



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, May 9, 2018

7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road, Pewaukee, WI 53072

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Parks/Recreation Director prior to the meeting.
 3. Approval of meeting minutes from April 11, 2018.
 4. Discussion and action regarding recommendation to the Common Council to approve of the agreement from Pewaukee Sussex United regarding the development of the Sports Complex.
 5. Discussion and action on recommendation to the Village Board to purchase security cameras for Lakefront Park using money from the park fund.
 6. Discussion and possible action regarding pledge proposal for fundraising for the Pewaukee Sports Complex.
 7. Update regarding the Pewaukee Sports Complex development.
 8. Continued discussion and possible action regarding strategic goals for the Department.
 9. Approval of the April financial statements for Laimon Family Lakeside Park.
 10. Adjournment

Kelley Woldanski
Director

Posted: [5/4/2018]

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3**

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of meeting minutes from April 11, 2018.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

April minutes

**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, April 11, 2018

7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road, Pewaukee, WI 53072
VIDEO

In attendance:

D. Linsmeier, G. Majeskie, B. Dziwulski, D. Kaatz, A. Brimmer, B. Rohde.

Also Present:

Community Services Director K. Woldanski.

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Parks/Recreation Director prior to the meeting.

3. Approval of meeting minutes from March 14, 2018.

A motion was made and seconded, (Dave Linsmeier, Brian Dziwulski) to approve of the March 14, 2018 meeting minutes as written. Motion Passed: 5-For, 0-Against. 1-Abstain

4. Discussion and action regarding request of Brandon Kennedy to rent the Lakefront Park concession for the 2018 summer for his Pewaukee Ice Business.

A motion was made and seconded, (Bob Rohde, Gary Majeskie) to approve of the Pewaukee Ice Business proposal. Motion Passed: 6-For, 0-Against.

5. Continued discussion and possible action regarding strategic goals for the Department.
6. Discussion and action regarding approval of the December, January, February and March financial statements for Laimon Family Lakeside Park.

A motion was made and seconded, (Dave Linsmeier, Brian Dziwulski) to approve of the December, January, February and March financial statements for Laimon Park. Motion Passed: 6-For, 0-Against.

7. Adjournment

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to adjourn. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelley Woldanski
Director

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4**

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Discussion and action regarding recommendation to the Common Council to approve of the agreement from Pewaukee Sussex United regarding the development of the Sports Complex.

BACKGROUND:

As we are moving forward with the development of the concession stands it is time to finalize the agreement between us and Pewaukee Sussex United for a donation toward the development of the Sports Complex. Please see the attached draft agreements.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Donation Agreement

Addendum

**DONATION AGREEMENT BETWEEN
THE CITY OF PEWAUKEE
AND PEWAUKEE SUSSEX UNITED SOCCER CLUB
FOR DEVELOPMENT OF THE PEWAUKEE SPORTS COMPLEX**

This Donation Agreement ("Agreement") for development and construction of the Pewaukee Sports Complex in the City of Pewaukee is entered as of _____, 20____ by and between the City of Pewaukee acting by and through its Joint Park/Recreation Board ("Joint Board") and the Pewaukee Park/Recreation Department ("Department") and Pewaukee Sussex United Soccer Club, Inc and its successors and assigns ("PSU") a Wisconsin non-stock corporation classified as a 501(c)(3) non-profit organization pursuant to the Internal Revenue Code.

WHEREAS, PSU seeks to develop more soccer fields in the Pewaukee community to accommodate their ever growing youth organization, and

WHEREAS, the Department wishes to lessen neighborhood park use by local sports organizations thereby allowing more use of the neighborhood parks by community residents, and

WHEREAS, the City of Pewaukee purchased a 59 acre parcel of land in 2006, called the Pewaukee Sports Complex, that was earmarked to be developed into a multi-sport complex which includes several acres of green space that can be utilized for soccer use, and

WHEREAS, the Pewaukee Sports Complex is currently being developed in phases and construction has begun on phase one of the project, and

WHEREAS, PSU has successfully fundraised for development of this park over the last 10 years and would like to utilize those funds and in-kind services to develop portions of the Pewaukee Sports Complex thereby making the park usable for their club and the community, and

WHEREAS, PSU has asked to partner with the Department to develop portions of the Pewaukee Sports Complex which shall include purchasing soccer goals, nets and number signs, logo corner flags with spring bases for all fields, benches & bleachers and a portion of funds to be utilized for the concession stand located on the southeast corner of the field space, and

WHEREAS, this Agreement is intended to summarize the primary roles and responsibilities of the Department and PSU towards the shared goal of developing the Pewaukee Sports Complex. This Agreement also intends to highlight any obligations of either the Department or PSU by entering into this Agreement as well as to establish the terms whereby the Department and PSU shall work together on developing the Pewaukee Sports Complex.

