



Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL
MEETING NOTICE AND AGENDA**

Monday, October 7, 2024

6:30 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Discussion and Possible Action to Recognize Pewaukee Youth Baseball's Financial Contributions Towards Pewaukee Sports Complex Ball Diamond 4 Fence and Warning Track Improvements, and Baseball Dugouts Towards Their \$100,000 Term Amendment [Phalin].
 4. Discussion and Possible Action to Reduce the Posting of Legal Notices Down to One Location - Pewaukee City Hall and Post on the City's Website [Phalin]
 5. Discussion and Possible Action Regarding Capping Assessments for Connecting to Municipal Water and Sanitary Sewer [Wagner]
 6. Discussion and Possible Action Regarding **Ordinance #24-15** Specifically Related to the Speed Limit Reduction on Duplainville Road (*First Reading*) [Wagner].
 7. **PUBLIC HEARING**, Discussion and Possible Action Regarding a Comprehensive Master Plan Amendment to Change the Year 2050 Land Use/Transportation Plan Use Designation for the City of Pewaukee for **Shorepoint Church** for Property Located on the Southwest Corner of Duplainville Road and Capitol Drive (PWC 0912-983, PWC 0912-984 and PWC 0912-985) From Medium Density Residential (6,500 Sq. Ft. - 1/2 AC./D.U.) and Floodplains, Lowland and Upland Conservancy, and Other Natural Areas to Government/Institutional and Floodplains, Lowland and Upland Conservancy, and Other Natural Areas [Fuchs] **APPLICANT ASKED FOR THIS ITEM TO BE TABLED**
 - 7.1 Plan Commission Resolution **PC 24-09-19**
 - 7.2 **Ordinance 24-10**
 8. **PUBLIC HEARING**, Discussion and Possible Action Regarding a Comprehensive Master Plan Amendment to Change the Year 2050 Land Use/Transportation Plan Use Designation for the City of Pewaukee for **Ken Weber Towing Service** and **Crossroads Church of Pewaukee, Inc.** for Property Located at N27 W26541 Prospect Avenue (PWC 0930-985 & PWC 0933-0984-001) from Government/Institutional to Retail/Service Commercial [Fuchs]
 - 8.1 Plan Commission Resolution **PC-24-09-20**
 - 8.2 **Ordinance 24-11**
 9. Discussion and Possible Action Regarding **Ordinance 24-12** to Rezone a Portion of Property

Located at N27 W26541 Prospect Avenue (PWC 0930-985, PWC 0930-984-001) from I-1 Urban Institutional to B-5 Highway Business as Requested by Ken Weber Towing Service and Crossroads Church (*Second Reading*) [Fuchs]

10. Discussion and Possible Action Regarding a Certified Survey Map for Property Located at N27 W26541 Prospect Avenue (PWC 0930-985) and N27 W26560 Prospect Avenue (PWC 0930-984-001) for the Purpose of Attaching a Portion of the Crossroads Church of Pewaukee, Inc. Property to the Ken Weber Towing Service Property [Fuchs]
11. Discussion and Possible Action Regarding **Ordinance 24-14** Revising Permitted Accessory Uses Within the Rs-1 District (Section 340-4.5B.), Rs-2 District (Section 340-4.6B.), Rs-3 District (Section 340-4.7B.), and Rs-4 District (Section 340-4.8B.), and Adding Section 340-2.9B.(2)(1) to the City's Accessory Use and Structure Regulations (*Second Reading*) [Fuchs]
12. Discussion and Possible Action to Waive the Second Reading and Approve **Ordinance 24-13** Amending Section 11.05(3)(a) of the City of Pewaukee Municipal Code Related to Animal Regulations [Fuchs]
13. Discussion and Possible Action to Approve **Resolution 24-10-21** Revising the 2024 Fee Schedule to Include Chicken Permits [Fuchs]
14. Discussion and Possible Action Regarding the Accounts Payable Listing Dated October 7, 2024 [Tarczewski]
15. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
16. Adjournment

Kelly Tarczewski
Clerk/Treasurer

October 4, 2024

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.**

DATE: October 7, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and Possible Action to Recognize Pewaukee Youth Baseball's Financial Contributions Towards Pewaukee Sports Complex Ball Diamond 4 Fence and Warning Track Improvements, and Baseball Dugouts Towards Their \$100,000 Term Amendment [Phalin].

BACKGROUND:

On July 15th the Common Council approved an amendment to the Pewaukee Youth Baseball agreement, which included \$100,000 worth of contributions over the next five years.

PYB would like to have their current improvements of \$40,360 to relocate Pewaukee Sports Complex diamond 4 fence in closer and replace the existing warning track making the field flexible for all ages to play on field 4.

PYB would like to have their project including eight baseball dugouts at Pewaukee Sports Complex recognized towards their agreement amendment as well. The final price is not quite determined, but will likely amount to over \$100,000.

Both of these improvement projects were approved by the Joint Parks and Recreation Board and recommended to the Common Council for approval and recognition towards the \$100,000 over 5-year contribution, satisfying their terms in year one.

FINANCIAL IMPACT:

Quotes attached

RECOMMENDED MOTION:

to approve and accept the \$40,360 fence and warning track, and eight dugouts at over \$100,000 contributions from Pewaukee Youth Baseball as part of their 5-year \$100,000 agreement amendment term.

ATTACHMENTS:

Description

Patriot Fence

H&H Invoice

Dugout Quotes

Dugout Photo Examples

PROJECT
Pewaukee Sports Complex Diamond 4



PATRIOT FENCE

OFFICE PO Box 596 - Sussex, WI 53089
(262)521-0029
SHOP 926 Silvermail Rd - Pewaukee, WI 53072

DOCUMENTS USED THIS QUOTE:
PLANS:
SPECS:
ADDENDA:
START:
COMPLETION:

BID DATE RFQ Monday, June 17, 2024
PROPOSAL # 24- 435 R 2
DATE Friday, June 21, 2024
PREPARED BY Trevor Schroeder
(262)388-3758
J. Biehl
jae@patriotfencing.com

Furnish & install (with **NON UNION/OPEN SHOP LABOR**) per specifications unless otherwise noted:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	PRICE	TOTAL
TAX					NOT INCLUDED
	REMOVE/SALVAGE EXISTING FENCE (POSTS ARE CONCRETE SET) POSTS CUT OFF BELOW GRADE	683	LF		\$25,560.00
	RE-INSTALL SALVAGED FENCE (NEW POSTS TO BE DRIVEN) 8' CENTERS	575	LF		
OPTION:					
	PRIVATE UTILITY LOCATE FEE / PROTECT PRIVATE UTILITIES (PER VISIT)	1	EA	\$ 1,000.00	

NOTES:
OWNER TO REMOVE AND REINSTALL TOP CAP ON FACE

NOT INCLUDED UNLESS INDICATED SPECIFICALLY ABOVE:

ADDITIONAL COSTS INCURRED FROM POOR DIGGING CONDITIONS and/or UNDERGROUND OBSTRUCTIONS.
BONDING (ANY AMOUNT UNLESS SPECIFICALLY INDICATED ABOVE)
PERMITS
SPOIL REMOVAL FROM SITE
ELECTRICAL GROUNDING
CORE DRILLING / CONCRETE SAWCUTTING

NOT INCLUDED

PRICING GOOD FOR 30 DAYS.

* Must make sure final fence placement encloses field for security reasons (outfield fence to be connected with foul line fence) KJH 7/11/24

\$ 25,560.00

 Signature _____ Date 7/11/24
 Email hanger-19@yahoo.com
 P.O. Box 178
 Pewaukee, WI 53072
 Address _____
 Elizabeth Hayes-Kotecki _____ Date



H&H CIVIL CONSTRUCTION

21110 Main Street, Collins, WI 54207

920.772.4422 | www.hhcivcon.com | office@hhcivcon.com

PROPOSAL

July 2, 2024

Prepared for:

Kyle J. Haug, President
Pewaukee Youth Baseball
414.405.0406

Project:

Warning track

Thank you for allowing H&H Civil Construction the opportunity to submit this proposal. Based on recent discussions, we have put together the following scope of work to demo the existing warning track and excavate approx. 600 LF of warning track to new location.

Scope of Work

- Layout of our work
- Mobilization
- Demo of existing warning track and salvage material, 5" depth
- Sod cut existing grass and topsoil and place in the demo area to 5" depth
- Place salvaged warning track material and compact
- Seed, fertilize, and mulch demo area
 - This work is to be completed while our crew and equipment are onsite.

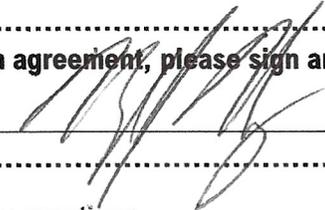
Exclusions

- | | |
|---|--|
| <input type="checkbox"/> Relocation of any utilities in conflict with our work (irrigation, electrical, etc.) | <input type="checkbox"/> Permits |
| <input type="checkbox"/> Drainage | <input type="checkbox"/> Fence or foul poles |
| | <input type="checkbox"/> Any additional warning track material |

Pricing

Total Base Bid \$14,800.00

If in agreement, please sign and date below to commit to the above pricing.



7/12/2024

Please contact me with any questions.

Best Regards,

Tim Horswill, Owner
tim@hhcivcon.com
920.428.6346 (c)

KEEPER GOALS

Pewaukee Parks
Attn: Nick Phalin

A DIVISION OF DEMAND & PRECISION PARTS
12400 W Silver Spring Dr, Butler, WI 53007
PHONE: 262-781-7800 OR 800-594-5126
Fax: 262-781-9230
email: info@keepergoals.com
Phalin, Nick <phalin@pewaukee.wi.us>

price quote
7/14/2024
By: John Moynihan

Phone: 2625-691-6078
Fax:
email:

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
Sales tax is not included - Add if Sales Tax If need for all that you order			
4 fields			
	Dugout by JW-	discounted based on 4ea	
8 ea	DG-10-30 Baseball Dug Out 9'10" x 29' 7"	\$ 9,150.00	\$ 73,200.00
1 ea	Freight-		\$ 1,800.00
	Total if paid in 30 days in full (regular price \$125,000)		\$ 75,000.00
	Will depend on schedule who is available and price.		
1 lot	Installation 8ea dugouts Assume concrete slab is provided by other and we have access		\$ 30,000.00
	Total on Dugouts		\$ 105,000.00
	Windscreen on fence		
	Assume 6' tall		
8 ea	6 x 30	\$ 185.00	\$ 1,480.00
16 ea	10 x 6	\$ 75.00	\$ 1,200.00
	Freight		\$ 450.00
	Install		\$ 2,500.00
	Total		
	Cost per logo	Idea of copst	
8 logo	Add for each Logo 50 sq/ft or less	\$ 554.00	\$ 4,432.00

Sales tax is not included - Add if Sales Tax If need for all that you order
Due to volatile material price changed we can only hold prices for 15 days
If after 15 days please confirm price when ordering

Dugout example photos – surface mount, wind screen wraps included



**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: October 7, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Reduce the Posting of Legal Notices Down to One Location - Pewaukee City Hall and Post on the City's Website [Phalin]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Legal Opinion

From: [Stan Riffle](#)
To: [Tarczewski, Kelly](#)
Subject: Re: State legislature - agenda posting
Date: Friday, October 4, 2024 8:22:07 AM
Attachments: [Outlook-signature .png](#)

Kelly

Yes. 2019 Wis. Act 140 amended the Open Meetings Law's public notice requirements, set forth in Wis. Stat. § 19.84, to allow electronic notice of governmental meetings. Under the revised statute, notice to the public may now be provided in one or several of the following ways:

- Posting a notice in at least 3 public places likely to give notice to persons affected,
- **Posting a notice in at least 1 public place likely to give notice to persons affected and placing a notice electronically on the governmental body's internet site,** or
- By paid publication in a news medium likely to give notice to persons affected.

Notice must also still be provided to those news media who have filed a written request for such notice, and to the official newspaper designated under Wis. Stat. §§ 985.04, 985.05, and 985.06 or, if none exists, to a news medium likely to give notice in the area.

Stan

Municipal LAW

& LITIGATION GROUP

H. Stanley Riffle
Municipal Law & Litigation Group, SC
730 N. Grand Ave.
Waukesha, WI 53186
(262) 548-1340
(262) 806-0214 (direct)
(414) 254-5911 (cell)
sriffle@ammr.net
Website: www.municipallawsc.com

This message originates from the law firm of Municipal Law & Litigation Group, S.C. It contains information that may be confidential or privileged and is intended only for the individual or entity named above. It is prohibited for anyone else to disclose, copy, distribute or use the contents of this message without permission. All personal messages express views solely of the sender, which are not attributed to Municipal Law & Litigation Group, S.C., and may not be copied or distributed without this disclaimer. If you receive this message in error, please notify us immediately at sriffle@ammr.net or (262) 548-1340.

From: Tarczewski, Kelly <tarczewski@pewaukee.wi.us>

Sent: Thursday, October 3, 2024 3:54 PM
To: Stan Riffle <sriffle@ammr.net>
Subject: FW: State legislature - agenda posting

Staff would like to reduce the posting location down to City Hall ONLY and post on our website. Is that allowed? I thought that was only for towns.

From: Phalin, Nick <phalin@pewaukee.wi.us>
Sent: Wednesday, October 2, 2024 3:12 PM
To: Tarczewski, Kelly <tarczewski@pewaukee.wi.us>
Subject: State legislature - agenda posting

Hi Kelly,

This is from the website -

[https://docs.legis.wisconsin.gov/statutes/statutes/19/v/85/1/c#:~:text=\(3\)%20Public%20notice%20of%20every.hours%20in%20advance%20of%20the](https://docs.legis.wisconsin.gov/statutes/statutes/19/v/85/1/c#:~:text=(3)%20Public%20notice%20of%20every.hours%20in%20advance%20of%20the)

19.84 Public notice.

(1) Public notice of all meetings of a governmental body shall be given in the following manner:

(a) As required by any other statutes; and

(b) By communication from the chief presiding officer of a governmental body or such person's designee to the public, to those news media who have filed a written request for such notice, and to the official newspaper designated under ss. [985.04](#), [985.05](#) and [985.06](#) or, if none exists, to a news medium likely to give notice in the area. Communication from the chief presiding officer of a governmental body or such person's designee shall be made to the public **using one of the following methods:**

1. Posting a notice in at least 3 public places likely to give notice to persons affected.
2. Posting a notice in **at least one public place likely to give notice to persons affected and placing a notice electronically on the governmental body's Internet site.**
3. By paid publication in a news medium likely to give notice to persons affected.

(2) Every public notice of a meeting of a governmental body shall set forth the time, date, place and subject matter of the meeting, including that intended for consideration at any contemplated closed session, in such form as is reasonably likely to apprise members of the public and the news media thereof. The public notice of a meeting of a governmental body may provide for a period of public comment, during which the body may receive information from members of the public.

(3) Public notice of every meeting of a governmental body shall be given at least 24 hours prior to the commencement of such meeting unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than 2 hours in advance of the meeting.

(4) Separate public notice shall be given for each meeting of a governmental body at a time and date reasonably proximate to the time and date of the meeting.

(5) Departments and their subunits in any University of Wisconsin System institution or campus are exempt from the requirements of subs. [\(1\)](#) to [\(4\)](#) but shall provide meeting notice which is reasonably likely to apprise interested persons, and news media who have filed written requests for such notice.

It seems that we've come to a consensus that we can get away from having the Wagner Park site for postings. **Please confirm and I can add to the agenda, ideally for Monday's meeting still.**

Thanks,

Nick Phalin, CPRP

Director of Parks & Recreation

✉ phalin@pewaukee.wi.us – Please add this email to your address book for future emails.

