

**Office of the Clerk/Treasurer**

W240N3065 Pewaukee Road  
Pewaukee, WI 53072  
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL  
MEETING NOTICE AND AGENDA  
Monday, November 6, 2017**

**7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240 N3065 Pewaukee Road, Pewaukee, WI 53072

VIDEO

- 
1. Call to Order and Pledge of Allegiance
  2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your local Alderperson prior to the meeting.
  3. Consent Agenda
    - 3.1 Approval of the October 23, 2017 Common Council Meeting Minutes
    - 3.2 Approval of the Accounts Payable Listings
    - 3.3 Approval of Bartender Licenses
    - 3.4 Award of the Sale of the Surplus 2007 Sterling Plow Truck to the Town of Delafield in the amount of \$40,000 as the Highest Qualifying Bid
  4. Public Hearing Regarding the 2018 Proposed Budget
  5. Discussion and Possible Action Regarding the Approval of the 2018 Proposed Budget and Setting the Tax Levy
  6. Discussion and Possible Action to Approve the Recommendations of the Bike and Pedestrian Planning Committee to Conduct a Survey
  7. Waukesha Sheriff's Department 3rd Quarter Status Report
  8. Further Discussion on Establishing a Sidewalk Winter Maintenance Policy
  9. Discussion and Possible Action Regarding **Resolution No. 17-11-10** to Accept Woodleaf Reserve Addition #1 (Phase 2) Public Improvements
  10. Discussion and Possible Action Regarding the Termination of the Woodleaf Reserve Addition #1 (Phase 2) Letter of Credit (#DC112672US23315) in the Amount of \$137,000 Conditioned on the Substitution of a Cash Deposit of \$10,000 and Attendant Cash Deposit Agreement to Act as the Financial Surety for the 1-Year Warranty Period
  11. Discussion and Possible Action Regarding the Cancellation Notification of the Prairie Grass Living Letter of Credit (# 1115-548) in the Amount of \$31,438.00

12. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your local Alderperson prior to the meeting.

13. Adjournment

Kelly Tarczewski  
Clerk/Treasurer

November 3, 2017

**NOTICE**

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.1**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of the October 23, 2017 Common Council Meeting Minutes

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Minutes 10/23/2017

**Revised**

**MEETING NOTICE AND AGENDA**

**Monday, October 23, 2017**

**7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240 N3065 Pewaukee Rd., Pewaukee, WI 53072

VIDEO

In attendance:

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, and J. Kara. Alderman J. Wamser was absent and excused.

Also in Attendance:

Attorney V. Anderson, Administrator S. Klein, DPW Director J. Weigel, HR Director L. Bergersen, Community Development Director K. Woldanski, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 7:00 p.m.

2. Public Comment

None.

3. Consent Agenda

3.1 Approval of Common Council Meeting Minutes Dated October 2, 2017

3.2 Approval of Accounts Payable Summaries

3.3 Approval of Bartender Licenses

Mr. Kara requested Item #3.2 be removed for discussion.

**A motion was made and seconded, (Brandon Bergman, Brian Dziwulski) to approve the remaining items on the consent agenda.** Motion Passed: 5-For, 0-Against.

Mr. Kara noted that a payment to the Village of Pewaukee for library services was listed twice on the spreadsheet and wanted to make sure the City didn't actually pay them twice. Ms. Tarczewski stated she believed this was a typo and would verify it in the morning.

**A motion was made and seconded, (Ray Grosch, Brian Dziwulski) to approve the accounts payable listing** Motion Passed: 5-For, 0-Against.

4. Discussion and Possible Action Regarding the Request of the Wyndemere HOA for City Advocacy with the Department of Transportation on an Issue that Developed During the Reconstruction of the Capitol Drive and Highway F Interchange. [Ald. Grosch]

Mr. Grosch stated he received a call from a member of the Home Owners Association (HOA) asking for



assistance regarding this matter.

Nick Momcilovic (W228 N3600 Sterling Court) and Marc Periman (W229 N3637 Sterling Court) were present for this item and stated they were both external affairs committee members for the Wyndemere HOA. Mr. Momcilovic stated the reconstruction of the on ramp to Redford Blvd is a problem. He stated the elevation of the ramp was raised up to seven feet at one point. He said head lights are now coming through their windows. He stated they met with representatives from the Department of Transportation (DOT) in September and at the time they appeared to want to help. They stated they did an open records request on the plan documents and were dismayed that the aesthetic review was marked not applicable to the project. They stated this project directly effects their quality of life and is going to affect the property value. They requested help from the City to deal with the DOT and possibly participate in discussions with them.

Mr. Weigel stated the answer is less of a technical issue and more of a political issue. He suggested a letter be written to the DOT's district office head and copy the state legislator.

**A motion was made and seconded, (Ray Grosch, Brandon Bergman) directing the City Administrator to write a letter to the Department of Transportation at the Waukesha District Office which is to be signed by both him and the Mayor and copies to be sent to the state representatives.** Motion Passed: 5-For, 0-Against.

5. Discussion and Possible Action to Implement an Online Request Tracker Through the City's Website for Property Maintenance Complaints. [Woldanski]

Ms. Woldanski was present for this item. She stated she'd like to implement a new procedure and have complainants use an online form that will give them a better tracking device. She stated if someone wants to remain anonymous they would have to work directly with their alderperson.

Members of the Common Council were in support of the online form.

6. Discussion and Possible Action Regarding Establishing a Sidewalk Maintenance Policy [Weigel]

Mr. Weigel stated the City would soon be in possession of sidewalks on portions of Meadowbrook Road and Northview Road due to the Waukesha West Bypass project. He said Wisconsin State Statute 893.83 provides certain liability protection for those municipalities that adopt and implement snow and ice removal policies if snow or ice is removed within 21 days of the storm event.

Attorney Anderson said typically municipalities push the burden on to the abutting property owners to remove the snow. He also stated the City needs to consider whether or not the policy will be discretionary or mandatory.

The Mayor stated this is the first and best chance not to get into the sidewalk business and not set a clearing precedent for future sidewalks.

Mr. Klein stated, in this case, he was unsure how the property owner could even get to this sidewalk. He noted it is located in the back of their properties, behind a heavy tree line and down a steep ditch.

The Council members directed Mr. Weigel to research other communities to see what they do.

7. Public Comment

None.

8. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to §19.85(1)(e), Wis. Stats., specifically with regard to options associated with the US Cellular Easement Agreement for a cellular tower on the City Hall campus.
- Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats., specifically regarding wage recommendations for 2018, specifically with regard to individual performance of current employees and potential salary increases based upon such individual performance.
- Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats., specifically regarding Clerk/Treasurer staff members.

**A motion was made and seconded, (Jeff Kara, Brian Dziwulski) to go into closed session at 8:23 p.m.** Motion Passed: 5-For, 0-Against.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

9. Adjournment

**A motion was made and seconded, (Ray Grosch, Brian Dziwulski) to adjourn the meeting directly from closed session at 9:41 p.m.** Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.2**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of the Accounts Payable Listings

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

AP Summaries

WS and City Payables

ACCOUNTS PAYABLE NOVEMBER 6, 2017			
Vendor Name	Document Date	Document Amount	Transaction Description
ACROSS THE STREET PRODUCTIONS	10/5/2017	\$ 1,039.50	FD TRAINING
AIRGAS	10/3/2017	\$ 79.84	FD OXYGEN
ARC	10/2/2017	\$ 15.00	EN PAPER
AT&T CAROL STREAM IL	10/10/2017	\$ 226.24	CT PHONE
AT&T CAROL STREAM IL	10/1/2017	\$ 311.40	CT PHONE
AUTOMOTIVE PARTS & EQUIPMENT	10/17/2017	\$ 93.85	EN BATTERY, DEPOSIT
AUTOMOTIVE PARTS & EQUIPMENT	10/19/2017	\$ 84.30	FD OIL DRY
AUTOMOTIVE PARTS & EQUIPMENT	10/14/2017	\$ 27.40	FD BLADE
AUTOMOTIVE PARTS & EQUIPMENT	10/13/2017	\$ 72.29	FD OIL DRY
BERGERSEN, LISA	10/15/2017	\$ 147.00	HR ROOM
BOUNDTREE MEDICAL	10/11/2017	\$ 279.25	FD EMS SUPPLIES
CITRIX SYSTEMS	10/19/2017	\$ 3,158.75	IT LICENSE RENEWAL
COEN, GERI	10/24/2017	\$ 41.00	CT HOLIDAY WREATHS
DAN PLAUTZ CLEANING SERVICE	10/13/2017	\$ 2,383.50	HR CLEANING
DIVERSIFIED BENEFIT SERVICES	10/17/2017	\$ 167.20	CT FLEX SPENDING
ELECTION SYSTEMS & SOFTWARE	10/6/2017	\$ 1,495.00	CT ELECTION HARDWARE
ELLIOTT ACE HARDWARE	9/5/2017	\$ 11.99	FD CAR BULB
FROEDTERT HEALTH INC	9/30/2017	\$ 846.19	HR WELLNESS EDU
GILSON, ANDREW	10/6/2017	\$ 2.06	CT OVERPMT
HILTUNEN, MARIANNE	9/30/2017	\$ 125.19	EN MILEAGE
J.F. AHERN COMPANY	9/28/2017	\$ 335.00	AD ANNUAL INSPECTION
JOHN'S DISPOSAL SERVICE	10/5/2017	\$ 13,523.89	EN LANDFILL CHARGES
JOHN'S DISPOSAL SERVICE	9/25/2017	\$ 44,417.34	EN CONTRACTED BILLING
JOHN'S DISPOSAL SERVICE	9/25/2017	\$ 425.00	EN CONTRACTED BILLING
KWIK TRIP	10/6/2017	\$ 25.50	CO RESTITUTION
MOTOROLA	8/26/2017	\$ 4,154.00	FD RADIO, SET UP
OFFICE DEPOT	10/4/2017	\$ 92.96	EN PAPER
OFFICE DEPOT	10/10/2017	\$ 513.21	CT TOWELS, LINERS
OFFICE DEPOT	10/11/2017	\$ 212.80	CT LINERS
OFFICE DEPOT	10/16/2017	\$ 2.22	CT PAPER CLIPS
OFFICE DEPOT	9/28/2017	\$ 60.13	CO PAPER
OFFICE DEPOT	10/13/2017	\$ 166.52	FD TONER, PAPER
OFFICE DEPOT	10/12/2017	\$ 32.96	FD BATTERIES
OFFICE DEPOT	10/5/2017	\$ 69.99	FD CHAIR MAT
OFFICE DEPOT	10/10/2017	\$ 39.50	FD OFFICE SUPPLIES
PAYNE & DOLAN	9/30/2017	\$ 270,604.69	EN DEERHAVEN PHASE 1
PROHEALTH CARE MEDICAL ASSOCIATES	10/2/2017	\$ 319.00	HR EXAMS

ACCOUNTS PAYABLE NOVEMBER 6, 2017			
Vendor Name	Document Date	Document Amount	Transaction Description
ROTROFF JEANSON & CO.	10/11/2017	\$ 4,148.00	CT SERVICES PROVIDED
RUEKERT & MIELKE, INC.	10/2/2017	\$ 32,187.79	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 11,446.40	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 14,733.28	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 1,473.05	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 133.50	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 7,567.07	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 3,070.90	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 1,911.92	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 246.96	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 2,738.26	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 784.74	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 3,208.41	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 464.55	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 1,076.84	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 2,147.25	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 6,037.40	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 1,592.18	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 8,093.50	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 816.57	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 497.62	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 363.88	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 639.95	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 2,132.22	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 856.31	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 292.35	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 136.32	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 486.58	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 546.48	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 398.89	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 583.31	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 560.13	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 647.30	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 552.74	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	9/6/2017	\$ 607.63	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 474.07	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	8/7/2017	\$ 958.27	EN PROFESSIONAL SERVICES

ACCOUNTS PAYABLE NOVEMBER 6, 2017			
Vendor Name	Document Date	Document Amount	Transaction Description
RUEKERT & MIELKE, INC.	9/6/2017	\$ 743.52	EN PROFESSIONAL SERVICES
RUEKERT & MIELKE, INC.	10/2/2017	\$ 1,352.81	EN PROFESSIONAL SERVICES
STATE OF WI COURT FINES & ASSMTS	10/6/2017	\$ 8,287.24	CO ST SH CT COSTS & ASSM
TRI-TOM, LLC	8/31/2017	\$ 40.45	FD SHIPPING
VERIZON	10/12/2017	\$ 31.24	FD PHONE
WAUKESHA CO SHERIFF'S DEPT	10/6/2017	\$ 240.00	CO WARRANT FEE
WAUKESHA CO TREASURER	10/5/2017	\$ 192,516.25	EN NOV POLICE SERVICES
WAUKESHA CO TREASURER	10/9/2017	\$ 348.60	CT PRISONER HOUSING
WAUKESHA CO TREASURER	10/6/2017	\$ 2,497.30	CO CO JL ASSM & DVR IMP SUR
WAUKESHA CO TREASURER	10/17/2017	\$ 7,125.56	AD TRANSCRIPTION SERVICES
WAUKESHA CO TREASURER	10/17/2017	\$ 7,110.31	AD OVERTIME
WAUKESHA CO TREASURER	10/17/2017	\$ 3,683.38	AD POLICE SERVICES OVTIME
WAUKESHA GUN CLUB	9/19/2017	\$ 458.57	CT REFUND SW CREDITS
WAUKESHA MEMORIAL HOSPITAL	9/30/2017	\$ 329.41	FD EMS SUPPLIES
WI LEGAL BLANK CO., INC.	9/28/2017	\$ 234.00	FD BOOKLETS
XP SOFTWARE	9/22/2017	\$ 3,157.00	EN RENEWAL
	<b>TOTAL</b>	<b>\$ 688,369.92</b>	

Vendor Name	Document Date	Document Amount	Transaction Description
5 ALARM	10/13/2017	\$ 38.95	FD RADIO CASE
AIRGAS	10/17/2017	\$ 48.33	FD OXYGEN
ANDERSON, DIANA	10/30/2017	\$ 15.00	PR FALL TRIP REFUND
ARENZ, MOLTER, MACY & RIFFLE	10/30/2017	\$ 10,515.10	CT LEGAL FEES
ASPEN HOMES	10/30/2017	\$ 500.00	BI OCCUPANCY BOND RETURN
ASPEN HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
BATZNER PEST MANAGEMENT	10/19/2017	\$ 52.00	PR PEST CONTROL
BATZNER PEST MANAGEMENT	10/13/2017	\$ 56.00	PR PEST CONTROL
BIELINSKI HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
BIELINSKI HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
BIELINSKI HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
BIELINSKI HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
BOUNDTREE MEDICAL	10/20/2017	\$ 79.40	FD EMS SUPPLIES
BOUNDTREE MEDICAL	10/16/2017	\$ 92.03	FD EMS SUPPLIES
BOUNDTREE MEDICAL	10/12/2017	\$ 83.00	FD EMS SUPPLIES
CINTAS FIRST AID	10/10/2017	\$ 50.85	PR FIRST AID RESTOCK
CLEAR STREAM RECYCLING	10/17/2017	\$ 210.00	PR RECYCLING BAGS
ELLIOTT ACE HARDWARE	10/25/2017	\$ 7.98	CT VINYL PAD
ELLIOTT ACE HARDWARE	10/10/2017	\$ 6.38	PR BOLTS

ACCOUNTS PAYABLE NOVEMBER 6, 2017			
Vendor Name	Document Date	Document Amount	Transaction Description
ELLIOTT ACE HARDWARE	9/29/2017	\$ 4.59	PR GALV FINISH
EMBELLISHMENTS	10/19/2017	\$ 224.42	FD UNIFORMS
FIRST AYD	10/5/2017	\$ 132.84	PR GLOVES
FIRST AYD	10/16/2017	\$ 505.29	FD SUPPLIES
FURST, MARTHA	10/30/2017	\$ 557.60	PR CONTRACTED EMPLOYEE
GRADING CREATIONS LLC	10/12/2017	\$ 3,102.50	PR TOPSOIL
HALEN HOMES	10/30/2017	\$ 500.00	BI OCCUPANCY BOND RETURN
HALEN HOMES	10/30/2017	\$ 500.00	BI OCCUPANCY BOND RETURN
HEARTLAND BUSINESS SYSTEMS	10/20/2017	\$ 335.00	IT NETWORK MONITORING
HECKEL DANCE	10/13/2017	\$ 140.00	PR DANCE FOR FUN
HOME DEPOT CREDIT SERVICE	10/4/2017	\$ 239.87	PR HOSE, SPRINKLER
INSIGHT FS MAPLETON	10/11/2017	\$ 1,286.09	PR TURF APPLICATION
INSIGHT FS MAPLETON	10/11/2017	\$ 1,550.00	PR TURF APPLICATION
INSIGHT FS MAPLETON	10/11/2017	\$ 351.76	PR COMPLEX APPLICATION
JEFF HORWATH FAMILY BUILDERS	10/30/2017	\$ 500.00	BI OCCUPANCY BOND RETURN
KETTLE CREEK HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
KETTLE MORAINES PEST CONTROL	10/17/2017	\$ 50.00	FD BUG SPRAY
LARSON , RICHARD	10/30/2017	\$ 220.80	PR CONTRACTED EMPLOYEE
LEITINGER, BONNIE	10/30/2017	\$ 15.00	PR PROGRAM REFUND
MC HOME BUILDERS LLC	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
MEDIA FRENTI-LAZCANO	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN
MENARDS	10/18/2017	\$ 39.60	PR PATIO BLOCK
MENARDS	10/20/2017	\$ 89.28	PR ANTIFREEZE
MENARDS	10/18/2017	\$ 76.55	PR IRRIGATION PROJECT
MENARDS	10/16/2017	\$ 16.43	PR BIT, J BOLTS, ANCHORS
MENARDS	10/12/2017	\$ 18.96	PR BLINDS
MENARDS	10/17/2017	\$ 44.97	PR SHOVELS
MENARDS	10/13/2017	\$ 17.97	FD LINKS
MENARDS	10/25/2017	\$ 188.99	CT PULL OUT, DOOR CLOSER
MOTOROLA	10/9/2017	\$ 32,181.49	FD RADIOS
OFFICE DEPOT	10/19/2017	\$ 6.67	CT PENS
OFFICE DEPOT	10/30/2017	\$ 13.90	BI BETTERY
PREMIUM WATERS, INC	10/23/2017	\$ 27.50	PR SHOP WATER
REINDERS BROTHERS, INC.	10/18/2017	\$ 699.78	PR GATE VALVE, PIPE RESTRAINT
REINDERS BROTHERS, INC.	10/18/2017	\$ 2,627.08	PR ELBOW, LUBRICANT
REINDERS BROTHERS, INC.	10/9/2017	\$ 310.81	PR IRRIGATION REPAIRS
STRAIGHT-UP	10/9/2017	\$ 162.00	PR POLO SHIRTS
T. GAUGERT LANDSCAPING	10/28/2017	\$ 1,760.00	CT MOW, TRIM CEMETERY
TIM O'BRIEN HOMES	10/30/2017	\$ 2,000.00	BI EROSION BOND RETURN

ACCOUNTS PAYABLE NOVEMBER 6, 2017			
Vendor Name	Document Date	Document Amount	Transaction Description
TIRES PLUS	10/22/2017	\$ 713.83	FD TIRES
TRUGREEN PROCESSING	10/30/2017	\$ 630.00	CT CEMETERY LAWN CARE
US CELLULAR	10/2/2017	\$ 123.10	PR CELLS
VERIZON	10/12/2017	\$ 265.57	FD AIR CARDS
VICK, BARBARA	10/6/2017	\$ 32.63	CO MILEAGE
WI COACH LINES, INC.	10/14/2017	\$ 1,595.00	PR DOOR COUNTY TRIP
WI DEPT OF REVENUE	10/30/2017	\$ 9,262.90	CT ASSMT MFG PROPERTY
WILL ENTERPRISES	9/26/2017	\$ 458.50	PR FLAG FOOTBALL
WILL ENTERPRISES	9/28/2017	\$ 34.95	PR FLAG FOOTBALL
	<b>TOTAL</b>	<b>\$ 91,369.24</b>	



## City &amp; WS Accounts Payable for:

11/6/2017

Vendor Name	Document Date	Document Amount	Transaction Description
AVANT GRAPHICS	10/19/2017	\$561.00	TSHIRTS-ARCHERY B&B
BEAL, PAUL	10/13/2017	\$167.15	REIMB BADGES/BUDDIES SUPPLIES
BEAL, PAUL	10/14/2017	\$282.74	REIM ARCHERY TARGETS/B&B
BLIND HORSE WINERY	10/13/2017	\$576.00	WINE CHEESE PAIRING-PR
BROOKFIELD, CITY OF	10/5/2017	\$1,507.33	LOAN INTEREST
BROOKFIELD, CITY OF	10/5/2017	\$2,257.10	LOAN INTEREST
CINTAS FIRST AID	10/10/2017	\$150.41	CAIBNET RESTOCK
CITY OF WAUKESHA ENGINEERING	10/20/2017	\$3,494.75	SWR CONNECT PWC 981049
CLINKENBEARD, HARLAN	10/25/2017	\$4,400.00	OCTOBER WAGES
FERGUSON WATERWORKS	10/12/2017	\$29.00	SNAKEPIT ACC BOX WATER
HAUG, EVA	10/26/2017	\$145.46	WATER SEWER 13929 REFUND
HAWKINS, INC.	10/3/2017	\$3,794.06	AZONE15/SODIUM SILICATE
LAKE PEWAUKEE SANITARY DISTRICT	10/20/2017	\$114,115.50	3RD QTR BILLING
MENARDS	10/19/2017	\$100.57	BADGES/BUDDIES SUPPLIES
MENARDS	10/12/2017	\$18.17	SUPPLIES
MENARDS	10/6/2017	\$22.31	SUPPLIES
NATIONWIDE RETIREMENT SOLUTIONS	10/26/2017	\$1,795.09	DEFERRED COMP
OFFICE COPYING EQUIPMENT, LTD	9/29/2017	\$105.92	COPIER CONTRACT
OFFICE DEPOT	10/3/2017	\$210.55	DESKPAD/TISSUE/WIPES/PAPER
PHOENIX FABRICATORS & ERECTORS, INC.	10/9/2017	\$201,162.60	CH ELEVATED TANK PMT 16
RHINEHART TARGETS	10/16/2017	\$118.00	3D TARGETS
RUEKERT & MIELKE, INC.	10/2/2017	\$1,237.00	LIND/SWAN/REDFORD RD&WM
STATE OF WI- DSPS	10/3/2017	\$200.00	PERMITS TO OPERATE
SUPER EXCAVATORS, INC	10/10/2017	\$1,080.00	VALVE BOX ADJUSTMENTS
TD AMERITRADE TRUST COMPANY	10/26/2017	\$50.00	DEFERRED COMP
TROUT SPRINGS WINERY	10/13/2017	\$150.00	WINE TASTING AND TOUR-PR
VERIZON	10/1/2017	\$153.00	CELL SERVICE
VISU-SEWER	10/10/2017	\$2,081.25	CLEANING GUN CLUB/DUE TO GREAS
VISU-SEWER	10/10/2017	\$1,837.50	GUN CLUB CLEANING/GREASE
MARTIN, MATT	11/6/2017	\$33.90	PARTS BUNN MACH/TANK KIT
		<b><u>\$341,836.36</u></b>	

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.3**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Approval of Bartender Licenses

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Bartenders

<b><u>Individual Name</u></b>	<b><u>Establishment Name</u></b>	<b><u>Type</u></b>
Ahlborn, Justin T.	Point Burger Bar	New
Bleecker, Reann T.	Kwik Trip	New
Eisenreich, Lindsey R.	Kwik Trip	New
Fossum, April M.	Waterfront	New
Fugate, Jamie M.	Michael's House of Prime	New
Gille, Heather L.	Kwik Trip	New
Hammersley, Brian R.	Kwik Trip	New
Panka, Mark J.	Kwik Trip	New
Powers, Donald J.	Point Burger Bar	New
Prestby, Steven M.	Kwik Trip	New
Schumaker, Stephanie E.	Kwik Trip	New
Stevens, Jeffrey J.	Kwik Trip	New
Zielinski, Crystal A.	Kwik Trip	New

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 3.4**

**DATE:** November 6, 2017

**DEPARTMENT:** PW - Streets

**PROVIDED BY:** Jeffrey L. Weigel, Public Works Director/City Engineer

***SUBJECT:***

Award of the Sale of the Surplus 2007 Sterling Plow Truck to the Town of Delafield in the amount of \$40,000 as the Highest Qualifying Bid

***BACKGROUND:***

The City purchases a replacement plow truck nearly every year. When a replacement is approved in the budget, the staff advertise for closed bids on the sale of the surplus truck. This year we advertised three times (no bids were received the first two times).