NOW THEREFORE, in consideration of the mutual promises contained herein both the Department and PSU agree as follows:

1. **Soccer Goals**: It is agreed that these are a priority for the field space to become usable. PSU will purchase the necessary and size appropriate goals along with all needed hardware necessary to ensure goals are safely used at the park in accordance with the manufacturer's instructions for the safe installation of the goals. It is agreed the soccer goals will be installed by the start of the spring soccer season in 2019, or as soon thereafter as the park space is deemed ready for use. PSU will provide the following goals assuming adequate field and perimeter space is available according to the attached Figures 1A/1B. (Figures 1A/1B are included by way of example and are not intended to limit the usage as indicated; layout and orientation of the fields may vary to allow for field rotation.) Adequate field space is defined as a playing surface free from physical obstructions, sprinkler heads, or other unsafe playing conditions. Adequate perimeter space is defined as a minimum of 18 feet setback around all field boundaries.:
 - a. 2 pairs of U13+ regulation 8'x24' goals
 - b. 3 pairs of U11/12 7'x21' goals
 - c. 2 pairs of U9/10 6.5'x18.5' goals
 - d. 6 pairs of U5-U8 4'x6' goals
2. **Nets and Field Number Signs for above Goals**: PSU will purchase the necessary and appropriate nets for the above listed goals. Also field numbers with a design agreed upon by both PSU and the Department will be placed on each goal for ease of field location for participants. It is agreed that these items will be in place at the same time the goals are installed at the park. PSU shall be responsible for maintenance and replacement of nets and signs as needed.
3. **Field Lining**: PSU shall be responsible for the layout, measuring, and lining of soccer fields.
4. **Benches & Bleachers**: PSU has pledged to provide two 15' aluminum player benches with backs for each of the U11/U12 and larger fields, as well as one 3 row x 31' with railing bleachers for each full size field. It is agreed that these bleachers will need to be ADA compliant and the Department will need to approve of the design of these bleachers prior to purchasing. It is agreed these benches & bleachers will be in place within 3 years of the adoption of this Agreement provided adequate field space as defined above exists.
5. **Concession Stand**: It is understood by both PSU and the Department that a concession stand is an integral part of a multi-sport complex. It is also understood by the Department that PSU wishes to have this concession stand built in the near future as they intend to utilize the stand during tournaments or nightly games to sell concessions as it is imperative to the continued success of their organization to continue to raise funds. PSU has pledged \$200,000 toward the development of this concession stand. It is understood by PSU and the Department that this concession stand will also include

public restrooms and is to be a focal point of the park therefore the design of this facility needs to be co-designed and then approved by the Joint Board, the City Plan Commission, the City Common Council, and PSU. It is agreed that this concession stand will be built as soon as possible, however, not more than 10 years from the adoption of this Agreement.

In exchange for the commitments listed above from PSU, the Joint Board commits the following:

1. PSU will be granted first use rights for the entire soccer section of the Sports Complex, including the soccer fields, adjacent green areas, parking, and concession stand during their regular soccer season each year for 20 years following the opening of the soccer section of the Sports Complex (the Term). First use rights do not imply exclusive use rights. This agreement may be extended after the 20 year time period has expired provided PSU provides the Department a written election to extend this grant of first use. PSU will continue to pay annual fees for park use in Pewaukee, including the Pewaukee Sports Complex, as required by the Department in the past; however, it is agreed that the City and Department will not increase PSU's fees for a period of 15 years. This agreement shall not apply to tournaments held at the Sports Complex and the City shall be permitted to charge reasonable fees for providing support to tournaments hosted at the Sports Complex or any other park. Additionally, PSU will be allowed to schedule non-regular season PSU events (e.g. summer camps, tryouts) at mutually agreeable times and by mutual agreement of the parties.
2. PSU will be granted permission to place, at both the Complex entrance and the Concession stand, permanent signage that identifies the Pewaukee Sports Complex as a home location for PSU. The sign designs shall permit the use of the PSU logo and text such as 'Home of Pewaukee Sussex United Soccer Club' or equivalent. Specific placement details shall be approved by PSU and the Department, and shall be consistent with the other architectural themes of the Sports Complex. PSU shall bear the costs of sign fabrication, installation and maintenance outside of the other PSU financial commitments herein.
3. PSU will have the right to operate and manage the concession stand for all PSU sponsored events and shall retain 100% of proceeds from concession sales during PSU sponsored events.
4. PSU will be included, as mentioned above, in the design of the concession stand that will be located on the southeast corner of the field space.