☎ 262.691.7275 | 📠 262.691.6078

[Find Parks & Recreation on Facebook](#)

[Find the City on Facebook](#)



This message originates from the City of Pewaukee. It contains information that may be confidential or privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the contents of this message without permission, except as allowed by the Wisconsin Public Record Law. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed with this disclaimer. If you have received this message in error please notify me immediately.

Disclaimer

This message originates from the City of Pewaukee. It contains information that may be confidential or privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the contents of this message without permission, except as allowed by the Wisconsin Public Record Law. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed with this disclaimer. If you have received this message in error please notify me immediately.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: October 7, 2024

DEPARTMENT: PW - Water/Sewer

PROVIDED BY: Magdelene Wagner/Jane Mueller

SUBJECT:

Discussion and Possible Action Regarding Capping Assessments for Connecting to Municipal Water and Sanitary Sewer [Wagner]

BACKGROUND:

The Water and Sewer Utilities have assessed for utility extensions since the inception of the utilities. The cost of the extensions are allocated to the benefited properties. Each project has an engineer's report where costs are broken down and allocated to each property based on 1 of 3 methods (unit, front footage, and acreage). There are some projects which a portion of the costs are allocated as Utility cost when the water main or sewer size is oversized for a benefit to the Utility as a whole. When oversizing occurs, the assessments to the properties are based on an 8 inch equivalent which is the minimum size for our system. It should be noted that each assessment project is different and costs allocated to each project is different based on each project circumstance which are outlined in the Engineer's Report.

The assessment policy is based on the premise that it is equitably applied to all benefited parcels. Recent actions taken by the Common Council are putting this long standing policy at risk while they try to balance the immediately affected citizens of Pewaukee and the long term goals and needs of the Community as a whole. This is a difficult decision for everyone involved.

Over the last several years, the Utility has spent thousands of dollars designing water and sewer extensions as part of road reconstruction projects per the City's policy and for utility extensions for system operation, fire protection and reliability. The assessments are directly related to the cost of extending the utilities to the area and are based on the lowest qualified bids per State Law. Several of these projects were ultimately rejected by the Common Council due to the assessments for the water and sewer extensions exceeding a tolerable level. As you are aware from the public hearings held on these assessments, any assessment against the properties have typically been seen as unnecessary, at the wrong time, or not desired by the residents benefiting from the extension. We certainly understand these sentiments, but understand it is our responsibility to do what is best for the overall system and community.

The Utilities have two funding sources: their rates and special assessments. Any cost not special assessed must be paid for within the rates for the utilities. Rates for the Water Utility are set by the Public Service Commission (PSC) based upon information provided in a Rate Case Study. Rates for the Sewer Utility are set by the Common Council, typically based on a financial analysis completed. Each utility must provide documentation to support the rates. If extensions are not special assessed, the rate payers, who previously paid for their own utility extensions, are paying for new extensions. Please be aware that current water and sewer rates are on the rise due to escalating costs for operations and maintenance. Current water rates are a \$30.00 base charge plus \$4.75 per 1,000 gallons of water use which is from Step 1 of a 2 step increase authorized by the PSC last year. The second step will increase rates to \$5.45 per 1,000 gallons of water use. See the attached Water Rate Comparison which shows Pewaukee rates are currently in the middle of surrounding communities. The second step will push us towards the high end of the surrounding rates. Keep in mind these rates (Step 1 or Step 2) do not include upcoming treatments for radium and PFAS which initial estimates for

current needs total approximately \$12 million. They also do not include any future improvements to meet our future water demands, future treatment, impacts to the wastewater treatment due to the water treatment facilities, or any future regulatory requirements.

The Utility also reviews all options to fund projects through grants or low interest loans (Safe Drinking Water Loan Program). Unfortunately, the City does not qualify for many of the grants or principal loan forgiveness due to its high median household income. These loan and grant programs are also competitive programs which often will require additional restrictions, such as Build American Buy American, Disadvantage Business Enterprise (DBE), Davis Bacon Wages, and additional reporting requirements, which typically increase the cost of these projects. We will weigh if the benefit of the low-interest loan outweighs these additional project costs when projects are evaluated for funding options. We also weigh the availability of the American made products that meet these requirements as many of them have significantly longer lead times and increased costs than standard products.

With the need to close these water main loops within our system, extend utilities to unserved areas and future developable areas of the City, and the Common Council rejecting the Utility project due to high costs, it is time to again reconsider how the Utility can provide reliable, safe services to City residents. Perhaps we need to consider some type of water and sewer main special assessment cap similar to paving caps that have been set for residential properties or other funding. Though the Utility and its rate payers cannot absorb all the costs for utility extensions, hopefully, we can strike a balance between escalating project costs and the threshold that property owners who are benefiting from these extensions and Council members can accept.

With all this in mind, the Public Works Committee (PWC) has been working with Staff to establish a policy for municipal sewer and water extensions. The intent of the discussions were to find a way to make the assessments more affordable to support the extensions. The PWC had previous discussion on this topic on 2/22/2024. See attached agenda and minutes. The discussion continued at the June 13, 2024 meeting. See attached agenda and draft minutes.

Staff completed a review of previous assessments for water main and sewer main extensions (see attached assessment analysis). Each assessment was adjusted by a construction cost index from the time the assessments were levied to the current year. Looking at the previous assessments, the average water main assessment is \$14,357.62, and 1-1/4" water service assessment is \$7,656.24. The average sanitary sewer assessment is \$19,749.23, and 6" sewer lateral is \$9,063.85.

If a cap is proposed, we would recommend creating a cap for the assessments at the above rates and include a construction cost index increase annually. The PWC recommended these assessment caps be adopted by the Common Council.

Before we end the discussion regarding the assessments, two additional alternatives were discussed at a Staff level after the PWC meeting and discussion that should be considered.

1. PILOT: The City voluntarily elects to have the Water Utility pay a Payment In Lieu of Taxes (PILOT) every year. In 2022, the value of the PILOT was \$514,560. The City could allocate these funds to offset assessment costs, whether it is on a project basis or a residents "needs" basis. Secondly, the City could elect not to collect the PILOT and direct the Water Utility to use these funds to create a fund to offset individual assessments. This would leave the current assessment policy in place and create a fund to offset assessments exceeding a threshold or based on a household's income. Details would need to be flushed out further on this option. This option does not exist for the sanitary sewer utility.

2. PERCENTAGE: Rather than setting a specific dollar cap, the assessments could be a percentage of the project. Since each project is unique, this would be more reflective of the current assessment policy. The remaining cost would be absorbed by the rate payers of the respective utility.

Final note on assessments. The Utilities also assess for Reserve Capacity Assessments (RCA's) and Interceptor Capacity Assessments (ICA - sewer only). These are due when a resident connects to the system (at plumbing permit

issuance). These assessments help pay for lift stations, pumps, oversizing costs, wells, towers, treatment systems, and other overall system requirements. The current Water RCA is \$6.006 per residential equivalent unit, Sewer RCA \$3,502 per residential equivalent unit, and Sewer ICA's differ for each area ranging from \$307.35 to \$6,826.00 per residential equivalent unit.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

2/22/24 PWC Agenda Item

2/22/24 PWC meeting minutes

Assessment Analysis

Assessment Policy Comparison

Water Rate Comparison

**CITY OF PEWAUKEE
PUBLIC WORKS COMMITTEE AGENDA ITEM 6.1.**

DATE: February 22, 2024

DEPARTMENT: PW - Engineering

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and possible action regarding the policy to extend municipal sanitary sewer and water main as part of road reconstruction projects.

BACKGROUND:

During the last few years, the Common Council has rejected municipal sewer and water extensions to existing neighborhoods as part of road reconstruction projects. The Mayor requested Staff revisit the policy to extend municipal services as part of road reconstruction projects.

To start, we need to understand a few things about these projects.

1. Staff publishes the upcoming projects in the newsletter (published in Spring and Fall) and posts the information to the City's website to alert residents in advance of projects after the 5 year plan is adopted by the Common Council in the budget cycle.
2. Municipal extensions are proposed with road reconstruction projects when the municipal utilities are nearby or directly adjacent to the road or when Staff is aware of an environmental factor (ground water contamination, quarry issues with private wells, old septic systems).
3. Property owners pay for all costs associated with the utility extensions as special assessments. Each property will pay for their share of the water, sewer, and laterals. Assessments may be paid over 10 years with interest charges. There are no caps to these assessments. At the time of connection, property owners must be additional RCA's and ICA's which pay for oversizing of systems, wells, towers, lift stations, etc. Finally, property owners must be pay for a private plumber to run the lateral from the property line to the home at their expense.
4. Assessment notices are mailed to every property within the assessment district at the same time the notice for the public hearing is mailed to them. This is also published in the paper as a class I notice. The information is also posted on the City's website.
5. At the public hearing, all who wish to speak are allowed to speak. The Common Council typically makes the decision to award or reject the project at the same meeting.

Some of the recently rejected municipal extensions appeared to be due to cost of the utilities and the assessments to the property owners. The projects are publicly bid contracts and by State Law, we are required to take the lowest qualified bidder. At this time, costs are borne entirely by the properties who benefit from the extension.

The Sewer and Water Utilities operate as enterprise funds. To date, the utilities have not absorbed the costs to extend municipal utilities to properties. If they decided to do so, the Public Service Commission would need to approve the funds in the case of the Water Utility. The Common Council would need to approve the use of these funds for both the

Water and Sewer Utilities. If the Utilities were to fund these extensions, everyone needs to be aware that other users of those systems would be funding the extensions in other areas.

Staff has reviewed possible grants or other funding to assist with the costs. Many programs do not address the municipal extensions to properties or to areas of low income on a community basis. As you may be aware, Pewaukee is considered an affluent community and therefore, does not qualify for many of the low income programs. In addition, grants associated with low income benefits require property owners to provide income statistics to qualify which will be difficult to obtain this sensitive information. Finally, Staff requested the use of ARPA funds or City funds to offset the cost of the infrastructure improvements which was denied.

It is difficult to engage residents prior to having the actual numbers for the assessments as we have seen very large swings in bids recently for this infrastructure. We do not want to provide false information which has a large impact on the property owners.

Staff is seeking input on future direction of these projects. There is substantial money spent on the design of this infrastructure which is largely unrecoverable. Staff feels strongly that these extensions should occur in the areas of environmental concerns or in older subdivisions still on well and septic. It also makes the most economical sense to complete these project ahead of the road reconstruction projects.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

In Attendance

Mayor S. Bierce, Alderman J. Wamsler, Committee Members: M. Kreiter, D. Swan, J. Tormey

Also in Attendance

M. Wagner-Director of Public Works, J. Mueller-Utility Manager, R. Wirtz-Chief Engineer-Utilities, M. Gabbey-Chief Engineer-Streets and Development, S. Smaxwill-Administrative Assistant

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 4:00 p.m. and requested everyone stand for the Pledge of Allegiance.

2. Public Comments

None

3. Discussion and Action Regarding the Minutes

3.1. Discussion and possible action regarding the meeting minutes of 12/7/2023 minutes.

A motion was made and seconded (J. Tormey, M. Kreiter) to approve the December 7, 2023 meeting minutes. Motion passed: For-5, Against-0

4. Storm Water Management Division

4.1. Discussion and possible action regarding the Springdale Estates Drainage project.

Ms. Wagner provided a status report on the project. The Council approved the project plans as provided. Staff went out with the arborists and determined which trees were going to be removed. A couple of residents came out and there was a discussion. Staff also met with the utilities that are within the lot line of the properties and are working through potential conflicts.

Ms. Wagner stated she is currently working on finalizing the project for bidding this spring. Target date for construction is this summer, depending the type of spring we have. Notices will be mailed to residents with contractor contact information and other necessary details before construction starts.

No action was taken.

5. Water and Sewer Division

5.1. Discussion and possible action regarding Public Service Commission to reclassify the City of Pewaukee Water Utility from Class C to Class AB.

Ms. Mueller reported the Public Service Commission reclassified the Utility from a Class C to a Class AB. The reclassification was instituted because the Utility met the 4,000-customer threshold. The

reclassification requires a number of additional responsibilities and more detailed reporting. She worked with the accountants to update the chart of accounts so that it covers all the new classifications in the uniform system of accounts. This was done to help integrate the new accounts seamlessly into the new accounting package. There will be much more detailed information required during the budget process.

The reclassification also required us to institute the asset management program, which Mr. Gabbey has been working hard on and teaching us - and is doing a great job at it. Now we are getting into the implementation phase. Staff is now outfitted with equipment to help in the field; it's all work we have done in the past, it just hasn't been documented. This system will allow us to report in detail to the PSC what has been collected and documented.

Ms. Wagner explained that we asked for a time extension because of switching the utility from the UMS software to BS&A. We did this to make sure we are getting the reports we will need from the asset management program, so when we have to start the reporting as a Class AB utility, we have the documentation we need already properly set up.

Ms. Mueller stated that we have some additional challenges from an accounting standpoint, as there have been some staff changes.

Ms. Mueller stated that this new process will provide more efficiency in operations with work tracking aspects. We will be putting together a front-facing portal where people can put in requests from the city website that will go directly to the department that is responsible for the work. Ms. Wagner said there will be an automated response for feedback from the requestor.

Mr. Kreier asked if there would be feedback from the city after submitting a request? Ms. Mueller said yes, if the requestor checks a box for feedback, it would be automatically generated.

No action was taken.

6. Engineering Division

6.1. Discussion and possible action regarding the policy to extend municipal sanitary sewer and water main as part of road reconstruction projects.

Ms. Wagner reported that the Mayor requested this agenda item be discussed at the Council level. She said that Scott Klein suggested a discussion should first take place by this committee to bring some potential options to the Council.

This issue stems from projects we have had in the past couple of years where we are extending municipal sewer and water to existing homes in the road construction project area. The current policy is the city assesses 100% of the costs to those property owners allocated by road, storm sewer, sanitary sewer and water main. The costs for the storm sewer is paid by the Storm Water Utility, which comes from the fee property owners pay every year. The road assessment is capped for the residential properties, but non-residential properties pay 100% and it's been that way since 1984.

The concern comes from the current costs involved in assessments for sewer and water service. The time to extend those services is when the city is reconstructing those roads, if it is available to those properties - or if

it is an area that has groundwater contamination or old septic fields that we know will eventually need to be replaced.

Ms. Wagner stated staff ran through the current process and how to move forward with these projects. They created a five-year plan that was adopted by the Council and is published on our website. There is a truncated version in our DPW newsletters to give people a heads-up when a project is coming into their area. First, we bring it to the Council to get preliminary approval, informing them we will be reconstructing a road and that there are municipal services nearby. Then we ask whether we should extend municipal services or not? We get the yea or nay from the Council as to whether this project moves forward, and most of the time it is yes, because the right choice is to extend those services before we reconstruct the roads.

Unless there is something wrong with the design, the next time it is discussed is when the project goes to bid. That is when we send the residents a notice that a public hearing has been scheduled, along with the potential costs for the sewer and water extensions. The recent Shady Lane/Shady Nook project assessments were \$100K, so the Council decided they could not levy assessments to residents for more than they could bear. A healthy discussion came from that. Ms. Wagner explained that we do offer the 10-year payment plan for road, sewer and water, and it has interest assessed that is typically at what level we are borrowing, or the last borrowing that we did. Not only are those properties paying for those special assessments, but we also have our RCA and ICA charges. These “connection fees” are technically assessments that pay for the oversizing of our infrastructure, the downstream sewer capacity, the upsizing of the lift stations to be able to accommodate larger undeveloped parcels yet, and construction and maintenance of wells and towers. One of the RCA assessments increases yearly by the construction cost index, and the other one increases by a set fee that was done in a previous study that probably needs to be updated. The ICAs are project costs that we allocated to a portion of to the oversizing costs. There are only certain areas that have ICAs.