***FINANCIAL IMPACT:***

The sale price will be recorded as revenue.

***RECOMMENDED MOTION:***

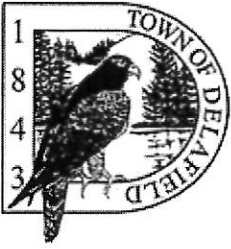
Common Council approves the sale of the surplus plow truck to the highest responsible bidder (bids are opened at 2PM on Nov. 2nd)

**ATTACHMENTS:**

Description

Town of Delafield Bid

Bid Add



## A PERFECT ENVIRONMENT

Residential ♦ Recreational ♦ Responsible

Chair  
Larry Krause  
Supervisors  
Pete Van Horn  
Billy Cooley  
Edward Kranick  
Ron Troy  
Clerk/Treasurer  
Mary Elsner

October 17, 2017

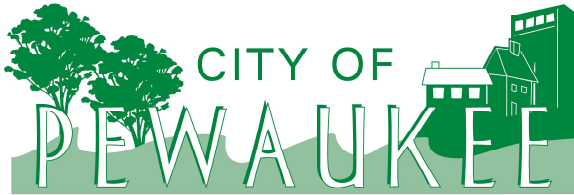
City of Pewaukee  
W240N3065 Pewaukee Rd.  
Pewaukee, WI 53072

RE: Bid Submittal for 2007 Sterling Plow Truck

The Town of Delafield wishes to submit a bid for the 2007 Sterling Plow Truck in the amount of \$40,000.

Sincerely,

Don Roberts  
Highway Superintendent



## Department of Public Works

W240N3065 Pewaukee Road  
Pewaukee, WI 53072

DPW Main Office: (262)-691-0804 Fax: 691-5720  
Water & Sewer Division 691-0804 Fax: 691-5720  
Street Division 691-0771 Fax: 691-1798  
Engineering Division 691-0804 Fax: 691-1798

### NOTICE SALE OF CITY OF PEWAUKEE PUBLIC WORKS DEPARTMENT EQUIPMENT

The City of Pewaukee is accepting sealed bids for the sale of equipment as follows:

- 1) One (1) 2007 Sterling L -8513 single axle plow truck (City Fleet #16),
  - a. CAT C-7 275 HP,
  - b. Allison MD 3060 6-speed automatic transmission,
  - c. Swenson APB 45FD ( All Purpose 10' Dump Body) 10 Cubic Yard,  
Front cross conveyor, front spinner, with full body conveyor,
  - d. Burke/Gledhill 11' Plow 11 HSB MPR2-OCP-LL-TE
  - e. Burke/Gledhill 9' Wing with trip edge
  - f. Force America Hydraulics with Patrol Commander Model SSC 5100 with Variteck  
70 Gallon side tank for Pre-wet Application
  - g. 23,724 miles (approximate) 2556 hours

Please contact the Streets Superintendent Matt Stevens at 262-691-0771 for an appointment to see the equipment, Monday through Friday between 7:00am and 3:00pm.

All bids shall be sealed and marked "Bid on Plow Truck" and delivered to the Public Works Director. Bids will be accepted until 2:00pm on Thurs. November 2<sup>nd</sup> at the City Hall, W240 N3065 Pewaukee Road. Bids will be opened and reviewed at that time. A Minimum bid of \$40,000 is required.

The City Council will consider all bids on the following scheduled Regular Council meeting on November 6<sup>th</sup>.

The City of Pewaukee reserves the right to accept or reject any or all bids as they deem most advantageous to the City.

TERMS: Cash, certified check or money order before the truck is transferred to the successful bidder. Truck and attached equipment sold as is, with no warranty.

Jeffrey L. Weigel, P.E.  
Public Works Director

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 4.**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Public Hearing Regarding the 2018 Proposed Budget

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

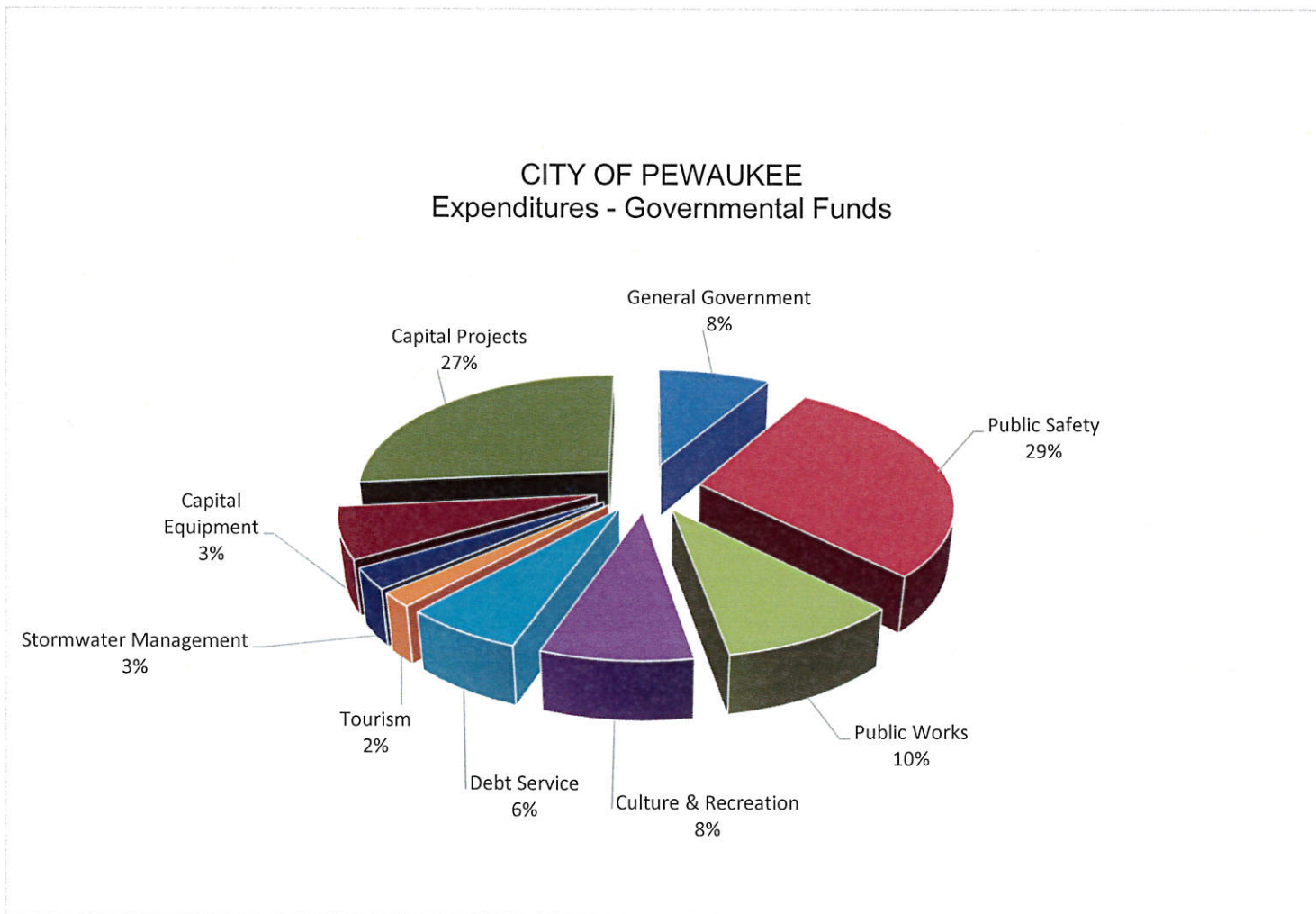
**ATTACHMENTS:**

Description

2018 Proposed Budget

# CITY OF PEWAUKEE

## 2018 Proposed Budget





# CITY OF PEWAUKEE

## 2018 PROPOSED BUDGET

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# CITY OF PEWAUKEE

## 2018 PROPOSED BUDGET

### Contents

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**City of Pewaukee**  
**2018 Budget**  
**Historical Tax Rate Comparison**

	<b>2018 Budget</b>	<u>2017</u>	<u>2016</u>	<b>Budget Years</b>						<u>2009</u>
				<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	
Assessed Value (in millions) Actual	2,849.308	2,788.058	2,714.451	2,668.253	2,650.084	2,620.790	2,609.135	2,609.956	2,805.319	2,752.403
Tax Levy \$ 9,846,767 Max allowed	9,085,486	8,620,305	8,294,351	8,159,363	7,962,137	7,896,915	7,550,766	7,550,766	7,550,766	6,961,639
Tax Rate per \$1,000 of Assessed Value 3.2%	\$3.189	\$3.092	\$3.056	\$3.058	\$3.004	\$3.013	\$2.894	\$2.893	\$2.692	\$2.529
Dollar Increase (Decrease) over Prior Year	\$0.097	\$0.034	(\$0.002)	\$0.045	(\$0.009)	\$0.119	\$0.001	\$0.201	\$0.162	\$0.035
Increase (Decrease) on \$250k Assessment	\$ 24.17	\$ 8.47	\$ (0.59)	\$ 11.19	\$ (2.17)	\$ 29.80	\$ 0.23	\$ 50.37	\$ 40.57	\$ 8.80

<b>Property Tax Components</b>	<b>2018 Budget</b>	<u>2017</u>	<u>2016</u>	<b>Historical Tax Levys</b>						<u>2009</u>
				<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	
General Operations	6,972,986	6,123,597	6,069,073	5,704,363	5,688,637	5,561,915	5,430,911	5,429,241	5,489,633	5,607,089
Debt Service	1,100,000	1,081,708	1,200,000	1,100,000	1,300,000	1,500,000	1,350,000	1,500,000	1,513,633	1,200,000
Road Projects	300,000	200,000	200,000	200,000	200,000	200,000	34,855	0	0	107,000
Capital Equipment	677,500	1,200,000	810,278	1,140,000	758,500	635,000	735,000	621,525	547,500	0
Storm Water Management		0	0	0	0	0	0	0	0	20,000
Cemetery	35,000	15,000	15,000	15,000	15,000	0	0	0	0	27,550
Tax Levy	9,085,486	8,620,305	8,294,351	8,159,363	7,962,137	7,896,915	7,550,766	7,550,766	7,550,766	6,961,639

**CITY OF PEWAUKEE**  
**2018 Consolidated Budget**  
**All Governmental Fund Types**

	2016 Actual	2017			2018 Budget	Change Over 2017 Budget	
		6 Month Actual	Year End Forecast	2017 Budget		Amount	%
REVENUES							
Property Taxes	\$ 8,294,351	\$ 8,620,305	\$ 8,620,305	\$ 8,620,305	\$ 9,085,486	465,181	5%
Non-Property Taxes	1,497,193	419,062	1,495,881	1,433,601	1,443,500	9,899	1%
Special Assessments	1,008,741	845,749	863,181	796,820	754,476	(42,344)	-5%
Intergovernmental	1,438,976	381,185	1,427,149	1,388,305	1,417,643	29,338	2%
Licenses and Permits	1,183,902	715,662	1,062,711	1,063,785	1,060,075	(3,710)	0%
Fines, Forfeitures and Penalties	720,661	173,965	351,850	502,500	351,850	(150,650)	-30%
Public Charges for Services	1,137,187	545,310	882,535	899,149	859,404	(39,745)	-4%
Intergov'l Charges for Services	3,598,188	2,525,679	3,255,928	3,411,922	3,360,000	(51,922)	-2%
Impact Fees	168,546	75,107	90,120	59,520	75,600	16,080	27%
Interest	124,619	88,491	149,932	131,560	138,380	6,820	5%
Miscellaneous	244,658	375,221	429,559	413,600	121,036	(292,264)	-71%
Total Revenues	19,417,022	14,765,736	18,629,151	18,721,067	18,667,450	(53,317)	0%
EXPENDITURES							
General Government	2,009,514	907,969	2,030,778	2,193,541	2,186,431	(7,110)	0%
Public Safety	6,648,637	3,406,880	7,035,137	7,199,355	7,479,608	280,253	4%
Public Works	2,373,321	1,083,669	2,451,808	2,528,702	2,502,920	(25,782)	-1%
Culture and Recreation	1,775,358	937,861	1,983,459	1,976,917	2,085,847	108,930	6%
Tourism	484,966	242,500	531,700	459,700	488,700	29,000	6%
Storm Water Management	464,749	165,045	600,004	659,921	730,026	70,105	11%
Capital Projects	2,879,396	147,551	2,591,830	6,392,401	6,860,000	467,599	7%
Capital Equipment	1,071,342	269,934	1,622,016	1,951,541	1,774,000	(177,541)	-9%
Debt Service	1,595,825	664,693	1,577,607	1,563,025	1,633,539	70,514	5%
Total Expenditures	19,303,108	7,826,102	20,424,339	24,925,103	25,741,071	815,968	3%
Excess of revenues over (under) expenditures	113,914	6,939,634	(1,795,188)	(6,204,036)	(7,073,621)	(869,285)	
OTHER FIN. SOURCES (USES)							
Proceeds of Long-Term Debt	3,098,018	-	1,400,000	1,145,900	-	(1,145,900)	
Interfund Transfers	-	-	-	-	-	-	
Excess of revenues and other sources over (under) expenditures	3,211,932	6,939,634	(395,188)	(5,058,136)	(7,073,621)	(2,015,185)	
FUND BALANCES							
Beginning of Period	14,038,536	17,250,468	17,250,468	16,002,655	16,855,280		
End of Period	17,250,468	24,190,102	16,855,280	10,944,519	9,781,659		
TAXES LEVIED FOR CITY	\$ 8,294,351	8,620,305	8,620,305	8,620,305	9,085,486	465,181	5%



**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND SUMMARY**

	2016 Actual	2017			2018 Budget	Change Over 2017 Budget	
		6 Month Actual	Year End Forecast	Budget		Amount	%
<b>REVENUES</b>							
Taxes	6,982,399	6,315,517	7,033,478	7,032,198	7,886,486	854,288	12%
Special Charges	741,375	704,592	709,200	691,920	665,550	(26,370)	-4%
Intergovernmental	1,413,718	352,911	1,392,554	1,374,725	1,408,143	33,418	2%
Licenses and Permits	1,183,602	715,662	1,062,711	1,063,185	1,060,075	(3,110)	0%
Fines, Forfeitures and Penalties	720,661	173,965	351,850	502,500	351,850	(150,650)	-30%
Public Charges for Services	1,068,509	503,983	823,935	852,425	810,350	(42,075)	-5%
Intergovernmental Charges for Services	2,086,745	974,094	1,705,200	1,853,174	1,795,000	(58,174)	-3%
Interest	77,331	88,103	124,200	108,700	128,000	19,300	18%
Miscellaneous	243,200	374,453	428,559	412,600	120,336	(292,264)	-71%
Total revenues and other sources	14,517,540	10,203,280	13,631,687	13,891,427	14,225,790	334,363	2%
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT</b>							
Mayor	8,744	1,851	4,933	9,624	9,624	-	0%
Common Council	45,855	22,959	42,937	44,903	44,912	9	0%
Boards, Commissions, Committees	2,188	597	2,333	4,262	4,284	22	1%
Administration	195,606	85,017	207,736	207,333	126,396	(80,937)	-39%
Insurance	100,395	88,697	109,809	110,000	119,000	9,000	8%
Professional Services	162,082	60,065	138,003	174,600	152,616	(21,984)	-13%
Unclassified	25,245	22,957	162,298	172,599	137,000	(35,599)	-21%
Court	126,095	57,328	134,942	145,672	144,869	(803)	-1%
Finance	359,550	179,592	383,199	388,134	404,211	16,077	4%
Elections	47,506	10,007	13,541	20,175	44,135	23,960	119%
Facilities	272,705	112,824	233,984	299,144	281,125	(18,019)	-6%
Human Resources	212,391	83,227	187,774	195,356	231,812	36,456	19%
Property Assessment	79,113	33,310	77,000	80,750	120,680	39,930	49%
Information Technology	277,596	149,538	332,289	340,989	365,767	24,778	7%
Flooding - Operating Supplies	94,443	-	-	-	-	-	-
Total	2,009,514	907,969	2,030,778	2,193,541	2,186,431	(7,110)	0%
<b>PUBLIC SAFETY</b>							
Law Enforcement	2,448,931	1,398,219	2,519,212	2,520,810	2,580,419	59,609	2%
Fire Services	3,769,517	1,821,163	4,044,457	4,078,164	4,343,664	265,500	7%
Community Services	430,189	187,498	471,468	600,381	555,525	(44,856)	-7%
Total	6,648,637	3,406,880	7,035,137	7,199,355	7,479,608	280,253	4%

**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND SUMMARY**

	2016 Actual	2017			2018 Budget	Change Over 2017 Budget	
		6 Month Actual	Year End Forecast	Budget		Amount	%
<b>PUBLIC WORKS</b>							
Engineering	433,873	201,830	388,217	440,360	385,210	(55,150)	-13%
Highways	990,690	481,288	1,126,782	1,112,816	1,120,279	7,463	1%
Solid Waste & Recycling	786,809	247,852	753,610	792,026	777,931	(14,095)	-2%
Weed, Lake & Wetlands Control	141,000	146,000	146,000	146,000	182,000	36,000	25%
Animal & Deer Control	6,699	6,699	6,699	7,000	7,000	-	0%
Forestry	14,250.00	-	30,500	30,500	30,500		
Total	2,373,321	1,083,669	2,451,808	2,528,702	2,502,920	(25,782)	-1%
<b>CULTURE &amp; RECREATION</b>							
Boat Ramp	2,290	-	100	900	500	(400)	-44%
Library	715,463	372,071	744,143	744,143	791,297	47,154	6%
Parks	429,862	216,357	542,056	550,806	580,104	29,298	5%
Recreation Programs	615,556	344,912	679,310	656,568	667,446	10,878	2%
Total	1,763,171	933,340	1,965,609	1,952,417	2,039,347	87,330	4%
Total Expenditures	12,794,643	6,331,858	13,483,332	13,874,015	14,208,306	334,691	2%
Excess of revenues and other sources over (under) expenditures	1,722,897	3,871,422	148,355	17,412	17,484		
<b>OTHER FINANCING SOURCES (USES)</b>							
Proceeds of Long-Term Debt	-	-	-	-	-		
Transfer From Green Space Fund	-	-	16,790	-	-		
Proceeds of LT Debt	9,479	-	-	-	-		
State EMS Grant Fund	-	-	-	-	-		
Transfer to Storm Water Management	-	-	-	-	-		
Transfer from Impact Fees	-	-	-	-	-		
Transfer (To) Storm Water Projects Funds	(12,348)	(17,412)	(17,412)	(17,412)	(17,484)		
Transfer (To) Road Projects Funds	-	-	(1,000,000)	-	-		
Transfer to Capital Equipment Fund	(893,000)	-	(1,000,000)	-	-		
Excess of revenues and other sources over over (under) expenditures and other uses	827,028	3,854,010	(1,852,267)	-	-		
<b>FUND BALANCE</b>							
Beginning of Year	4,904,244	5,731,272	5,731,272	4,904,244	3,879,005		
End of Year	5,731,272	9,585,282	3,879,005	4,904,244	3,879,005		
Fund Balance as % of Revenues	39.5%		28.5%		27.3%		

**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND REVENUES**

CONSOLIDATED

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Taxes</b>					
General Tax Levy	6,069,073	6,123,597	6,123,597	6,123,597	6,972,986
Omitted Taxes	4,720	4,207	7,381	7,381	3,237
Other	169	95	155	120	120
Public Accomodation Tax	250,229	97,346	225,000	225,000	232,143
Tax Equivalent on Water Utility	547,523	-	575,000	575,000	575,000
Taxes from Exempt Organization	101,212	90,272	90,272	101,100	103,000
Ag Use Conv Penalties	9,473	-	12,073	-	-
Total Taxes	6,982,399	6,315,517	7,033,478	7,032,198	7,886,486
<b>Special Charges</b>					
Garbage Collection	741,375	704,592	709,200	691,920	665,550
Total Special	741,375	704,592	709,200	691,920	665,550
<b>Intergovernmental</b>					
State Shared Revenues	628,528	-	610,049	610,049	610,470
Exempt Computer Aids	69,327	-	61,967	62,804	62,878
State Fire Dues	102,492	112,938	112,938	92,500	110,000
Tank Inspection Fees	7,931	540	3,000	4,000	3,500
State Transportation Aids	486,711	121,205	485,872	485,872	505,295
Other State Grants and Aids	10	33	33	-	-
County Recycling Aids	109,573	108,576	108,576	111,000	107,000
Lake Patrol DNR Water Safety Aids	9,146	9,619	10,119	8,500	9,000
Total Intergovernmental	1,413,718	352,911	1,392,554	1,374,725	1,408,143
<b>Licenses and Permits</b>					
Alcohol, Entertainment, & Dog Licenses	41,405	39,157	42,602	34,185	38,075
Cable TV & Video	132,712	31,621	124,000	137,000	124,000
Building Permits	1,002,185	641,714	891,609	886,000	892,000
Plan/Zone/Appeals Hearings	7,300	3,170	4,500	6,000	6,000
Total Licenses and Permits	1,183,602	715,662	1,062,711	1,063,185	1,060,075
<b>Fines, Forfeitures and Penalties</b>					
Court Penalties & Lake Patrol Fines	684,581	173,965	351,850	502,500	351,850
Deposits Forfeited	36,080	-	-	-	-
Penalties	720,661	173,965	351,850	502,500	351,850



**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND REVENUES**

CONSOLIDATED

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Public Charges for Services</b>					
Administrative Charges	22,139	8,176	12,915	18,200	15,100
Plat and CSM Review Fees	5,855	650	1,300	6,225	6,250
Outside Eng/Legal Fees Reimbursed	204,039	18,152	61,000	123,000	60,000
Boat Launch Fees	15,550	4,461	8,000	8,000	8,000
Ambulance Runs	489,041	217,952	435,000	425,000	425,000
Private Fire Prot. Plan Review Fees	14,160	9,725	12,000	8,000	9,000
Fire/Ambo Special Event Charges	13,804	-	-	4,000	2,500
Highway Services	4,793	-	-	-	-
Recycling Revenues	2,142	1,859	2,200	3,000	2,500
Park Reservation Fees	31,143	22,125	28,735	30,000	30,000
Recreation Programs/Field Trips	265,843	220,883	262,785	227,000	252,000
Total Public Charges for Service	1,068,509	503,983	823,935	852,425	810,350
<b>Intergovernmental Charges for Services</b>					
Admin Services for W&S Utility	60,000	60,000	60,000	60,000	80,000
Contracted Fire Services	1,733,351	797,048	1,400,000	1,500,000	1,400,000
Shared Park & Recreation Programs	193,209	94,222	200,200	243,174	265,000
Contracted Building Inspection	100,185	22,824	45,000	50,000	50,000
Total Intgvt'l Charges for Service	2,086,745	974,094	1,705,200	1,853,174	1,795,000
<b>Interest</b>					
Interest on Investments	71,985	84,884	121,000	106,000	125,000
Interest on A/R & Delq PP Taxes	5,346	3,219	3,200	2,700	3,000
Total Interest	77,331	88,103	124,200	108,700	128,000
<b>Miscellaneous</b>					
Rent - Utility Division	36,000	36,000	36,000	36,000	36,000
Rent - SBC	5,403	5,619	5,619	5,600	13,686
Sale Assets	66,700	300,000	353,000	345,000	45,000
Insurance Recovery	106,582	3,491	3,491	-	-
Gifts & Donations	2,550	2,150	2,656	2,500	2,650
Miscellaneous Revenues	25,965	27,193	27,793	23,500	23,000
Proceeds of Long Term Debt	-	-	-	-	-
Total Miscellaneous	243,200	374,453	428,559	412,600	120,336
Total Revenues	14,517,540	10,203,280	13,631,687	13,891,427	14,225,790