MISCELLANEOUS ITEMS

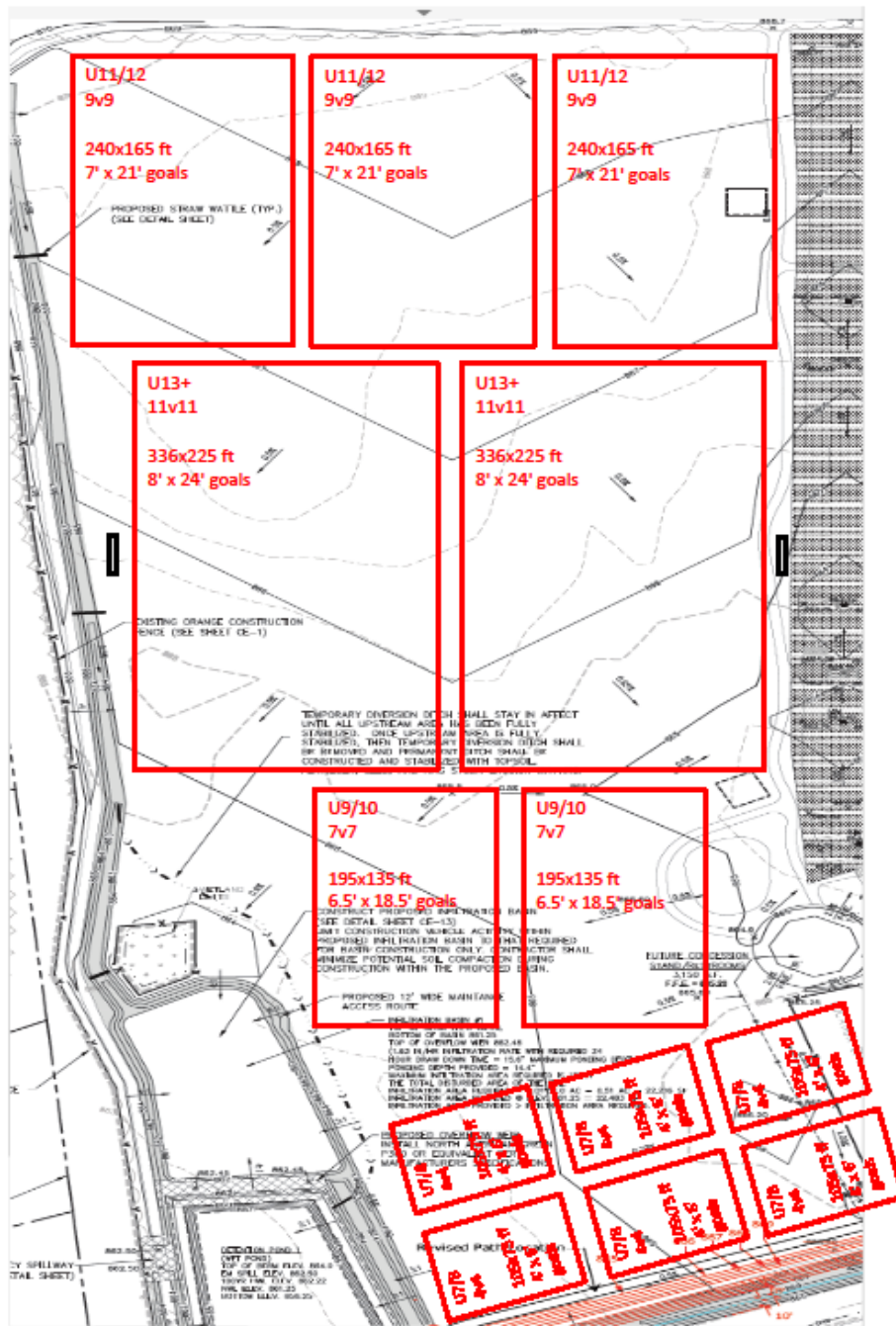
- (a) This Agreement may be amended or modified only in writing sign by both PSU and the Joint Board.

- (b) This Agreement contains the entire understanding between the parties as of the date of this Agreement, and all prior written or oral negotiations, discussions, understandings and agreements are superseded by this Agreement.
- (c) All actions described herein including but not limited to the construction all items listed in this Agreement as permitted herein, are subject to and must be conducted and accomplished in accordance with the applicable requirements of the City of Pewaukee, its Municipal Code and applicable state and federal laws, building codes and regulations.

Except as expressly provided to the contrary, all approvals, consents and determinations to be made by the Department hereunder may be made by the Joint Board or their designee in their sole and absolute discretion.

Signature Page to Follow Diagrams

Figure 1A: Proposed Soccer Field Layout 1



[illegible]

This Agreement is accepted by:

Pewaukee Sussex United Soccer Club Representatives:

_____ Signature/Title	_____ Printed Name	_____ Date
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_____ Signature/Title	_____ Printed Name	_____ Date
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Joint Park/Recreation Board Representative:

_____ Delwin Kaatz, Chairperson	_____ Date
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City of Pewaukee Representatives:

_____ Mayor Bierce	_____ Date
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_____ Kelly Tarczewski, Clerk/Treasurer	_____ Date
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ADDENDUM
AGREEMENT CONCERNING NAMING/ADVERTISING RIGHTS
AT THE PEWAUKEE SPORTS COMPLEX

WHEREAS, Pewaukee Sussex United Soccer Club, Inc. ("PSU"), a 501(c)(3) non-profit organization, has agreed to provide substantial financial contributions to support the development of soccer fields and a concession stand at the Pewaukee Sports Complex pursuant to a "Donation Agreement Between the City of Pewaukee and Pewaukee Sussex United Soccer Club for Development of Pewaukee Sports Complex" attached hereto (hereinafter "Donation Agreement"), and

WHEREAS, the City of Pewaukee ("City") has a formal Park Naming and Dedication Policy ("Naming Policy"), which states that the Pewaukee Park and Recreation Department ("Department") has the exclusive right to name, rename or dedicate park assets, including assets such as recreation/athletic fields, playgrounds, pavilions, trails, structures and other facilities, buildings, rooms, landscaping, art or other physical features ("Park Assets") that are operated or managed by the Department and

WHEREAS, under the Naming Policy, the Pewaukee Park and Recreation Joint Board ("Joint Board") has the authority to decide which Park Assets are eligible for naming rights, to approve all proposals to grant naming rights, and to administer the Naming Policy, and

WHEREAS, PSU has expressed interest in having its volunteers help to identify sponsors who may be interested in making significant financial contributions in exchange for naming rights for various Park Assets located at the Pewaukee Sports Complex, and

WHEREAS, the Department and the Joint Board recognize that financial contributions obtained by PSU volunteers will have a positive financial impact and provide an opportunity to generate significant revenue that can be used for the development, maintenance and improvement of the Pewaukee Sports Complex and to support PSU's objective of continuing to develop a strong and vibrant youth soccer program in Pewaukee, and

WHEREAS, in recognition of the substantial financial commitment to be made by PSU toward the development of a concession stand and soccer fields at the Pewaukee Sports Complex pursuant to the Donation Agreement, and in the interest of encouraging PSU to use its time, efforts and resources to identify and obtain sponsors that will provide financial contributions beyond PSU's contribution in the initial Donation Agreement, the Department and the Joint Board enter into this agreement (hereinafter, Addendum) to make it clear how those funds will be used; and