Ms. Wagner said every property is a little bit different, and every project has its own little nuances, but largely we are trying to find a way to do what is right but not price out the resident. We are looking at different ways to fund these projects. One is through the state loan program; they do have some principal forgiveness which Pewaukee typically does not qualify for because we are too affluent of a community. We would get an offset on the loan rates, but when you use the state loans, you also have to bid using state regulations, which inflate the price of the projects. Ms. Wagner discussed other possible programs with the committee. Most have an income requirement or require a great deal lot of personal financial information to apply for the grants, which most residents would not want to provide, and there is a certain amount of respondents that are required before you can apply for those grants. So because of the affluence of our community, we don't usually pursue most type of grants.

Beyond that we are looking at some other types of funding for offsetting those costs. Because we are required by the PSC, especially on the water side, to basically have a balanced budget every year, there is a only certain amount of fund balance we can maintain and it's not a lot. And if we could do something like that, you have to realize that it's other water customers that are offsetting the costs of those properties to connect to the water system. It's the same on the sewer side. So far, the Council has been pretty reticent to do that. We did try to have some ARPA funds applied to the projects these last couple years and came up with the same resistance to using those type of funds. You are only benefiting a very small area, you are not benefiting the community as a whole.

Ms. Wagner asked the committee for suggestions or a process they'd like the department to follow. We could get some pretty decent estimates put together of the projects, but we're never going to know the hard number until we bid the project and know what the costs are. Bidding out the projects and not installing

them is a waste of funds. We want to make sure that when we are moving forward that we are doing it in a way that those projects can move forward, and we can build the infrastructure that we need to build at a reasonable value.

Mr. Swan stated that he sat in that same position on the Council and had the same reaction; that getting water and sewer to the residents in Pewaukee was a great goal. Is there any other way that you can look at the financial breakdowns and check with other communities our size and find out how they do it? What kind of results do they get? Mr. Swan asked if Ms. Wagner reached out to other similar-sized communities. She said yes, they are all basically doing the same thing that we are for the projects. She doesn't know of any of them that are offsetting the projects, other than Brookfield which has larger lots - and assessing front footage is all they do. They have calculations to equate out the cul-de-sac lots and a maximum on the larger lots (280 linear feet), which the utility picks up the remaining costs. Otherwise, the rest of the communities are all straight assessments to the property owners.

Ms. Wagner went on to say that a lot of communities extended services regardless as they developed neighborhoods. Brookfield has sewer everywhere; their water main plan is laid out by the year, and they come in and put the water in. The residents don't have a vote, they are just given the bill. Oconomowoc developed their neighborhoods with water and sewer. The policies of the other communities were vastly different than Pewaukee's, and there are unique challenges for us moving forward. Most communities followed old DNR regulations, and they pay back the assessments when it comes due.

Mr. Tormey asked Ms. Wagner if the \$100K assessments included the sewer, water and the road? Ms. Wagner said yes. The road was capped at \$3,000, which was a very small amount of the assessment. He asked if she thought this high assessment amount was just for this project. Ms. Wagner responded that she feels this is going to be a recurring event, that she doesn't see the costs of construction going down. They may level out some, but not go back down.

Ms. Wagner stated that the way the city was laid out, we don't have the density to spread out those costs. The costs will be more for the older neighborhoods. It would have been much cheaper if the water and sewer were put in when they were developed, but many turned it down. The committee discussed the groundwater, bedrock, and other issues in some of the older neighborhoods.

The committee discussed longer payment periods, but the costs are still high and you're paying back with interest (latest borrowing rate was 5.5%).

Mr. Gabbey stated it doesn't seem to be a particularly competitive bidding environment.

Mayor Bierce said his biggest concern is wasting staff time. He feels the city might be done with these type of projects for a while, as there is no interest from the Council in charging large assessments to residents to install sewer or water main. He said another concern is if the DNR gains power again and they start making decisions like making these projects mandatory and then our hands are tied.

Mr. Tormey asked if the sewer and water services are put in during road construction projects, are the residents required to hook up? Ms. Wager responded that they are required to connect to municipal sewer in 15 years. For water, they must pay the assessment, but do not have to connect until the time of sale.

Mr. Kreiter asked which were the two older subdivisions that will require road construction projects? Ms. Wagner responded Sherwood Forest and Hickory Grove Estates. She said that these are older homes, and

some have replaced their septic systems with mound systems, and there is only so much room on the property for proper separation of septic and wells. Having so many holding tanks is something the city does not want to manage. Ms. Wagner feels strongly that these areas need the services, and she wants to do what is best for the community.

Mr. Tormey asked if we could consider a fixed fee rather than have it based on actual costs? Ms. Wagner said there is a cap on the roads and the taxpayers pick up the rest of that cost. She didn't know where the excess funds would come from or who would be paying the difference, especially on the water side. A conversation with the PSC would need to take place. She could argue that there is an overall benefit for the community as a whole by getting sewer and water to these areas. Areas with groundwater contamination and PFAS, which is in the upper aquifer where private wells draw water, affect people with private wells and the community as a whole. Ms. Wagner said she recently participated in a webinar with members of the DNR that is looking at a group of emerging contaminants. That is largely where PFAS came from, and regulations like these are only going to expand when you look at our drinking water system. The more people you have on the system the more there is to share the costs to pay for the new systems. Having the connections to the homes provides the income for our infrastructure and to maintain its operations.

Mr. Kreiter asked about the City of Waukesha. Ms. Wagner said Waukesha gets its water from Milwaukee and sends all of its wastewater back to Milwaukee; that is its mitigation system. SEWRPC was strong on the opinion that Pewaukee would always be on wells. Our wastewater goes to two different wastewater treatment plants. It would be difficult for us to pursue Waukesha or Milwaukee as an option to mitigate the contaminants.

Ms. Mueller said if your septic system fails, the contractors make you pay for their services now; they don't allow you to pay them back over many years, like the city does. We try to give residents opportunities to make it more affordable to pay it back.

Mr. Kreiter said that maybe we address areas like Shady Lane to prepare them ahead of time, and then get the estimates at that time and look for more grant money to assign to that area. Ms. Wagner stated that grants will go for PFAS or lead service line replacements; these will score higher in grants. Ground contamination has been there since the 90's and DNR didn't do anything then, why would they do it now? The opportunity for that subdivision has passed. We were extending services in that area and they rejected it. Brownfield Funding is only looking for large projects with redevelopment and parks, we wouldn't qualify with these smaller residential projects.

The committee agreed that there isn't an easy answer to this problem.

Mayor Bierce asked Ms. Wagner to bring this item back for further discussion at the next meeting. She mentioned pursuing the option of some sort of cap to the assessments, and who could fund the overages. She will also reach out to the PSC to see if we can create a fund to offset the water costs.

No action was taken.

7. Public Comment

Mr. Kreiter asked about the status of the railroad track improvements on Springdale Road. Ms. Wagner stated she hadn't heard anything yet. They are still working through the design process and have not submitted their paperwork.

8. Adjournment

A motion was made and seconded (M. Kreiter, D. Swan) to adjourn the meeting at 5:04 p.m.

Motion Passed: For-5, Against-0

Respectfully Submitted,

Magdelene Wagner
Director of Public Works

DRAFT

Water Main Assessments								
Project	Bid Costs				Costs adjusted to 2024 by CCI****			
	Water Main		1 1/4" Service	2" Service	Water Main		1 1/4" Service	2" Service
Lindsay (2024)	\$ 88.24	Per LF	\$ 9,923.41	\$ 5,515.93	\$ 88.24	Per LF	\$ 9,923.41	\$ 5,515.93
Joseph Road* (2023 - not awarded)	\$ 29,767.08	per acre		\$ 6,965.34	\$ 30,544.00	per acre		\$ 7,147.14
Shady Lane* (2023 - not awarded)	\$ 18,052.41	per unit	\$ 7,894.81		\$ 18,523.58	per unit	\$ 8,100.86	
Oak/Peninsula** (2020)	\$ 10,753.68	per unit	\$ 4,104.46		\$ 13,179.55	per unit	\$ 5,030.37	
Duplainville/Weyer/Lindsay (2014)	\$ 17,983.23	per unit	\$ 4,408.80		\$ 25,886.48	per unit	\$ 6,346.38	
Lindsay (2015)	\$ 5,083.47	per unit	\$ 7,123.55	\$ 3,419.03	\$ 7,114.07	per unit	\$ 9,969.11	\$ 4,784.78
164 (Swan to Green) (2004)	\$ 7,278.06	per acre			\$ 14,935.31	per acre		
Sunnyridge* (2011)	\$ 7,538.39	Per unit	\$ 2,432.32		\$ 12,300.00	Per unit	\$ 3,968.66	
Bluemound*** (2014)	\$ 7,702.73	Per unit	\$ 7,432.88	\$ 3,885.70	\$ 11,087.91	Per unit	\$ 10,699.48	\$ 5,593.37
Average^					\$ 14,357.62		\$ 7,656.24	

* Project part of a sanitary sewer extension and road reconstruction project.

** Project part of a road reconstruction project.

*** Project part of a sanitary sewer extension project.

**** CCI = construction cost index published annually by American City & Country

^ Average cost eliminates the 2 projects not awarded and uses \$16k as average assessment for Lindsay 2024.

All services are per unit.

Sewer Assessments						
Project	Bid Costs			Costs adjusted to 2024 by CCI****		
	Water Main		6" Service	Water Main		6" Service
Joseph Road* (2023 - not awarded)	\$ 34,029.85	per acre	\$ 4,730.65	\$ 34,918.03	per acre	\$ 4,854.12
Shady Lane* (2023 - not awarded)	\$ 29,204.36	per unit	\$ 11,153.89	\$ 29,966.59	per unit	\$ 11,445.01
Valleyview (2014)	\$ 18,617.92	per unit	\$ 3,764.40	\$ 26,800.11	Per unit	\$ 5,418.77
ArrowHead Trails (2009)**	\$ 10,953.45	per unit	\$ 2,392.84	\$ 17,764.89	per unit	\$ 3,880.83
Wamser (2006)	\$ 12,886.52	per unit	\$ 8,204.10	\$ 23,522.90	per unit	\$ 14,975.70
Green/Duplainville (2006)	\$ 43.11	per foot	\$ 4,470.00	\$ 78.70	per foot	\$ 8,159.51
Highfield (2009)	\$ 12,423.09	per unit	\$ 5,535.75	\$ 20,148.44	per unit	\$ 8,978.19
Sunnyridge* (2011)	\$ 13,217.86	Per unit	\$ 4,320.20	\$ 21,567.00	Per unit	\$ 7,050.00
Bluemound*** (2014)	\$ 9,615.49	Per unit	\$ 10,409.29	\$ 13,841.29	Per unit	\$ 14,983.94
Average^				\$ 19,749.23		\$ 9,063.85

* Project part of a sanitary sewer extension and road reconstruction project.

** Project cost is average of 2 phases.

*** Project part of a water main extension project.

**** CCI = construction cost index published annually by American City & Country

^ Average cost eliminates the 2 projects not awarded and uses \$8k (\$14,600 2024) as average assessment for Green/Duplainville.

All services are per unit.

Community	Population (2020 Census)	Household Median Income (2022 ACS)	Road	Curb	Sidewalk	Water Main	Water Service	Sanitary Sewer	Sanitary Lateral
Village of Pewaukee	8238	\$ 60,202.00	General Fund	Assessed by LF, capped at \$500	Fully Assessed	N/A	N/A	N/A	N/A
Village of Sussex	11487	\$ 105,435.00	None	None	None	Fully Assess All Min Equivalent Water Main items of a project by LF or unit	Fully Assess All Water Service Construction Costs per unit	Fully Assess All Min Equivalent Sanitary Sewer items of a project by LF or unit, interceptor by acre	Fully Assess All Sewer Lateral Construction Costs per unit
Village of Lisbon	10477	\$ 74,755.00							
City of Waukesha	71158	\$ 74,675.00	Borrow	Borrow	Fully Assessed	N/A	N/A	Fully Assess All Min Equivalent Sanitary Sewer items of a project by LF or unit	Fully Assess All Sewer Lateral Construction Costs per unit
City of Delafield	7185	\$ 99,239.00							
City of Brookfield	41464	\$ 121,837.00	Capped at 25% project costs assessed for one concrete road in an industrial district, otherwise included in general fund	General Fund	General Fund	Fully Assess All Min Equivalent Water Main items of a project by LF or unit	Fully Assess All Water Service Construction Costs per unit	Fully Assess All Min Equivalent Sanitary Sewer items of a project by LF or unit	Fully Assess All Sewer Lateral Construction Costs per unit
City of New Berlin	40451	\$ 94,769.00	N/A	N/A	N/A	\$8/qtr water availability	N/A	\$2.25/1000gal or \$2.09/qtr	N/A
City of Oconomowoc	18203	\$ 99,104.00	General Fund	General Fund	General Fund	Fully Assessed by ft	Fully Assessed	Fully Assessed by lf	Fully Assessed
City of Pewaukee	15914	\$ 110,110.00	Capped for residential	Capped for residential	Impact Fee	Fully Assess All Min Equivalent Water Main items of a project by LF or unit	Fully Assess All Water Service Construction Costs per unit	Fully Assess All Min Equivalent Sanitary Sewer items of a project by LF or unit	Fully Assess All Sewer Lateral Construction Costs per unit

*New Berlin's fees start once the project is finalized and stop once the property connects to the utility (when they start receiving regular utility bill)

*In the case where municipal sewer is available but water is not, the private well will be metered to determine an acceptable charge until the property is connected to New Berlin's sewer

Utility Name	County	Utility Class	Minimum Quarterly Bill (0.750 inch meter)	6000 GAL	12000 GAL	15000 GAL	18750 GAL	75000 GAL	Effective Date	Footnote	\$/1,000 GAL
Brookfield Tn Of Sanitary Dist No 4	Waukesha	C	\$30.30	\$40.98	\$51.66	\$57.00	\$63.68	\$163.80	9/21/2023		\$1.78
City of Muskego Water Public Utility	Waukesha	C	\$27.82	\$49.36	\$70.90	\$81.67	\$95.13	\$276.82	1/1/2021		\$3.59
Village of Pewaukee Water Utility	Waukesha	C	\$24.00	\$46.38	\$68.76	\$79.95	\$93.94	\$300.50	3/1/2022		\$3.73
Hartland Municipal Water Utility	Waukesha	C	\$28.70	\$51.14	\$73.58	\$84.80	\$98.83	\$273.65	12/16/2023	1	\$3.74
Brookfield Municipal Water Utility	Waukesha	AB	\$20.31	\$44.01	\$68.73	\$82.11	\$98.84	\$365.01	12/1/2023		\$3.95
City of Oconomowoc Utilities	Waukesha	AB	\$27.00	\$52.20	\$77.40	\$90.00	\$105.75	\$342.00	9/1/2021		\$4.20
Village of Menomonee Falls Water Utility	Waukesha	AB	\$11.52	\$37.38	\$63.24	\$76.17	\$92.33	\$309.97	1/1/2017		\$4.31
Village of Sussex Water Public Utility	Waukesha	C	\$39.00	\$66.30	\$93.60	\$107.25	\$124.31	\$380.25	12/26/2019		\$4.55
City of Pewaukee Water Utility	Waukesha	C	\$30.00	\$58.50	\$87.00	\$101.25	\$119.06	\$386.25	3/1/2024		\$4.75
Mukwonago Municipal Water Utility	Waukesha	C	\$33.95	\$63.65	\$93.35	\$108.20	\$126.76	\$387.20	1/6/2022		\$4.95
New Berlin Water Utility	Waukesha	AB	\$21.00	\$53.70	\$86.40	\$102.75	\$123.19	\$424.95	4/1/2024		\$5.45
City of Waukesha Water Utility	Waukesha	AB	\$48.00	\$82.92	\$123.09	\$145.80	\$174.19	\$695.22	10/1/2023		\$5.82
City of Waukesha Water Utility	Waukesha	AB	\$48.00	\$89.40	\$130.80	\$151.50	\$177.38	\$789.35	10/1/2023		\$6.90
City of Waukesha Water Utility	Waukesha	AB	\$48.00	\$89.40	\$130.80	\$151.50	\$177.38	\$728.63	10/1/2023		\$6.90

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: October 7, 2024

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding **Ordinance #24-15** Specifically Related to the Speed Limit Reduction on Duplainville Road (*First Reading*) [Wagner].