**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND EXPENDITURES**

CONSOLIDATED

	2016 Actual	2017			2018 Dept Request	2018 Budget	% Change
		6 Month Actual	Year End Forecast	2017 Budget			
<b>ADMINISTRATION</b>							
<b>Mayor</b>							
Wages	6,918	1,491	3,678	7,590	7,590	7,590	
Benefits	1,826	360	1,255	2,034	2,034	2,034	
Training/Conferences/Membership	-	-	-	-	-	-	
Total Mayor	8,744	1,851	4,933	9,624	9,624	9,624	0.00%
<b>Common Council</b>							
Wages	31,404	12,988	28,884	30,240	30,240	30,240	
Benefits	7,669	3,213	7,145	7,483	7,482	7,482	
Training/Conferences/Membership	6,782	6,758	6,908	7,180	7,190	7,190	
Total Common Council	45,855	22,959	42,937	44,903	44,912	44,912	0.02%
<b>Boards, Commissions, and Committees</b>							
Fire Commission	-	-	108	715	715	715	0.00%
Public Works Committee	172	-	65	215	215	215	0.00%
Planning Commission	926	-	1,012	970	969	969	-0.10%
Board of Appeals	760	597	704	1,361	1,454	1,454	6.83%
Board of Review	330	-	444	1,001	931	931	-6.99%
Total Boards and Commis	2,188	597	2,333	4,262	4,284	4,284	
<b>Administrator</b>							
Wages	159,633	66,926	146,021	143,021	107,419	107,419	
Benefits	33,816	17,472	60,087	60,087	16,177	16,177	
Training/Conferences/Membership	1,751	-	700	3,100	1,500	1,500	
Supplies & Equipment	406	619	928	1,125	1,300	1,300	
Total Administrator	195,606	85,017	207,736	207,333	126,396	126,396	-39.04%
<b>Insurance</b>							
Insurance Consultant	11,970	4,570	12,000	13,500	13,000	13,000	
Workers Compensation	33,791	36,138	37,800	37,800	42,000	42,000	
Property and Liability	54,634	47,989	60,009	58,700	64,000	64,000	
Total Insurance	100,395	88,697	109,809	110,000	119,000	119,000	8.18%
<b>Outside Services</b>							
General Affairs Attorney	50,481	22,061	54,000	95,000	55,000	55,000	
Audit and Accounting	61,807	28,165	60,000	60,000	60,000	60,000	
Investment Expense	14,894	8,239	19,103	15,500	20,016	20,016	
Other Professional Services	33,300	-	3,300	2,500	16,000	16,000	
Weights Measures	1,600	1,600	1,600	1,600	1,600	1,600	
Total Outside Services	162,082	60,065	138,003	174,600	152,616	152,616	-12.59%

**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND EXPENDITURES**

CONSOLIDATED

	2016 Actual	2017			2018 Dept Request	2018 Budget	% Change
		6 Month Actual	Year End Forecast	2017 Budget			
<b>Unclassified</b>							
Delinq PP & Rescinded Taxes	17,087	-	29,699	40,000	37,000	37,000	
Water Connection - Blumnd Corridor	-	-	-	-	-	-	
Contingency Appropriation	8,158	22,957	132,599	132,599	100,000	100,000	
Total Unclassified	25,245	22,957	162,298	172,599	137,000	137,000	-20.63%
Total Administration	540,115	282,143	668,049	723,321	593,832	593,832	-17.90%
<b>Municipal Court</b>							
Wages	84,572	42,315	94,672	94,672	102,997	102,997	
Benefits	16,336	9,309	20,100	20,100	21,570	21,570	
Training/Conferences/Membership	2,851	920	3,470	3,350	2,852	2,852	
Supplies & Equipment	3,204	1,124	2,700	3,550	3,450	3,450	
Prisoner Housing	19,132	3,660	14,000	24,000	14,000	14,000	
Total Municipal Court	126,095	57,328	134,942	145,672	144,869	144,869	-0.55%
<b>Clerk/Treasurer</b>							
Wages	224,586	116,095	243,748	244,548	256,766	256,766	
Benefits	94,368	49,291	99,324	99,386	101,945	101,945	
Conferences/Memberships/Dues	4,774	2,683	4,100	6,600	9,200	9,200	
Supplies & Equipment	26,853	8,928	27,527	28,300	27,800	27,800	
Notices & Publications	8,969	2,595	8,500	9,300	8,500	8,500	
Total Clerk/Treasurer	359,550	179,592	383,199	388,134	404,211	404,211	4.14%
<b>Elections</b>							
Wages	27,766	8,406	9,352	11,000	30,086	30,086	
Benefits	225	53	53	115	2,149	2,149	
Attorney Fees	726	140	140	500	500	500	
Training/Conferences/Membership	2,369	-	-	1,000	2,650	2,650	
Supplies & Equipment	16,012	1,053	3,300	7,160	8,000	8,000	
Notices & Publications	408	355	696	400	750	750	
Total Elections	47,506	10,007	13,541	20,175	44,135	44,135	118.76%
<b>City Hall Operations</b>							
Wages	9,433	3,203	10,100	9,568	10,313	10,313	
Benefits	4,561	1,183	4,612	4,571	5,269	5,269	
Data Processing	33,357	5,395	32,000	39,000	33,000	33,000	
Utilities	82,375	35,500	73,672	100,050	82,600	82,600	
Bldg & Grounds Maint	124,145	57,736	106,400	127,200	123,500	123,500	
Supplies & Equipment	18,834	9,807	7,200	18,755	26,443	26,443	
Total City Hall Operations	272,705	112,824	233,984	299,144	281,125	281,125	-6.02%
<b>Human Resources</b>							
Wages	92,831	44,706	92,664	94,602	114,890	114,890	
Benefits	33,732	15,559	32,310	32,454	44,422	44,422	
Attorney Fees	43,190	2,140	9,000	15,000	15,000	15,000	
Employee Wellness Program	12,524	8,010	13,000	13,000	13,000	13,000	
Training/Conferences/Membership	18,932	4,496	23,800	23,300	26,500	26,500	
Supplies & Equipment	11,182	8,316	17,000	17,000	18,000	18,000	
Total Human Resources	212,391	83,227	187,774	195,356	231,812	231,812	18.66%



**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND EXPENDITURES**

CONSOLIDATED

	2016 Actual	2017			2018 Dept Request	2018 Budget	% Change
		6 Month Actual	Year End Forecast	2017 Budget			
<b>Assessor</b>							
Wages	513	-	-	-	70,000	70,000	-
Benefits	39	-	-	-	34,555	34,555	-
Attorney Fees	4,783	-	500	2,000	2,500	2,500	-
WI Mfg Chgs	8,678	-	10,000	12,000	10,000	10,000	-
Contract for Services	65,100	33,310	66,500	66,500	-	-	-
Training/Conferences/Membership	-	-	-	-	625	625	-
Supplies & Equipment	-	-	-	250	3,000	3,000	-
Total Assessor	79,113	33,310	77,000	80,750	120,680	120,680	49.45%
<b>Information Technology</b>							
Wages	76,974	36,452	78,980	78,980	81,565	81,565	
Benefits	25,915	13,052	27,559	27,559	28,652	28,652	
Other Professional Services	41,828	11,195	55,000	55,000	65,000	65,000	
Training/Conferences/Membership	1,130	-	-	2,250	4,800	4,800	
Supplies & Equipment	131,749	88,839	170,750	177,200	185,750	185,750	
Total Information Technology	277,596	149,538	332,289	340,989	365,767	365,767	7.27%
<b>Law Enforcement</b>							
<b>Police Services</b>							
Wages	20,833	8,216	23,826	23,826	22,626	22,626	
Benefits	2,514	1,225	3,443	3,443	3,247	3,247	
Attorney Fees	57,385	17,946	50,000	50,000	55,000	55,000	
Contract for Services	2,330,066	1,355,238	2,398,612	2,398,612	2,454,590	2,454,590	
Community Service Program	10,349	1,657	15,000	15,000	15,000	15,000	
Contract for Lake Patrol	24,679	12,339	24,679	24,679	24,706	24,706	
Training/Conferences/Membership	-	396	104	500	500	500	
Supplies & Equipment	3,105	1,202	3,548	4,750	4,750	4,750	
Total Police Services	2,448,931	1,398,219	2,519,212	2,520,810	2,580,419	2,580,419	2.36%
<b>Fire &amp; Ambulance Services</b>							
<b>Fire Administration</b>							
Wages	276,139	119,358	263,722	263,722	302,498	302,498	
Benefits	94,257	48,127	101,336	103,336	110,931	110,931	
Attorney	14,678	2,735	5,000	5,000	5,000	5,000	
Contract for Services	82,015	45,265	78,871	69,000	79,100	84,100	
Utilities	73,190	32,327	80,730	94,730	85,170	85,170	
Training/Conferences/Membership	3,842	2,421	8,000	7,200	7,200	7,200	
Supplies, Equipment, Grounds Ma	57,398	19,109	46,812	46,800	52,250	52,250	
Total Fire Administration	601,519	269,342	584,471	589,788	642,149	647,149	9.73%
<b>Fire Ambo/Suppression/Inspection</b>							
Wages	2,112,384	994,563	2,224,899	2,252,338	2,368,101	2,368,101	
Benefits	701,233	369,110	810,254	814,538	914,414	914,414	
Conferences/Memberships/Dues	7,808	2,113	19,000	19,000	20,000	20,000	
Supplies & Equipment	220,450	86,054	271,000	271,000	253,000	253,000	
Liability & Workers Comp	126,123	99,981	134,833	131,500	141,000	141,000	
Total Fire Ambo/Suppression	3,167,998	1,551,821	3,459,986	3,488,376	3,696,515	3,696,515	5.97%
Total Fire Services	3,769,517	1,821,163	4,044,457	4,078,164	4,338,664	4,343,664	6.51%

**CITY OF PEWAUKEE  
2018 BUDGET  
GENERAL FUND EXPENDITURES**

CONSOLIDATED

	2016 Actual	2017			2018 Dept Request	2018 Budget	% Change
	6 Month Actual	Year End Forecast	2017 Budget				
<b>Community Services-Bldg &amp; Planning</b>							
Wages	250,135	99,707	262,449	291,018	279,699	279,699	
Benefits	89,278	42,677	114,669	112,493	109,243	109,243	
Attorney Fees	12,279	7,712	9,000	9,000	12,000	12,000	
Planner (Contract)	51,600	26,400	52,800	52,620	53,856	53,856	
Transitional Position	-	-	-	100,000	100,000	50,000	
Contract for Services	-	-	-	-	17,227	17,227	
Training/Conferences/Membership	3,729	1,238	3,800	5,750	5,000	5,000	
Supplies & Equipment	23,168	9,764	28,750	29,500	28,500	28,500	
Total Community Services	430,189	187,498	471,468	600,381	605,525	555,525	-7.47%
<b>Public Works</b>							
<b>Engineering</b>							
Wages	182,009	151,397	253,308	253,308	253,753	253,753	-
Benefits	59,815	47,968	74,202	74,202	68,207	68,207	-
Outside Engineering	185,534	319	40,000	90,000	40,000	40,000	-
Training/Conferences/Membership	2,033	1,572	7,072	7,500	7,300	7,300	-
Supplies & Equipment	4,482	574	13,635	15,350	15,950	15,950	-
Total Engineering Services	433,873	201,830	388,217	440,360	385,210	385,210	-12.52%
<b>Highway Administration</b>							
Wages	374,024	219,084	432,526	432,526	446,951	446,951	
Benefits	154,307	95,725	220,525	177,449	186,128	186,128	
Training/Conferences/Membership	1,255	2,057	4,500	4,500	4,500	4,500	
Street Lighting	9,485	4,657	9,800	11,000	10,200	10,200	
Sand & Salt	177,622	106,980	162,500	162,500	162,500	162,500	
Road Signs, Repairs & Crack Filling	163,729	17,156	168,500	168,500	168,500	168,500	
Supplies & Equipment	110,268	35,629	128,431	156,341	141,500	141,500	
Total Highway Administration	990,690	481,288	1,126,782	1,112,816	1,120,279	1,120,279	0.67%
<b>Refuse Collection and Recycling</b>							
Wages	10,224	4,205	10,506	10,506	10,991	10,991	
Benefits	782	322	804	804	840	840	
Garbage Collection	742,983	232,629	710,000	745,116	725,000	725,000	
Hauling Recyclables	32,562	10,696	32,000	32,000	34,000	34,000	
Supplies & Equipment	258	-	300	3,600	7,100	7,100	
Total Garbage	786,809	247,852	753,610	792,026	777,931	777,931	-1.78%
<b>Environmental Management</b>							
Flooding - Operating Supplies	94,443	-	-	-	-	-	
Lake Management	141,000	146,000	146,000	146,000	182,000	182,000	
Weed & Insect Control-Vacant Land	-	-	-	-	-	-	
HAWS Contracted Services	6,699	6,699	6,699	7,000	7,000	7,000	
Deer Control	-	-	-	-	20,000	-	
Forestry	14,250	-	30,500	30,500	30,500	30,500	
Total Environmental	256,392	152,699	183,199	183,500	239,500	219,500	19.62%

## CITY OF PEWAUKEE

## 2018 BUDGET

CONSOLIDATED

## GENERAL FUND EXPENDITURES

	2016 Actual	2017			2018 Dept Request	2018 Budget	% Change
		6 Month Actual	Year End Forecast	2017 Budget			
<b>Culture &amp; Recreation</b>							
Boat Ramp	2,290	-	100	900	500	500	
Joint Library	715,463	372,071	744,143	744,143	791,297	791,297	
<b>Parks</b>							
Wages	203,329	103,582	253,464	253,464	273,124	273,124	
Benefits	74,127	40,946	107,242	107,242	100,040	100,040	
Attorney	367	1,186	1,600	500	500	500	
Utilities	29,503	16,702	38,000	37,600	52,540	51,940	
Training/Conferences/Membership	130	312	750	1,000	1,000	1,000	
Supplies & Equipment	122,406	53,629	141,000	151,000	153,500	153,500	
Total Parks	429,862	216,357	542,056	550,806	580,704	580,104	5.32%
<b>Recreation Programs</b>							
Wages	252,395	83,429	268,918	255,418	286,198	286,198	
Benefits	57,019	26,356	60,702	60,702	63,557	63,557	
Contracted Services	24,949	10,083	21,000	21,000	21,000	21,000	
Training/Conferences/Membership	2,781	834	3,500	3,500	3,500	3,500	
Supplies & Equipment	92,359	40,192	106,192	96,950	102,914	102,914	
Liability & Workers Comp	25,833	20,759	27,000	27,000	28,900	28,900	
Shared Recreation Program	455,336	181,653	487,312	464,570	506,069	506,069	8.93%
<b>Capital Items</b>							
Capital Equipment	160,220	163,259	191,998	191,998	161,377	161,377	
Total Parks & Recreation	1,045,418	561,269	1,221,366	1,207,374	1,248,150	1,247,550	3.33%
Total General Fund	12,794,643	6,331,858	13,483,332	13,874,015	14,273,906	14,208,306	2.41%



**CITY OF PEWAUKEE**  
**2018 BUDGET**  
**SPECIAL REVENUE - IMPACT FEE FUND**

		2016 Actual	2017			2018 Budget
			6 Month Actual	Year End Forecast	Budget	
Revenues						
220-469000-0000	Impact Fees -	-	-	-	-	-
220-469010-0000	Impact Fees - Parks	75,776	42,394	62,040	40,960	52,050
220-469020-0000	Impact Fees - Fire	65,817	23,123	20,100	13,280	16,850
220-469030-0000	Impact Fees - Bike-Hike	26,953	9,590	7,980	5,280	6,700
220-481000-0000	Interest on Investments	313	291	350	300	300
Total Revenues		168,859	75,398	90,470	59,820	75,900
Transfers to Other Funds						
220-592300-9000	Transfer to General Fund	-	-	-	-	-
220-592300-9000	Transfer to Sports Complex Fund	50,000	-	-	-	75,000
220-592300-0000	Transfer to Fire Station Construction	-	-	-	-	-
220-592300-9300	Transfer to Debt Service Funds	-	-	-	-	-
Total Expenditures and Other Uses		50,000	-	-	-	75,000
Excess Revenues Over Expenditures and Other Uses		118,859	75,398	90,470	59,820	900
Fund Balance:						
Beginning of Period		330,456	449,315	449,315	405,502	539,785
End of Period		449,315	524,713	539,785	465,322	540,685

**CITY OF PEWAUKEE  
2018 BUDGET  
SPECIAL REVENUE - STORM WATER MANAGEMENT**

CONSOLIDATED

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Revenues and Other Sources</b>					
Engineering Fees Reimb	64,370	38,377	52,000	43,000	45,000
Miscellaneous	2,198	768	1,000	1,600	700
Storm Water Management Fee	1,511,443	1,551,585	1,550,728	1,558,748	1,565,000
Interest on Investments	12,703	-	13,500	10,000	2,000
Proceeds of Long-term Debt	-	-	-	-	-
Transfer from General Fund	12,348	17,412	17,412	17,412	17,484
Transfer from Cemetery Fund	420	420	420	420	420
Total Revenue and Other Sources	1,603,482	1,608,562	1,635,060	1,631,180	1,630,604
<b>ADMINISTRATION</b>					
Wages	126,421	27,886	103,680	103,680	151,868
Benefits	32,022	9,027	26,075	26,075	55,272
Attorney & Accounting Fees	14,903	18,811	79,100	49,150	29,300
Outside Engineering	41,946	32,038	45,000	35,000	40,000
Supplies & Equipment	23,266	12,210	39,600	42,100	43,500
Training/Conferences/Memberships	2,014	1,697	4,288	5,200	4,900
Worker's Compensation	9,013	1,772	8,805	8,805	9,200
Property & Liability Insurance	3,337	2,720	3,400	3,400	3,500
TOTAL	252,922	106,161	309,948	273,410	337,540
<b>STORM SEWER MAINTENANCE</b>					
Wages	4,972	517	-	1,955	5,090
Benefits	1,639	132	675	675	1,931
Maintenance of Storm Sewers	18,353	8,542	39,000	67,500	91,500
TOTAL	24,964	9,191	39,675	70,130	98,521
<b>DITCH &amp; CULVERT MAINTENANCE</b>					
Wages	61,942	10,518	62,720	62,720	67,596
Benefits	24,224	4,244	26,448	26,448	29,942
Maintenance of Ditch & Culvert	22,840	2,186	31,000	42,000	75,500
TOTAL	109,006	16,948	120,168	131,168	173,038
<b>STREET SWEEPING</b>					
Wages	10,070	3,965	11,744	11,744	10,574
Benefits	4,137	1,750	5,046	5,046	4,964
Sediment Diposal/Sweeping	120	114	500	2,500	1,500
TOTAL	14,327	5,829	17,290	19,290	17,038
<b>CATCH BASIN CLEANING &amp; MAINTENANCE</b>					
Wages	30,879	2,163	25,439	25,439	32,423
Benefits	11,145	1,057	10,867	10,867	13,374
Catch Basin Cleaning/Maintenance/Repairs	781	-	30,000	30,000	5,000
TOTAL	42,805	3,220	66,306	66,306	50,797

**CITY OF PEWAUKEE  
2018 BUDGET  
SPECIAL REVENUE - STORM WATER MANAGEMENT**

CONSOLIDATED

		2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget		
PERMIT COMPLIANCE						
Wages		6,738	6,316	18,448	13,357	
Benefits		1,655	1,973	4,669	4,235	
Inspections, Education & Permits		12,332	4,657	11,500	35,500	
TOTAL		20,725	12,946	34,617	53,092	
PROJECTS						
230-573002-8210	Hill 'n Dale Subdivision	25,026	3,312	20,000	850,000	
230-573006-8210	Emerald Acres/Green Road	6,609	-	35,000	1,850,000	
230-573007-8210	Meadowbrook Farms/Deerhaven Ditch	4,900	-	3,500	1,000	
230-573042-8210	Storm Inlets & Catch Basins	118,041	-	400,000	250,000	
230-573051-8210	Duplainville Bridge (50R/50S)	-	-	-	-	
230-573052-8210	Busse Rd. Bridge Culvert Repl. (50R/50S)	8,910	4,024	30,000	300,000	
230-573038-8210	Hillside Grove Storm Sewer	-	-	10,000	120,000	
230-573044-8210	City Storm Water Study	-	-	3,500	350,000	
230-573011-8210	Green Road Storm Drainage	359	-	-	-	
230-573017-8210	Swan Road	84	-	-	-	
230-573029-8210	Five Fields II	98	-	-	-	
230-573037-8210	Shady Lane/Shady Nook	-	-	-	94,500	
230-573040-8210	Rocky Point Road Storm Sewer	-	-	-	10,000	
230-573041-8210	Rocky Point Subdivision II	58	-	-	-	
230-573046-8210	Lindsay Road II	-	1,188	3,500	90,000	
230-573047-8210	Pewaukee Woods	-	-	138,000	90,000	
230-573054-8210	Five Fields IV	-	-	153,000	58,000	
230-573056-8210	Deer Haven I	-	-	60,000	54,901	
230-573045-8210	Rocky Point Oak/Peninsula	-	-	20,000	75,000	
230-573022-8210	Public Works Yard Bio-Infiltration	-	-	-	25,000	
230-573039-8210	TMDL Reduction Projects	-	-	-	25,000	
230-573033-8210	Lexington Drive Ditch Enclosure	-	-	25,000	-	
230-573034-8210	Woodside Drive Ditch Enclosure	-	-	-	-	
230-573055-8210	Roundys Park II	-	-	-	-	
230-573057-8210	Steeplechase I	-	-	-	-	
TOTAL		164,085	8,524	901,500	4,067,401	
CAPITAL EXPENDITURES						
Capital Equipment Expenditures		-	10,750	12,000	15,000	
OTHER EXPENDITURES						
Debt Issue Costs		-	-	-	-	
Transfer to Debt Service Fund		244,703	88,012	260,337	256,164	
TOTAL EXPENDITURES		873,537	261,581	1,761,841	4,987,659	
Excess of Revenues Over (Under) Expenditures		729,945	1,346,981	(126,781)	(3,356,479)	
Fund Balance:						
Beginning of Year		2,959,520	3,689,465	3,689,465	3,548,761	
End of Year		3,689,465	5,036,446	3,562,684	192,282	



**CITY OF PEWAUKEE**  
**2018 BUDGET**  
**SPECIAL REVENUE - TOURISM & CONVENTION**

		2016 Actual	2017			2018 Budget
			6 Month Actual	Year End Forecast	2017 Budget	
<b>Revenues</b>						
250-412100-0000	Public Accomodation Tax (70% Tourism)	583,867	227,142	586,000	525,000	530,000
250-481000-0000	Interest on Investments	817	-	300	1,500	300
Total Revenues		584,684	227,142	586,300	526,500	530,300
<b>Expenditures</b>						
250-567000-9000	Tourism	484,966	242,500	531,700	459,700	488,700
	Chamber of Commerce	8,966	-	15,700	15,700	15,700
	Positively Pewaukee - General Marketing & Website	13,000	-	13,000	13,000	18,000
	Positively Pewaukee - Multi-Sport Weekend Grant	35,000	35,000	35,000	35,000	30,000
	Positively Pewaukee - Taste of Lake Country	6,000	-	8,000	6,000	35,000
	Positively Pewaukee - King & Queen Marathon	25,000	25,000	25,000	25,000	25,000
	W&P Convention Bureau	397,000	182,500	365,000	365,000	365,000
	W&P Convention Bureau Midwest Major League Campaign	-	-	70,000	-	-
250-592100-9000	Transfer to General Fund	-	-	-	-	-
250-592470-9000	Transfer to Sports Complex Development	448,544	-	-	-	-
	Transfer to Green Space - Bike Trail Study	-	-	-	-	-
Total Expenditures and Other Uses		933,510	242,500	531,700	459,700	488,700
Excess Revenues Over Expenditures and Other Uses		(348,826)	(15,358)	54,600	66,800	41,600
<b>Fund Balance:</b>						
Beginning of Period		398,824	49,998	49,998	331,374	104,598
End of Period		49,998	34,640	104,598	398,174	146,198

