by Ordinance 05-4 on 1/17/2005. The Board consists of (3) members appointed by the Village Board and (3) members appointed by the City Common Council. No more than (1) member from each municipality shall be an elected official. (1) additional member shall be a City of Pewaukee resident and shall be nominated by the Superintendent of the Pewaukee School District and appointed by the Common Council. Members shall serve a staggering 3-year term.*

JOINT PARK & RECREATION BOARD	Original	Current Term	
	Appointment	From	To
Majeskie, Gary	2/19/2018	2/19/2018	1/1/2019
Kaatz, Del	1/20/2003	5/15/2017	1/1/2020
Linsmeier, Dave	4/3/2006	5/4/2015	1/1/2018
Dziwulski, Brian - Alderman	7/17/2017	7/17/2017	Indefinitely
Village Resident			
Village Resident			
Village Trustee			

*This Board was created by Ordinance 96-19 on 11/4/1996. The Board consists of (7) voting members and (2) non-voting ex-officio members. The breakdown of members is as follows: (1) Village Trustee, (2) Village citizens, (1) City Alderman, and (3) City residents. In addition the Administrators from the Village and City may attend meetings and take part in discussions. The terms are 3-years with appointments in January. Although no compensation was listed in the ordinance, citizen members are being paid \$20 for each meeting they attend.*

ETHICS BOARD	Original	Current Term	
	Appointment	From	To
Farley, Tom	2/7/2008	5/15/2017	4/30/2020
Farrow, Margaret	2/7/2008	5/2/2016	4/30/2019
Zipperer, Al	5/4/2009	6/1/2015	4/30/2018
VACANCY - Alternate			4/30/2018

*The Ethics Board was established by Ordinance 06-16 on 9/5/2006. It consists of (3) regular citizen members and (1) alternate. Once established there will be alternating 3-year terms. There is no compensation for this position*

TOURISM COMMISSION	Original	Current Term	
	Appointment	From	To
Bierce, Steve - Mayor	1/1/2017	1/1/2017	Indefinitely
Wamser, Jerry - Alderman	9/19/2017	9/19/2017	9/19/2018
Brown, Colleen - Alderman	9/19/2017	9/19/2017	9/19/2018
Grosch, Ray - Alderman	9/19/2017	9/19/2017	9/19/2018
Kramar, Keith (Marriott)	09/19/17	9/19/2017	9/19/2018

*Created by Ordinance 16-22 on September 19, 2016. It is to consist of the Mayor and (3) Alderman and (1) member who shall represent the Wisconsin Hotel & motel industry. Commissioners shall serve for a one-year term. Among the members they shall elect a chairperson, vice-chairperson and secretary.*

FINANCE COMMITTEE	Original	Current Term	
	Appointment	From	To
Bergman, Brandon - Alderman	5/4/2015	6/6/2016	Indefinitely
Brown, Colleen - Alderman	5/6/2013	6/6/2016	Indefinitely
Noyes, Jason	6/1/2015	6/1/2015	Indefinitely
Klein, Scott - Administrator	1/1/2017	1/1/2017	Indefinitely

Created by Ordinance 09-02 on January 19th, 2009. The Committee shall consist of the following:  
Two (2) Common Council Members & the City Administrator. The appointments are to be made by the first regular meeting of the newly elected Council. The Mayor shall designate the chairman and secretary of the committee. On November 16th, 2009 it was revised by Ordinance 09-18 to add one (1) resident preferably with a financial background and Administrator as staff representative.

HUMAN RESOURCE COMMITTEE	Original	Current Term	
	Appointment	From	To
Kara, Jeff - Alderman	6/1/2015	6/6/2016	Indefinitely
Grosch, Ray - Alderman	6/6/2016	6/6/2016	Indefinitely
Bergersen, Lisa - Human Resource Director	1/19/2009	1/19/2009	Indefinitely

Created by Ordinance 09-02 on January 19th, 2009. The Committee shall consist of the following:  
Two (2) Common Council Members & the Human Resource Director. The appointments are to be made at the first regular meeting of the newly elected Council. The Mayor shall designate the chairman and secretary of the committee. Revised on November 16th, 2009 by Ordinance 09-18 to name the HR Director as staff representative.

PEWAUKEE LAKE PATROL ADVISORY COMMITTEE	Original	Current Term	
	Appointment	From	To
Iding, Jay - Police Chief			
Kara, Jeff - Alderman	7/17/2017	7/17/2017	Indefinitely
Town of Delafield - Supervisor			
Village of Pewaukee - Trustee			
Koepp, Thomas - Lake Pewaukee Sanitary District	5/2/2011	5/2/2011	Indefinitely

Created upon discussion at the Common Council meeting on 2/2/2009. A termination needs to be made on the make-up of committee members and the purpose of the group. Town of Delafield has different opinion on the appointment of Thomas Koepp and doesn't believe he belongs on the committee. Whereas we wanted someone from the LPSD to serve on the committee for times when the water levels were too high to help determine safety.

BIKE & PEDESTRIAN PATH PLANNING COMMITTEE	Original	Current Term	
	Appointment	From	To
VACANCY			Indefinitely
Grosch, Ray - Alderman	3/6/2017	3/6/2017	Indefinitely
Blackwood, Jim	9/19/2016	9/19/2016	Indefinitely
VACANCY			Indefinitely
Ford, Ross	9/19/2016	9/19/2016	Indefinitely
Vitale, John	9/19/2016	9/19/2016	Indefinitely

After safety concerns were voiced from several area parents. The Committee was created at the Common Council meeting dated August 15, 2016. Alderman Bierce volunteered to head the committee.

LAKE MANAGEMENT PLAN ADVISORY COMMITTEE	Original	Current Term	
	Appointment	From	To
City of Pewaukee - Grosch, Ray - Alderman	6/6/2016	6/6/2016	Indefinitely
Town of Delafield - Supervisor			Indefinitely
Village of Pewaukee - Trustee			Indefinitely
Koepp, Thomas - Lake Pewaukee Sanitary District			Indefinitely

Created upon discussion at the Common Council meeting on February 4, 2013. The committee shall consist of one (1) elected official from the City of Pewaukee, one (1) from the Village of Pewaukee and one (1) from the Town of Delafield. Also serving is a member of the Lake Pewaukee Sanitary District.

ALCOHOL COMMITTEE	Original	Current Term	
	Appointment	From	To
Bierce, Steve - Mayor		6/6/2016	Indefinitely
Origin Unknown			

RESIDENCE BOARD	Original	Current Term	
	Appointment	From	To
VACANCY - District #1			5/1/2019
VACANCY - District #2			5/1/2021
VACANCY - District #3			5/1/2023
<p>Created by Ordinance 18-01 Approved on January 15, 2018. The Board shall consist of three (3) citizens residing in the City one (1) from each Aldermanic District. Members shall serve for a term of five (5) years and shall serve no more than two (2) consecutive terms. The terms for the initial members of the Residence Board shall be staggered with one member serving one (1) year, a second member serving three (3) years and the third member serving five (5) years.</p>			

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM •**

**DATE:** May 7, 2018

**DEPARTMENT:** Human Resources

**PROVIDED BY:**

***SUBJECT:***

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats., specifically regarding Park, Recreation & Community Services staff member.

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***