WHEREAS, the City, the Department, the Joint Board, and PSU seek to enter into a relationship that will benefit the City of Pewaukee and promote the development of Pewaukee's park system and soccer programs for many years into the future,

NOW THEREFORE, in consideration of the mutual promises contained herein, the Department, Joint Board and PSU agree as follows:

1. Eligible Park Assets. The following are Park Assets at the Pewaukee Sports Complex "Eligible Park Assets." for which PSU can attempt to obtain naming rights, sponsorship and/or advertising revenue subject to the approval of the Joint Board:

Soccer Facilities

Soccer Facilities shall be those facilities specifically related to soccer use. Including:

- The concession stand in the southeast corner of the field complex
- The currently estimated 13 soccer fields
- Benches and bleachers on certain soccer fields

Other Facilities

Other Facilities shall be other facilities not specifically related to baseball/softball use. Including:

- The sports complex as a whole (currently known as the Pewaukee Sports Complex)
- The walking path
- Other fields designed for other sports
- Bricks and/or pavers to be installed on walkways or terraces at the park
- Other individual features of the park, such as trees and benches (subject to advance approval by the Joint Board)

2. PSU's Role in Obtaining Sponsorships, Advertising, Product Sponsors and Naming Rights. PSU and its volunteers will work cooperatively with the Department and the Joint Board to identify sponsorship, advertising, product sponsorship (contract restricting sale of product to a single vendor, e.g. soda vendor) and naming right opportunities for the Eligible Park Assets. Before attempting to obtain revenues based on Eligible Park Assets, PSU will identify for the Joint Board those businesses, individuals and other funding sources that it intends to approach to discuss sponsorship and advertising opportunities. The Joint Board must approve PSU's list of proposed sponsors and advertisers ("Approved Sponsors") in advance. Once approval is provided by the Joint Board, PSU volunteers may begin to approach the Approved Sponsors to seek financial contributions. All proposals to allow sponsorship, advertising, product sponsorship and naming right opportunities at the Pewaukee Sports Complex are contingent upon and subject to the advance approval of the Joint Board.

W240 N3065 Pewaukee Rd. Pewaukee, WI 53072
ph: 262-691-7275 f: 262-691-6078 e: park@pewaukee.wi.us



3. Use of Sponsorship Revenue. In recognition of PSU's substantial financial commitments under the Donation Agreement and the efforts its volunteers will undertake to obtain sponsors and advertisers, the Department, Joint Board and PSU agree that any and all financial contributions obtained from the Approved Sponsors as a result of efforts of PSU volunteers under this Addendum will be used as follows:
- a. **Soccer Facilities:** Revenue from sponsorship, advertising and naming rights respecting Soccer Facilities shall be used exclusively for soccer facility purpose, including but not limited to development and maintenance of the fields, the concession stand, benches and bleachers, and other objectives related to the Soccer Facilities. Prior to expenditure of revenue, the specific shall be agreed upon in writing by PSU and the Joint Board.
 - b. **Other Facilities:** Revenue from Product Sponsorships and Naming rights of non-Soccer Facility assets shall be used exclusively for the benefit of the Sports Complex as recommended by PSU and approved by the Joint Board.
 - c. All revenue shall be held in trust by the Department for distribution consistent with the procedures set forth in paragraphs 3a and 3b above.
4. Term of Agreement. The Term of this agreement shall be twenty (20) years from the date that the Donation Agreement is fully executed.

Signature Page to Follow



This Addendum is accepted by:

Pewaukee Sussex United Soccer Club Representatives:

_____ Signature/Title	_____ Printed Name	_____ Date
_____ Signature/Title	_____ Printed Name	_____ Date

Joint Park/Recreation Board Representative:

_____ Delwin Kaatz, Chairperson	_____ Date
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City of Pewaukee Representatives:

_____ Mayor Bierce	_____ Date
_____ Kelly Tarczewski, Clerk/Treasurer	_____ Date

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Discussion and action on recommendation to the Village Board to purchase security cameras for Lakefront Park using money from the park fund.

BACKGROUND:

The camera system we have installed at Kiwanis Village Park has proven to be rather valuable to us and has deterred much vandalism at the park. We have always had vandalism at Lakefront Park, not to the extent of Kiwanis Village Park, but nonetheless damage has occurred. We would like to request funds from the Village to purchase the same camera system used at Kiwanis Village Park for Lakefront Park and have it installed before summer. The purchase price is \$6,500 and we have \$44,627 left in our park fund.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

recommend to the Village Board to approve the purchase of the security cameras for Lakefront Park using money from the park fund

ATTACHMENTS:

Description

Camera proposal

Camera locations



April 21, 2018

Lakefront Park
222 W Wisconsin Ave
Pewaukee, WI 53072

Re: Surveillance System

Attention: Kelley

Brandenburg Electric is pleased to offer the following proposal for this project based on the scope of work and clarifications listed below.