BACKGROUND:

This item was discussed at the September 16, 2024 Council meeting. Per the direction of the Council, this is the first reading of the Ordinance required to reduce the speed limit on Duplainville Road from Victoria Street to Lindsay Road to 35 mph.

Staff continues to recommend against this change.

The following is from the 9/16/2024 Council agenda:

Mr. Lindenstruth has requested the speed limit on Duplainville Road from Victoria Street north to the City Limits be reduced from 45 mph to 35 mph. He states traffic is speeding in this area, the area is now densely populated with the new subdivisions, the new trail along Duplainville, and other areas on this roadway have a 35 mph speed limit (see his email attached).

The Sheriff conducted a speed study in this area in July 2024. There was a previous speed study in 2023 for the area as well. See attached studies. Overall, the traffic studies show the 85th percentile of traffic is going 50 mph in this section of Duplainville Road. Approximately 18% of the traffic is exceeding the enforceable limit. In 2023, the speed study shows 12% of the traffic exceed the 50 mph enforceable limit on the roadway. Both are considered low risk. In 2021, a speed study just south of this section with a speed limit of 35 mph had a 40% exceedance of the enforceable limit.

One crash was reported in 2020 on this stretch at Victoria Street which was a rear end collision with property damage only.

Duplainville Road was recently reconstructed. During the design, we reviewed the traffic and determined the speed limits were appropriate for this roadway as they currently are. The reconstruction designed the roadway to accommodate the speeds of the roadway. The roadway has wide shoulders and bypass lanes at the intersections. Duplainville Road is classified as a local arterial.

I agree there has been a lot of development in the Duplainville Corridor over the last 15 years, however the section of Duplainville Road in the 45 mph speed limit area has not changed. There are 3 residential driveways (2 for 1 property), 1 intersection with a bypass lane, and 1 commercial driveway with a bypass lane. The path terminates at the intersection of Lindsay Road currently. The major residential intersections which would generate the pedestrian crossings are located within the 35 mph zone and have adequate sight distances to see oncoming vehicles.

Duplainville Road meets all clear zone and sight line requirements for the higher speed posting. This area of Duplainville

is not as densely populated at the remaining southern sections of Duplainville Road. In addition, the design of the roadway supports the volume and speed of the traffic. Finally, the speed studies indicate this section of roadway has the proper speed posted.

Staff does not recommend the speed reduction in this area.

The Public Works Committee disagreed with the Staff recommendation to deny the speed reduction request. They recommended the speed reduction be brought to the Council for further action.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

This is the first reading of the ordinance change so no motion is required at this time.

ATTACHMENTS:

Description

Request

Location Map

2021 Speed study

2023 speed study

2024 Speed Study

Picture 1

Picture 2

Picture 3

Ordinance 24-15

From: [Frederic Lindenstruth](#)
To: [Gabbey, Michaelis](#)
Cc: [Wagner, Magdelene](#)
Subject: Re: Duplainville
Date: Thursday, June 20, 2024 1:04:26 PM

Michaelis,

Thank you for including Maggie on this. Maggie, I am requesting a change in this section of Duplainville for a speed reduction. If I need to file something more formal let me know. Whether this section of Duplainville meets the city's requirements or not, it is a hazard for multiple reasons. This is now a densely populated residential area, which is a massive change since it was only farm fields 20 years ago.

Best Regards,

Frederic Lindenstruth, ASA
Managing Director – Tangible Asset Valuation
Corporate Valuation Advisors, Inc.
262-369-0400
414-807-4590 (Cell)

From: Gabbey, Michaelis <gabbey@pewaukee.wi.us>
Sent: Thursday, June 20, 2024 10:03 AM
To: Frederic Lindenstruth <flindenstruth@corporatevaluation.com>
Cc: Wagner, Magdelene <wagner@pewaukee.wi.us>
Subject: RE: Duplainville

Hello Frederic,

Any requests for a change to the speed limit should be made to the Director of Public Works (Maggie Wagner).

It's my understanding that this location was previously discussed for a speed reduction, however it meets all clear zone and sight line requirements for the higher speed posting. Unless a change to these conditions has been made, I don't see anything to support a reduction in the posted speed limit.

Sincerely,

Michaelis Gabbey, P.E.
Chief Engineer – Streets & Development
City of Pewaukee
W240N3065 Pewaukee Road
Pewaukee, WI 53072

Office: 262-691-0804

This message originates from the City of Pewaukee. It contains information that may be confidential or privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the contents of this message without permission, except as allowed by the Wisconsin Public Record Law. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed with this disclaimer. If you have received this message in error please notify me immediately.

From: Frederic Lindenstruth <flindenstruth@corporatevaluation.com>

Sent: Wednesday, June 19, 2024 8:19 AM

To: Gabbey, Michaelis <gabbey@pewaukee.wi.us>

Subject: Duplainville

Good morning Michaelis,

I hope all is well.

I previously mentioned concerns with the speed limit on Duplainville and inquiring about it changing from 45 in front of my house to 35. I am bringing those concerns up again. The traffic is going too fast, even at 45 mph (lot of vehicles going well over 45). My son went out to get the mail the other day and was almost hit by a semi going way too fast. I know you stated that it is considered a collector roadway and the section in question is flat with a wide clear zone, good sight lines, and relatively few private access points. It also has a higher daily traffic volume than nearby roads.

But I know multiple other spots that could be considered that as well that is only posted at 35. Also, Linsday Rd from F to Duplainville used to be 45mph and it was changed to 35. From Linsday south past my house is now a heavy residential area and now with a walking trail which people have to cross the Duplainville to access. The rest of Duplainville south is 35. South of the railroad tracks on Duplainville comes close to your description and that from my recollection has always been 35.

I am not sure if I need to discuss this with you or someone else, but I really want to start to push the issue of the speed limit changing.

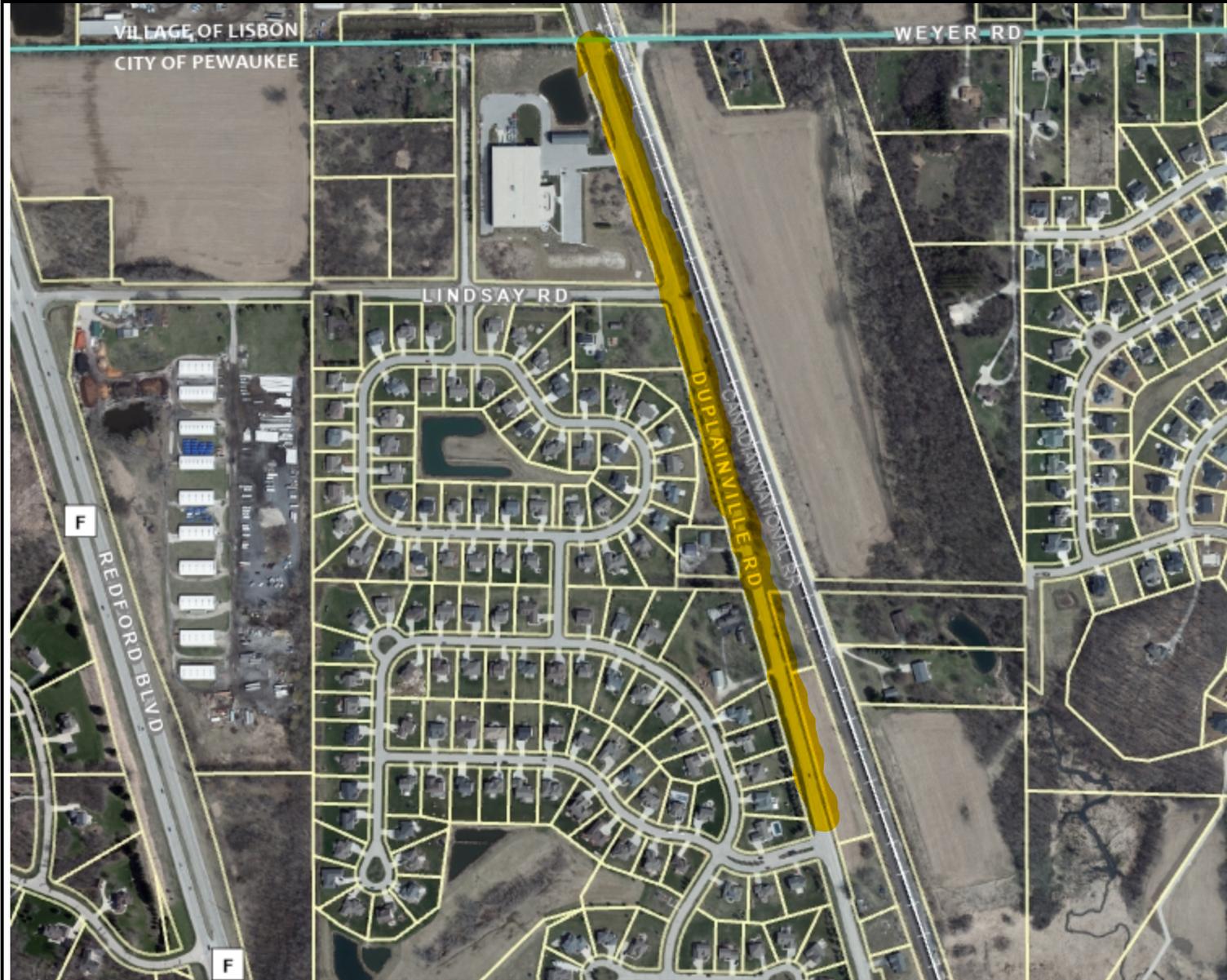
Best Regards,

Frederic Lindenstruth, ASA
Managing Director – Tangible Asset Valuation
Corporate Valuation Advisors, Inc.
262-369-0400
414-807-4590 (Cell)

Disclaimer

This message originates from the City of Pewaukee. It contains information that may be confidential or

privileged and is intended only for the individual named above. It is prohibited for anyone to disclose, copy, distribute, or use the contents of this message without permission, except as allowed by the Wisconsin Public Record Law. If this message is sent to a quorum of a governmental body, my intent is the same as though it were sent by regular mail and further e-mail distribution is prohibited. All personal messages express views solely of the sender, which are not attributed to the municipality I represent and may not be copied or distributed with this disclaimer. If you have received this message in error please notify me immediately.



Legend

-  Municipal Boundary_2K
-  Parcel_Dimension_2K
-  Note_Text_2K
- Lots_2K**
 -  Lot
 -  Unit
 -  General Common Element
 -  Outlot
- SimultaneousConveyance**
 -  Assessor Plat
 -  CSM
 -  Condominium
 -  Subdivision
- Cartoline_2K**
 -  EA-Easement_Line
 -  PL-DA
 -  PL-Extended_Tie_line
 -  PL-Meander_Line
 -  PL-Note
 -  PL-Tie
 -  PL-Tie_Line
 -  <all other values>
- Railroad_2K**

45 mph zone

0 559.79 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

Notes:

Printed: 8/26/2024



**Waukesha County Sheriff
City of Pewaukee
Pewaukee, WI**

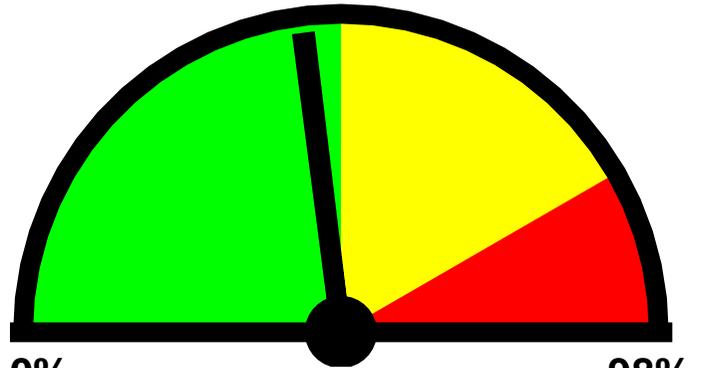
Speed Enforcement Evaluator

Location:
Duplainville Rd

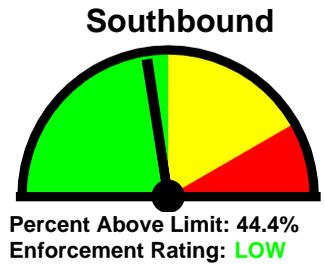
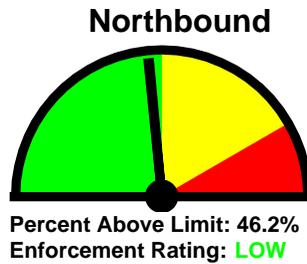
**Total Percentage of
Enforceable Violations**

Closest Cross Street:
Overhill Rd

Analysis Dates:
Sunday, September 05, 2021
Wednesday, September 15, 2021



0% **98%**
Posted Speed Limit: 35 MPH
Enforcement Tolerance: 5 MPH
Enforcement Limit: 41 MPH & Up
Percentage Above Limit: 45.3%
Enforcement Rating: **LOW**



Combined

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
37	178	369	880	1828	1758	6340	6987	2035	327	50	10	3	3

85 percentile = 44

Northbound

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
35	74	112	317	1073	947	2925	3405	1072	186	29	5	1	2

85 percentile = 44

Southbound

1-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	>70
2	104	257	563	755	811	3415	3582	963	141	21	5	2	1

85 percentile = 44

**Waukesha County Sheriff
City of Pewaukee
Pewaukee, WI**

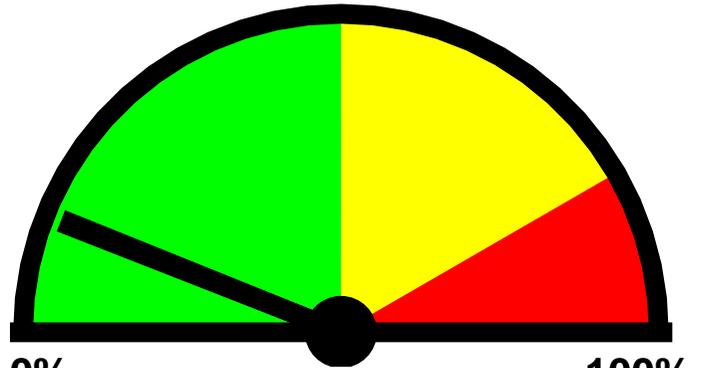
Speed Enforcement Evaluator

Location:
Duplainville Road

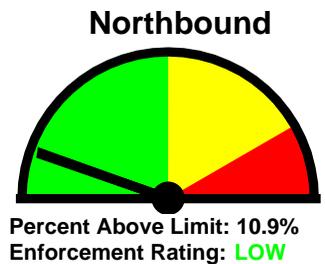
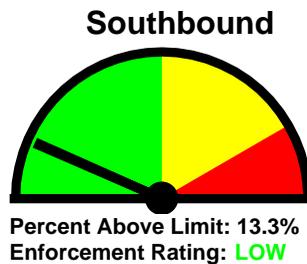
**Total Percentage of
Enforceable Violations**

Closest Cross Street:
Lindsay Road

Analysis Dates:
Wednesday, March 08, 2023
Wednesday, March 15, 2023



0% **100%**
Posted Speed Limit: 45 MPH
Enforcement Tolerance: 5 MPH
Enforcement Limit: 51 MPH & Up
Percentage Above Limit: 12.2%
Enforcement Rating: **LOW**



Combined

1-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	>75
325	259	861	592	655	1718	3125	3370	1248	193	50	14	3	1