**CITY OF PEWAUKEE**  
**2018 BUDGET**  
**SPECIAL REVENUE - GREEN SPACE**

		2016 Actual	2017				2018 Budget
			6 Month Actual	9 Month Actual	Year End Forecast	Budget	
Revenues							
260-412100-0000	Public Accommodation Tax	-	-	-	-	-	
260-435700-0000	Grants - Bike paths	-	-	-	-	-	-
260-492250-0000	Transfer from Tourism Fund (70%)	-	-	-	-	-	-
260-481000-0000	Interest on Investments	-	-	-	-	-	-
260-481000-0000	Miscellaneous	-	-	-	-	-	-
Total Revenues		-	-	-	-	-	-
260-573000-9001	CTH M & Green Road	-	-	-	-	-	-
260-573000-9002	STH 164 Riverwood S to Tower Pl	-	-	-	-	-	-
260-573000-9003	Green Rd, Springdale to Wagner Pk*	-	-	-	-	-	-
260-573000-9004	Nettesheim Park (Edgewood to park)	-	-	-	-	-	-
260-573000-9005	Path - Fieldhack to Lake Country Trail	-	-	-	-	-	-
260-573000-9006	Bridge over River at Kingsway	-	-	-	-	-	-
260-573000-9007	STH 164 North	-	-	-	-		-
260-59999-	Transfer to General Fund	-	-	-	16,790	-	-
Total Expenditures and Other Uses		-	-	-	16,790	-	-
Excess Revenues Over Expenditures and Other Uses		-	-	-	(16,790)	-	-
Fund Balance:							
Beginning of Period		16,790	16,790	16,790	16,790	16,790	-
End of Period		16,790	16,790	16,790	-	16,790	

**CITY OF PEWAUKEE  
2018 BUDGET  
DEBT SERVICE FUND**

		2016 Actual	2017			2018 Budget
			6 Month Actual	Year End Forecast	Budget	
Revenues and Other Sources						
300-411100-0000	General Tax Levy	1,200,000	1,081,708	1,081,708	1,081,708	1,100,000
300-42xxx-0000	Special Assessments	267,366	127,176	140,000	90,600	75,000
300-432710-0000	Federal Grant Payment - BAB (not guaranteed from IRS)	25,258	6,321	12,642	13,580	9,500
300-481000-0000	Interest on Idle Funds	2,824	-	2,500	2,500	2,000
300-481020-0000	Interest on Special Assessments	12,424	13,981	13,981	14,300	13,926
	Proceeds of Long-Term Debt	-	-	-	-	-
300-491200-0000	Bond Premium	66,532	-	-	-	-
	Transfer from Impact Fees	-	-	-	-	-
300-492230-0000	Transfer from Storm Water Management	244,703	88,012	260,337	260,337	256,164
Total Revenues & Other Sources		1,819,107	1,317,198	1,511,168	1,463,025	1,456,590
300-581000-6100	Principal Retirement	1,387,260	528,160	1,344,730	1,341,570	1,425,995
300-582000-6200	Interest Expense	208,565	136,533	232,877	221,455	207,544
300-	59 90( Transfer to general fund	-	-		-	-
Total Expenditures		1,595,825	664,693	1,577,607	1,563,025	1,633,539
Excess of Revenues and Other Sources over (under) Expenditures		223,282	652,505	(66,439)	(100,000)	(176,949)
Fund Balance:						
	Beginning of Period	577,031	800,313	800,313	613,951	733,874
	End of Period	800,313	1,452,818	733,874	513,951	556,925

**CITY OF PEWAUKEE  
2018 BUDGET  
CAPITAL EQUIPMENT & FACILITIES FUND**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Revenues and Other Sources</b>					
490-411100-0000 General Tax Levy	810,278	1,200,000	1,200,000	1,200,000	677,500
490-432170-0000 Grants Received	-				
490-491100-0000 Proceeds of Long-Term Debt	-			-	-
490-481000-0000 Interest on Idle Funds	14,406		5,500		5,000
490-492000-0000 Transfer from General Fund	893,000		1,000,000	-	-
Total Revenue and Other Sources	1,717,684	1,200,000	2,205,500	1,200,000	682,500
<b>Expenditures and Other Uses</b>					
490-57xxx-8210 Capital Equipment Purchases	1,071,342	269,934	1,622,016	1,951,541	1,774,000
Total Expenditures	1,071,342	269,934	1,622,016	1,951,541	1,774,000
Excess of Revenues Over (Under) Expenditures	646,342	930,066	583,484	(751,541)	(1,091,500)
<b>Fund Balance:</b>					
Beginning of Period	3,649,494	4,295,836	4,295,836	4,318,094	4,879,320
End of Period	4,295,836	5,225,902	4,879,320	3,566,553	3,787,820
Less Commitments for Future Purchases	3,928,933		3,745,996	3,305,817	3,294,947
Uncommitted Fund Balance	366,903	5,225,902	1,133,324	260,736	492,873



**CITY OF PEWAUKEE**  
**2018 BUDGET**  
**CAPITAL PROJECT FUND - Road Projects**

		2016 Actual	2017			2018 Budget	Comments
			6 Month Actual	Year End Forecast	2017 Budget		
Revenues and Other Sources							
420-411100-0000	General Tax Levy	200,000	200,000	200,000	200,000	300,000	
420-435340-0000	Grants	-	21,953	21,953			
420-436600-0000	DNR Tree Grant	-			-		
420-463100-0000	Developer Contribution (Billed/Not Recd)	-			-		
420-481000-0000	Interest on Idle Funds	3,285	46	3,000	8,500	500	
420-491100-0000	Proceeds of Long-Term Debt	1,165,000		1,400,000	1,145,900		
420-491200-0000	Bond Premium	10,505			-		
420-492100-0000	Transfer from Impact Fees	-			-		
420-492100-0000	Transfer from General Fund	-		1,000,000	-		
420-492100-0000	Transfer from General Fund-Committed	-			-		
Total Revenue and Other Sources		1,378,790	221,999	2,624,953	1,354,400	300,500	
Expenditures and Other Uses							
420-57xxx-8200	Street Reconstruction	1,150,504	23,106	1,500,330	2,135,000	2,605,000	
420-560000-8200	Street Paving Maintenance	-	-	-	-	-	
420-573320-8200	Traffic Signal Pre-emption	-	-	-	-	20,000	
420-582000-6990	Debt Issue Costs	22,934	-		-	-	
Total Expenditures		1,173,438	23,106	1,500,330	2,135,000	2,625,000	
Excess of Revenues Over (Under) Expenditures		205,352	198,893	1,124,623	(780,600)	(2,324,500)	
Fund Balance:							
Beginning of Period		1,245,139	1,450,491	1,450,491	1,608,368	2,575,114	
End of Period		1,450,491	1,649,384	2,575,114	827,768	250,614	

<b>2018 PROJECTS</b>	Project Costs	Budgeted Costs	% Assessable	Assessable Cost	Developer & LRIP Grants	Tax levy Non- Assessable
Roundy's Industrial Park	1,000,000	1,000,000	98%	980,000	0	20,000
Oak St/Peninsula Dr	1,130,000	-	10%	-	0	0
Steeplechase I	450,000	450,000	25%	112,500	0	337,500
Lindsay Rd Skin Coat -Turnberry to Duplainv	100,000	100,000	0%	-	0	100,000
Shady Lane & Shady Nook	325,000	-	10%	-	0	0
Deer Haven Phase II	850,000	850,000	30%	255,000	0	595,000
Lexington/Tacoma (design)	84,000	84,000	0%	-		84,000
Steeplechase II (design)	21,000	21,000	0%	-		21,000
Busse Road Bridge Replacement (1/2 cost)	100,000	100,000	0%			100,000
TOTALS	4,060,000	2,605,000		1,347,500	-	1,257,500

**CITY OF PEWAUKEE**  
**2018 BUDGET**  
**CAPITAL PROJECTS FUND - SPORTS COMPLEX**

		2016 Actual	2017		2017 Budget	2018 Budget
			6 Month Actual	Year End Forecast		
Revenues						
470-412100-0000	Public Accommodation Tax	-				
470-481000-0000	Interest on Investments	201	10	500		200
470-491100-0000	Proceed from Long-Term Debt	1,830,000				
470-491200-0000	Long Term Debt Premium	16,502				
470-492250-0000	Transfer from Parkland Purchase Fund	-				
470-492250-0000	Transfer from Park Dedication Fund					
470-492250-0000	Transfer from Impact Fees	50,000				75,000
470-492250-0000	Miscellaneous Revenues	-				
470-492250-0000	Transfer from Tourism Funds for Development*	448,544				
Total Revenues		2,345,247	10	500	-	75,200
Capital Projects						
470-575520-8200	Master Plan for Development	-	-	-	-	-
470-575520-8220	Razing of Buildings	-	-	-	-	-
470-575520-8230	Sports Complex Development	1,505,846	115,921	190,000	190,000	
470-582000-6990	Debt Issue Costs	36,027	-		-	-
Total Expenditures and Other Uses		1,541,873	115,921	190,000	190,000	-
Excess Revenues Over Expenditures and Other Uses		803,374	(115,911)	(189,500)	(190,000)	75,200
Fund Balance:						
Beginning of Period		(103,189)	700,185	700,185	190,000	510,685
End of Period		700,185	584,274	510,685	-	585,885

**CITY OF PEWAUKEE  
2018 BUDGET  
CEMETERY FUND**

		2016 Actual	2017			2018 Budget
			6 Month Actual	Year End Forecast	2017 Budget	
Revenues						
800-411000-0000	Property Tax Levy	15,000	15,000	15,000	15,000	35,000
800-465420-0000	Internment Fees	2,750	1,500	4,500	3,000	3,000
800-465460-0000	Lot Sales	198	990	1,180	264	594
800-465470-0000	Columbarium Nitches	920	460	920	460	460
800-481000-0000	Interest on Investments	315	41	82	60	80
800-492000-0000	Transfer from General Fund	-			-	
Total Revenues		19,183	17,991	21,682	18,784	39,134
800-549100-2180	Grave Opening & Closing	-			-	-
800-549100-2420	Grounds Maintenance & Projects	11,221	3,778	16,750	22,900	45,300
800-549100-8200	Columbarium	-		600	1,000	600
800-549100-2480	Software/Maintenance/Updates	450	450	450	500	500
800-549100-3400	Operating Supplies	516	293	50	100	100
800-549100-8200	Capital Equipment Purchases	-			-	
800-592230-9000	Storm Water Utility Charge (Transfer)	420	420	420	420	420
Total Expenditures and Other Uses		12,607	4,941	18,270	24,920	46,920
Excess Revenues Over Expenditures and Other Uses		6,576	13,050	3,412	(6,136)	(7,786)
Fund Balance:						
Beginning of Period		60,227	66,803	66,803	65,571	70,215
End of Period		66,803	79,853	70,215	59,435	62,429

**2018 PROPOSED PROJECTS**

Weed Control	3,600
Maintenance of Grounds	17,700
Miscellaneous	1,000
Trim Tree Line x2	4,000
Wall Repair	9,000
Replace Paved Roads (50k set aside)	10,000
	<u>45,300</u>



CITY OF PEWAUKEE  
 TEN YEAR CAPITAL BUDGET  
 2018 BUDGET  
 CAPITAL ASSETS COSTING \$5,000 OR MORE

Purchase Replacement in Highlighted Year

SUMMARY

DEPARTMENT	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
ADMINISTRATION/FACILITIES	1,700,000	450,000	265,000.00	-	-	-
CLERK TREASURER/ELECTIONS	-	-	-	-	-	-
INFORMATION TECHNOLOGY	75,000	65,000	35,000	42,500	30,000	-
FIRE & AMBO	521,266	825,000	80,000	257,300	97,200	231,534
HIGHWAY	471,944	416,500	59,000	54,170	35,000	21,000
ENGINEERING	-	17,500	-	-	-	8,500
<b>Total Financed Through Tax Levy</b>	1,200,000	1,774,000	439,000	353,970	162,200	261,034
PARKS & RECREATION	238,580	200,050	261,835	299,727	259,596	264,461
DIVISION: STORM WATER	15,000	27,500	175,000	-	-	8,500

ADMINISTRATION/FACILITIES

G/L ACCOUNT #:490-571200-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Repair/Replace Roof-City Hall	-----	1,197,550	-	-	-	-	-
Salt Shed Building	-----	400,000	400,000				
Tuck Pointing on City Hall	-----	-	-	-	-	-	-
Remodel Police Substation	-----	-	-	-	-	-	-
Station 2 - Addition of Bay to Existing Building			-	-	-	-	-
Replace Stairs to Upper Parking Lot	-----		50,000	-	-	-	-
Replace Park Lots at City Hall - 3 levels	-----			180,000	-	-	-
Upgrade HVAC Units (Unassigned Fund)	-----	102,450	-	-	-	-	-
Hwy Overhead Garage Doors (8)				70,000			
Hwy Pedestrian Garage Doors (4)				15,000			
<b>TOTAL CAPITAL OUTLAYS</b>		1,700,000	450,000	265,000	-	-	-

CLERK TREASURER/ELECTIONS

G/L ACCOUNT #:490-571300-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Election Equipment as Mandated		-	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAYS</b>		-	-	-	-	-	-



**CITY OF PEWAUKEE**  
**TEN YEAR CAPITAL BUDGET**  
**2018 BUDGET**  
**CAPITAL ASSETS COSTING \$5,000 OR MORE**

Purchase Replacement in Highlighted Year

**INFORMATION TECHNOLOGY**  
G/L ACCOUNT #:490-571600-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
Upgrade Computer Infrastructure	5	-	40,000	8,000	8,000	8,000	8,000	Purchase 2018 & 2023
AV Conferencing between stations	10	10,000	5,000	5,000	5,000	5,000	5,000	Purchase 2017
Office 2013 Software	5	-	6,500	6,500	30,000	6,500	6,500	Purchase 2020, 2025
Replace Internet Appliance (Sophos,etc)	5	-	-	-	12,500	2,500	2,500	Purchase 2020,2025
Assessment CAMA Software(less deposit)	10	-	10,000	10,000	10,000	10,000	10,000	Purchase 2024
Replace Unitrends Backup System	4	30,000	7,500	7,500	7,500	30,000	7,500	Purchase 2017 , 2021,2025
Special Assessment Software	10		25,000					Purchase 2017 , 2021,2025
Server Replacements	5	-	15,000	35,000	7,000	7,000	7,000	Purchase 2019, 2024
Common Council AV Upgrade	10	30,000	5,000	5,000	5,000	5,000	5,000	Purchase 2017, 2027
Cashiering System	10	5,000	5,000	5,000	5,000	5,000	5,000	Purchase 2015
Security (Cameras, door locks)	10	-			8,500	8,500	8,500	Purchase 2027
TOTAL CAPITAL OUTLAYS		75,000	65,000	35,000	42,500	30,000	-	

**FIRE & AMBO**  
G/L ACCOUNT #:490-572200-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
#2801 Staff Vehicle (2014)	5	7,000	7,000	40,000	8,500	8,500	8,500	
#2802 Staff Vehicle (2015)	5	7,500	7,500	7,500	7,500	8,500	8,500	
#2805 Staff Vehicle (2013)	5	8,500	11,500	40,000	5,000	5,000	5,000	Purchase 2018, 2023 - \$25k
#2887 Inspection Vehicle (2005)	5	5,750	5,750	5,750	5,750	5,750	5,750	Purchase 2016, 2023 - \$40k
#2810 Command Vehicle (2010)	7		50,000	5,750	5,750	5,750	5,750	Purchase 2017, 2024 - \$40k
#2863 Front Line Engine (2006)	12	89,666	625,000	49,666	49,666	49,666	49,666	Purchase 2018 - \$500k
#2862 Front Line Engine (2010)	12	49,667	49,667	49,667	49,667	49,667	49,667	Purchase 2022 - \$596k
#2861 Front Line Engine (2010)	12	49,667	49,667	49,667	49,667	49,667	49,667	Purchase 2022 - \$596k
#2864 Front Line Quint-If New Station Built	20			30,000	30,000	30,000	30,000	Purchase 2018 - \$600k
#2871 Ladder Truck (1997)	20	60,000	60,000	60,000	60,000	60,000	60,000	
#2883 Grass Truck (2012-new)	15	5,800	5,800	5,800	5,800	5,800	5,800	
#2896 Gator Utility (2012-new)	10	2,500	2,500	2,500	2,500	2,500	2,500	Purchase 2022 - \$25k
Emergency Response Vehicle		-	-	-	-	-	-	
#2885 Utility/Plow Truck (2001)	7	3,575	3,575	3,575	3,575	3,575	3,575	Purchase 2016, 2023 - \$25k
#2899 Hovercraft (2011-new)	15	7,500	7,500	7,500	7,500	7,500	7,500	Purchase 2026 - est. \$90k
Station 1 - Replace Boilers	15	-	-	-	-	-	-	
Station 2 - Interior Paint/Maintenance		-	-	-	75,000	-	-	
Mobile Data Communication Systems (9)	3	38,541	30,000	50,000	-	50,000	-	
Replacement Hose/Large Diameter	10	-	-	-	5,000	-	-	
SCBA Upgrades	10	25,000	-	-	-	-	-	Standard Change 2017
Thermal Imaging Cameras (3)-2012	10	-	-	-	-	-	85,000	
Station Alerting System		50,000	50,000					

CITY OF PEWAUKEE  
TEN YEAR CAPITAL BUDGET  
2018 BUDGET

CAPITAL ASSETS COSTING \$5,000 OR MORE

Purchase Replacement in Highlighted Year

Ambulance (2007)	7	32,200	32,200	32,200	32,200	32,200	32,200	Purchase 2016, 2023 - \$225k
Ambulance (2015)	7	32,200	32,200	32,200	32,200	32,200	32,200	Purchase 2015, 2022 - \$225k
Ambulance (2014)	7	32,200	32,200	32,200	32,200	32,200	32,200	Purchase 2024, 2021 - \$225k
Replacement Ambulance Gurney	10	-	100,000	-	150,000	15,000	15,000	
Advance Airways	5	4,000	4,000	4,000	4,000	4,000	4,000	Purchase 2015, 2020, 2025 - \$20k
Defib 12 lead wires (50+50 over 2 yrs)	10	10,000	10,000	10,000	10,000	10,000	10,000	
TOTAL CAPITAL OUTLAYS		521,266	825,000	80,000	257,300	97,200	231,534	



**CITY OF PEWAUKEE**  
**TEN YEAR CAPITAL BUDGET**  
**2018 BUDGET**  
**CAPITAL ASSETS COSTING \$5,000 OR MORE**

Purchase Replacement in Highlighted Year

**HIGHWAY**

G/L ACCOUNT #:490-573310-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
#1 1-Ton Dump Truck 2013	8	13,000	13,000	13,000	9,375	9,375	9,375	Purchase 2019 - \$65k; 2027 -\$75k
#2 1-Ton Dump Truck 2012	8	10,000	10,000	10,000	15,000	9,375	9,375	Purchase 2020 - \$65k, 2028-\$75k
#6 Plow Truck 2006	10	20,000	20,000	20,000	20,000	20,000	20,000	Purchase 2026-\$200k, 2036-\$210K
#7 Plow truck 2011	10	25,000	25,000	25,000	25,000	25,000	20,000	Purchase 2021 - \$185k, 2031-\$210k
#8 Plow Truck 2008	10	43,750	185,000	20,000	20,000	20,000	20,000	Purchase 2018 - \$185k, 2028-\$210k
#9 Plow Truck 2013	10	19,450	19,450	19,450	19,450	19,450	19,450	Purchase 2023 - \$190k, 2033-\$210k
#10 Plow Truck 2004	10	20,000	20,000	20,000	20,000	20,000	20,000	Purchase 2025-\$200k, 2035-\$210K
#11 Plow Truck 2014	10	20,000	20,000	20,000	20,000	20,000	20,000	Purchase 2024-\$200k, 2034-\$210K
#12 Replace Plow Truck 2010	10	29,170	29,170	29,170	29,170	20,000	20,000	Purchase 2020 - \$185k, 2030-\$210k
#16 Plow Truck 2017	10	65,000	20,000	20,000	20,000	20,000	20,000	Purchase 2017 - \$175k, 2027-\$210k
#17 Tandem Plow Truck 2009	10	38,000	38,000	38,000	21,000	21,000	21,000	Purchase 2019 - \$200k, 2029-\$225k
#19 Plow Truck 2012	10	22,000	22,000	22,000	22,000	22,000	21,000	Purchase 2022 - \$185k, 2032-\$210k
#3 Boom Mower 2014	12	7,000	7,000	7,000	7,000	7,000	7,000	Purchase 2026 - \$75k, 2038-\$90K
#4 Road Grader 1995	20	24,000	6,000	6,000	6,000	6,000	6,000	Purchase 2018 - \$128k, 2038-\$145k
#5 Back Hoe 2013	8	7,500	7,500	7,500	7,500	10,000	8,000	Purchase 2021 - \$55k, 2029-\$70k
#13 Pavement Roller 2008	10	-	11,000	1,500	1,500	1,500	1,500	Purchase 2018-\$11k, 2028-\$15k
#14 Broom 2008	10	-	10,500	1,000	1,000	1,000	1,000	Purchase 2018-\$10,500K, 2028-\$15k
#18 Replace Front End Loader 2010	8	22,500	112,000	12,500	12,500	12,500	12,500	Purchase 2018 - \$112k, 2026-\$125k
#24 Air Compressor 1996	20		1,333	1,333	1,333	1,333	1,333	Purchase 2021 - \$20k, 2041-\$28k
#25 4x4 Pickup Truck 2012	8	6,000	6,000	6,000	10,000	5,625	5,625	Purchase 2020 - \$45k, 2028-\$50k
#28 Highway Mower 2001 (Eval 1 Tractor Operations in 2018)	12	18,333	98,000	4,400	4,400	4,400	4,400	Purchase 2018 - \$98k, 2030-\$90k
#29 Chipper 2014	10	4,000	4,000	4,000	4,000	4,000	4,000	Purchase 2024-\$40k, 2034-\$48k
#35 Shop Compressor 2017	15	9,000	800	800	800	800	800	Purchase 2017-\$9k, 2032-\$12k
#52 Shop Pressure Washer 2016	15	866	866	866	866	866	866	Purchase 2031-\$10k, 2046-\$13k
#54 Fork lift 2010	15	2,000	2,000	2,000	2,000	2,000	2,000	Purchase 2025-\$30k, 2040-\$35k
#55 1-Ton Dump Truck 2015	8	9,375	9,375	9,375	9,375	9,375	9,375	Purchase 2023-\$75k, 2038-\$90
#56 Sign Truck 2017	8	24,000	10,000	10,000	10,000	10,000	10,000	Purchase 2017-\$72k, 2025-\$85k
#58 Skidsteer 2008	10	8,000	8,000	8,000	4,400	4,400	4,400	Purchase 2019 - \$40k, 2029-\$48k
#20 Asphalt Hot Box 2013	10	4,000	4,000	4,000	4,000	4,000	4,000	Purchase 2023 - \$40k, 2033-\$45k
TOTAL CAPITAL OUTLAYS		471,944	416,500	59,000	54,170	35,000	21,000	

**ENGINEERING**

G/L ACCOUNT #:490-573110-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
Pickup/SUV	10		17,500	-	-	-	8,500	Purchase 2022
TOTAL CAPITAL OUTLAYS		-	17,500	-	-	-	8,500	