Provide and Install the following equipment

- (7) Hikvision - 4 Megapixel, 2.8 MM fixed lens, 1080P HD, Vandal Resistant, Wide Dynamic Range, Infrared capability up to 100', IP dome cameras with onboard storage capability.
- (1) Hikvision - 4 Megapixel, 2.8MM – 12MM lens, Motorized zoom, 1080P HD, Vandal Resistant, Wide Dynamic Range, Infrared capability up to 100', IP dome camera with onboard storage capability.
- (1) Hikvision - 16 Channel, Network Video Recorder (NVR) with 6 TB of hard drive storage. This unit comes with Power Over Ethernet (POE) built into the unit so there is no need for an external power supply.
- (1) TrippLite – 550VA Battery backup UPS with surge, brownout, and blackout protection.
- (1) CAT6E cabling, RJ45 connectors, J-hooks, hardware, and fasteners.
- (1) Steel wall cabinet with integrated lock.
- (1) 4" cabinet cooling fan.

- (1) Install conduit, cabling and dedicated receptacle for the surveillance equipment.
- (1) 21" LED monitor, 1080P resolution.

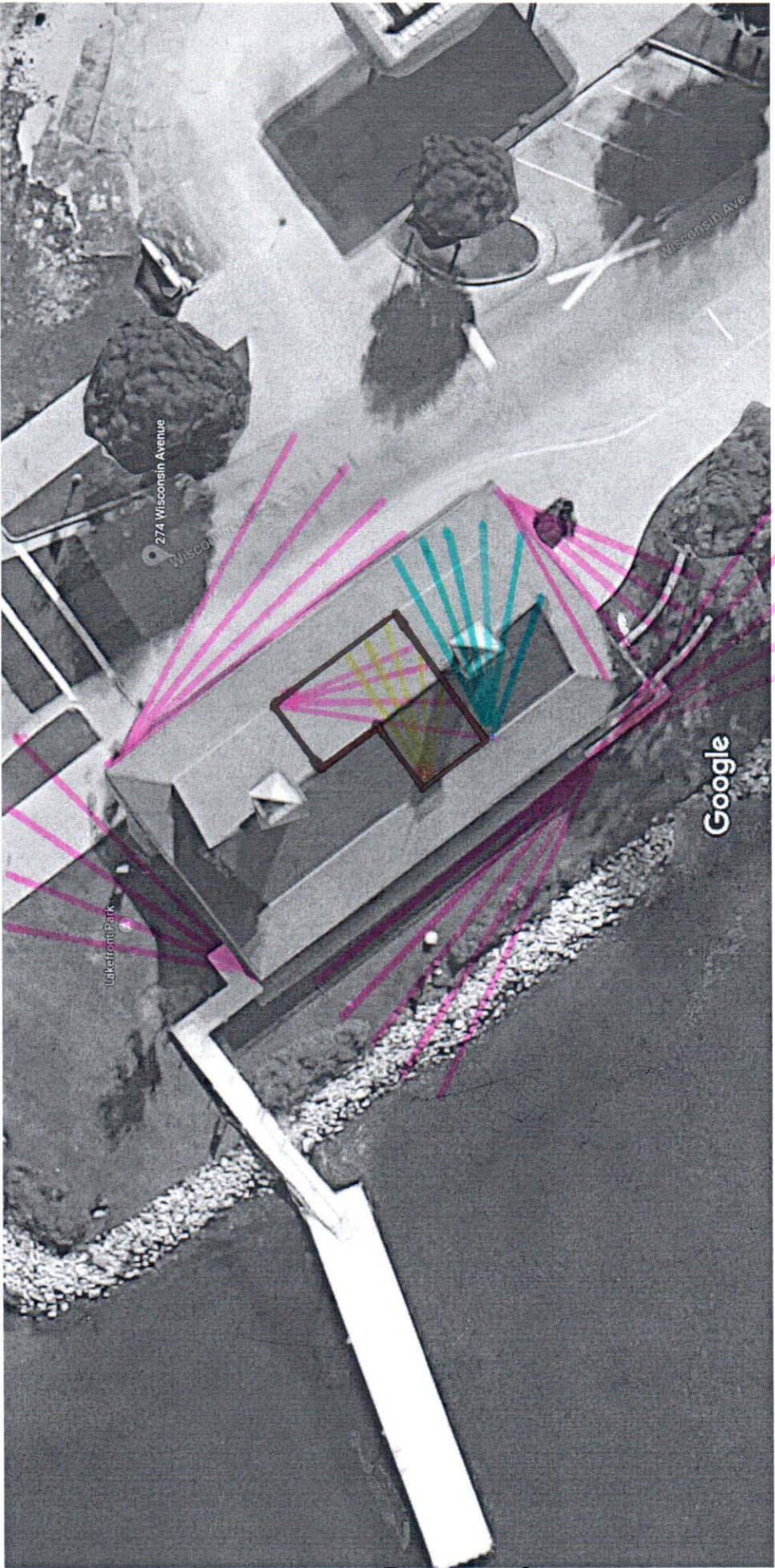
Total Base Bid	<u>\$6500.00</u>
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We appreciate the opportunity to submit our proposal and hope to work with you on this project.

Sincerely,

Ryan Brandenburg
President / Master Electrician
Brandenburg Electric Inc.
Phone (262) 719-5599
ryan@belectric-inc.com

Google Maps 327 High St



CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6

DATE: May 9, 2018

DEPARTMENT: PRCs - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Discussion and possible action regarding pledge proposal for fundraising for the Pewaukee Sports Complex.

BACKGROUND:

We have been working with AFFIRM to create a sponsorship package for the Sports Complex. They are looking for feedback on what is proposed including whether or not we can agree to what the sponsor will get in return. There are two documents included, one is our overall case for support and then a "Heavy Hitters" pledge campaign specific to the Sports Complex.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Case for support

Heavy Hitter Pledge



Pewaukee Parks & Recreation – Brief Background

The Pewaukee Parks and Recreation Department was established as a joint department (servicing both the city and the village of Pewaukee) in 1997. The department is responsible for providing residents with recreational program opportunities as well as maintaining the community’s 15 parks.