85 percentile = 49

Southbound

1-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	>75
239	107	380	191	308	868	1702	1848	721	111	24	6	3	0

85 percentile = 49

Northbound

1-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	>75
86	152	481	401	347	850	1423	1522	527	82	26	8	0	1

85 percentile = 49

**Waukesha County Sheriff
City of Pewaukee
Pewaukee, WI**

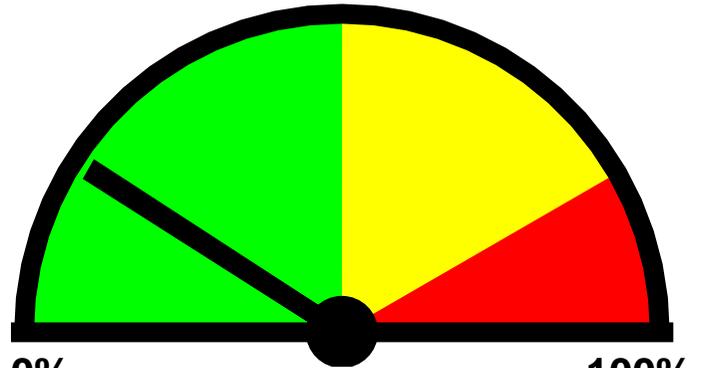
Speed Enforcement Evaluator

Location:
Duplainville Road S/O

**Total Percentage of
Enforceable Violations**

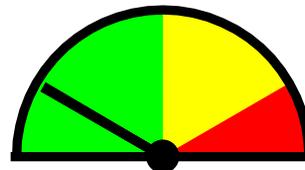
Closest Cross Street:
Lindsay Road

Analysis Dates:
Thursday, July 04, 2024
Sunday, July 14, 2024



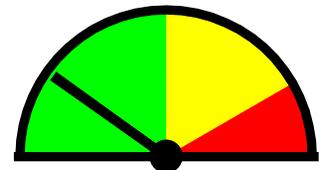
0% **100%**
Posted Speed Limit: 45 MPH
Enforcement Tolerance: 5 MPH
Enforcement Limit: 51 MPH & Up
Percentage Above Limit: 18.3%
Enforcement Rating: **LOW**

NORTHBOUND



Percent Above Limit: 16.9%
Enforcement Rating: LOW

SOUTHBOUND



Percent Above Limit: 19.8%
Enforcement Rating: LOW

Combined

1-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	>80
398	151	82	196	1457	5799	8018	2972	493	107	16	8	6	2

85 percentile = 50

NORTHBOUND

1-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	>80
190	74	37	103	805	3221	4057	1402	234	66	8	4	5	2

85 percentile = 50

SOUTHBOUND

1-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	>80
208	77	45	93	652	2578	3961	1570	259	41	8	4	1	0

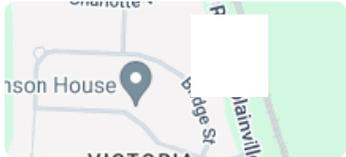
85 percentile = 50

Google Maps 4493 Duplainville Rd



Pewaukee, Wisconsin
Google Street View
Jul 2023 See more dates

Image capture: Jul 2023 © 2024 Google

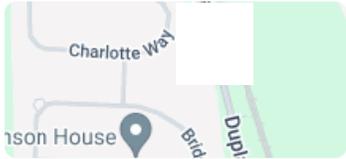


Google Maps 4537 Duplainville Rd



Pewaukee, Wisconsin
Google Street View
Jul 2023 [See more dates](#)

Image capture: Jul 2023 © 2024 Google



Google Maps 4537 Duplainville Rd

Pewaukee, Wisconsin
Google Street View
Jul 2023 [See more dates](#)



Image capture: Jul 2023 © 2024 Google



ORDINANCE NO. 24-15

**AN ORDINANCE TO AMEND SECTION 5.02(2)(b) and 5.02(2)(c)
OF THE CITY OF PEWAUKEE CODE OF ORDINANCES
CONCERNING SPEED LIMITS**

WHEREAS, Section 346.57 (4)(c) or 346.58 of the Wisconsin Statutes regulates speed restrictions on roadways; and

WHEREAS, Section 349.11(3)(c) of the Wisconsin Statutes grants the City authority to modify the speed limits stated in Section 346.57(4)(c) or 346.58 of the Wisconsin Statutes; and

WHEREAS, the City of Pewaukee has further acted in Section 5.02(2) of the City of Pewaukee Code of Ordinances to designate particular speed limits; and

NOW, THEREFORE, the Common Council of the City of Pewaukee, Wisconsin do ordain as follows:

SECTION 1. Chapter 05, entitled “Traffic”; Section 5.02, entitled “Speed Limits”, subsection (2), entitled “Particular Speed Limits Designated” is amended as follows:

Subsection (b), entitled “Thirty five (35) miles per hour speed zone is amended as follows: Delete subsection 2) Duplainville Road from its intersection with Redford Blvd. (C.T.H. “F”) northerly to a location .2 miles north of Overhill Road and replace with 2) Duplainville Road from its intersection with Redford Blvd. (C.T.H. “F”) northerly to the intersection of Lindsay Road.

Subsection (c), entitled “Forty five (45) miles per hour speed zone is amended as follows: Delete subsection 2) Duplainville Road from a location 0.2 miles north of Overhill Road north to City line of the Township of Lisbon and replace with 2) Duplainville Road from the intersection of Lindsay Road north to the City line of the Village of Lisbon.

SECTION 2: SEVERABILITY.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE.

This ordinance shall take effect immediately upon passage and publication as provided by law.

Passed and adopted at a regular meeting of the Common Council of the City of Pewaukee this 21th day of October 2024.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, City Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 7.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

PUBLIC HEARING, Discussion and Possible Action Regarding a Comprehensive Master Plan Amendment to Change the Year 2050 Land Use/Transportation Plan Use Designation for the City of Pewaukee for **Shorepoint Church** for Property Located on the Southwest Corner of Duplainville Road and Capitol Drive (PWC 0912-983, PWC 0912-984 and PWC 0912-985) From Medium Density Residential (6,500 Sq. Ft. - 1/2 AC./D.U.) and Floodplains, Lowland and Upland Conservancy, and Other Natural Areas to Government/Institutional and Floodplains, Lowland and Upland Conservancy, and Other Natural Areas [Fuchs] ***APPLICANT ASKED FOR THIS ITEM TO BE TABLED***

BACKGROUND:

At their September 19th meeting, the Plan Commission tabled the Shorepoint Church Comprehensive Master Plan Amendment Application, along with the Rezoning, Certified Survey Map, and Site & Building Plan Review applications.

These applications are expected to return to the Plan Commission at their October 17th meeting.

As a public hearing was scheduled for this meeting, the Common Council is being asked to postpone this hearing to the October 21st Common Council meeting.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to postpone the public hearing to the October 21st Common Council meeting.

ATTACHMENTS:

Description

Shorepoint Church staff comment responses

Shorepoint Church project narrative

Shorepoint Church comp plan exhibit

Shorepoint Church staff report 9.19.24

Ordinance 24.10 Shorepoint

Resolution PC 24-09-19

September 9, 2024

Office of the Planner & Community Development Director

Attn: Nick Fuchs, Planner & Community Development Director
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072



Below are responses for the staff comments dated August 10, 2024 for the proposed development application for Shorepoint Church and the properties bearing Tax Key Nos. PWC 0912983,0912984, and 0912985.

1. General

- a. The project narrative states that exterior building materials are still being determined. Please note that the expectation is that building permit plans will be in substantial conformance with the Plan Commission plans. Any changes considered to be significant or a downgrade in quality will have to go back to the Plan Commission for review and approval.

See attached Exterior Building Materials sheet A-8 showing more specific material information.

- b. Is the exhibit provided showing estimated traffic counts for other churches in the area the extent of the traffic analysis completed? Was a full Traffic Impact Analysis completed by a traffic/transportation engineer? Note that traffic was a significant concern discussed at the Conceptual Review and completion of a TIA was mentioned.

The initial exhibit provided is only showing adjacent churches and their parking lot capacity to illustrate how many cars could be on those properties. TADI is currently working on a traffic study analysis. See attached exhibit.

The exhibit showing current traffic counts is not the extent of the traffic analysis. It only represents a portion of the required WisDOT TIA, which is in progress. Due to requesting access to STH 190, a WisDOT permit is required, thereby requiring a WisDOT TIA process consisting of a two phase TIA report submittal. The first phase, the TIA Initial Review Report, has been submitted and we are currently awaiting comments on the Phase 1 submittal from WisDOT. Once TADI receives comments from WisDOT, phase 2 of the TIA will be conducted, which includes a full traffic analysis and recommendations of the study area intersections and will be included in the Full TIA.

- c. Does the church plan to abide by the moratorium for access to utilities? Does that timing work with the anticipated construction timeframe?

We currently understand the moratorium to be lifted in March of 2026 and our construction timeline will work with the moratorium.

2. Comprehensive Master Plan Amendment
 - a. Please reference the 2050 Comprehensive Master Plan, not 2035. Note the current land use designation is Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland, & Upland Conservancy and Other Natural Areas.
This is noted in the Comprehensive Master Plan Exhibit dated 8-15-2024.
The proposed land use plan exhibit should also include the Floodplains, Lowland, & Upland Conservancy and Other Natural Areas designation. Staff recommends that this designation include all the remaining woodland area on the property.
This is noted in the Comprehensive Master Plan Exhibit dated 8-15-2024.
3. Rezoning
 - a. Staff recommends that the wooded area of the site be rezoned to UC Upland Conservancy and revising the rezoning exhibit as such.
This is shown to be rezoned to UC in the attached revised Re-Zoning Exhibit.
4. Certified Survey Map
 - a. Please provide all information as required by Section 18.0603b. of the City's Land Division Ordinance, including the following:
 - i. Setbacks or Building Setback Lines required by the Plan Commission or other City or County Ordinances;
This is documented in the Revised Certified Survey Map.
 - ii. Utility, drainage, and access easements;
Utility, drainage and access easements will be provided in the final Certified Survey Map.
 - iii. A Required Preliminary CSM shall include existing and proposed contours as set forth in Section 18.0601.
This is documented in the Revised Certified Survey Map.
 - iv. The Elevation at each lot; and,
 - v. Utilities, showing their exact location and depth.
This is documented in the Revised Certified Survey Map.
 - b. Please revise Ami Hurd, Deputy Clerk on Sheet 4 of the CSM to Colleen Brown, Plan Commission Secretary for the Plan Commission Approval signature line and to Kelly Tarczewski, City Clerk for the Common Council Approval signature line.
This has been revised in the Certified Survey Map.

5. Site & Building Plan Review

a. Please illustrate building and parking setbacks on the site plan. These required minimum setbacks are noted below.

i. Building Setbacks and Yards

1. There shall be a minimum building (or street) setback from the right-of-way of all streets, roads, or highways equal to the average setback on each side of the use parcel or districts but not less than 25 feet.
2. There shall be a minimum side yard equal to the side yard on adjacent use parcels or districts but not less than 20 feet.
3. There shall be a rear yard of not less than 25 feet.
4. All structures shall be set back a minimum of 75 feet from the designated 100-year recurrence interval (base flood) floodplain of all navigable streams and bodies of water and 25 feet from any designated wetland. (Also see sub-section 17.0435)

See building and parking setbacks shown in the attached sheet by The Sigma Group.

ii. Off-street Parking Setbacks

1. There shall be no parking or loading area within 30 feet of a street right-of-way.

Compliant

2. Each such parking area shall be bounded by a grassed or landscaped greenbelt of at least ten (10) feet in width between the parking area and all property boundaries.

See revised Parking plan.

b. Note paving must be in conformance with Section 17.0601c. of the Zoning Code.

This has been noted and will be in compliance – currently showing one parking space for each two seats in worship space. Parking stalls shown are not less than 180 sf.

c. Staff recommends submittal of a landscape plan for Plan Commission review and approval. The landscape plan must include all proposed planting locations as well as a corresponding table indicating planting type, quantity provided, and size.

See attached Landscape Plan provided by The Sigma Group.

d. Regarding landscaping, staff recommends:

- i. that landscaping be utilized to screen the drive and parking lot from Capitol Drive and Duplainville Road (see Section 17.0603c. of the Zoning Code), particularly as concerns were expressed during the Conceptual Review with much of the parking being located in front of the building.

The revised parking lot has added islands to soften the parking lot in front of the building. The additional parking spaces to maintain 300 spots has now been located at the rear or south side of the building.

- ii. that additional landscape islands be provided within the parking lot to breakup longer rows of parking.

See revised Site Plan attached.

- e. Please provide details regarding the proposed retaining wall, such as material and height.
Retaining Wall shown on the south side of the building is intended to be constructed of large retaining wall blocks. Height of wall at the tallest point is 12' high. Average wall height is about 6' to 8' tall.
- f. Is lighting proposed? Staff recommends submittal of a Lighting Plan that includes location, photometrics, fixture details, and peak height of poles and fixtures as well as mounting height for any proposed building lighting.
See attached Photometrics of the site provided by The Sigma Group.
- g. Note the peak height of light poles and fixtures may not exceed 20-feet as measured from grade.
NOTED. All exterior light poles and fixtures will not exceed 20-feet in height as measured from grade.
- h. On the Site Plan, please illustrate the future cross access location with a note stating that access is to be provided upon availability and development of the property to the west. This is an anticipated condition of approval (to require construction in the future and removal of the existing access).
See attached exhibit Anticipated Future Access Exhibit.
- i. Staff suggests lowering the height of the cross.
The cross has been lowered to 40'-0" See sheet A-2 and A-3 Elevations.
- j. How will mechanical equipment be screened?
Roof top units will be screened by a unit attached direct mounted screen with panels to match building materials. See attached sheet A-8 showing screen material.

Thanks again for your time and consideration on this project. Please reach out with any questions or any items of concern.

Sincerely,



Angie Knodel, AIA
Vanman Architects and Builders

September 9, 2024

City of Pewaukee
Attn: Nick Fuchs, Planner and Community Development Director
W240N3065 Pewaukee Road
Pewaukee, WI 53072 MN 5427

RE: Project Narrative Concerning Shorepoint Church

A. CONTACT INFORMATION:

Shorepoint Church Contact:

Pastor Brian Engl

PO Box 41

Pewaukee, WI 53072

brian@shorepoint.cc

262-444-3806

Vanman Architects and Builders Contact:

Angie Knodel, AIA

6701 West 23rd Street

St. Louis Park, MN 55426

angie@vanmanab.com

612-965-8570

B. LEGAL DESCRIPTION / SITE DATA:

The site is located at the corner of Capitol Drive and Duplainville Road.
This consists of three separate properties to be combined as one.

PWC 0912983 (8.1878 Acres) Current Zoning is RS-1 Residential District

PWC 0912984 (1.2244 Acres) Current Zoning is B-3 General Business

PWD 0912985 (1.3061 Acres) Current Zoning is RS-1 Residential District

The church would like to combine the (3) properties to be one property
and Re-Zone that property to be I-1 Urban Institutional District with a south
portion of the property to be Re-Zoned Upland Conservancy.

C. HISTORY NARRATIVE:

Pastor Brian and his wife Bethany started Shorepoint Church in 2015, almost 20 years after God gave them a dream to plant a life-giving church in the Milwaukee area. Their heart is that everyone that walks through the doors of Shorepoint would find true community and a place to call home. They are currently holding services at Sharon Lynn Wilson Center for the Arts and with the current growth, they are ready to build their own building in Pewaukee.

D. PROPOSED PROJECT AND USES:

The proposed plan for Shorepoint Church is to construct a slab-on-grade building on the southwest corner of Capitol Drive and Duplainville Road. The building will be approximately 27,000 sf and will include a 600-seat worship space. As you enter the main entry a spacious lobby/fellowship space will provide an opportunity to enjoy a coffee or sit by the fireplace to connect with others before and/or after services. The building will include five classrooms, a bank of offices and a multi-purpose space for classes and meetings. Utility spaces including ADA toilets, storage and mechanical rooms will be included in this new building.