**CITY OF PEWAUKEE  
TEN YEAR CAPITAL BUDGET  
2018 BUDGET  
CAPITAL ASSETS COSTING \$5,000 OR MORE**

Purchase Replacement in Highlighted Year

**STORM WATER**

G/L ACCOUNT #:230-536500-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
#202 Rubber tired Excavator(Utility-2011)	15	-	-	-	-	-	-	Purchase 2026-\$150k
#201 Sweeper (Utility-2011)	10	-	-	175,000	-	-	-	Purchase 2021-\$175k, 2031-\$200k
Tandem Truck (Storm Water)	10	-	-	-	-	-	-	Purchase 2015-\$190k, 2025-\$210k
Hydro Seeder (Storm Water)	15	-	-	-	-	-	-	Purchase 2029-\$18k
Total Station Survey-split eng,storm,w/s	10	15,000	-	-	-	-	8,500	Purchase 2022
Pickup/SUV (1/2 Engineering)	10		17,500	-	-	-	8,500	Purchase 2022
Televising Equipment - share with Sewer			10,000					
<b>TOTAL CAPITAL OUTLAYS</b>		15,000	27,500	175,000	-	-	8,500	Add mini excavator \$62500

**PARKS AND RECREATION - City of Pewaukee Only**

G/L ACCOUNT #:490-576200-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	
Parking lot Seal Coat - Balmer	-	-	-	-	-	-	-	
Tennis Court/BB Court Resurfacing *	8	20,000	20,000	20,000	20,000	20,000	-	5 different tennis/basketball courts
Balmer Park - Dog park conversion	-	-	-	-	-	-	-	
Kitchen Update at Wagner Park	-	-	-	6,000	-	-	-	
Fencing at Nettesheim (along Hwy SS, dugouts, tennis ct)- Moved to 2016		-	-	-	-	-	-	
Replace flooring at South and Nettesheim	-	15,000	-	-	-	-	-	
Wagner Park Ice Rink	-	-	-	-	-	-	15,000	
Wagner Playground Resurface	-	-	-	-	-	-	-	
Scoreboards (2) Nettesheim Park (\$12,000)			20,000					
South Park Sewer Hookup								
South Park Roof	-	9,000	-	-	-	-	-	
South Park HVAC			8,900					
Springdale Park Roof	-	-	-	-	-	-	-	
Sports Complex - 2 Kifco Sprinklers	-	-	-	-	-	-	-	
Wagner Diamond Fencing	-	-	-	-	-	-	-	
Wagner Parking Lot (possible savings piggy back roadwork) (Unassigned Fund)	-	-	-	-	-	-	-	
Sidewalk repair/replacement Nettesheim, Springdale, Wagner - Moved to 2016	-	-	-	-	-	-	-	
A/C installation at maintenance shop		6,700						
Paint exterior of Wagner Park		9,000						
<b>Total</b>		59,700	48,900	26,000	20,000	20,000	15,000	



CITY OF PEWAUKEE  
TEN YEAR CAPITAL BUDGET  
2018 BUDGET  
CAPITAL ASSETS COSTING \$5,000 OR MORE

Purchase Replacement in Highlighted Year

PARKS AND RECREATION - Playground Equipment - City Only

G/L ACCOUNT #:490-576200-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
BALMER - BAL01: 2-5 yr old multi-event \$9,000	15	820	820	820	820	820	820
BALMER-BAL04: 2-kid spinner \$1,200	8	240	1,200	150	150	150	150
BALMER-BAL05: 2-4 kid spinner \$1,200	8	240	1,200	150	150	150	150
BALMER-BAL02: 5-12 yr. old 9-event piece \$20,000	15	5,000	1,334	1,334	1,334	1,334	1,334
BALMER-BAL03: 5-12 yr. old 3-event piece \$9,000	15	820	820	820	820	820	820
BALMER-BAL06: single bay straight post swing \$1,000	10	143	143	143	1,000	100	100
BALMER-BAL07: single bay straight post infant swing \$1,000	10	143	143	143	1,000	100	100
NETT-NET02: 5-12 yr. old 9-event piece \$20,000	15	3,334	3,334	20,000	1,334	1,334	1,334
NETT-NET03: 2013 Merry-go-round \$6,500	10	650	650	650	650	650	650
NETT-NET01: 2013 2-5 yr. old multi-event \$9,000	15	600	600	600	600	600	600
NETT-NET04: 2 way, 2 bay swingset \$3,000	10	300	300	300	300	300	300
SOUTH-SOU03: 5-12 yr. old 9-event piece \$20,000	15	4,000	20,000	1,334	1,334	1,334	1,334
SOUTH-SOU04: 2-kid spinner \$1,200	8	150	150	150	150	150	150
SOUTH-SOU05: 2-kid spinner \$1,200	8	150	150	150	150	150	150
SOUTH-SOU02: 2-12 yr. old multi-event \$9,000	15	1,000	1,000	1,000	1,000	1,000	9,000
SOUTH-SOU01: 2-5yr. old multi-event \$8,000	15	534	534	534	534	534	534
SOUTH-SOU06: 2 bay straight post swing \$3,000	10	375	375	375	375	3,000	300
SOUTH-SOU07: 2013 2 bay straight post swing \$3,000	10	300	300	300	300	300	300
SPRING-SPR01: 5-12 yr. old 9-event piece \$20,000	15	2,858	2,858	2,858	20,000	1,334	1,334
SPRING-SPR08: 3 bay straight post swing \$4,000	10	800	4,000	400	400	400	400
SPRING-SPR03: 2013 Merry-go-round \$6,500	10	650	650	650	650	650	650
SPRING-SPR04: sand digger \$600	5	120	120	600	120	120	120
SPRING-SPR05: sand digger \$600	5	120	120	600	120	120	120
SPRING-SPR06: sand digger \$600	5	120	120	600	120	120	120
SPRING-SPR02: rock climbing wall \$6,000	10	858	858	858	6,000	600	600
SPRING-SPR07: 4 seat in line spring saw \$2,200	5	440	440	440	440	2,200	440
WAGNER-WAG02: 5-12 yr. old 9-event piece \$20,000	15	1,334	1,334	1,334	1,334	1,334	1,334
WAGNER-WAG01: 2013 2-5yr. old multi-event \$9,000	15	600	600	600	600	600	600
WAGNER-WAG05: 2013 Merry-go-round \$6,500	10	650	650	650	650	650	650
WAGNER-WAG06: 2 way, 2 bay swingset \$3,000	10	750	300	300	300	300	300
WAGNER-WAG03: 2-5yr old creative play event \$4,000	15	267	267	267	267	267	267
WAGNER-WAG04: 2013 climber \$2,500	10	250	250	250	250	250	250
Total		28,616	26,400	39,360	43,252	21,771	25,311

CITY OF PEWAUKEE  
TEN YEAR CAPITAL BUDGET  
2018 BUDGET  
CAPITAL ASSETS COSTING \$5,000 OR MORE

Purchase Replacement in Highlighted Year

PARKS AND RECREATION - Shared Items

G/L ACCOUNT #:490-576200-8100

ITEM DESCRIPTION	EST LIFE	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
#72 Taurus (replace with truck)				14,500	29,000	3,300	3,300
#73 Old Squad Car (Replace with truck)			20,000	40,000	4,000	4,000	4,000
#74 Expedition (replace with truck)		7,250	28,100	3,000	3,000	3,000	3,000
#75 2012 4x4 Pick-Up	10	-	-	8,850	8,850	8,850	40,000
#76 2013 Utility Truck/Pickup & Trailer	10	-	-	5,000	15,000	7,000	7,000
#77 2014 1-Ton Dump	10	-	-	8,000	8,000	8,000	8,000
#78 2014 Pickup Salter and Plow	10	-	-	-	-	12,000	12,000
#79 2016 Utility Van	10	-	-	4,800	8,000	3,200	3,200
#80 One Ton Pickup	10	5,000	40,000	4,000	4,000	4,000	4,000
#81 2010 4x4 Pick-Up	10	-	10,000	7,000	15,000	45,000	4,500
#82 2007 1-Ton Dump	10	-	-	-	-	23,000	5,600
#83 2014 Wing Mower	3	14,000	14,000	14,000	42,000	14,000	14,000
#85 2013 Utility Dump	10	-	-	-	-	-	-
#86 2015 Wing Mower	3	14,000	42,000	14,000	14,000	42,000	14,000
#87 2008 Tractor/Loader	7	-	-	26,000	3,725	-	-
#88 2014 60" 2-Turn Mower	3	6,600	-	-	6,900	-	-
#89 2012 Trailer	10	-	-	4,900	700	700	7,000
#91 2015 Sand pro	3	-	8,650	4,350	4,350	13,050	4,350
#96 2013 Wing Mower	6	62,339	8,750	8,750	8,750	13,125	52,500
#100 2002 Trailer	10	700	350	1,050	-	-	2,100
#101 2014 Trailer	10	700	700	1,400	-	700	700
#102 2010 Pressure Washer	8	-	-	1,500	-	6,000	750
#114 2007 Trailer	10	7,000	-	1,400	-	1,400	3,500
#127 2002 Flail Mower Attachment	8	-	-	-	-	-	-
#133 Trailer Mounted Water Tank	10	-	6,000	600	-	-	1,800
#151 2013 Wing Mower	6	13,125	13,125	13,125	52,500	-	17,500
#152 2017 Zero Turn Mower	3	-	2,300	2,300	6,900	2,300	2,300
#156 2017 Slit Seeder		6,500	-	-	-	-	4,100
Preseeder	10	10,500	1,050	1,050	1,050	1,050	1,050
Top Dresser (smaller)* 2015	10	1,100	1,500	700	-	-	3,300
Aerator 687 - 2015	10	600	-	1,200	-	1,200	600
Jt Park/Open Space Plan Update	6	850	850	5,000	750	950	-
Total		150,264	124,750	196,475	236,475	217,825	224,150
Less Village of Pewaukee Share	31%	46,582	38,673	60,907	73,307	67,526	69,487
City of Pewaukee's net share	69%	103,682	86,077	135,568	163,168	150,299	154,663
Total Capital		238,580	200,050	261,835	299,727	259,596	264,461
Net City Share of Capital Items		191,998	161,377	200,928	226,420	192,070	194,974

#127 not needed-replaced with #156

Replace in 2027

**CITY OF PEWAUKEE  
2018 BUDGET  
COMMITTED FUNDS FOR CAPITAL EQUIPMENT & FACILITIES**

Dept	Resolution	Asset	2016 Balance	Required Commitments For 2017	2017 Expenditures	2017 Reversals	2017 Balance	2018 Additions	2018 Exepnditures	2018 Balance
<b>Capital Equipment Fund</b>										
<b>Fire Dept</b>										
	various	#2861 Engine	371,996	49,667			421,663	49,667		471,330
	various	#2862 Engine	252,002	49,667			301,669	49,667		351,336
	various	#2863 Engine	252,002	89,666			341,668		(341,668)	-
	various	Ladder Truck #2871	-	60,000			60,000	60,000		120,000
	various	#2852 Ambulance	2,943				2,943			2,943
	15-03-03	#2801 Staff Car	14,000	7,000			21,000	7,000		28,000
	15-03-03	#2883 Grass Truck	11,600	5,800			17,400	5,800		23,200
	15-03-03	#2896 Gator Utility	7,500	2,500			10,000	2,500		12,500
	15-03-03	#2899 Hovercraft	15,000	7,500			22,500	7,500		30,000
	15-03-03	#2853 Ambulance	32,200	32,200			64,400	32,200		96,600
	15-12-26	Add Bay at Fire Station #2	491,684				491,684			491,684
		#2802 Staff Car	7,500	7,500			15,000	7,500		22,500
		#2805 Staff Car	8,500	8,500			17,000	11,500		28,500
		Ambo #2852	32,200	32,200			64,400	32,200		96,600
		Ambo #2851	32,200	32,200			64,400	32,200		96,600
		Advanced Airways	4,000	4,000			8,000	4,000		12,000
		Defib 12 lead Wires	10,000	10,000			20,000	10,000		30,000
		Station Alerting System		50,000			50,000			50,000
		#2887 Inspection Vehlice (2005)		5,750			5,750	5,750		11,500
		#2885 Utility/Plow Truck (2001)		3,575			3,575	3,575		7,150
		#2810 Command Vehicle								-
										-
			1,545,327	457,725	-	-	2,003,052	321,059	(341,668)	1,982,443



**CITY OF PEWAUKEE  
2018 BUDGET  
COMMITTED FUNDS FOR CAPITAL EQUIPMENT & FACILITIES**

Dept	Resolution	Asset	2016 Balance	Required Commitments For 2017	2017 Expenditures	2017 Reversals	2017 Balance	2018 Additions	2018 Exepnditures	2018 Balance
<b>HWY</b>										
	15-03-03	#1 One-Ton Dump Truck	26,000	13,000			39,000	13,000		52,000
	15-03-03	#2 1-Ton Dump Truck	20,000	10,000			30,000	10,000		40,000
	15-03-03	#7 Plow Truck	50,000	25,000			75,000	25,000		100,000
	15-03-03	#8 Plow Truck	87,500	43,750			131,250		(131,250)	-
	15-03-03	#9 Plow Truck	38,900	19,450			58,350	19,450		77,800
	15-03-03	#11 Plow Truck	40,000	20,000			60,000	20,000		80,000
	15-03-03	#12 Plow Truck	58,340	29,170			87,510	29,170		116,680
	15-03-03	#16 Plow Truck	110,000		(110,000)		-			-
	15-03-03	#17 Tandem Plow Truck	76,000	38,000			114,000	38,000		152,000
	15-03-03	#19 Plow Truck	44,000	22,000			66,000	22,000		88,000
	15-03-03	#3 Boom Mower	14,000	7,000			21,000	7,000		28,000
	15-03-03	#4 Road Grader	48,000	24,000			72,000	6,000	-	78,000
	15-03-03	#5 Backhoe	15,000	7,500			22,500	7,500		30,000
	15-03-03	#18 Front End Loader	45,000	22,500			67,500		(67,500)	-
	15-03-03	#25 4x4 Pickup Truck	12,000	6,000			18,000	6,000		24,000
	15-03-03	#29 Chipper	8,000	4,000			12,000	4,000		16,000
	15-03-03	#54 Fork Lift	4,000	2,000			6,000	2,000		8,000
	15-03-03	#56 Sign Truck	48,000		(48,000)		-			-
	15-03-03	#58 Skidsteer	16,000	8,000			24,000	8,000		32,000
	15-03-03	#20 Asphalt Hot Box	8,000	4,000			12,000	4,000		16,000
		#28 Highway Mower	18,333	18,333			36,666		(36,666)	-
		#55 1-Ton Dump Truck	9,375	9,375			18,750	9,375		28,125
		#10 Plow Truck	20,000	20,000			40,000	20,000		60,000
		#6 Plow Truck 2016		20,000			20,000	20,000		40,000
		#52 Shop Pressure Washer		866			866	866		1,732
		#16 Plow Truck						20,000		20,000
		#24 Air Compressor						1,333		1,333
		#35 Shop Compressor						800		800
		#56 Sign Truck						10,000		10,000
			816,448	373,944	(158,000)	-	1,032,392	303,494	(235,416)	1,100,470



**CITY OF PEWAUKEE  
2018 BUDGET  
COMMITTED FUNDS FOR CAPITAL EQUIPMENT & FACILITIES**

Dept	Resolution	Asset	2016 Balance	Required Commitments For 2017	2017 Expenditures	2017 Reversals	2017 Balance	2018 Additions	2018 Exepnditures	2018 Balance
<b>IT</b>							-			
	15-03-03	Unitrends Backup	10,000		(10,000)		-			-
		AV Conferencing between stations						5,000		5,000
		Office 2013 Software						6,500		6,500
		Assessment CAMA Software(less deposit)						10,000		10,000
		Replace Unitrends Backup System						7,500		7,500
		Common Council AV Upgrade						5,000		5,000
		ERP/HR/Payroll	5,000				5,000			5,000
		Cashiering System	70,000	5,000			75,000	5,000		80,000
		Replace SIRE System	45,000		(20,482)	(24,518)	24,518		(24,518)	-
		Computer Infrastructure		24,518						-
		Security (Cameras, Door locks)	31,950		(15,916)		16,034			16,034
		Server Replacements						15,000		15,000
			161,950	29,518	(46,398)	(24,518)	120,552	54,000	(24,518)	150,034
			-				-			
<b>City Hall</b>										
	14-12-32	Roof at City Hall	612,758		(612,758)		(0)			(0)
	14-12-32	HVAC at City Hall	52,450		(52,450)		-			-
	15-12-26	Salt Shed at City Hall	400,000				400,000		(400,000)	-
	15-12-26	Stairs to Upper Pkg Lot City Hall	50,000				50,000		(50,000)	-
	15-12-26	Parking Lot City Hall	140,000				140,000			140,000
	15-12-26	Upgrade HVAC at City Hall	150,000		(150,000)		-			-
			1,405,208	-	(815,208)	-	590,000		(450,000)	140,000
<b>Total Capital Equip Fund Committments</b>			<b>3,928,933</b>	<b>861,187</b>	<b>(1,019,606)</b>	<b>(24,518)</b>	<b>3,745,996</b>	<b>678,553</b>	<b>(1,051,602)</b>	<b>3,372,947</b>

**CITY OF PEWAUKEE  
2018 BUDGET  
COMMITTED FUNDS FOR CAPITAL EQUIPMENT & FACILITIES**

Dept Resolution	Asset	2016 Balance	Required Commitments For 2017	2017 Expenditures	2017 Reversals	2017 Balance	2018 Additions	2018 Exepnditures	2018 Balance
<b>General Fund</b>									
<b>Parks</b>									
	various #76 Utility truck/Pickup/trailer	15,000				15,000			15,000
	various #85 Utility Dump	4,200				4,200			4,200
	various #96 Wing Mower	26,250		(26,250)		-			-
	various Jt Park/Open Space Plan Update	2,550	850			3,400	850		4,250
15-03-04	#77 1-Ton Dump	9,000				9,000			9,000
15-03-04	#78 Pickup salter & plow	-				-			-
15-03-04	#81 4x4 Pickup Truck-switched to #80 pick up	20,000	5,000			25,000		(25,000)	-
15-03-04	#87 Tractor/Loader	13,000				13,000			13,000
15-03-04	#101 2003 Trailer	1,400	700			2,100	700		2,800
15-03-04	#83 Wing Mower	28,000		(28,000)		-			-
New	#78 Pickup salter & plow	3,800				3,800			3,800
	#86 Wing Mower	14,000	14,000			28,000		(28,000)	-
	#91 Sand Pro	4,350				4,350			4,350
	Top Dresser	1,100	1,100			2,200	1,500		3,700
	Aerator	600	600			1,200			1,200
	#75 Pick up	4,600				4,600			4,600
	#100 Trailer		700.00			700	350		1,050
	Expedition		7,250.00			7,250		(7,250)	-
	#151 Wing Mower		13,125.00			13,125	13,125		26,250
	#73 Old Squad Car						20,000		
	#81 2010 4x4 Pick-Up						10,000		
	#83 2014 Wing Mower						14,000		
	#96 2013 Wing Mower						8,750		
	#152 2017 Zero Turn Mower						2,300		
	Preseeder						1,050		
									-
various	Parks Playground Equip-see below	84,333	22,866	(17,250)		89,949		(36,120)	53,829
	Total Parks	232,183	66,191	(71,500)	-	226,874	72,625	(96,370)	147,029
	Total General Fund	232,183	66,191	(71,500)	-	226,874	72,625	(96,370)	147,029

**CITY OF PEWAUKEE  
2018 BUDGET  
SCHEDULE OF LONG-TERM OBLIGATIONS**

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/17</u>	<u>2018 Repayments</u>	<u>Balance 12/31/18</u>	<u>2018 Interest</u>
<b>Governmental Long-Term Obligations:</b>								
2010 G.O. Note	4/1/10	9/1/19	2.85-4.2%	\$ 2,910,000	665,000	325,000	340,000	27,280
2011 G.O. Note	2/24/11	3/1/20	2.5-2.75%	4,937,095	1,650,000	535,000	1,115,000	36,663
2012 G.O. Note	6/12/12	12/1/24	.6-2.15%	3,040,788	1,703,160	227,835	1,475,325	28,950
2013 G.O. Note	5/30/13	9/1/32	2.0-3.0%	3,060,000	2,455,000	140,000	2,315,000	57,252
2016 G.O. Note <sup>(1)</sup>	10/12/16	9/1/36	2.0-2.25%	2,995,000	2,870,000	195,000	2,675,000	57,400
					<u>9,343,160</u>	<u>1,422,835</u>	<u>7,920,325</u>	<u>207,545</u>
<b>Water and Sewer Utility Long- Term Obligations:</b>								
2010 G.O. Note	5/1/10	5/1/29	2.91%	222,618	155,127	10,987	144,140	4,354
2011 G.O. Note	7/13/11	5/1/31	2.4%	174,403	125,610	7,655	117,955	2,923
2012 G.O. Note	6/12/12	12/1/24	.6-2.15%	834,212	576,840	77,165	499,675	9,805
2013 G.O. Note	5/30/13	9/1/32	2.0-3.0%	5,915,000	4,765,000	275,000	4,490,000	111,133
2016 G.O. Note <sup>(1)</sup>	10/12/16	9/1/36	2.0-2.25%	2,550,000	2,395,000	105,000	2,290,000	49,280
					<u>8,017,577</u>	<u>475,807</u>	<u>7,541,770</u>	<u>177,495</u>
<b>Total Long-Term Obligations</b>					<u>17,360,737</u>	<u>1,898,642</u>	<u>15,462,095</u>	<u>385,040</u>

<sup>(1)</sup> Interest costs to be offset by reoffering premium.