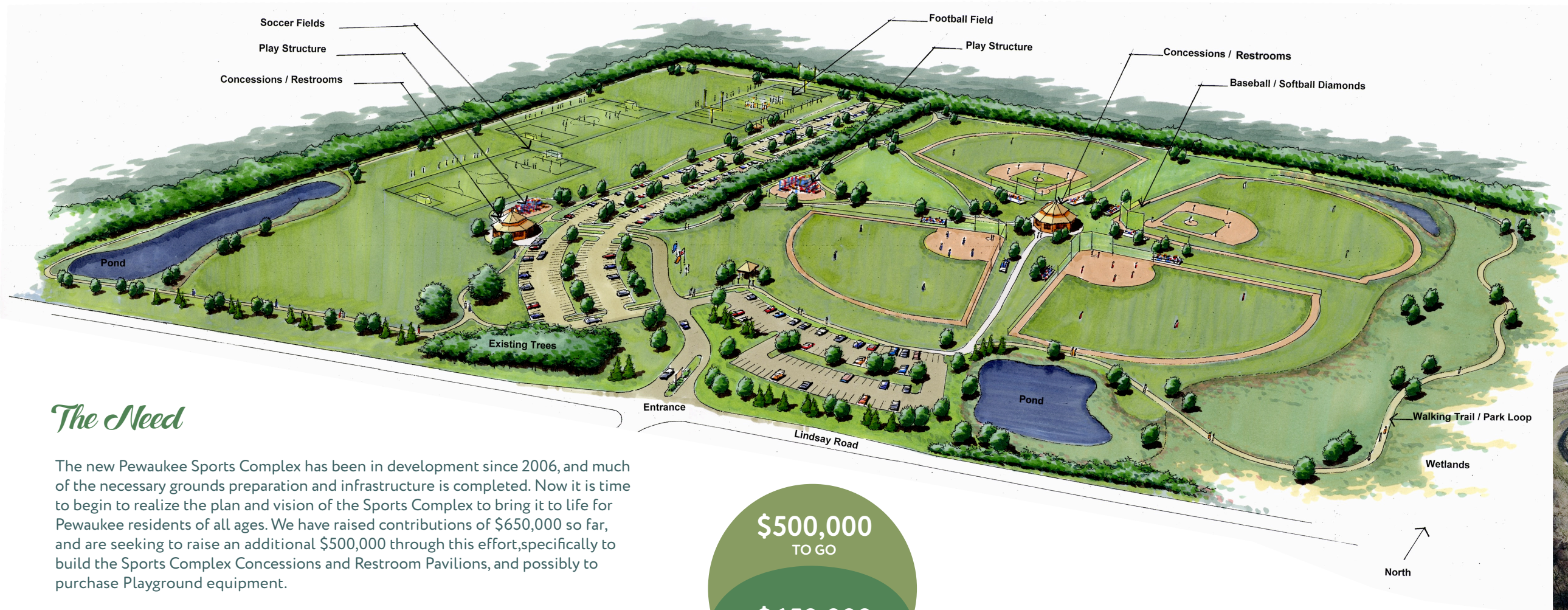
Overseeing the operation of the department is a Joint Parks and Recreation Board. This advisory board consists of three city citizens and one Common Council alderman, as well as two village citizens and one Village Board Trustee. All of these positions are obtained through appointment by either the City Mayor or the Village President. This Board typically meets on the second Wednesday of each month. This board is responsible for overseeing the annual budget, policies, and park development.

The Pewaukee Parks and Recreation Department operates with a full-time Director, Recreation Supervisor, Parks Maintenance Supervisor, two park Foremen and a park Laborer. In addition, it hires approximately 13 part-time maintenance staff as well as 60 part-time recreation staff on a seasonal basis.

The Pewaukee Parks and Recreation Department is located in Pewaukee City Hall.



The Pewaukee Parks and Recreation Department was established as a joint department (servicing both the city and the village of Pewaukee) in 1997. The department is responsible for providing residents with recreational program opportunities as well as maintaining the parks. Many of the parks are in need of capital improvements and equipment. The first two projects will be to build a concessions pavilion and secure playground equipment for the newest Park in the community – the Pewaukee Sports Complex.



The Need

The new Pewaukee Sports Complex has been in development since 2006, and much of the necessary grounds preparation and infrastructure is completed. Now it is time to begin to realize the plan and vision of the Sports Complex to bring it to life for Pewaukee residents of all ages. We have raised contributions of \$650,000 so far, and are seeking to raise an additional \$500,000 through this effort, specifically to build the Sports Complex Concessions and Restroom Pavilions, and possibly to purchase Playground equipment.

\$500,000
TO GO

\$650,000
RAISED

Why Fund This Appeal?

1. The Parks contribute to a high quality of life throughout the City and Village of Pewaukee, offering relaxation, a place for sports and exercise, walking trails, play, community events, natural spaces and conservation.
2. The Parks are consistently in need of sufficient facilities, community spaces, safe and up-to-date playground equipment, grounds maintenance and upkeep, sports fields and equipment, trail and path management, and more.
3. The new Pewaukee Sports Complex has infrastructure completed, but needs additional help from the community in order to make it the premiere park in the region for baseball, soccer, children to play, people to walk and exercise, and for wetlands conservation.
4. Your contribution will enable Pewaukee to not only get the Sports Complex facilities developed, but there are other opportunities to help the Department to keep all Pewaukee Parks in great condition, through upgrades and updates to existing or older parks.
5. Tax dollars are being stretched farther and farther for roads, bridges, schools, waste management and other needs. The Parks need the community's help in funding amenities and maintenance that will keep the Parks a positive force for the next ten to 20 years.
6. The Sports Complex offers a centralized location for team sports, and will help reduce the need for necessary maintenance at other neighborhood fields and facilities.