The building would be occupied primarily on Sunday Mornings, from 8 am to 1 pm. The building would also be used throughout the week for classes and events. Office hours would be kept during the week from 8 am to 5 pm.

E. BUILDING AESTHETICS:

The building exterior façade is shown in attached documents and will provide a welcoming, inviting entry with a large outdoor patio next to the main entry. The Worship Auditorium is intended to have parapet walls at approximately thirty feet tall while the adjacent classroom and lobby exterior walls will be approximately twenty-five feet tall. The office wing will have walls approximately twenty feet tall. Exterior materials are still being determined and anticipated to be glass and wood materials as well as precast concrete panels. The building will have a forty foot cross projecting above the roof line.

F. EXISTING SITE AND PARKING

The new site plan will accommodate 300 parking spaces and a drop-off at the main entry. In conversations with the City of Pewaukee we understand the concerns regarding access to and from this site.

After Church Traffic Loads

The Shorepoint Church community has a vibrant culture of fellowship and gathering following services enjoying coffee, donuts and conversation. After-services departures are currently more of a gradual stream of traffic rather than everyone leaving at about the same time.

Max Site Load and Supporting Future Growth

Shorepoint is planning to maximize its capacity at this site with the construction of this initial project. Shorepoint's plan for future growth is to launch additional locations in neighboring communities rather than expand the future capacity of this location by acquiring adjacent parcels. The only consideration of future expansion at this site is possibly the children's classrooms depending on needs. Shorepoint's model is to create a 600-seat worship auditorium, offer multiple services and then launch additional campus locations in adjacent communities as we continue to grow. Our strategy is to continue to foster the mid-sized community feel that comes with this size auditorium and replicate that in other locations rather than grow to a much larger main location.

Capitol Drive Access

In conversation with the Wisconsin Department of Transportation their only concern was that we move the access drive 50 feet to the west to create adequate space for an acceleration lane before reaching the Duplainville Road bridge. This has been accommodated in the plan we are submitting today. Our long-term objective is to move our Capitol Drive access point even farther to the west and connect to Wethersfield Road whenever the property to the west is developed.

Duplainville Access

We understand there is a moratorium for access to utilities in this road until the summer of 2026. We have listened to additional concerns and would like to work with the City to create a safe way to both allow fire and safety access and also mitigate concerns regarding cut-through traffic that may occur with this access. We have heard multiple options and are looking forward to working with the City to identify and select the best overall approach.

G. SHOREPOINTS GOALS AND VISION

Shorepoint has a heart to be in this community and will enhance this section of Capitol Drive. Since it began in 2015, Shorepoint has earned the reputation of being a positive presence both as a renter at the Wilson Center and as a member of the community. Shorepoint's involvement in local projects and events geared toward strengthening the community has been consistent and something they look forward to continuing in Pewaukee. Those projects include:

- Providing a place for connection and personal growth within our more than 55 different small groups that currently meet throughout the week in homes and convenient locations within our community.
- Providing a safe, drug and alcohol-free space for teenagers to build relationships and find a sense of community through organized gatherings and events.
- Providing marriage strengthening resources from pastoral counseling and seminars to small groups.
- Providing resources and direct support to help people struggling with addiction from pastoral counseling and appropriate referrals to small groups and courses offered.
- Providing resources and direct support for those in our community who are in a financial struggle through our benevolence program and Dave Ramsey's Financial Peace course.
- Providing resources and direct support for those involved in Foster Care through partnership with local and statewide non-profits.
- Providing a place for people to use their God-given gifts and abilities to serve others in a wide variety of ways. We currently have over 185 people actively serving in different capacities at and through the church.
- Three unique "Serve Weeks" throughout the year where countless hours are invested in local service initiatives within our community.

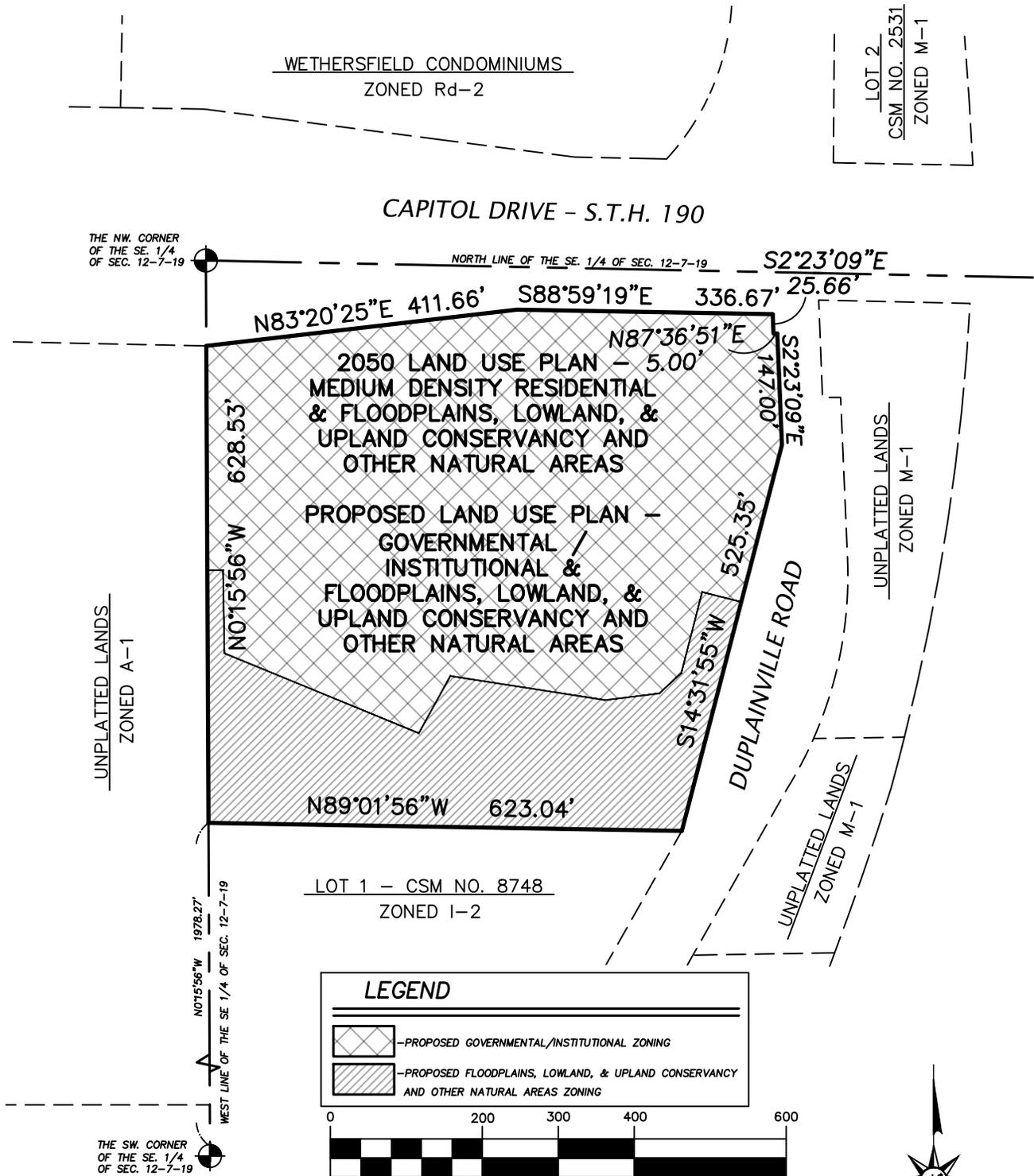
Studies have shown that greater connection to a faith community leads to healthier people in multiple categories. Healthier people lead to stronger communities. As Pewaukee grows in homes and commerce, Shorepoint sees this land as an opportunity to help Pewaukee grow in its options for a healthy faith community.

END OF NARRATIVE

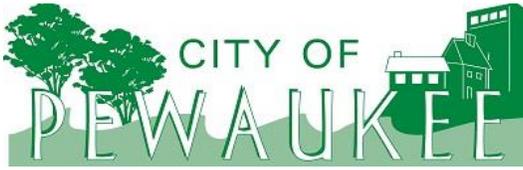
COMPREHENSIVE MASTER PLAN - EXHIBIT

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 12, TOWNSHIP 7 NORTH,
RANGE 19 EAST, CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN.

DATED 8-15-2024



www.thesigmagroup.com
1300 West Canal Street
Milwaukee, WI 53233
Phone: 414-643-4200
Fax: 414-643-4210



Office of the Planner & Community Development Director
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
Phone (262) 691-0770 Fax (262) 691-1798
fuchs@pewaukee.wi.us

REPORT TO THE PLAN COMMISSION

Meeting of September 19, 2024

Date: September 13, 2024

Project Name: Comprehensive Master Plan Amendment, Rezoning, Certified Survey Map, and Site & Building Plan Review Application

Project Address/Tax Key No.: Not Assigned/PWC 0912983, W223N3481 Duplainville Road/PWC 0912984, and N34W22407 Capitol Drive/PWC 0912985

Applicant: Pastor Brian Engl, Shorepoint City Church, Inc.

Property Owner: Duplainville LLC (PWC 0912983), Shorepoint City Church Inc. (PWC 0912984), and Oscar E. Picado Diaz (PWC 0912985)

Current Zoning: Rs-1 Single Family Residential (PWC 0912983 & 0912985) and B-3 General Business District (PWC 0912984)

2050 Land Use Map Designation: Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland, & Upland Conservancy and Other Natural Areas

Use of Surrounding Properties: Capitol Drive and Two-Family Residential to the north, Quad Graphics to the south, M-1 District properties to the east, and agricultural land to the west.

Introduction

Shorepoint City Church, Inc. has filed applications for a Comprehensive Master Plan Amendment, Rezoning, Certified Survey Map, and Site & Building Plan Review. This submission follows the Conceptual Review Application, which was reviewed at the March 21, 2024, Plan Commission meeting.

At that meeting, much of the discussion revolved around traffic concerns and the potential access to Duplainville Road. Several members also commented on a preference for these properties to remain with their current land use plan designation of Medium Density Residential.

Project Description/Analysis

The proposed church use and development utilizes three existing properties located at the southwest corner of Capitol Drive and Duplainville Road. The three properties consist of an old vacant residential home, a single-family home, and vacant land. The applicant would raze all existing structures.

Comprehensive Master Plan Amendment

To accommodate the proposed development and rezoning, the applicant is requesting that the properties bearing Tax Key Nos. 0912984 and 0912985 are changed from Medium Density Residential to Governmental/Institutional and the property bearing Tax Key No. 0912983 is changed from Medium Density Residential and Floodplains, Lowland, & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland, & Upland Conservancy and Other Natural Areas.

Note the boundary of the Floodplains, Lowland, & Upland Conservancy and Other Natural Areas designation will follow the remaining wooded area located on the southern portion of the site.

The request to change the land use designation to Governmental/Institutional is consistent with the concurrent rezoning request described below.

Rezoning

The subject properties are currently zoned Rs-1 Single Family Residential (PWC 0912983 & 0912985) and B-3 General Business District (PWC 0912984). The applicant is requesting to change the zoning of all three properties to the I-1 Institutional District and UC Upland Conservancy District. The UC District will match the boundary of the Floodplains, Lowland, & Upland Conservancy and Other Natural Areas designation noted above.

Note a church is a Permitted Use in the I-1 District.

Certified Survey Map

The Certified Survey Map Application combines the three existing properties into a single lot. The total area of Lot 1 is 10.814 acres. The combined parcel conforms to the minimum lot size of 2-acres and minimum lot width of 200-feet of the I-1 District.

The applicant will need to revise the signature lines of the CSM to include Colleen Brown as the Plan Commission Secretary for the Plan Commission Approval signature line and Kelly Tarczewski, City Clerk for the Common Council Approval signature line.

Site & Building Plans

The building has an area of approximately 27,745 square feet and includes a 600-capacity worship space, office space, a 1,350 square foot multi-purpose room with a stage, and classrooms. The plans provided illustrate the building location, exterior parking areas, landscaping, lighting, and storm water management facilities. A retaining wall is also shown to the south of the building and parking lot, which has a maximum height of about 12 feet and an average height of about 6 to 8 feet.

Any dumpster enclosure kept onsite shall have its location and materials reviewed and approved by the City Planner.

Access

The site plan includes a driveway extending through the north end of the site connecting a Duplainville Road access point and a Capitol Drive access location. The Wisconsin Department of Transportation (WisDOT) has indicated that one right-in/right-out access location that is located a minimum of 450 feet from the center line of Duplainville Road will be allowed on Capitol Drive. *Staff recommends that the applicant provide a revised site plan, for Engineering Department review and approval, that shifts the Duplainville Road access location further south on the property.*

The applicant has also provided an exhibit that illustrates a future access location onto Capitol Drive, which is located on the property to the west and across from Wethersfield Road. *Staff recommends that the future cross-access location shall be provided and constructed upon availability and development*

of the property to the west along with the removal of the existing access to Capitol Drive as well as the abandonment of the Duplainville Road access.

Traffic

As noted above, the site is proposed to be accessible from both Capitol Drive and Duplainville Road. Traffic exiting onto Capitol Drive must turn right and head east. If a car wishes to travel west on Capitol Drive, a U-turn is needed at Springdale Road. During the Conceptual Review, staff expressed traffic concerns with this in consideration of the traffic on Capitol Drive, particularly Spring Creek Church traffic, which likely has similar peak traffic times.

A Traffic Impact Analysis is currently under review by WisDOT. The applicant hopes to be able to provide WisDOT review comments prior to the September 19th meeting. If any action is taken by the Plan Commission, staff recommend including a condition that all improvements as required by WisDOT in accordance with the Traffic Impact Analysis be completed prior to occupancy.

Parking

The Zoning Ordinance suggests a minimum parking ratio of one space for each two seats. In addition, one space for each two employees for school use.

The 600-seat worship space requires 300 parking spaces. Staff would not recommend additional parking for the classrooms as the classrooms are primarily utilized at different times than the worship space. With a large amount of parking already proposed, staff generally prefer areas of the site be designated as future parking and only improved if necessary.

Natural Resources

In review of aerials and the DNR Surface Water Data Viewer, no wetlands exist onsite and only a small portion of the northwest corner of the site shows hydric soils. The southern portion of the site is wooded, and the site is steeply sloped. Moreover, no portion of the site is identified as a SEWRPC environmental corridor, and no floodplain is located on the property.

The applicant has agreed to preserve and zone the wooded area of the site to UC Upland Conservancy, which provides protection and limited allowed uses for that portion of the property.

Landscaping

The Landscape Plan includes 37 deciduous trees, 41 evergreens, 35 decorative trees, and 272 shrubs. The applicant has addressed staff comments and there are no objections to the proposed landscape plan.

It can also be noted that the site complies with the City's requirement of maintaining a minimum of 40% greenspace onsite.

Lighting

A Lighting Plan, including a photometric plan, has been provided illustrating exterior light poles throughout the site. The light poles and fixtures are noted to not exceed 20-feet in height, in conformance with City standards. Staff have no objections to the proposed Lighting Plan.

I-1 District

The proposed uses are permitted under the I-1 District. The I-1 District development standards also appear to be met with this development.

Architecture

The building primarily consists of precast panels and EIFS. The proposed building height is approximately 30-feet. The applicant is also proposing a 40-foot-tall cross that will extend about 10-feet above the roofline. *The applicant shall verify that the proposed height of the cross complies with height regulations of the Capitol Airport.*

Staff suggests that the south elevation be revised to include windows or other architectural features.

Recommendation

Staff does not object to the proposed use or land combination; however, staff continues to have concerns with access and traffic. A review of WisDOT comments and the final TIA is needed prior to making a recommendation.