**CITY OF PEWAUKEE  
WATER UTILITY  
2018 OPERATING BUDGET SUMMARY**

	2016 Actual	2017		2018 Budget
		6 Month Actual	Year End Forecast	
<b>Operating Revenues</b>	2,116,244	948,294	2,150,330	2,169,100
<b>Operating Expenses</b>				
Wages Not Charged to Project	230,559	89,944	174,611	290,268
Fringe Benefits	173,493	57,070	138,928	192,430
Source of Supply Expenses	27,403	4,211	22,925	61,500
Pumping Expenses	302,875	106,783	299,300	347,400
Water Treatment Expenses	174,604	60,448	151,500	162,600
Transmission & Distribution	127,840	45,862	144,050	162,700
Shared Transportation & Maintenance	38,908	25,802	57,700	64,450
Shared Administrative Expenses	126,230	105,571	135,621	173,649
PSC Remainder Tax	2,217	-	2,000	2,000
Property Tax Equivalent	547,523	-	575,000	575,000
<b>Total Operating Expenses</b>	1,751,652	495,691	1,701,635	2,031,997
<b>Operating Profit before Depreciation</b>	364,592	452,603	448,695	137,103
<b>Depreciation Expense</b>	1,022,571	600,000	1,065,000	1,200,000
<b>Net (Loss) from Operations</b>	(657,979)	(147,397)	(616,305)	(1,062,897)
<b>Non-Operating Revenue</b>				
Interest on Investments/AR	6,344	368	600	5,025
Long Term Debt Premium	71,640	-	-	-
Interest on Special Assessments	4,866	2,752	3,000	3,000
Water Construction	764,806	242,868	300,000	230,000
Gain/Loss on Fixed Asset Disposal	-	-	-	-
<b>Total Non-Operating Revenue</b>	847,656	245,988	303,600	238,025
<b>Non-Operating Expenses</b>				
Interest on Long Term Debt and	301,581	48,772	203,360	142,591
<b>Net Profit (Loss)</b>	(111,904)	49,819	(516,065)	(967,463)



**CITY OF PEWAUKEE  
WATER UTILITY  
2018 OPERATING BUDGET**

		2016 Actual	2017			2018 Budget
			6 Month Actual	Year End Forecast	2017 Budget	
Operating Revenues						
600-000432-1000	Private Fire Protection	68,077	35,869	69,500	69,500	70,000
600-000461-1000	Metered Sales-Residential	924,605	402,958	930,000	965,000	950,000
600-000461-2000	Metered Sales-Industrial	94,753	39,680	94,700	88,000	95,000
600-000461-3000	Metered Sales-Commercial	405,725	160,793	410,000	600,000	410,000
600-000461-4000	Metered Sales-Public	2,966	1,431	3,000	4,500	10,000
600-000461-5000	Metered Sales-Multi Family	178,775	84,587	200,000		200,000
600-000463-1000	Public Fire Protection	415,330	212,439	420,000	422,000	430,000
Total Operating Revenues		2,090,231	937,757	2,127,200	2,149,000	2,165,000
Other Revenues						
600-000470-1000	Late Payment Penalty	10,106	3,640	8,900	9,600	9,600
600-000474-1000	Other Water Revenues	9,069	3,901	8,430	5,000	8,430
600-000474-2000	Other Revenue-Spec Assmt Ltr	6,838	2,996	5,800	5,500	5,500
Total Other Revenues		26,013	10,537	23,130	20,100	23,530
Total Revenues		2,116,244	948,294	2,150,330	2,169,100	2,188,530
Expenses						
Wages Not Charged to Projects						
600-000600-1000	Wages	12,485	7,379	11,114	18,493	14,260
600-000620-1000	Wages	42,412	21,136	28,283	47,419	48,440
600-000630-1000	Wages	21,057	7,261	10,886	18,147	14,400
600-000640-1000	Wages	26,879	11,381	19,665	31,046	30,100
600-000902-1000	Meter Reading Wages	8,216	2,480	8,500	79,000	9,400
600-000920-1001	Salaries - Administrative	89,084	36,099	80,413	80,413	51,000
600-000920-2001	Internal Engineering Wages	30,426	4,208	15,750	15,750	16,223
Total Wages		230,559	89,944	174,611	290,268	183,823
Fringe Benefits						
600-000408-1001	Fica Expense	30,125	10,101	25,715	27,756	27,483
600-000926-1501	Benefits - Health Insurance	51,215	21,956	49,676	58,696	67,278
600-000926-1511	Benefits - Dental Insurance	4,581	1,952	4,088	4,830	5,210
600-000926-1521	Benefits - Optical Insurance	1,161	369	1,044	1,234	989
600-000926-1531	Benefits - Pension	24,525	10,101	18,969	22,413	23,426
600-000926-1541	Benefits - Life Insurance	526	13	686	811	857
600-000926-1551	Benefits Unemployment	-		-	-	-
600-000926-1561	Benefits - Disability Insurance	1,755	1,063	1,120	1,323	1,455
600-000926-1571	Vac/Sick Liability Expense	38,110	11,515	37,630	73,549	32,010
600-000926-1591	Pension Expenses GASB 68	21,495			1,818	1,539

**CITY OF PEWAUKEE  
WATER UTILITY  
2018 OPERATING BUDGET**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Total Fringe Benefits</b>	173,493	57,070	138,928	192,430	160,247
<b>Plant Operation &amp; Maintenance</b>					
<b>Source of Supply Expenses</b>					
600-000600-4000 Source of Supply- Repairs	6,305	454	1,000	40,000	20,000
600-000601-2000 Purchased Water	-	-	-	500	500
600-000602-3000 Operating Supplies & Expenses	683	49	800	800	800
600-000602-3100 Building and Grounds	20,290	3,583	21,000	20,000	23,000
600-000603-2000 Water Withdrawal Fee - DNR	125	125	125	200	200
<b>Total Source of Supply Expenses</b>	27,403	4,211	22,925	61,500	44,500
<b>Pumping Expenses</b>					
600-000622-2000 Power Purchased/Pumping	228,072	89,404	245,000	265,000	245,000
600-000623-3000 Operating Supplies & Expense	171	77	300	400	400
600-000623-3100 Building and Grounds	6,958	3,463	10,000	13,500	10,000
600-000623-3200 Utilities	3,503	3,181	4,000	6,500	4,000
600-000625-4000 Repairs-Pumping Equipment	64,171	10,658	40,000	62,000	40,000
<b>Total Pumping Expenses</b>	302,875	106,783	299,300	347,400	299,400
<b>Water Treatment Expenses</b>					
600-000631-2000 Chemicals	68,283	25,804	75,000	85,000	75,500
600-000631-2100 Radium Treatment	33,813	19,872	41,000	45,000	43,000
600-000632-3000 Operating Supplies & Expenses	3,113	229	500	600	600
600-000632-3100 Water Testing	63,384	10,648	20,000	17,000	20,000
600-000635-4000 Repairs and Maintenance	6,011	3,895	15,000	15,000	15,000
<b>Total Water Treatment Expenses</b>	174,604	60,448	151,500	162,600	154,100
<b>Transmission &amp; Distribution</b>					
600-000641-3000 Operating Supplies and Expense	11,901	1,217	6,500	6,500	6,500
600-000641-3200 Meter Supplies	373	234	500	700	500
600-000641-3810 Cross Connection Inspection	17,385	6,705	16,050	18,500	10,800
600-000650-4000 Repairs - Reservr & Standpipes	6,792	713	10,000	17,000	17,000
600-000651-4000 Repairs - Transmission Lines	44,968	11,425	38,000	38,000	40,000
600-000651-4100 Repairs - Leak Detection	-	-	3,000	10,000	10,000
600-000653-4000 Repairs - Meters	15,134	12,260	15,000	15,000	12,000
600-000654-4000 Repairs - Hydrants	31,287	13,308	55,000	55,000	55,000
600-000655-4000 Repairs - Miscellaneous	-	-	-	2,000	2,000
<b>Total Transmission &amp; Distribution</b>	127,840	45,862	144,050	162,700	153,800
<b>Shared Transportation and Maintenance Expenses</b>					



**CITY OF PEWAUKEE  
WATER UTILITY  
2018 OPERATING BUDGET**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
600-000933-3401 Transportation Expense - Vehicle Fuel	5,395	2,727	6,750	9,000	6,750
600-000933-3701 Transportation Expense - Vehicle Insurance	1,487		1,700	1,700	1,750
600-000933-4001 Transportation Expense - Repair & Maintenance	4,839	2,268	5,000	5,500	5,500
600-000950-1001 Scada/Telemetry	9,760	1,753	13,500	13,500	13,500
600-000950-2001 Safety	698	88	2,250	2,250	6,000
600-000950-4401 Diggers Hotline	16,279	8,216	17,500	17,500	21,000
600-000950-4451 GIS Software Maintenance	450	10,750	11,000	15,000	5,000
<b>Total Shared Transportation and Maintenance</b>	<b>38,908</b>	<b>25,802</b>	<b>57,700</b>	<b>64,450</b>	<b>59,500</b>
<b>Shared Administrative Expenses</b>					
600-000901-2001 Meter Reading Expenses	955	470	2,750	2,750	2,500
600-000903-3001 Billing	10,152	8,238	13,500	13,500	13,500
600-000904-1000 Water Utility Uncollectible		301			1,800
600-000906-3001 Conservation/Public Relations	876		1,200	3,750	3,750
600-000921-3001 Office Supplies & Expenses	3,376	2,132	5,000	5,000	5,000
600-000921-3011 Office Equipment Maintenance	5,846	4,668	7,000	8,000	10,500
600-000921-3051 Books & Periodicals	-		-	150	150
600-000921-3061 Postage	400	31	250	1,000	500
600-000921-3071 Notices & Publications	824	10	10	450	250
600-000921-3301 Telephone	3,089	1,165	2,700	2,700	2,700
600-000921-3311 Answering Service	325	130	450	450	300
600-000921-3401 Mileage	144	313	313	250	350
600-000921-3501 Meals & Incidentals	75	29	250	250	200
600-000923-3801 OPS - Engineer	1,358		2,500	10,000	3,500
600-000923-3821 OPS - Attorney	3,297		100	2,750	1,500
600-000923-3831 OPS - Auditor/Accountant	21,390	20,039	24,000	24,000	24,000
600-000923-3851 General Management	30,000	30,000	30,000	30,000	40,000
600-000924-3701 Insurance - Property & Liability	4,895	7,224	7,224	6,250	7,500
600-000924-3711 Insurance - Workers Compensation	5,755	4,413	9,499	9,499	8,001
600-000924-3731 Insurance - Boiler & Machinery	746	999	999	800	1,000
600-000928-3810 Regulatory & Commission Expense	-	395	395	15,000	10,000
600-000928-3820 PSC Water RCA Study	11,995	5,981	5,981	15,000	15,000
600-000930-1001 Utility Memberships & Continuing Education	2,732	1,033	3,500	3,600	3,750
600-000930-3911 Rent	18,000	18,000	18,000	18,000	18,000
600-000930-3991 Miscellaneous General Expense	-		-	500	500
<b>Total Shared Administrative Expenses</b>	<b>126,230</b>	<b>105,571</b>	<b>135,621</b>	<b>173,649</b>	<b>174,251</b>
600-000408-0000 PSC Remainder Tax	2,217	-	2,000	2,000	2,300
600-000408-2000 Property Tax Equivalent	547,523	-	575,000	575,000	575,000
<b>Total Operating Expenses</b>	<b>1,751,652</b>	<b>495,691</b>	<b>1,701,635</b>	<b>2,031,997</b>	<b>1,806,921</b>

**CITY OF PEWAUKEE  
WATER UTILITY  
2018 OPERATING BUDGET**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
Operating Profit (Loss) before Depreciation	364,592	452,603	448,695	137,103	381,609
600-000403-0000 Depreciation Exp.	1,022,571	600,000	1,065,000	1,200,000	1,200,000
<b>Net Operating Profit (Loss) - Water</b>	<b>(657,979)</b>	<b>(147,397)</b>	<b>(616,305)</b>	<b>(1,062,897)</b>	<b>(818,391)</b>
<b>Non-Operating Revenue</b>					
600-000419-0000 Interest Income	6,323	368	600	5,000	2,500
600-000419-1000 Interest/Special Assmts.	4,866	2,752	3,000	3,000	2,400
600-000429-0000 Long Term Debt Premium	71,640				
600-000432-0100 Accounts Receivable Finance Charges	21		-	25	25
600-000464-1000 Water Construction	764,806	242,868	300,000	230,000	181,000
600-000475-0000 Gain/Loss on Fixed Asset Disposal					
<b>Total Non-Operating Revenues</b>	<b>847,656</b>	<b>245,988</b>	<b>303,600</b>	<b>238,025</b>	<b>185,925</b>
<b>Non-Operating Expenses</b>					
600-000407-0000 Amort Property Loss	60,769		60,769		78,100
600-000427-0000 Interest/Long Term Debt	112,500	48,772	142,591	142,591	142,118
600-000428-0000 Bond Discount	50,200				
600-000429-0000 Amort/Debt Expense Still River	78,112				-
<b>Total Non-Operating Expenses</b>	<b>301,581</b>	<b>48,772</b>	<b>203,360</b>	<b>142,591</b>	<b>220,218</b>
<b>Net Profit (Loss) - Water</b>	<b>(111,904)</b>	<b>49,819</b>	<b>(516,065)</b>	<b>(967,463)</b>	<b>(852,684)</b>

**CITY OF PEWAUKEE  
SEWER UTILITY  
2018 OPERATING BUDGET SUMMARY**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
<b>Operating Revenues</b>	3,211,656	1,424,699	3,412,015	3,174,728	3,269,400
<b>Operating Expenses</b>					
Wages	175,227	69,181	145,314	145,314	131,223
Fringe Benefits	77,375	36,864	86,751	72,123	100,064
Plant Operation & Maintenance	1,619,345	279,035	1,612,395	1,724,416	1,832,500
Shared Transportation & Maintenance	38,907	25,802	57,700	64,450	59,500
Shared Administrative Expenses	112,438	94,722	130,245	143,649	148,451
<b>Total Operating Expenses</b>	2,023,292	505,604	2,032,405	2,149,952	2,271,738
<b>Operating Profit before Depreciation</b>	1,188,364	919,095	1,379,610	1,024,776	997,662
<b>Depreciation Expense</b>	1,375,690	700,000	1,390,000	1,400,000	1,400,000
<b>Net Profit (Loss) from Operations</b>	(187,326)	219,095	(10,390)	(375,224)	(402,338)
<b>Non-Operating Revenue</b>					
Interest on Investments/AR	19,168	11,389	24,190	12,075	15,075
Interest on Special Assessments	120,327	69,916	70,000	75,000	51,150
Sewer Service Connection Fees	1,068,648	298,193	462,980	480,400	516,400
Other Non-Operating Revenue	121	3,370	3,370	-	-
<b>Total Non-Operating Revenue</b>	1,208,264	382,868	560,540	567,475	582,625
<b>Non-Operating Expenses</b>					
Interest on Long Term Debt and Bond Discount	45,068	18,709	35,737	36,882	36,000
<b>Net Profit (Loss) - Sewer</b>	975,870	583,254	514,413	155,369	144,287



**CITY OF PEWAUKEE  
SEWER UTILITY  
2018 OPERATING BUDGET**

**Sewer  
Revenues**

**Operating Revenues - Sewer**

650-001621-1000	Residential Revenue Sewer
650-001621-2000	Industrial Revenue - Sewer
650-001621-3000	Commerical Revenue - Sewer
650-001621-4000	Public Revenue - Sewer
650-001621-5000	Multi Family Revenue - Sewer

**Total Operating Revenues**

**Other Revenues - Sewer**

650-001631-1000	Late Payment Penalty - Sewer
650-001635-1000	Other Sewer Revenues
650-001635-2001	Other Revenue - Special Assessment Letters

**Total Other Revenues**

**Total Revenues**

**Expenses**

**Wages**

650-001820-1000	Wages
650-000920-1001	Salaries - Administrative
650-000920-2001	Internal Engineering Wages

**Total Wages**

**Fringe Benefits**

650-001820-5001	Fica Expense
650-000926-1501	Benefits - Health Insurance
650-000926-1511	Benefits - Dental Insurance
650-000926-1521	Benefits - Optical Insurance
650-000926-1531	Benefits - Pension
650-000926-1541	Benefits - Life Insurance
650-000926-1551	Benefits - Unemployment
650-000926-1561	Benefits - Disability Insurance
650-000926-1571	Vac/Sick Liability Expense
650-000926-1591	Pension Expense GASB 68

**Total Fringe Benefits**

**Plant Operation & Maintenance**

650-001821-2000	Power/Electricity
650-001821-2100	Power/Natural Gas

2016 Actual	2017			2018 Budget
	6 Month Actual	Year End Forecast	2017 Budget	
1,828,483	933,759	1,868,000	1,818,428	1,880,000
171,090	88,460	176,000	160,000	176,000
768,877	387,558	769,000	1,165,000	770,000
8,124	4,007	8,015	8,800	8,100
411,009	-	411,000		411,000
3,187,583	1,413,784	3,232,015	3,152,228	3,245,100
17,235	6,296	168,000	17,000	17,300
-	1,623	5,000	-	
6,838	2,996	7,000	5,500	7,000
24,073	10,915	180,000	22,500	24,300
3,211,656	1,424,699	3,412,015	3,174,728	3,269,400
55,717	28,874	49,151	49,151	64,000
89,084	36,099	80,413	80,413	51,000
30,426	4,208	15,750	15,750	16,223
175,227	69,181	145,314	145,314	131,223
11,648	6,582	16,058	10,403	17,161
22,069	13,710	31,019	21,999	42,011
1,692	1,219	2,552	1,810	3,253
459	231	652	462	618
9,500	6,307	11,845	8,401	14,628
206	8	429	304	535
-		-	-	-
658	664	699	496	909
22,802	8,143	23,497	27,566	19,988
8,341			682	961
77,375	36,864	86,751	72,123	100,064
45,081	21,987	45,000	40,000	45,000
1,614	791	1,800	2,000	1,800

**CITY OF PEWAUKEE  
SEWER UTILITY  
2018 OPERATING BUDGET**

	2016 Actual	2017			2018 Budget
		6 Month Actual	Year End Forecast	2017 Budget	
650-001821-2150 Power/Other Fuel	-		200	500	300
650-001827-3000 Supplies and Expenses	1,869	886	2,400	2,600	2,400
650-001827-3400 Sewer Service Charge - Brookfield	556,356	12,759	560,000	610,316	560,000
650-001827-3410 Sewer Service Charge - LPSD	446,287	113,478	456,000	425,000	460,000
650-001827-3420 Sewer Service Charge - Village of Pewaukee	128,535	29,239	125,000	115,000	125,000
650-001827-3430 Sewer Service Charge - SD #4	4,987	1,169	5,000	5,000	5,000
650-001827-3440 Sewer Service Charge - WCC	91,332	27,278	111,000	68,000	124,000
650-001827-3490 LPSD Debt Service Chg	35,094	34,995	34,995	36,000	35,000
650-001831-4000 Maintenance of Collection System	122,705	14,713	150,000	250,000	300,000
650-001831-4100 Maintenance SCS Sewer Cleaning	84,468	(163)	60,000	85,000	60,000
650-001831-4200 Maintenance/SCS - Flowmeter	8,965	1,169	4,000	10,000	8,000
650-001831-4300 Maintenance/SCS - Control Panel	-	709	2,000	8,000	8,000
650-001832-4000 Maintenance of Pumping Equipment	1,700	16,320	25,000	25,000	25,000
650-001834-4000 Maintenance of General Plant Structure	36,912	1,342	20,000	28,500	22,000
650-001850-1000 OPS - Sewer Studies	30,030				35,000
650-001852-3800 OPS - Engineer - Sewer	21,374	1,857	7,000	9,000	10,000
650-001852-3820 OPS - Attorney - Sewer	2,036	506	2,000	3,500	5,000
650-001852-3830 OPS - Auditor/Accountant - Sewer	-		1,000	1,000	1,000
<b>Total Plant Operation &amp; Maintenance</b>	<b>1,619,345</b>	<b>279,035</b>	<b>1,612,395</b>	<b>1,724,416</b>	<b>1,832,500</b>
<b>Shared Transportation and Maintenance Expenses</b>					
650-000933-3401 Transporation Expense - Vehicle Fuel	5,395	2,727	6,750	9,000	6,750
650-000933-3701 Transportation Expense - Vehicle Insurance	1,487		1,700	1,700	1,750
650-000933-4001 Transportation Expense - Repair & Maintenance	4,839	2,268	5,000	5,500	5,500
650-000950-1001 Scada/Telemetry	9,759	1,753	13,500	13,500	13,500
650-000950-2001 Safety	698	88	2,250	2,250	6,000
650-000950-4401 Diggers Hotline	16,279	8,216	17,500	17,500	21,000
650-000950-4451 GIS Software Maintenance	450	10,750	11,000	15,000	5,000
<b>Total Shared Transportation and Maintenance Expenses</b>	<b>38,907</b>	<b>25,802</b>	<b>57,700</b>	<b>64,450</b>	<b>59,500</b>
<b>Shared Administrative Expenses</b>					
650-000901-2001 Meter Reading Expenses	955	470	2,750	2,750	2,500
650-000903-3001 Billing	10,152	8,237	13,500	13,500	13,500
650-000904-1000 Sewer Utility Uncollectible		470	1,000		1,000
650-000906-3001 Conservation/Public Relations	674		1,200	3,750	3,750
650-000921-3001 Office Supplies & Expenses	3,376	2,132	5,000	5,000	5,000
650-000921-3011 Office Equipment Maintenance	5,846	4,668	7,000	8,000	10,500
650-000921-3051 Books & Periodicals	-		-	150	150
650-000921-3061 Postage	400	31	250	1,000	500
650-000921-3071 Notices & Publications	824	10	10	450	250



**CITY OF PEWAUKEE  
SEWER UTILITY  
2018 OPERATING BUDGET**

650-000921-3301	Telephone
650-000921-3311	Answering Service
650-000921-3321	Beeper - Air Time
650-000921-3401	Mileage
650-000921-3501	Meals & Incidentals
650-000923-3801	OPS - Engineer
650-000923-3821	OPS - Attorney
650-000923-3831	OPS - Auditor/Accountant
650-000923-3851	General Management
650-000924-3701	Insurance - Property & Liability
650-000924-3711	Insurance - Workers Compensation
650-000924-3731	Insurance - Boiler & Machinery
650-000930-1001	Utility Memberships & Continuing Education
650-000930-3911	Rent
650-000930-3991	Miscellaneous General Expense

**Total Shared Administrative Expenses**

**Total Operating Expenses**

**Operating Profit (Loss) before Depreciation**

650-001403-1000	Depreciation Exp. - Sewer
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**Net Operating Profit (Loss) - Sewer**

**Non-Operating Revenue**

650-001622-1000	Sewer Construction
650-001622-5500	ICA-Bluemound Road
650-001622-6000	ICA - Green Road
650-001622-7000	ICA - West Side
650-001622-8000	ICA Capitol Drive North
650-001660-1000	Interest Income
650-001660-2000	Interest/Special Assmts.
650-001660-3000	Accounts Receivable Finance Charges
650-001660-6000	Gain or Loss on Sale of Assets
650-001660-8000	Other Revenues

**Total Non-Operating Revenues**

**Non-Operating Expenses**

650-001880-1000	Interest/Long Term Debt
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2016 Actual	2017			2018 Budget
	6 Month Actual	Year End Forecast	2017 Budget	
3,089	1,165	2,700	2,700	2,700
325	130	450	450	300
-		313	-	350
153	313	250	250	200
75	29	2,500	250	3,500
813		100	10,000	1,500
3,297	136	24,000	2,750	24,000
20,371	15,262	30,000	24,000	40,000
30,000	30,000	7,224	30,000	7,500
4,895	7,224	9,499	6,250	8,001
5,755	4,413	999	9,499	1,000
746	999	3,500	800	3,750
2,692	1,033	18,000	3,600	18,000
18,000	18,000	-	18,000	500
-			500	
112,438	94,722	130,245	143,649	148,451
2,023,292	505,604	2,032,405	2,149,952	2,271,738
1,188,364	919,095	1,379,610	1,024,776	997,662
1,375,690	700,000	1,390,000	1,400,000	1,400,000
(187,326)	219,095	(10,390)	(375,224)	(402,338)
824,924	192,988	300,000	325,000	400,000
1,909	5,856	6,500	20,000	5,000
-		5,400	10,400	5,400
63,000	1,080	1,080		10,000
178,815	98,269	150,000	125,000	96,000
19,164	11,199	24,000	12,000	15,000
120,327	69,916	70,000	75,000	51,150
4	190	190	75	75
121				-
-	3,370	3,370	-	-
1,208,264	382,868	560,540	567,475	582,625
45,068	18,709	35,737	36,882	36,000



**CITY OF PEWAUKEE  
SEWER UTILITY  
2018 OPERATING BUDGET**

650-001900-0000      Bond Discount  
                                  **Total Non-Operating Expenses**  
                                  **Net Profit (Loss) - Sewer**

2016 Actual	2017			2018 Budget
	6 Month Actual	Year End Forecast	2017 Budget	
45,068	18,709	35,737	36,882	36,000
975,870	583,254	514,413	155,369	144,287

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 5.**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding the Approval of the 2018 Proposed Budget and Setting the Tax Levy

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 6.**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Approve the Recommendations of the Bike and Pedestrian Planning Committee to Conduct a Survey

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

Survey questions

# City of Pewaukee Pedestrian & Bicycling Community Survey

1. Are you a resident of the City of Pewaukee? \*Required Question

- ☐ Yes
- ☐ No

2. If you are a City of Pewaukee resident which Ward do you live in?  
(-provide link to city ward map and drop down with ward numbers)

\*Required Question if answer to Question 1 is Yes

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☐ Ward 6
- ☐ Ward 7
- ☐ Ward 8
- ☐ Ward 9
- ☐ Ward 10

3. Demographics (Optional):

- Age (Drop down box with age ranges)

- ☐ Under 18
- ☐ 18-29
- ☐ 30-39
- ☐ 40-49
- ☐ 50-59
- ☐ 60-69
- ☐ 70-79
- ☐ 80 or Older

- Gender

- ☐ Male
- ☐ Female

- Do you have children

- ☐ Yes
- ☐ No

4. Are you a cyclist?

- ☐ Yes
- ☐ No

If yes then ask the following questions:

4.1 What purpose(s) do you use a bicycle for? (select all that apply):

- ☐ Recreation
- ☐ Exercise
- ☐ Commuting to/from work
- ☐ Primary mode of transportation
- ☐ Other (provide comment box)

4.2 What type of roadways/facilities do you ride on within the City of Pewaukee?

(select all that apply):

- ☐ Streets within subdivisions
- ☐ Major city streets (i.e. Swan Rd, Glacier Rd, Duplainville Rd, Green Rd)
- ☐ County Highways (i.e. County F, County G, County JJ, County M, County SS, County SR)
- ☐ State Highways (WIS 164, WIS 190)
- ☐ Multi-Use trails parallel to roadways
- ☐ Off road trails (i.e. Lake Country Trail)

4.3 How often do you bicycle within the City of Pewaukee?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly

5. Do you walk and/or run on roadways within the City of Pewaukee

- ☐ Yes
- ☐ No

If yes to question 5 then answer the following questions:

5.1 What purpose do you walk for (select all that apply):

- ☐ Recreation
- ☐ Exercise
- ☐ Getting to/from work
- ☐ Other (provide comment box)

5.2 What type of roadways/facilities do you walk on within the City of Pewaukee?

(select all that apply):

- ☐ Streets within subdivisions
- ☐ Major city streets (i.e. Swan Rd, Glacier Rd, Duplainville Rd, Green Rd)
- ☐ County Highways (i.e. County F, County G, County JJ, County M, County SS, County SR)
- ☐ State Highways (WIS 164, WIS 190)
- ☐ Multi-Use trails parallel to roadways
- ☐ Off road trails (i.e. Lake Country Trail)

6. Please indicate how safe you feel while bicycling on the following roadway types in the City of Pewaukee?

Subdivision	<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
Street										
Major City Street	<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
County										
Highways										
State Highways	<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
Multi-Use Trails	<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
Off-Road Trails	<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neutral	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree



7. Please indicate how safe you feel while walking on the following roadway types in the City of Pewaukee?
- |                    |                          |                |                          |       |                          |         |                          |          |                          |                   |
|--------------------|--------------------------|----------------|--------------------------|-------|--------------------------|---------|--------------------------|----------|--------------------------|-------------------|
| Subdivision Street | <input type="checkbox"/> | Strongly Agree | <input type="checkbox"/> | Agree | <input type="checkbox"/> | Neutral | <input type="checkbox"/> | Disagree | <input type="checkbox"/> | Strongly Disagree |
| Major City Street  | <input type="checkbox"/> | Strongly Agree | <input type="checkbox"/> | Agree | <input type="checkbox"/> | Neutral | <input type="checkbox"/> | Disagree | <input type="checkbox"/> | Strongly Disagree |
| County Highways    |                          |                |                          |       |                          |         |                          |          |                          |                   |
| State Highways     | <input type="checkbox"/> | Strongly Agree | <input type="checkbox"/> | Agree | <input type="checkbox"/> | Neutral | <input type="checkbox"/> | Disagree | <input type="checkbox"/> | Strongly Disagree |
| Multi-Use Trails   | <input type="checkbox"/> | Strongly Agree | <input type="checkbox"/> | Agree | <input type="checkbox"/> | Neutral | <input type="checkbox"/> | Disagree | <input type="checkbox"/> | Strongly Disagree |
| Off-Road Trails    | <input type="checkbox"/> | Strongly Agree | <input type="checkbox"/> | Agree | <input type="checkbox"/> | Neutral | <input type="checkbox"/> | Disagree | <input type="checkbox"/> | Strongly Disagree |

8.If you are responsible for children do you allow the children to walk and/or bicycle on streets with adult supervision within the City of Pewaukee besides streets within subdivisions?