Frequently Asked Questions Of Sponsors and Donors

Isn't the Parks and Recreation Department funded by my taxes?

The Parks and Recreation Department does receive tax dollars for maintenance and management of City and Village Parks. The Pewaukee Sports Complex infrastructure development was funded through taxpayer dollars, tourism funds and impact fees. However, with City and Village budgets are being stretched for public safety, roads, and other needs, the Parks need your help in realizing the rest of the Sports Complex.

How do I make a donation to the Sports Complex or the Pewaukee Parks Department?

The Friends of Pewaukee Parks has been established in order to help support the development and maintenance of the Pewaukee Parks through private and community donations. The Friends of the Parks of Pewaukee is a 501(c)3 corporation. All donations would be made to The Friends of the Parks of Pewaukee.

Are there naming or recognition opportunities available as part of a contribution to the Sports Complex, the Concessions/Restroom Pavilions, and/or any other Parks?

Yes, there are several naming opportunities available, and recognition for donations at almost every giving level. We are also happy to keep donations confidential or anonymous, if that is preferred. For more information regarding giving levels and naming, please contact Kelley Woldanski, Director of Parks, Recreation & Community Services at 262-691-7275 or woldanski@pewaukee.wi.us.

I am not interested in contributing to the Sports Complex. Are there other Pewaukee Parks projects that need funding support?

Yes! We welcome support for any of our Parks, and would love to share our list of needs with you. Please contact Kelley Woldanski, Director of Parks, Recreation & Community Services at 262-691-7275 or woldanski@pewaukee.wi.us in order to find out more about how you can help our Parks now, and for the future of the Pewaukee community.



Pewaukee Parks and Recreation: the Pewaukee Sports Complex















The new Pewaukee Sports Complex has been in development since 2006, and much of the necessary grounds preparation and infrastructure is completed. Now it is time to begin to realize the plan and vision of the Sports Complex to bring it to life for Pewaukee residents of all ages. We have raised contributions of \$650,000 so far, and are seeking to raise an additional \$500,000 through this effort, specifically to build the Sports Complex Concessions and Restroom Pavilions, and possibly to purchase Playground equipment.

The Next Step in the Pewaukee Sports Complex: We need you!

The new Pewaukee Sports Complex is ready for the next phase of development and we need you! Park naming rights, the Concessions and Restroom Pavilions, Playground Equipment and so many more opportunities for giving exist and we are ready to build! As a donor to the **BUILDING COMMUNITY: Pewaukee Parks Sports Complex Appeal**, your contribution will be tax-deductible, and additionally, you will be eligible for exciting incentives based on the amount you are able to donate. See below for some suggested Giving Opportunities. ***Help us ensure that the Pewaukee Sports Complex becomes a comfortable, safe, enjoyable, usable place for Pewaukee residents for many years to come!***

Call us at (262) 691-7275 or visit us online at <https://www.cityofpewaukee.us/319/Sports-Complex> to get started today. In-kind donations/special in-house fundraising ideas are always accepted!

Please make all checks out to "The Friends of Pewaukee Parks" with "Pewaukee Sports Complex Appeal" in the memo line.

Sports Complex Appeal: Giving Opportunities	MVP \$100,000	All Star \$50,000	Pro \$25,000	Starter \$10,000
Name on Pavilion or Playground				
Profile and link to your business on Pewaukee Parks and Recreation homepage				
Featured donor on Pewaukee Parks and Recreation homepage				
Listing on Wall of Fame in the Sports Complex (<i>placement commensurate with giving level</i>)				
Named on Sports Complex page of website				

Thank you for your consideration!
Sincerely,

Kelley Woldanski, Director of Parks, Recreation & Community Services
And The Friends of Pewaukee Parks



**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7**

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Update regarding the Pewaukee Sports Complex development.

BACKGROUND:

I will provide an update at the meeting.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8**

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Continued discussion and possible action regarding strategic goals for the Department.

BACKGROUND:

Bob and Del will provide an update as well as a handout at the meeting.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9**

DATE: May 9, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of the April financial statements for Laimon Family Lakeside Park.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

approve of the April financial statements for Laimon Family Lakeside Park

ATTACHMENTS:

Description

April financial statements

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

APRIL

REVENUE

		2016 April	2017 April	2018 April	Diff	2018 YTD Total	2018 Budget	YTD % to Budget
Account Number								
960-00-40421-001-000	Contributed Capital	-	-	-	-	-	-	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	-	-	-	-	-	-	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	-	-	-	-	-	-	#DIV/0!
960-00-40622-001-000	Gasoline Sales	-	166.98	172.71	5.73	172.71	60,554.00	0%
960-00-40622-002-000	Boat Launch Fees	-	231.00	224.00	(7.00)	200.29	8,400.00	2%
960-00-40622-003-000	Rental Revenues	-	6,717.83	(11.49)	(6,729.32)	63,012.27	57,000.00	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	-	2,754.00	2,809.08	55.08	13,825.08	36,297.72	38%
960-00-40635-000-000	Donations	-	-	-	-	-	-	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	-	-	-	-	-	-	#DIV/0!
960-00-40636-000-000	Interest Income	-	28.63	-	(28.63)	81.29	150.00	54%
Monthly Revenue Totals		-	9,898.44	3,194.30	(6,704.14)	77,291.64	162,401.72	48%