Staff also recommends that the applicant pursue cross-access with the adjacent property owner for construction as part of this development, opposed to in the future.

ORDINANCE NO. 24-10

AN ORDINANCE TO AMEND THE CITY OF PEWAUKEE 2035 COMPREHENSIVE MASTER PLAN AND NEIGHBORHOOD PLANS 2015-2050 TO CHANGE THE YEAR 2050 LAND USE/TRANSPORTATION PLAN OF PROPERTIES LOCATED AT APPROXIMATELY N34W22407 CAPITOL DRIVE AND W223N3481 DUPLAINVILLE ROAD BEARING TAX KEY NUMBERS PWC 0912-983, PWC 0912-984, AND PWC 0912-985 FROM MEDIUM DENSITY RESIDENTIAL (6,500 SQ. FT. - 1/2 AC. / D.U.) AND FLOODPLAINS, LOWLAND & UPLAND CONSERVANCY AND OTHER NATRUAL AREAS TO GOVERNMENTAL/INSTITUTIONAL AND FLOODPLAINS, LOWLAND & UPLAND CONSERVANCY AND OTHER NATRUAL AREAS

WHEREAS, pursuant to Wis. Stat. §§ 62.23(2) and (3) and 66.1001(4), the City of Pewaukee is authorized to prepare and adopt and to amend a comprehensive plan as defined in Wis. Stat. §§ 66.1001(1)(a) and 66.1001(2); and

WHEREAS, The Applicant, Shorepoint City Church, Inc. has applied for an amendment to the Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of properties located at approximately N34W22407 Capitol Drive and W223N3481 Duplainville Road bearing Tax Key Numbers PWC 0912-983, PWC 0912-984, and PWC 0912-985 from Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland & Upland Conservancy and Other Natural Areas; and

WHEREAS, the Plan Commission of the City of Pewaukee by a majority vote of the entire Commission on September 19, 2024, recorded in its minutes, has adopted a resolution recommending to the Common Council the adoption of the Ordinance to Amend the City of Pewaukee Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of properties located at approximately N34W22407 Capitol Drive and W223N3481 Duplainville Road bearing Tax Key Numbers PWC 0912-983, PWC 0912-984, and PWC 0912-985 from Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland & Upland Conservancy and Other Natural Areas; and

WHEREAS, the City of Pewaukee held a public hearing upon this proposed Ordinance, in compliance with the requirements of Wis. Stat. § 66.1001(4)(d); the Common Council having received input from the public at a duly noticed public hearing on October 7, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Pewaukee, Wisconsin, do ordain as follows:

SECTION 1: Adoption

The City of Pewaukee Comprehensive Master Plan is hereby amended to change the Year 2050 Land Use/Transportation Plan of properties located at approximately N34 W22407 Capitol Drive and W223 N3481 Duplainville Road bearing Tax Key Numbers PWC 0912-983, PWC 0912-984, and PWC 0912-985 from Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland & Upland Conservancy and Other Natural Areas.

SECTION 2: Document Transmittal

The City Common Council hereby directs the City Clerk/Treasurer to transmit a copy of the amendment as well as a signed copy of both the **Resolution Number PC 24-09-19** and this **Ordinance Number 24-10** to the Wisconsin Department of Administration, the Southeastern Wisconsin Regional Planning Commission, the Waukesha Park and Land Use Department, the Pewaukee Public Library and to each town, village and city that abuts the City of Pewaukee.

SECTION 3: Severability

The several sections and portions of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a decision of a court of competent jurisdiction to be invalid, unlawful, or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of all other provisions, sections, or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: Effective Date

This ordinance shall take effect immediately upon passage and posting of publication as provided by law.

Passed and adopted this 7th day of October, 2024.

FOR THE COMMON COUNCIL OF THE CITY OF
PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

RESOLUTION NO. PC 24-09-19

A RESOLUTION RECOMMENDING THE ADOPTION OF AN ORDINANCE TO AMEND THE CITY OF PEWAUKEE 2035 COMPREHENSIVE MASTER PLAN AND NEIGHBORHOOD PLANS 2015-2050 TO CHANGE THE YEAR 2050 LAND USE/TRANSPORTATION PLAN OF PROPERTIES LOCATED AT APPROXIMATELY N34 W22407 CAPITOL DRIVE AND W223 N3481 DUPLAINVILLE ROAD BEARING TAX KEY NUMBERS PWC 0912-983, PWC 0912-984, AND PWC 0912-985 FROM MEDIUM DENSITY RESIDENTIAL (6,500 SQ. FT. - 1/2 AC. / D.U.) AND FLOODPLAINS, LOWLAND & UPLAND CONSERVANCY AND OTHER NATURAL AREAS TO GOVERNMENTAL / INSTITUTIONAL AND FLOODPLAINS, LOWLAND & UPLAND CONSERVANCY AND OTHER NATURAL AREAS, PURSUANT TO WIS. STAT. § 66.1001(4)(b)

WHEREAS, pursuant to Wis. Stat. §§ 62.23(2) and (3) and 66.1001(4), the City of Pewaukee is authorized to prepare and adopt and to amend a comprehensive plan as defined in Wis. Stat. §§ 66.1001(1)(a) and 66.1001(2); and

WHEREAS, pursuant to Wis. Stat. § 66.1001(4)(b), the Plan Commission may recommend the amendment of the Comprehensive Master Plan to the Common Council by adopting a resolution by a majority vote of the entire Commission, which vote shall be recorded in the official minutes of the Plan Commission; and

WHEREAS, The Applicant, Shorepoint City Church, Inc. has applied for an amendment to the Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of properties located at approximately N34 W22407 Capitol Drive and W223 N3481 Duplainville Road bearing Tax Key Numbers PWC 0912-983, PWC 0912-984, and PWC 0912-985 from Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland & Upland Conservancy and Other Natural Areas, more particularly described as follows:

All of Certified Survey Map No. 1295, and Lands, all being part of the Northwest 1/4 of the Southeast 1/4 of Section 12, Town 7 North, Range 19 East, in the City of Pewaukee, Waukesha County, Wisconsin, bounded and described as follows: Commencing at the Southwest corner of the Southeast 1/4 of said Section 12; thence N0°15'56"W along the West line of said 1/4 Section, 1978.27 feet to the point of beginning of lands to be described; thence continuing N0°15'56"W along the West line of said 1/4 Section, 628.53 feet to a point in the South right of way line of Capitol Drive (S.T.H. 190); thence N83°20'25"E along said South right of

way line, 411.66 feet; thence S88°59'19"E along said South right of way line, 336.67 feet to a point in the Westerly right of way of Duplainville Road, said point also being the Northeasterly corner of Certified Survey Map (CSM) No. 1295, thence S2°23'09"E along said Westerly right of way line and the Easterly line of said CSM, 25.66 feet; thence N87°36'51"E along said Westerly right of way line and the Easterly line of said CSM, 5.00 feet, thence S2°23'09"E along said Westerly right of way line and the Easterly line of said CSM, 147.00 feet to a point; thence S14°31'55"W along said Westerly right of way line and the Easterly line of said CSM, 525.35 feet, thence N89°01'56"W, 623.04 feet to the point of beginning.

Said lands containing 10.814 acres of land, more or less

WHEREAS, the Plan Commission having determined that the proposed amendment in form and content as presented to the Commission on September 19, 2024, is consistent with the Comprehensive Master Plan’s goals, objectives and policies and in proper form and content for adoption by the Common Council as an amendment to the Comprehensive Master Plan, subject to such modifications the Common Council may consider reasonable and necessary, following public hearing, in order to protect and promote the health, safety and welfare of the City of Pewaukee.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Pewaukee, Wisconsin, that the application for and the proposed ordinance to amend the City of Pewaukee Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of a properties located at approximately N34W22407 Capitol Drive and W223N3481 Duplainville Road from Medium Density Residential (6,500 Sq. Ft. - 1/2 Ac. / D.U.) and Floodplains, Lowland & Upland Conservancy and Other Natural Areas to Governmental/Institutional and Floodplains, Lowland & Upland Conservancy and Other Natural Areas, such properties bearing Tax Key Numbers PWC 0912-983, PWC 0912-984, and PWC 0912-985, be and the same is hereby recommended for adoption and incorporation into the Comprehensive Master Plan by the Common Council:

Passed and adopted this 19th day of September, 2024.

FOR THE PLAN COMMISSION OF THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Colleen Brown, Plan Commission Secretary

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 8.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

PUBLIC HEARING, Discussion and Possible Action Regarding a Comprehensive Master Plan Amendment to Change the Year 2050 Land Use/Transportation Plan Use Designation for the City of Pewaukee for **Ken Weber Towing Service** and **Crossroads Church of Pewaukee, Inc.** for Property Located at N27 W26541 Prospect Avenue (PWC 0930-985 & PWC 0933-0984-001) from Government/Institutional to Retail/Service Commercial [Fuchs]

BACKGROUND:

At their September 19th meeting, with a vote of 3 ayes and 2 nays, the Plan Commission recommended approval of the requested Comprehensive Master Plan Amendment for Ken Weber Towing Service and Crossroads Church of Pewaukee.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to recommend approval of the Comprehensive Master Plan Amendment for Ken Weber Towing Service and Crossroads Church of Pewaukee.

ATTACHMENTS:

Description

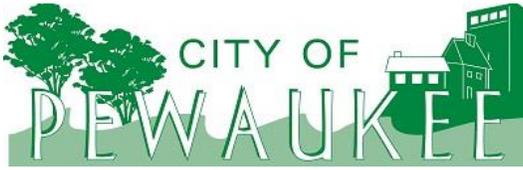
Ken Weber staff report 9.19.24

Ken Weber narrative

Ken Weber comp plan exhibit

Resolution PC 24-09-20

Ordinance 24-11



Office of the Planner & Community Development Director
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
Phone (262) 691-0770 Fax (262) 691-1798
fuchs@pewaukee.wi.us

REPORT TO THE PLAN COMMISSION

Meeting of September 19, 2024

Date: September 11, 2024

Project Name: Ken Weber Towing/Crossroads Church development project

Project Address/Tax Key No.: N27W26541 and N27W26560 Prospect Avenue/0930985 and 0930984001

Applicant: Ken Weber Towing and Crossroads Church

Property Owner: SUNDANCE LAND CO INC and FIRST BAPTIST CHURCH OF PEWAUKEE

Current Zoning: B-5 Highway Business District (PWC 0930984001) and I-1 Urban Institutional District (PWC 0930985)

2050 Land Use Map Designation: Retail/Service Commercial (PWC 0930984001) and Governmental/Institutional (PWC 0930985)

Use of Surrounding Properties: Single-family residential to the north and west, single-family residential and a BP gas station to the south, and multi-family residential to the east.

Project Description/Analysis

The applicants filed a Comprehensive Master Plan Amendment Application, Rezoning, and Certified Survey Map Application related to a request for Ken Weber Towing to acquire a portion of the adjacent Crossroads Church property.

Ken Weber Towing has indicated that they plan to expand the existing outdoor parking and storage area onto the portion of property being acquired; however, that is not being proposed at this time. Any future site or building modifications will require review and approval of a Site & Building Plan Review Application when proposed.

Comprehensive Master Plan Amendment

The Crossroads Church property is designated as Governmental/Institutional on the City's Year 2050 Land Use/Transportation Plan map. The Ken Weber Towing property is designated as Retail/Service Commercial.

As such, the portion of land to be acquired by Ken Weber Towing is proposed to be changed to Retail/Service Commercial to be consistent with the concurrent rezoning request described below.

Rezoning

The Crossroads Church property is currently zoned I-1 Urban Institutional District. The Ken Weber Towing property is zoned B-5 Highway Business District. As such, the portion of land to be acquired by Ken Weber Towing is proposed to be changed to B-5 Highway Business District. The rezoning is contingent upon and would be consistent with the approval of the Comprehensive Master Plan Amendment request.

Note that Ken Weber Towing is a Permitted Use in the B-5 Highway Business District.

Certified Survey Map

The Certified Survey Map Application is a reconfiguration of the Crossroads Church and Ken Weber Towing properties to allow Ken Weber Towing to acquire approximately 1.245 acres of the church property.

The area to be acquired is located to the west of Ken Weber Towing and is currently vacant. The site is wooded; however, in review of Wisconsin Department of Natural Resources and Southeastern Wisconsin Regional Planning Commission mapping, the property does not contain any wetlands or environmental corridor designations.

The CSM results in the Ken Weber Towing property having an area of 2.499-acres and the remaining Crossroads church property has an area of 2-acres, which meets the 2-acre minimum lot area standard of the I-1 District.

The B-5 District requires a minimum 15-foot side yard and 25-foot rear yard setback. Considering the adjacent single-family residential uses, staff recommends that a 40-foot bufferyard be established adjacent to abutting residentially zoned and used properties. The bufferyard shall be shown on the CSM with restrictions stating that this area shall be preserved unless otherwise approved by the Plan Commission. The bufferyard shall be reserved for plantings only; no structures or impervious surfaces shall be allowed. Note the Plan Commission may require increased setbacks per Section 17.0207a.(1) of the City's Zoning Code.

The proposed CSM moves the property line to the south of the church parking lot further north. This results in a setback that is less than 10-feet, which is not allowed per Section 17.0601c. Therefore, staff recommends that sufficient asphalt be removed to establish a minimum 10-foot setback for the parking lot located on the Crossroads Church property. The applicant is also requesting a setback for the playground located adjacent to the building closer to that property line than what currently exists.

With the above condition and site modification, both lots will conform to their respective zoning districts, including setbacks and minimum lot area and width requirements.

Staff is also recommending the two technical corrections below:

1. the Plan Commission Secretary for the Plan Commission Approval should be Colleen Brown, not Kelly Tarczewski.
2. Building and parking setbacks shall be shown on the Certified Survey Map.

Recommendation

A motion to recommend approval of the Comprehensive Master Plan Amendment to amend the future land use designation for a portion of the property located at N27W26541 Prospect Avenue from Government/Institutional to Retail/Service Commercial.

A motion to recommend approval of the Rezoning request to change the zoning from I-1 Urban Institutional District to B-5 Highway Business District for a portion of the property located at N27W26541 Prospect Avenue.

A motion to recommend approval of the Certified Survey Map to create a 2.499-acre parcel located at approximately N27W26560 Prospect Avenue.

PROJECT NARRATIVE:

**WEBER TOWING ACQUISITION OF
PART OF CROSSROADS CHURCH**

Sundance Land Company, Inc. is the owner of the land occupied by Ken Weber Towing Service at N27 W26560 Prospect Avenue (Weber Land). Immediately north and west of the Weber Land is the Crossroads Church Property located at N27 W26541 Prospect Avenue (Church Land). Ken Weber seeks to acquire the portion of the Church Land lying westerly of the Weber Land (“Acquired Property”). The Acquired Property and the Weber Land would then be combined into a single lot (“Lot 1”). This lot would be occupied solely by Ken Weber Towing Service for its purposes.

In order to complete this process, the Acquired Property will have to be rezoned from I-1 zoning, to B-5 zoning (same as the Weber Land). Upon approval of this zoning change and the proposed CSM, Weber intends to occupy the premises in compliance with all applicable zoning. No site plan approvals or building permits are sought at this time; but if improvements are needed permits will be requested in compliance with City ordinances.