- ☐ Yes  
☐ No

9.If you are responsible for children do you allow the children walk and/or bicycle on streets without adult supervision within the City of Pewaukee besides streets within subdivisions?

- ☐ Yes  
☐ No

10.Do you feel that the City of Pewaukee should establish a [Safe Routes to School Program](#) to allow children the choice to walk or bike to the Pewaukee School District campus?

- ☐ Yes  
☐ No

11.Do you feel that the City of Pewaukee has adequate pedestrian and bicycle facilities?

- ☐ Strongly Agree  
☐ Agree  
☐ Neutral  
☐ Disagree  
☐ Strongly Disagree

12.Do you feel that bicycle and pedestrian facilities provide value to the community?

- ☐ Strongly Agree  
☐ Agree  
☐ Neutral  
☐ Disagree  
☐ Strongly Disagree

13.Would you increase the frequency with which you bicycle and/or walk if additional facilities were constructed within the City of Pewaukee?

- ☐ Yes  
☐ No

14.Do you feel that the City of Pewaukee should increase bicycle and pedestrian facilities?

- ☐ Strongly Agree  
☐ Agree  
☐ Neutral  
☐ Disagree  
☐ Strongly Disagree

15.Would you support additional bicycle/pedestrian facilities if they were funded using the following methods:

Reallocate City funds without raising taxes  
 Small Tax Increase

- ☐ Yes  
☐ Yes

- ☐ No  
☐ No

Special Assessments

☐ Yes

☐ No

16. Do you have any additional suggestions on how to fund bicycle/pedestrian improvements?

☐ Yes (Please list those suggestions in comment box below)

☐ No

(Comment Box)

17. What kind of additional pedestrian and bicycle facilities would you like constructed in the City of Pewaukee on various road types (main City streets, County highways, State Highways).

Select all that apply

(Add Yes and No button next to each option)

**A:** No provision for pedestrians paths or bicycle use

**B:** Wide paved shoulders

**C:** Parallel multi-use



**D:** Separate multi-use trails



18. Do you feel bicycle and/or pedestrian facilities should be added whenever a State Highway, County Highway, and or major City street is reconstructed within the City of Pewaukee?

☐ Strongly Agree

☐ Agree

☐ Neutral

- ☐ Disagree
- ☐ Strongly Disagree

19.Are there specific locations that you feel additional bicycle or pedestrian facilities are needed within the City of Pewaukee?

(Provide a comment box)

(Provide a link to City Bicycle & Pedestrian Plan Map)

20.Additional comments (provide comment box)

21. Would you be interested in being contacted about survey results or future Bike and Pedestrian Planning Committee Events? (Yes/No Button) (Provide box for email address)

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 7.**

**DATE:** November 6, 2017

**DEPARTMENT:** Administration

**PROVIDED BY:** Lt. Brian Ripplinger

***SUBJECT:***

Waukesha Sheriff's Department 3rd Quarter Status Report

***BACKGROUND:***

Handout provided at meeting.

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

At Meeting - Q3 Stats



CITY OF PEWAUKEE					
3rd QUARTER COMPARISON STATISTICS					
ADMINISTRATIVE	2014	2015	2016	2017	2018
GAS GALLONS	6,119.60	5657.00	5160	5570	
TOTAL MILES	62,161.80	56,613.90	53,413.00	59,145	

ENFORCEMENT					
CITATIONS	877	750	525	652	
ORD. CITATIONS (JUV.)	1	20	12	4	
ORD. CITATIONS (ADULT)	53	52	38	28	
WRITTEN WARNINGS	210	120	53	127	
DA REFERRALS (JUV.)	1	2	0	0	
DA REFERRALS (ADULT)	15	14	25	17	

ACTIVITY					
TOTAL CALLS FOR SERVICE	2449	2597	2598	2808	
TOTAL IRS TAKEN	243	231	188	240	
COMMUNITY CONTACTS	1633	1771	2182	1526	
TRAFFIC STOPS	957	883	634	942	
ASSIST OTHER WSD	197	224	255	350	
ASSIST OTHER AGENCY	110	116	119	146	
BACK-UP REQUESTED	175	199	167	144	
ASSIST FIRE/EMS	199	227	245	297	
PDO ONLY	106	103	111	131	
PERSONAL INJURY	28	33	37	33	
FATAL ACCIDENT	0	1	3	1	
OWI	33	26	10	20	
BUSINESS CHECKS	1954	1719	1777	1241	
OPEN DOORS	19	86	13	27	

CITY OF PEWAUKEE	
2017 - 3RD QUARTER STATISTICS	

ADMINISTRATIVE	
GAS GALLONS	5,570
TOTAL MILES	59,145

ENFORCEMENT	
CITATIONS	652
ORD. CITATIONS (JUV.)	4
ORD. CITATIONS (ADULT)	28
WRITTEN WARNINGS	127
DA REFERRALS (JUV.)	0
DA REFERRALS (ADULT)	17

ACTIVITY	
TOTAL CALLS FOR SERVICE	2808
TOTAL IRS TAKEN	240
COMMUNITY CONTACTS	1526
TRAFFIC STOPS	942
ASSIST OTHER WSD	350
ASSIST OTHER AGENCY	146
BACK-UP REQUESTED	144
ASSIST FIRE/EMS	297
PDO ONLY	131
PERSONAL INJURY	33
FATAL ACCIDENT	1
OWI	20
BUSINESS CHECKS	1241
OPEN DOORS	27

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 8.**

**DATE:** November 6, 2017

**DEPARTMENT:** PW - Engineering

**PROVIDED BY:** Jeffrey L. Weigel, Public Works Director and City Engineer

***SUBJECT:***

Further Discussion on Establishing a Sidewalk Winter Maintenance Policy

***BACKGROUND:***

The Common Council may recall that this issue was thoroughly questioned at the Oct. 23rd meeting, and this is a follow up to the many questions. Specifically:

1) I incorrectly stated that the City had no policy on sidewalk snow and ice removal. Research on a separate issue revealed that the City does have an Ordinance (7.02.(D)(12) under Nuisances requiring the removal within 12 hours. It is unclear as to who has to remove the snow from the sidewalks that we did not have. See attached pp. 26 & 27 from the City Ordinance attendant to this issue.

2) State Statutes. We did not research why the State Statutes offers specific limitations to claims against the municipality of the walks are cleared within 21 days; however, we have attached the complete section from the State Statutes on this issue. Note the several references to court cases. My point is that the Common Council needs to understand that implementation of a reasonable policy compliant with State Statute components could save the City significant legal and settlement costs associated with just one slip/fall claim.

3) Why would the City have to clear the shared use path along Pewaukee Road? See Attorney Val Anderson's opinion which is attached.

4) What do other communities do? I researched 10 communities, 9 nearby and 1 (Monona near Madison) and found that

1 Sussex has no policy but "helps out" see attached Sussex e-mail

5 (Monona, Delafield City, Pewaukee Village, Menomonee Falls, Oconomowoc City) required owner/resident to clear in 24 hrs. see attached Village of Pewaukee ord.

1 Waukesha City required owner/resident to clear in 12 hrs.

1 New Berlin required owner/resident to clear in 72 hrs. (Note that N.B. apparently cleared with City forces for some, which continues but requires all after a certain date to be cleared by owner/resident)

1 Brookfield City is cleared by City Park/Rec. forces. (Note that prior to March 2009 Brookfield owners/residents were required to clear snow)

1 Germantown forces clear all "sidewalks". "Pathways" are not cleared per Ordinance. See Germantown policy attachment with definitions and note that a timeframe is not specified.

***FINANCIAL IMPACT:***

Indetermined. Should the City adopt a policy to clean the sidewalks and pedestrian trails with City forces there will be staff and equipment costs. We will have a better understanding of the Fiscal Impacts after one year of implementation.

***RECOMMENDED MOTION:***

The Common Council needs to recommend on three issues for preparation of the policy or ordinance:

1) Should the City have a sidewalk/snow removal policy? Staff recommendation is yes for citizen safety and City liability reduction.

2) Who should remove the snow/ice? Staff recommendation is that for now it should be City forces. Note that both New Berlin and Brookfield City changed their policies, each going a different way, in the past 10 years.

3) What timeframe for removals? Due to the relatively small amount of sidewalk in place now, staff recommends 21 days contingent upon City Attorney agreement on same.

For staff, there is no question that the Pewaukee Road shared use path is considered a sidewalk for snow removals (City Attorney's opinion).

**ATTACHMENTS:**

Description

City Pewaukee existing ordinance

State Statute 893.83

City Attorney Opinion on Shared Use Path

Village of Sussex e-mail

Village of Pewaukee Ord.

Village of Germantown Ordinance

- b. **MEDICAL OR DENTAL USE ALLOWED.** The use, possession, purchase or attempt to purchase any of the items in Section (a) is not prohibited when directed or prescribed by a licensed physician, dentist or other medical health professional authorized to direct or prescribe such use provided that the use is permitted by state or federal laws.

**7.02(C) PUBLIC NUISANCE OFFENDING MORALS AND DECENCY**

The following acts, omissions, places, conditions and things are hereby specifically declared to be public nuisances offending public morals and decency, but such enumeration shall not be construed to exclude other nuisances offending public morals and decency within the definition of Section 7.02:

- (1) **DISORDERLY HOUSES.** All disorderly houses, bawdy houses, houses of ill-fame, gambling houses and buildings or structures kept or resorted to for the purpose of prostitution, promiscuous sexual intercourse or gambling, except to the extent authorized by State Law.
- (2) **GAMBLING DEVICES.** All gambling devices and slot machines, except to the extent authorized by State Law.
- (3) **UNLICENSED SALE OF LIQUOR AND BEER.** All places where intoxication liquor or fermented malt beverages are sold, possessed, stored, brewed, bottled, manufactured or rectified without a permit or license as provided for by the Municipal Code of the City of Pewaukee.
- (4) **CONTINUOUS VIOLATION OF CITY CODES.** Any place or premises within the City where the City Code or state laws relating to public health, safety, peace, morals or welfare are openly, continuously, repeatedly and intentionally violated.
- (5) **ILLEGAL DRINKING.** Any place or premises resorted to for the purpose of drinking intoxication liquor or fermented malt beverages in violation of the laws of the State of Wisconsin or Code of the City.

**7.02(D) PUBLIC NUISANCES AFFECTING PEACE AND SAFETY**

The following acts, omissions, places, conditions and things are hereby declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within the definitions of Section 7.02:

- (1) **SIGNS, BILLBOARDS, ETC.** All signs and billboards, awnings and other similar structures over or near streets, sidewalks, public grounds or places frequented by the public, so situated or constructed as to endanger the public safety.
- (2) **ILLEGAL BUILDINGS.** All buildings erected, repaired or altered in violation of the provisions of the Code of the City of Pewaukee relating to materials and manner construction of buildings and structures within the City.
- (3) **UNAUTHORIZED TRAFFIC SIGNS.** All unauthorized signs, signals, markings or devices placed or maintained upon or in view of any public highway or railway crossing which purport to be or may be mistaken as an official traffic control device, railroad sign or signal or which because of its color, location, brilliance, or manner of operation interferes with the effectiveness of any such device, sign or signal.
- (4) **OBSTRUCTION OF INTERSECTION.** All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk.
- (5) **TREE LIMBS.** All limbs of trees which project over a public sidewalk less than eight (8) feet above the surface thereof or less than ten (10) feet above the surface of a public street.
- (6) **DANGEROUS TREES.** All trees which are a menace to public safety or are the cause of



substantial annoyance to the general public.


(7) FIREWORKS. All use or display of fireworks except as provided by the laws of the State of Wisconsin and Code of the City of Pewaukee.

(8) DILAPIDATED BUILDINGS. All buildings or structures so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use.

(9) WIRES OVER STREETS. All wires over streets, alleys, or public grounds which are strung less than fifteen (15) feet above the surface thereof.

(10) NOISY ANIMALS OR FOWL. The keeping or harboring of any animal or fowl which by frequent or habitual howling, yelping, barking, crowing or making of other noises shall greatly annoy or disturb two (2) or more persons within the City.

(11) UNLAWFUL ASSEMBLY. Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks.



(12) SNOW AND ICE REMOVAL. All ice not removed from public sidewalks and all snow not removed from public streets within twelve (12) hours after it has ceased to fall thereon.

(13) ANIMALS. Keeping, feeding, harboring, securing or failing to secure any domestic or wild animal in any manner which promotes or causes a nuisance as defined in sec.7.02(A).

### **7.03 ABANDONED OR JUNKED VEHICLES AND VEHICLE PARTS.**

(1) ABANDONED VEHICLES OR VEHICLE PARTS. No person shall leave unattended any motor vehicle, trailer, semi trailer or mobile home or parts thereof on any public street, road or highway right-of-way, nor may such vehicles or parts be left unattended on private or public property, for such time and under such circumstances as to cause the vehicle or vehicle parts to reasonably appear to have been abandoned. Except as otherwise provided in this Section whenever any vehicle or vehicle parts has been left unattended without the permission of the property owner for more than forty-eight (48) hours, the vehicle is deemed abandoned and constitutes a public nuisance. A motor vehicle shall not be considered an abandoned vehicle when it is out of public view or when it is currently registered or designated as not abandoned by a duly authorized City official.

(2) JUNKED MOTOR VEHICLE AND MOTOR VEHICLE PARTS. (Amend. 04-11) Motor vehicles completely or partially disassembled, dismantled, junked, wrecked, inoperable, or not currently registered and license as well as motor vehicle parts of any kind, type or nature shall not be stored or allowed to remain outside of an authorized storage building located upon private property within the City of Pewaukee for longer than ten (10) days unless such vehicle or parts are accessory to an authorized automotive sales, repair, towing, or salvage business or institution enterprise located in a properly zoned area. Within this Code section "inoperable" shall mean a person is unable to physically manipulate or activate any of the vehicle controls necessary to put it in motion. In addition:

(a) Such vehicles or vehicle parts, when located on public property, may be towed or removed from the scene after forty-eight (48) hours and impounded as set forth elsewhere in this section.

(b) Such vehicles or vehicle parts may not be located on private property outside of a permanent building enclosure except as set forth in Section 7.03, Subsection (2)(c).

(c) Such vehicles or vehicle parts accessory to an automotive sales, repair, or towing business may not be located or stored by the property or business operator outside of an authorized storage building for more than 90 calendar days in a twelve (12) month period.

(d) Such vehicles or vehicle parts stored as junk in an authorized junk or salvage yard must be screened with a visibly impervious screen of at least six (6) feet in height as authorized and permitted by the Building Inspector/Zoning Administrator.

injury, that is, of the greater harm caused by the misdiagnosis. *McCulloch v. Linblade*, 513 F. Supp 2d 1037 (2007).

**893.83 Damages caused by accumulation of snow or ice; liability of city, village, town, and county.** No action may be maintained against a city, village, town, or county to recover damages for injuries sustained by reason of an accumulation of snow or ice upon any bridge or highway, unless the accumulation existed for 3 weeks. Any action to recover damages for injuries sustained by reason of an accumulation of snow or ice that has existed for 3 weeks or more upon any bridge or highway is subject to s. 893.80.

**History:** 2003 a. 214 ss. 136, 137, 189; 2011 a. 132.

**NOTE:** 2003 Wis. Act 214, which affected this section, contains extensive explanatory notes.

The plaintiff's oral notice to the chief of police, who said he would file a report, and direct contact and negotiation with the city's insurer, within 120 days, was sufficient compliance to sustain an action for damages against the city. *Harte v. City of Eagle River*, 45 Wis. 2d 513, 173 N.W.2d 683 (1972).

A spouse's action for loss of consortium is separate and has a separate dollar limitation from the injured spouse's claim for damages. *Schwartz v. Milwaukee*, 54 Wis. 2d 286, 195 N.W.2d 480 (1970).

Shoveling snow from a sidewalk to create a mound along the curb does not create an unnatural or artificial accumulation that renders a city liable. *Kobelinski v. Milwaukee & Suburban Transport Corp.* 56 Wis. 2d 504, 202 N.W.2d 415 (1972).

This section creates a secondary liability on a municipality or county for highway defects that cause damage only when the act or default of another tortfeasor also contributes to the creation of the defect. *Dickens v. Kensmoor*, 61 Wis. 2d 211, 212 N.W.2d 484 (1973).

City liability arising from snow and ice on sidewalks is determined under the standard of whether, under all the circumstances, the city was unreasonable in allowing the condition to continue. Circumstances to be considered include location, climatic conditions, accumulation, practicality of removal, traffic on the sidewalk, and intended use of the sidewalk by pedestrians. *Schattschneider v. Milwaukee & Suburban Transport Corp.* 72 Wis. 2d 252, 240 N.W.2d 182 (1976).

An insurance policy was construed to waive the recovery limitations this section. *Stanhope v. Brown County*, 90 Wis. 2d 823, 280 N.W.2d 711 (1979).

Recovery limitations under this section are constitutional. *Sambs v. City of Brookfield*, 97 Wis. 2d 356, 293 N.W.2d 504 (1980).

Immunity under this section does not exist for injuries resulting from ice on a stairway connecting 2 sidewalks. *Henderson v. Milwaukee County*, 198 Wis. 2d 748, 543 N.W.2d 544 (Ct. App. 1995).

If a plaintiff's injuries occurred by reason of insufficiency or want of repairs of any highway, a governmental entity is not afforded immunity under s. 893.80(4). *Morris v. Juneau County*, 219 Wis. 2d 543, 579 N.W.2d 690 (1998), 96–2507.

As used in this section, "highway" includes the shoulder of the highway. *Morris v. Juneau County*, 219 Wis. 2d 543, 579 N.W.2d 690 (1998), 96–2507.

A person other than a municipality with any liability for a defect is primarily liable for the entire resulting judgment. If a contractor settles with the injured party for less than the amount of the ultimate award, the municipality is not liable for the balance. *VanCleve v. City of Marinette*, 2002 WI App 10, 250 Wis. 2d 121, 639 N.W.2d 792, 01–0231.

Under this section, a municipality may not be held primarily liable, and there can be neither joint, nor primary, liability on the municipality's part if any other party has any liability. Municipal liability is successive and is only for the damages and costs that the party with primary liability is unable to pay. *VanCleve v. City of Marinette*, 2003 WI 2, 258 Wis. 2d 80, 655 N.W.2d 113, 01–0231.

A municipality's liability is triggered only if execution has been issued against the party with primary liability and returned unsatisfied. By entering into a settlement and release with a defendant found by a jury to be liable, a plaintiff indirectly waives any right to hold the municipality secondarily liable because the release prevents taking a judgment against and executing upon the primarily liable defendant. *VanCleve v. City of Marinette*, 2003 WI 2, 258 Wis. 2d 80, 655 N.W.2d 113, 01–0231.

A "highway" is an area that the entire community has free access to travel on. A public parking lot is available to the entire community for vehicular travel, and as such, a city's public parking lot is a "highway" for purposes of this section. *Ellerman v. City of Manitowish*, 2003 WI App 216, 267 Wis. 2d 480, 671 N.W.2d 366, 03–0322.

When an accumulation of ice is created by natural conditions a municipality has 3 weeks to address the problem. Actions based on artificial accumulations are actionable without the 3-week requirement. To be an artificial condition, grading must be part of a drainage design plan or be shown to divert water from other sources onto the sidewalks. If not, grading, by itself, does not create an artificial condition on land even if the municipality had notice that a hazardous condition existed. *Gruber v. Village of North Fond du Lac*, 2003 WI App 217, 267 Wis. 2d 368, 671 N.W.2d 692, 03–0537.

## SUBCHAPTER IX

### STATUTES OF LIMITATION; ACTIONS BY THE STATE, STATUTORY LIABILITY AND MISCELLANEOUS ACTIONS

**893.85 Action concerning old-age assistance lien.**

(1) An action to collect an old-age assistance lien filed under s. 49.26, 1971 stats., prior to August 5, 1973, must be commenced within 10 years after the date of filing of the required certificate under s. 49.26 (4), 1971 stats.

(2) No claim under s. 49.25, 1971 stats., may be presented more than 10 years after the date of the most recent old-age assistance payment covered by the claim.

**History:** 1977 c. 385; 1979 c. 323.

**Judicial Council Committee's Note, 1979:** This section is previous s. 893.181 renumbered for more logical placement in restructured ch. 893. [Bill 326–A]

**893.86 Action concerning recovery of legal fees paid for indigents.** An action under s. 757.66 to recover an amount paid by a county for legal representation of an indigent defendant shall be commenced within 10 years after the recording of the claim required under s. 757.66 or be barred.

**History:** 1979 c. 323; 1993 a. 301.

**893.87 General limitation of action in favor of the state.**

Any action in favor of the state, if no other limitation is prescribed in this chapter, shall be commenced within 10 years after the cause of action accrues or be barred. No cause of action in favor of the state for relief on the ground of fraud shall be deemed to have accrued until discovery on the part of the state of the facts constituting the fraud.