EXPENSES

Account Number		2016 April	2017 April	2018 April	Diff	2018 YTD Total	2018 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	40,043.50	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	40,043.50	-	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	350.00	350.00	350.00	350.00	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	40,044.00	0%
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	350.00	350.00	350.00	40,394.00	1%
960-00-55200-000-110	Lakeside Park Wages	-	-	-	-	-	15,000.00	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-	-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	135.03	123.46	(11.57)	309.46	500.00	62%
960-00-55200-000-150	Gasoline Expense	-	-	-	-	-	39,593.00	0%
960-00-55200-000-155	Operating Supplies	-	220.39	3.76	(216.63)	311.37	2,500.00	12%
960-00-55200-000-156	Grounds & Maintenance	-	73.50	-	(73.50)	-	15,000.00	0%
960-00-55200-000-160	Equipment Maintenance	-	918.62	1,348.86	430.24	1,348.86	5,000.00	27%
960-00-55200-000-165	Building Maintenance	-	1,050.78	11.66	(1,039.12)	621.66	5,000.00	12%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-	-	5,559.22	5,200.00	107%
960-00-55200-000-169	Donation A/C Funded Expenses	-	11,750.00	-	(11,750.00)	-	-	#DIV/0!
	CULTURE, RECREATION & EDUCATION	-	14,148.32	1,487.74	(12,660.58)	8,150.57	87,793.00	9%
960-00-40636-000-000	Lakeside Park Capital Outlay	-	20,261.00	3,000.00	(17,261.00)	6,000.00	18,000.00	33%
	CAPITAL OUTLAY	-	20,261.00	3,000.00	(17,261.00)	6,000.00	18,000.00	33%
	Total Expenses	-	34,409.32	4,837.74	(29,571.58)	54,544.07	146,187.00	37%

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

2018 REVENUE

2017																	
Account Number		2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	2018 YTD Total	2018 Budget	Diff	% of Budget
960-00-40421-001-000	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-40622-001-000	Gasoline Sales	\$ -	\$ -	\$ -	\$ 172.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172.71	\$ 60,554.00	\$ (60,381.29)	0%
960-00-40622-002-000	Boat Launch Fees	\$ (23.71)	\$ -	\$ -	\$ 224.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.29	\$ 8,400.00	\$ (8,199.71)	2%
960-00-40622-003-000	Rental Revenues	\$ 57,484.30	\$ 2,354.24	\$ 3,185.22	\$ (11.49)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,012.27	\$ 57,000.00	\$ 6,012.27	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	\$ 5,508.00	\$ 2,754.00	\$ 2,754.00	\$ 2,809.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,825.08	\$ 36,297.72	\$ (22,472.64)	38%
960-00-40635-000-000	Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-40636-000-000	Interest Income	\$ 41.96	\$ 39.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81.29	\$ 150.00	\$ (68.71)	54%
Monthly Revenue Totals		\$ 63,010.55	\$ 5,147.57	\$ 5,939.22	\$ 3,194.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,291.64	\$ 162,401.72	\$ (85,110.08)	48%

2018 EXPENSES

Account Number		2018 January	2018 February	2018 March	2018 April	2018 May	2018 June	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	2018 YTD Total	2018 Budget	Dif	% of Budget
960-00-50403-000-000	Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50		\$ 40,043.50	#DIV/0!
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ 40,043.50		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50		\$ 40,043.50	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 350.00	\$ -	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,044.00	\$ (40,044.00)	0%
960-00-51950-000-000	Land Acquisition Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-55200-000-110	Lakeside Park Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ (15,000.00)	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	\$ -	\$ -	\$ 186.00	\$ 123.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309.46	\$ 500.00	\$ (190.54)	62%
960-00-55200-000-150	Gasoline Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,593.00	\$ (39,593.00)	0%
960-00-55200-000-155	Operating Supplies	\$ 1.40	\$ -	\$ 306.21	\$ 3.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 311.37	\$ 2,500.00	\$ (2,188.63)	12%
960-00-55200-000-156	Grounds & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ (15,000.00)	0%
960-00-55200-000-160	Equipment Maintenance	\$ -	\$ -	\$ -	\$ 1,348.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,348.86	\$ 5,000.00	\$ (3,651.14)	27%
960-00-55200-000-165	Building Maintenance	\$ -	\$ 610.00	\$ -	\$ 11.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 621.66	\$ 5,000.00	\$ (4,378.34)	12%
960-00-55200-000-168	Other Property Expenses/Taxes	\$ 5,307.22	\$ -	\$ 252.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,559.22	\$ 5,200.00	\$ 359.22	107%
960-00-55200-000-169	Donation A/C Funded Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	#DIV/0!
CULTURE, RECREATION & EDUCATION		\$ 5,308.62	\$ 610.00	\$ 744.21	\$ 1,487.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,150.57	\$ 128,187.00	\$ (120,036.43)	6%
960-00-40636-000-000	Lakeside Park Capital Outlay	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 18,000.00	\$ (12,000.00)	33%
CAPITAL OUTLAY		\$ 3,000.00	-	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 18,000.00	\$ (12,000.00)	33%
Total Expenses														\$ 54,194.07	\$ 146,187.00	\$ (91,992.93)	37%