**History:** 1979 c. 323.

**Judicial Council Committee's Note, 1979:** This section is previous s. 893.18 (6) renumbered for more logical placement in restructured ch. 893. [Bill 326–A]

This section applies only if the action is of a type that does not fall under any other statute of limitations. *State v. Holland Plastics Co.* 111 Wis. 2d 497, 331 N.W.2d 320 (1983).

When every day of violation of a statute constitutes a separate violation, a cause of action accrues on each day of an alleged violation. *State v. Chrysler Outboard Corp.* 219 Wis. 2d 130, 580 N.W.2d 203 (1998), 96–1158.

**893.88 Paternity actions.** Notwithstanding s. 990.06, an action for the establishment of the paternity of a child shall be commenced within 19 years of the date of the birth of the child or be barred.

**History:** 1971 c. 21; 1979 c. 323, 352; 1979 c. 355 s. 225, 231; 1979 c. 357; Stats. 1979 s. 893.88; 1983 a. 447.

This section did not revive a time-barred paternity action. *In re Paternity of D. L. T.*, 137 Wis. 2d 57, 403 N.W.2d 434 (1987).

This section is constitutional. *Paternity of James A. O.* 182 Wis. 2d 166, 513 N.W.2d 410 (Ct. App. 1994).

This section, limiting only an action for the establishment of paternity, does not preclude a motion for the purpose of determining paternity in a probate proceeding. *DiBenedetto v. Jaskolski*, 2003 WI App 70, 261 Wis. 2d 723, 661 N.W.2d 869, 01–2189.

**893.89 Action for injury resulting from improvements to real property.** (1) In this section, "exposure period" means the 10 years immediately following the date of substantial completion of the improvement to real property.

(2) Except as provided in sub. (3), no cause of action may accrue and no action may be commenced, including an action for contribution or indemnity, against the owner or occupier of the property or against any person involved in the improvement to real property after the end of the exposure period, to recover damages for any injury to property, for any injury to the person, or for wrongful death, arising out of any deficiency or defect in the design, land surveying, planning, supervision or observation of construction of, the construction of, or the furnishing of materials for, the improvement to real property. This subsection does not affect the rights of any person injured as the result of any defect in any material used in an improvement to real property to commence an action for damages against the manufacturer or producer of the material.

(3) (a) Except as provided in pars. (b) and (c), if a person sustains damages as the result of a deficiency or defect in an improvement to real property, and the statute of limitations applicable to the damages bars commencement of the cause of action before the end of the exposure period, the statute of limitations applicable to the damages applies.

(b) If, as the result of a deficiency or defect in an improvement to real property, a person sustains damages during the period beginning on the first day of the 8th year and ending on the last day of the 10th year after the substantial completion of the improvement to real property, the time for commencing the action for the damages is extended for 3 years after the date on which the damages occurred.



## MEMORANDUM

**To: HSR**  
**From: RVA**  
**Date: April 8, 2009**

**Re: Liability for Clearing Snow/Ice from Shared Use Pathways  
City of Pewaukee**

This issue from the City of Pewaukee Common Council was related via the Public Works Director, Jeff Weigel. Director Weigel advised that the City of Pewaukee does not have traditional sidewalks; however, a "bike path" has been installed along Pewaukee Road (STH 164) and, pursuant to an agreement with the State of Wisconsin Department of Transportation, the City is obligated to maintain the pathway improvement. The "bike path" is officially designated as a "Shared Use Pathway" - open to both pedestrian and bicycle traffic.

During a presentation to the Common Council on March 16, 2009, a representative from the League of Wisconsin Municipalities stated that he believed the shared use pathway should be cleared of snow and ice within a 3-week period of accumulation in order for the City to enjoy the liability protections of Section 893.83(1), Wis. Stats., (previously §81.15, Wis. Stats.). Conversely, Director Weigel advised that the Common Council previously determined the City had no obligation to ever clear the shared use pathway of snow. In light of the conflict between the Council's "never-clear policy" and the stated belief of the representative from the League, the City desires a legal opinion as to the City's exposure to liability with respect to snow and ice removal from the shared use pathway.

### STATUTES INVOLVED IN ISSUE

#### Statutory Obligation to Plow Sidewalks

Due to the "shared use" nature of the pathway installed adjacent and parallel to Pewaukee Road or STH 164, allowing pedestrian and bicycle traffic, two statutes are paramount to the analysis as to the extent of the City's obligation to remove snow and ice from the pathway. Section 893.83(1), Wis. Stats., identifies the City's obligation to clear snow and ice, but provides a 3-week safe harbor period of time for performance of that work, to-wit:

Memorandum  
Liability for Clearing Snow/Ice from Shared Use Pathways  
April 8, 2009

If damages happen to any person or his or her property by reason of the insufficiency or want of repairs of any highway that any ... city ... is bound to keep in repair, the person sustaining the damages has a right to recover the damages from the ... city ... . The amount recoverable by any person for any damages so sustained shall not exceed \$50,000. The procedures under §893.80 shall apply to the commencement of actions brought under this subsection. No action may be maintained to recover damages for injuries sustained by reason of an accumulation of snow or ice upon any bridge or highway, unless the accumulation existed for 3 weeks.

“Highway” as used in this statute, includes sidewalks. *Webster v. Klug & Smith*, 81 Wis.2d 334, 339, 260 N.W.2d 686, 689 (1978). Given its proximity and parallel location to Pewaukee Road, the shared use pathway can easily be deemed a sidewalk and, therefore, be subject to the provisions of §893.83(1), Wis. Stats. Consequently, such a sidewalk on which snow and ice is allowed by the City to remain for more than 3 weeks could result in the City being liable to a person for injuries or damages suffered as a results of the accumulation of such snow and ice.

Effect of Recreational Immunity Statute

The permitted use of the pathway for bicycle traffic raises the issue as to whether the City may avoid liability for injuries and damages suffered in relation to the pathway under the recreational immunity statute, to-wit: §895.52, Wis. Stats. The following provisions of §895.52, Wis. Stats., are pertinent to this analysis:

Section 895.52(1) contains the following definitions:

(a)(3) "Governmental body" means ... a municipal governing body, agency, board, commission, committee, council, department, district or any other public body corporate and politic created by constitution, statute, ordinance, rule or order.

(d) "Owner" means ... a person, including a governmental body ... that owns, leases or occupies property.

(f) "Property" means real property and buildings, structures and improvements thereon, ... .



(g) "Recreational activity" means any outdoor activity undertaken for the purpose of exercise, relaxation or pleasure, including practice or instruction in any such activity. "Recreational activity" includes hunting, fishing, trapping, camping, picnicking, exploring caves, nature study, bicycling, horseback riding, bird-watching, motorcycling, operating an all-terrain vehicle, ballooning, hang gliding, hiking, tobogganing, sledding, sleigh riding, snowmobiling, skiing, skating, water sports, sight-seeing, rock-climbing, cutting or removing wood, climbing observation towers, animal training, harvesting the products of nature, sport shooting and any other outdoor sport, game or educational activity. "Recreational activity" does not include any organized team sport activity sponsored by the owner of the property on which the activity takes place.

Section 895.52(2)(b) of the recreational immunity statute, using the above defined terms, provides that "no owner ... is liable for the death of, any injury to, or any death or injury caused by, a person engaging in a recreational activity on the owner's property ... . In this situation, since the City possesses the pathway and, at a minimum, has the obligation to maintain the pathway, under the above definitions the City would constitute an "owner" who occupies structures and improvements on real property. Therefore, under §895.52(2)(b), Wis. Stats., it is possible that the City may not be liable for any injury to a person engaging in a recreational activity on the City's pathway.

However, there have been a considerable number of cases litigated and appealed in Wisconsin that have involved the application of the recreational immunity statute to claims for injuries arising out of government owned sidewalks. In *Bystery v. Village of Sauk City*, 146 Wis.2d 247, 430 N.W.2d 611 (Ct. App. 1988), the Court of Appeals addressed the issue of a party having been injured while riding her bicycle on a public sidewalk she claimed was defective. The Court held that:

... under §895.52, Stats., a municipality is immune from liability for the insufficiency or want of repair of a ... public sidewalk only when the municipality has withdrawn the ... sidewalk from transportation uses, in whole or in part, has devoted the ... sidewalk to recreational activities as defined in §895.52(1)(g), and the claimed damages result from a recreational activity.

*Bystery*, at 252.

Memorandum  
Liability for Clearing Snow/Ice from Shared Use Pathways  
April 8, 2009

The three conditions required by the *Bystery* holding were examined in *Kostroski v. County of Marathon*, 158 Wis. 2d 201, 462 N.W.2d 542 (Ct. App. 1990), and the Court of Appeals elaborated on what is meant by the condition “has devoted the sidewalk to recreational activities as defined in §895.52(1)(g):”

We have already observed that Kathryn's damages result from a recreational activity. The portable sidewalk, whose only purpose was to provide access over a racetrack and connect two areas of the county park, was sufficiently withdrawn or withheld from transportation uses and devoted to recreational activities so as to comply with the test set forth in *Bystery*. The location of this sidewalk within the boundaries of a park is not dispositive. *Were this sidewalk available for purposes of general transportation by the public, the mere fact that the injured user was engaged in recreational activity within the park would not provide immunity.* The dispositive feature of this sidewalk is its solitary purpose to serve only those attempting to enter or leave the ball park otherwise surrounded and enclosed by the racetrack. Under these circumstances, the *Bystery* test for immunity is satisfied.

*Kostroski*, at 204. Emphasis added.

In addition to the emphasized sentence of the opinion of the Court of Appeals set forth above, the Court of Appeals went on to narrow the application of the recreational immunity statute and addressed the situation in which a sidewalk can be used by individuals for recreational activities as well as for simply transportation of individuals. The statement made by the Court is set forth in the only footnote in the opinion, to-wit:

While it is certainly conceivable that persons could use the sidewalk to enter the enclosed area for purposes other than recreational activity, §895.52, Stats., would not apply and no immunity problem is presented.

*Id.*

Consequently, as indicated by the Court of Appeals, when the general public can make use of the subject sidewalk for general transportation purposes and for recreational purposes, the owner of the subject sidewalk will not be able to enjoy recreational immunity under §895.52, Wis. Stats., when faced with a claim alleging insufficiency or want of repairs including the accumulation of snow or ice which has existed for 3 weeks. In order for recreational immunity to apply, the subject sidewalk must be so situated that its solitary purpose is to serve only those individuals attempting to engage in recreational

activity. See also, *Lasky v. City of Stevens Point*, 220 Wis.2d 1, 12, 582 N.W.2d 64, 68 (Ct. App. 1998).

### CONCLUSION

Based on the liability risk identified in §893.83, Wis. Stats., it is recommended the City establish a policy and procedure to cause the removal of snow and ice from the pathway within 3 weeks of accumulation. Given the safe harbor provision allowing 3 weeks for removal, the pathway will not require immediate attention after a snow storm.

Due to its shared use nature and the easy access by the general public to the pathway to either engage in recreational activity or to transport themselves from point A to point B, the City will most likely not be able to defeat injury or damage claims on the basis of recreational immunity under §895.52, Wis. Stats. The pathway is not situated in such a fashion that the City can claim the pathway's solitary purpose is to serve only those individuals attempting to engage in recreational activity. Therefore, the recreational immunity statute will not apply to claims related to the pathway.

## Weigel, Jeff

---

**From:** Judith Neu <jneu@villagesussex.org>  
**Sent:** Tuesday, October 24, 2017 4:54 PM  
**To:** Weigel, Jeff  
**Subject:** RE: snow removals on sidewalks

Hi Jeff – we don't have a written policy (yet), but what we do is "assist in the removal of snow from sidewalks along arterial streets". Basically, that means one pass through with our machine within 24 hours of the end of the snow event. We tell folks that we may not clear the snow to their standards and that they are welcome to do a more thorough job if they would like. It started when we installed sidewalks along Maple Avenue where there were a significant number of dual frontage lots and the property owners raised concern with the Board that they couldn't easily get to the sidewalks with their snow blowers. If you can avoid having the city do the snow removal, that would be best all around. Your staff will thank you. Most communities require property owners to remove snow from sidewalks along their properties within 24 hours of the end of a snow event. Good luck. Judy

---

**From:** Weigel, Jeff [mailto:Weigel@pewaukee.wi.us]  
**Sent:** Tuesday, October 24, 2017 4:15 PM  
**To:** Judith Neu  
**Subject:** snow removals on sidewalks

Judy:

The City of Pewaukee (finally) has its first sidewalk and now we are struggling with developing snow removal policy. Some of our Common Council says that they see Village of Sussex personnel clearing the sidewalks on STH 164. Could you provide me a copy of Sussex's policy on sidewalk snow removals?

Thanks.

Jeff

Jeffrey Weigel, PE  
Public Works Director  
City of Pewaukee

*This message originates from the City of Pewaukee. It contains information that may be confidential or privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the contents of this message without permission, except as allowed by the Wisconsin Public Record Law. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed with this disclaimer. If you have received this message in error please notify me immediately.*

Village of Pewaukee

Sec. 78.118. - Snow and ice removal.

- (a) All snow and ice shall be removed from sidewalks and public pedestrian ways within 24 hours after snowfall or occurrence causing formation of snow and ice.
- (b) If such snow and ice is not removed within such time, the village board may order its agents and employees to effect such removal and impose a special charge against the owner of the property abutting on such sidewalk or pedestrian way.
- (c) Such special charges shall not be payable in installments. If not paid within 60 days after receipt of a bill, such delinquent special charges shall become a lien as provided in Wis. Stats. § 66.60(15) as of the date of such delinquency and shall automatically be extended upon the current or next tax roll as a delinquent tax against the property; and all proceedings in relation to the collection, return and sale for delinquent real estate taxes shall apply to such special charge.
- (d) The charges under subsections (b) and (c) of this section shall not include forfeitures for violation, which upon conviction shall be as provided in [section 1.102](#).
- (e) No person shall deposit, place or cause any snow or ice to be deposited on any public sidewalk, street or right-of-way in the village, except hand shoveling within two feet of the curb.

(Code 1967, § 8.05)



Village of Germantown

8.02 - SIDEWALK/PATHWAY CONSTRUCTION, REPAIR AND SNOW REMOVAL. (Rep. & Recr. Ord. #15-91)

SIDEWALK SNOW REMOVAL. The Director of Public Works is directed to remove the snow from all Village sidewalks as soon as convenient after Village streets are plowed.

DEFINITIONS. (Cr. Ord. #14-91; Am. Ord. #01-14) For the purpose of this section, the following definitions shall be used:

- (a) Pathway . A specific area designated for the movement of pedestrian or bicycle traffic which may be constructed of asphalt, concrete, permeable surfacing, stone or wood chips, and located in Village easements, parks or parkways.
- (b) Sidewalk . A specific area designated for the movement of pedestrian or bicycle traffic, which is constructed of asphalt, concrete, or permeable surfacing, and is located within the right-of-way of Village streets.

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 9.**

**DATE:** November 6, 2017

**DEPARTMENT:** PW - Engineering

**PROVIDED BY:** Jeffrey Weigel, Public Works Director and City Engineer

***SUBJECT:***

Discussion and Possible Action Regarding ***Resolution No. 17-11-10*** to Accept Woodleaf Reserve Addition #1 (Phase 2) Public Improvements

***BACKGROUND:***

The development process in the City requires the developer to submit a financial surety on the cost of improvements, typically a letter of credit. As the construction is completed the Common Council is often requested to reduce the value of the letter of credit. When the improvements are complete, the developer is required to carry the letter of credit at a reduced value as recommended by the City Engineer for one year after acceptance. The acceptance is formally enacted with the adoption of an attendant resolution at the Common Council.

In this case, the first addition of Woodleaf Reserve has been completed with the final lift of asphalt in October. The developer is requesting that the City formally approves the acceptance of the improvements with the resolution, and that the City establishes the 1-year warranty surety as a Cash Deposit of \$10,000 in lieu of a \$10,000 letter of credit. We agree with the amount of the \$10,000 surety, and in the past the City has approved Cash Deposits in lieu letters of credit, and the City Attorney has advised same as long as there is an agreement attendant to the Cash Deposit.

***FINANCIAL IMPACT:***

There is no fiscal impact as all costs are paid by the developer.

***RECOMMENDED MOTION:***

We recommend the following:

- 1) Common Council adopts the attached resolution accepting the improvements and commencing the 1-year warranty period;
- 2) Common Council approves \$10,000 as the 1-year warranty surety value, and allows that surety to be in the form of either a letter of credit or a cash deposit with attendant Cash Deposit Agreement, either (letter of credit or cash deposit) to be in a form approved by the City Attorney.

**ATTACHMENTS:**

Description

Resolution 17-11-10

## RESOLUTION NO. 17-11-10

**A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS  
FOR WOODLEAF RESERVE ADDITION #1 (PHASE 2) DEVELOPMENT**

**WHEREAS**, Pewaukee Sunder Fields, LLC ,(developer), and the City of Pewaukee, entered into a Developer's Agreement dated June 10, 2013 and amended September 8, 2015, both on file in the City Clerk's office, to govern the development of a parcel of real property owned by Pewaukee Sunder Fields for residential use more particularly described in Exhibit B (Legal Description and Map) on file in the City Clerk's office and incorporated herein, referred to in said Agreement and herein as the "Property;" and

**WHEREAS**, the Agreement provides that Pewaukee Sunder Fields, LLC would construct and install the necessary sanitary sewer facilities, water distribution facilities, public streets, surface and storm water drainage, and street signs and traffic control within the Property; and,

**WHEREAS**, the public improvements have been completed and dedicated by Pewaukee Sunder Fields, LLC to the City; and,

**WHEREAS**, the public improvements have been inspected by the City Engineer who has approved the same.

**NOW THEREFORE IT IS HEREBY RESOLVED** that the City of Pewaukee Common Council accepts the public improvements referred to above on behalf of and for the benefit of the public and citizens of the City of Pewaukee.

This resolution shall be effective upon publication or posting as provided by law.

Dated this 6<sup>th</sup> day of November, 2017.

CITY OF PEWAUKEE

\_\_\_\_\_  
Steve Bierce, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Tarczewski, City Clerk/Treasurer

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 10.**

**DATE:** November 6, 2017

**DEPARTMENT:** PW - Engineering

**PROVIDED BY:** Jeffrey Weigel, Public Works Director and City Engineer

***SUBJECT:***

Discussion and Possible Action Regarding the Termination of the Woodleaf Reserve Addition #1 (Phase 2) Letter of Credit (#DC112672US23315) in the Amount of \$137,000 Conditioned on the Substitution of a Cash Deposit of \$10,000 and Attendant Cash Deposit Agreement to Act as the Financial Surety for the 1-Year Warranty Period

***BACKGROUND:***

The development process in the City requires the developer to submit a financial surety on the cost of improvements, typically a letter of credit. As the construction is completed the Common Council is often requested to reduce the value of the letter of credit. When the improvements are complete, the developer is required to carry the letter of credit at a reduced value as recommended by the City Engineer for one year after acceptance. The acceptance is formally enacted with the adoption of an attendant resolution at the Common Council.

In this case, the first addition of Woodleaf Reserve has been completed with the final lift of asphalt in October. The developer is requesting that the City formally approves the acceptance of the improvements with the resolution, and that the City establishes the 1-year warranty surety as a Cash Deposit of \$10,000 in lieu of a \$10,000 letter of credit. We agree with the amount of the \$10,000 surety, and in the past the City has approved Cash Deposits in lieu letters of credit, and the City Attorney has advised same as long as there is an agreement attendant to the Cash Deposit.

***FINANCIAL IMPACT:***

There is no fiscal impact as all costs are paid by the developer.

***RECOMMENDED MOTION:***

Common Council approves \$10,000 as the 1-year warranty surety value, and allows that surety to be in the form of either a letter of credit or a cash deposit with attendant Cash Deposit Agreement, either (letter of credit or cash deposit) to be in a form approved by the City Attorney.

**ATTACHMENTS:**

Description

Letter from Towne OCt 27 2017

Draft Cash Escrow Agreement (not yet reviewed by City Attorney)

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# PEWAUKEE SUNDER FIELDS LLC

710 North Plankinton Avenue  
Milwaukee, WI 53203

Phone (414) 274-2488 ♦ Fax (414) 274-2711

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October 27, 2017

Pewaukee City Council Members  
C/O Mr. Jeff Weigel  
Director of Department of Public Works and Engineering  
City of Pewaukee City Hall  
W240 W3065 Pewaukee Road  
Pewaukee, WI 53072

**RE: Request for Termination of the Woodleaf Reserve Addition #1 (Phase 2) Subdivision Letter of Credit and for Approval of a Cash Deposit for the Remainder of the Financial Guarantee of the Final Lift of Asphalt for the Woodleaf Reserve Addition #1 (Phase 2) Subdivision**

Dear City Council Members:

Pursuant to recent conversations with Jeff Weigel and the recent completion of curb repair and installation of the final lift of asphalt at our Woodleaf Reserve Addition #1 subdivision, we are respectfully requesting the termination of our Letter of Credit with a balance of \$137,000. Furthermore, we are requesting that the remaining financial guarantee requirement of one (1) year for the warranty period of the final lift of asphalt be at an amount of \$10,000 and this one (1) year financial guarantee be a cash deposit held by the City of Pewaukee.

Please call me at (414) 274-2488 if you have any questions, or if any additional information is necessary.

Very truly yours,  
**Pewaukee Sunder Fields LLC**  
**By: Towne Realty, Inc., Member**

  
James W. Doering  
Director of Development and Acquisitions

cc: Bob Braun  
Shaun Weinfurter  
John Grandlich



**ESCROW AGREEMENT  
GUARANTEEING PUBLIC IMPROVEMENTS IN  
THE WOODLEAF RESERVE ADDITION #1 SUBDIVISION  
TO THE CITY OF PEWAUKEE**

**THIS AGREEMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between Pewaukee Sunder Fields LLC, hereinafter referred to as “Developer” and the City of Pewaukee.

**WITNESSETH:**

**WHEREAS**, Developer has entered into an agreement for the development of the Woodleaf Reserve Addition #1 subdivision in the City of Pewaukee, including public improvements as required by the City Code and the Developer’s Agreement entered into on June 10, 2013, further amended by a First Amendment entered into on September 8, 2015 (collectively call “Developer’s Agreement), by the City and Developer; and,

**WHEREAS**, the public improvements required by the Developer’s Agreement have been completed,

**WHEREAS**, the Developer’s Agreement requires that upon completion and dedication of the public improvements to the City and the acceptance by the City of the public improvements, the Developer must provide a letter of credit to guaranty the public improvements for one (1) year from date of acceptance, which is November 6, 2017; and,

**WHEREAS**, Developer is willing to provide cash escrow and the City is willing to accept cash in lieu of the letter of credit required by the Developer’s Agreement to guaranty the public improvements for one (1) year from date of acceptance.

**NOW THEREFORE**, the parties agree as follows:

1. Developer shall deposit the sum of Ten Thousand (\$10,000.00) Dollars with the City to provide the necessary funds to make repairs should the public improvements completed in the Woodleaf Reserve Addition #1 subdivision need them during the warranty period as required by the Developer’s Agreement.
2. The City shall not draw funds from the escrow account until after five (5) days prior written notice of the reason for withdraw has been provided to Developer. Upon withdrawal of funds by the City, the City shall provide Developer with a written statement regarding the amount withdrawn.
3. The escrow account shall remain open during the one (1) year guaranty period and upon expiration all remaining funds shall be returned to Developer, without interest.

4. Addresses to which written notices shall be sent:

City of Pewaukee  
City Clerk  
W240 N3065 Pewaukee Road  
Pewaukee, WI 53072

Pewaukee Sunder Fields LLC  
710 N. Plankinton Ave., Ste. 1000  
Milwaukee, WI 53203  
Attention: James W. Doering

**City of Pewaukee**

**Pewaukee Sunder Fields LLC**  
By: Towne Realty, Inc., sole member

Date \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
James W. Doering  
Director of Development &  
Acquisitions  
Authorized Agent

**CITY OF PEWAUKEE  
COMMON COUNCIL AGENDA ITEM 11.**

**DATE:** November 6, 2017

**DEPARTMENT:** Clerk/Treasurer

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding the Cancellation Notification of the Prairie Grass Living Letter of Credit (# 1115-548) in the Amount of \$31,438.00

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***