COMP PLAN AMENDMENT EXHIBIT

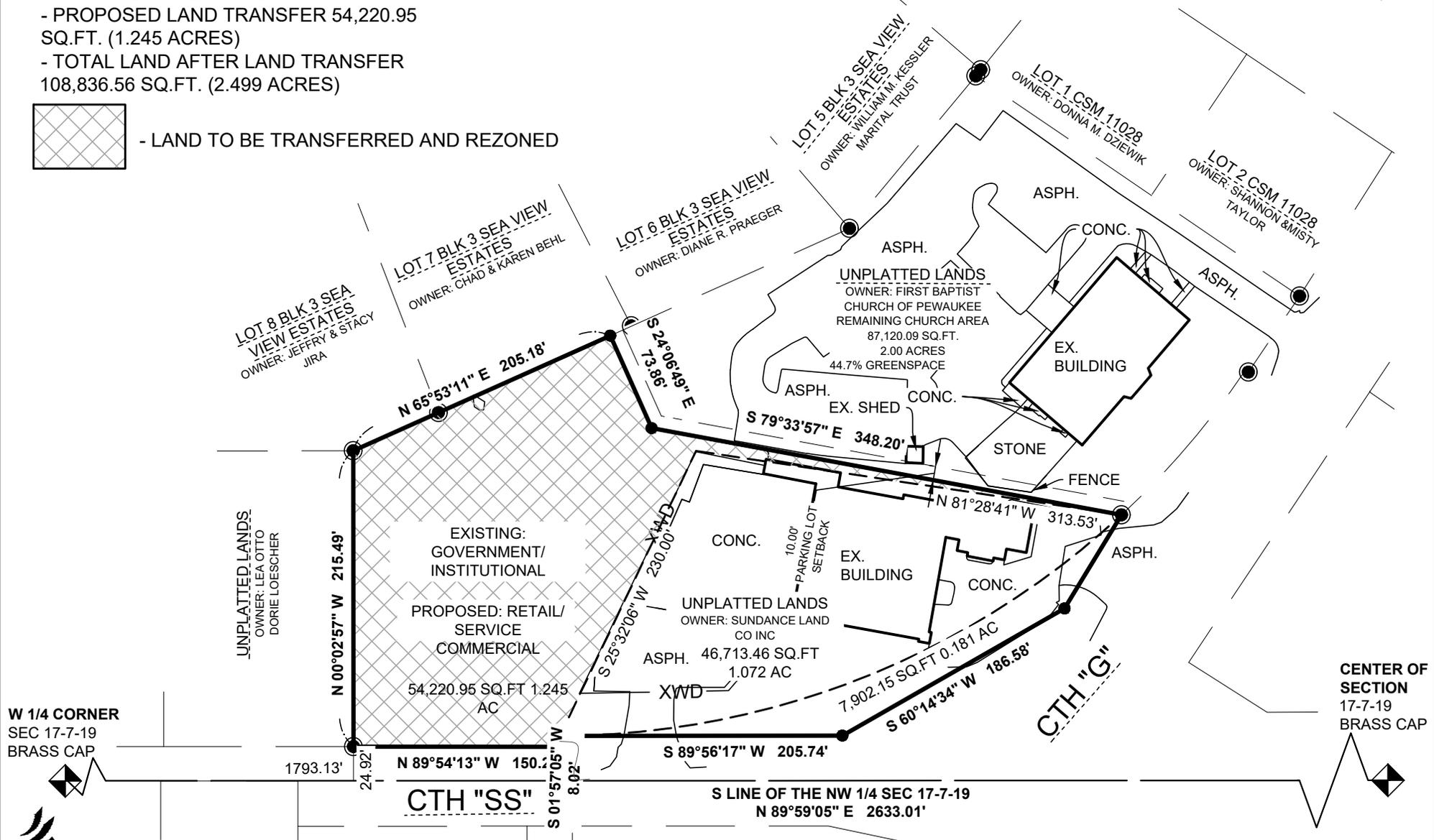
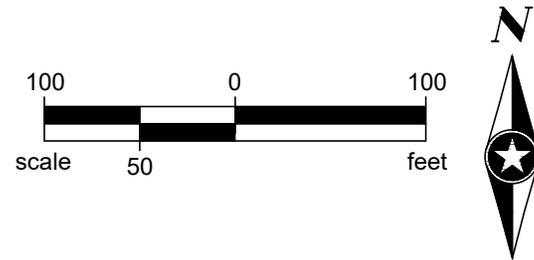
NOTES:

- CHURCH LOT REMAINING LAND 87,120.09 SQ.FT (2.00 ACRES)
- CHURCH LOT GREEN SPACE 44.70%
- CHURCH LOT GREEN SPACE AFTER PARKING LOT REMOVAL 45.6%
- PROPOSED LAND TRANSFER 54,220.95 SQ.FT. (1.245 ACRES)
- TOTAL LAND AFTER LAND TRANSFER 108,836.56 SQ.FT. (2.499 ACRES)



- LAND TO BE TRANSFERRED AND REZONED

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

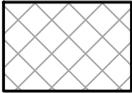


W 1/4 CORNER
SEC 17-7-19
BRASS CAP

CENTER OF SECTION
17-7-19
BRASS CAP



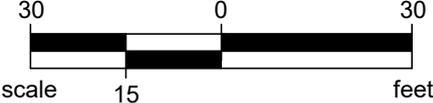
EXHIBIT PARKING LOT REMOVAL DETAIL



- LAND TO BE TRANSFERRED AND REZONED



- PARKING LOT TO BE REMOVED



S 24°06'49" E
86'

PROPOSED LOT LINE

786.31 SQ.FT OF PARKING
TO BE REMOVED

EX. RET. WALL

7.83' ASPH.
7.70'

10.00'
PARKING LOT
SETBACK

S 79°33'57" E 348.20'

N 81°28'41" W 313.53'

EX.
BUILDING

EXISTING LOT LINE

XWD

XC

XWB

1.92'

11.51'

10.10'

2.30'

0.94'

8.08'

1.85'



EXHIBIT

BEING A PART OF THE SOUTHEAST 1/4 OF THE
NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH,
RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE,
WAUKESHA COUNTY, WISCONSIN

LAND TRANSFER AND REZONING

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST; THENCE NORTH 89°59'05" EAST ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1,793.13 FEET ; THENCE NORTH 0°02'57" WEST, 24.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS" ALSO THE POINT OF BEGINNING; THENCE NORTH 0°02'57" WEST, 215.49 FEET TO A 1 INCH IRON PIPE ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE NORTH 65°53'11" EAST ALONG THE SOUTHERLY LINE OF BLOCK 3 OF SEA VIEW ESTATES, A DISTANCE OF 205.18 FEET TO A POINT ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE SOUTH 24°06'49" EAST, 73.86 FEET; THENCE SOUTH 79°33'57" EAST, 348.20 FEET TO THE WESTERLY RIGHT OF WAY OF COUNTY HIGHWAY "G"; NORTH 81°28'41" WEST, 313.53 FEET; THENCE SOUTH 25°32'06" WEST, 230.00 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF COUNTY HIGHWAY "SS"; THENCE SOUTH 1°57'05" WEST, 8.02 FEET TO A POINT ALONG THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS"; THENCE NORTH 89°54'13" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 150.23 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAIN 54,220.95 SQUARE FEET, 1.245 ACRES

RESOLUTION NO. PC 24-09-19

A RESOLUTION RECOMMENDING THE ADOPTION OF AN ORDINANCE TO AMEND THE CITY OF PEWAUKEE 2035 COMPREHENSIVE MASTER PLAN AND NEIGHBORHOOD PLANS 2015-2050 TO CHANGE THE YEAR 2050 LAND USE/TRANSPORTATION PLAN OF A PORTION OF PROPERTY LOCATED AT N27 W26541 PROSPECT AVENUE BEARING TAX KEY NUMBER PWC 0930-985 FROM GOVERNMENTAL/INSTITUTIONAL TO RETAIL/SERVICE COMMERCIAL, PURSUANT TO WIS. STAT. § 66.1001(4)(b)

WHEREAS, pursuant to Wis. Stat. §§ 62.23(2) and (3) and 66.1001(4), the City of Pewaukee is authorized to prepare and adopt and to amend a comprehensive plan as defined in Wis. Stat. §§ 66.1001(1)(a) and 66.1001(2); and

WHEREAS, pursuant to Wis. Stat. § 66.1001(4)(b), the Plan Commission may recommend the amendment of the Comprehensive Master Plan to the Common Council by adopting a resolution by a majority vote of the entire Commission, which vote shall be recorded in the official minutes of the Plan Commission; and

WHEREAS, The Applicants, First Baptist Church of Pewaukee and Sundance Land Co., Inc. has applied for an amendment to the Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of a portion of property located at N27W26541 Prospect Avenue bearing Tax Key Number PWC 0930-985 from Governmental/Institutional to Retail/Service Commercial, more particularly described as follows:

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST; THENCE NORTH 89°59'05" EAST ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1,793.13 FEET ; THENCE NORTH 0°02'57" WEST, 24.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS" ALSO THE POINT OF BEGINNING; THENCE NORTH 0°02'57" WEST, 215.49 FEET TO A 1 INCH IRON PIPE ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE NORTH 65°53'11" EAST ALONG THE SOUTHERLY LINE OF BLOCK 3 OF SEA VIEW ESTATES, A DISTANCE OF 205.18 FEET TO A POINT ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE SOUTH 24°06'49" EAST, 73.86 FEET; THENCE SOUTH 79°33'57" EAST, 348.20

FET TO THE WESTERLY RIGHT OF WAY OF COUNTY HIGHWAY "G"; NORTH 81°28'41" WEST, 313.53 FEET; THENCE SOUTH 25°32'06" WEST, 230.00 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF COUNTY HIGHWAY "SS"; THENCE SOUTH 1°57'05" WEST, 8.02 FEET TO A POINT ALONG THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS"; THENCE NORTH 89°54'13" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 150.23 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAIN 54,220.95 SQUARE FEET, 1.245 ACRES

WHEREAS, the Plan Commission having determined that the proposed amendment in form and content as presented to the Commission on September 19, 2024, is consistent with the Comprehensive Master Plan’s goals, objectives and policies and in proper form and content for adoption by the Common Council as an amendment to the Comprehensive Master Plan, subject to such modifications the Common Council may consider reasonable and necessary, following public hearing, in order to protect and promote the health, safety and welfare of the City of Pewaukee.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Pewaukee, Wisconsin, that the application for and the proposed ordinance to amend the City of Pewaukee Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of a property located at N27 W26541 Prospect Avenue from Governmental/Institutional to Retail/Service Commercial, such property bearing Tax Key Number PWC 0930-985, be and the same is hereby recommended for adoption and incorporation into the Comprehensive Master Plan by the Common Council:

Passed and adopted this 19th day of September, 2024.

FOR THE PLAN COMMISSION OF THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Colleen Brown, Plan Commission Secretary

RESOLUTION NO. PC 24-09-19

A RESOLUTION RECOMMENDING THE ADOPTION OF AN ORDINANCE TO AMEND THE CITY OF PEWAUKEE 2035 COMPREHENSIVE MASTER PLAN AND NEIGHBORHOOD PLANS 2015-2050 TO CHANGE THE YEAR 2050 LAND USE/TRANSPORTATION PLAN OF A PORTION OF PROPERTY LOCATED AT N27 W26541 PROSPECT AVENUE BEARING TAX KEY NUMBER PWC 0930-985 FROM GOVERNMENTAL/INSTITUTIONAL TO RETAIL/SERVICE COMMERCIAL, PURSUANT TO WIS. STAT. § 66.1001(4)(b)

WHEREAS, pursuant to Wis. Stat. §§ 62.23(2) and (3) and 66.1001(4), the City of Pewaukee is authorized to prepare and adopt and to amend a comprehensive plan as defined in Wis. Stat. §§ 66.1001(1)(a) and 66.1001(2); and

WHEREAS, pursuant to Wis. Stat. § 66.1001(4)(b), the Plan Commission may recommend the amendment of the Comprehensive Master Plan to the Common Council by adopting a resolution by a majority vote of the entire Commission, which vote shall be recorded in the official minutes of the Plan Commission; and

WHEREAS, The Applicants, First Baptist Church of Pewaukee and Sundance Land Co., Inc. has applied for an amendment to the Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of a portion of property located at N27W26541 Prospect Avenue bearing Tax Key Number PWC 0930-985 from Governmental/Institutional to Retail/Service Commercial, more particularly described as follows:

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST; THENCE NORTH 89°59'05" EAST ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1,793.13 FEET ; THENCE NORTH 0°02'57" WEST, 24.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS" ALSO THE POINT OF BEGINNING; THENCE NORTH 0°02'57" WEST, 215.49 FEET TO A 1 INCH IRON PIPE ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE NORTH 65°53'11" EAST ALONG THE SOUTHERLY LINE OF BLOCK 3 OF SEA VIEW ESTATES, A DISTANCE OF 205.18 FEET TO A POINT ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE SOUTH 24°06'49" EAST, 73.86 FEET; THENCE SOUTH 79°33'57" EAST, 348.20

FET TO THE WESTERLY RIGHT OF WAY OF COUNTY HIGHWAY “G”; NORTH 81°28'41" WEST, 313.53 FEET; THENCE SOUTH 25°32'06" WEST, 230.00 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF COUNTY HIGHWAY “SS”; THENCE SOUTH 1°57'05" WEST, 8.02 FEET TO A POINT ALONG THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY “SS”; THENCE NORTH 89°54'13" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 150.23 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAIN 54,220.95 SQUARE FEET, 1.245 ACRES

WHEREAS, the Plan Commission having determined that the proposed amendment in form and content as presented to the Commission on September 19, 2024, is consistent with the Comprehensive Master Plan’s goals, objectives and policies and in proper form and content for adoption by the Common Council as an amendment to the Comprehensive Master Plan, subject to such modifications the Common Council may consider reasonable and necessary, following public hearing, in order to protect and promote the health, safety and welfare of the City of Pewaukee.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Pewaukee, Wisconsin, that the application for and the proposed ordinance to amend the City of Pewaukee Comprehensive Master Plan to change the Year 2050 Land Use/Transportation Plan of a property located at N27 W26541 Prospect Avenue from Governmental/Institutional to Retail/Service Commercial, such property bearing Tax Key Number PWC 0930-985, be and the same is hereby recommended for adoption and incorporation into the Comprehensive Master Plan by the Common Council:

Passed and adopted this 19th day of September, 2024.

FOR THE PLAN COMMISSION OF THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Colleen Brown, Plan Commission Secretary

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 9.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

Discussion and Possible Action Regarding **Ordinance 24-12** to Rezone a Portion of Property Located at N27 W26541 Prospect Avenue (PWC 0930-985, PWC 0930-984-001) from I-1 Urban Institutional to B-5 Highway Business as Requested by Ken Weber Towing Service and Crossroads Church (*Second Reading*) [Fuchs]

BACKGROUND:

At their September 19th meeting, with a vote of 3 ayes and 2 nays, the Plan Commission recommended approval of the requested Rezoning for Ken Weber Towing Service and Crossroads Church of Pewaukee.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to recommend approval of the Rezoning request for Ken Weber Towing Service and Crossroads Church of Pewaukee.

ATTACHMENTS:

Description

Ken Weber rezoning exhibit

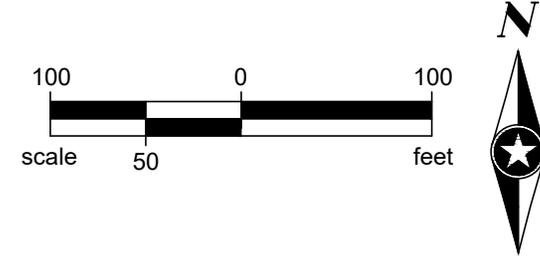
Ordinance 24-12

EXHIBIT

NOTES:

- CHURCH LOT REMAINING LAND 87,120.09 SQ.FT (2.00 ACRES)
- CHURCH LOT GREEN SPACE 44.70%
- CHURCH LOT GREEN SPACE AFTER PARKING LOT REMOVAL 45.6%
- PROPOSED LAND TRANSFER 54,220.95 SQ.FT. (1.245 ACRES)
- TOTAL LAND AFTER LAND TRANSFER 108,836.56 SQ.FT. (2.499 ACRES)

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN



- LAND TO BE TRANSFERRED AND REZONED

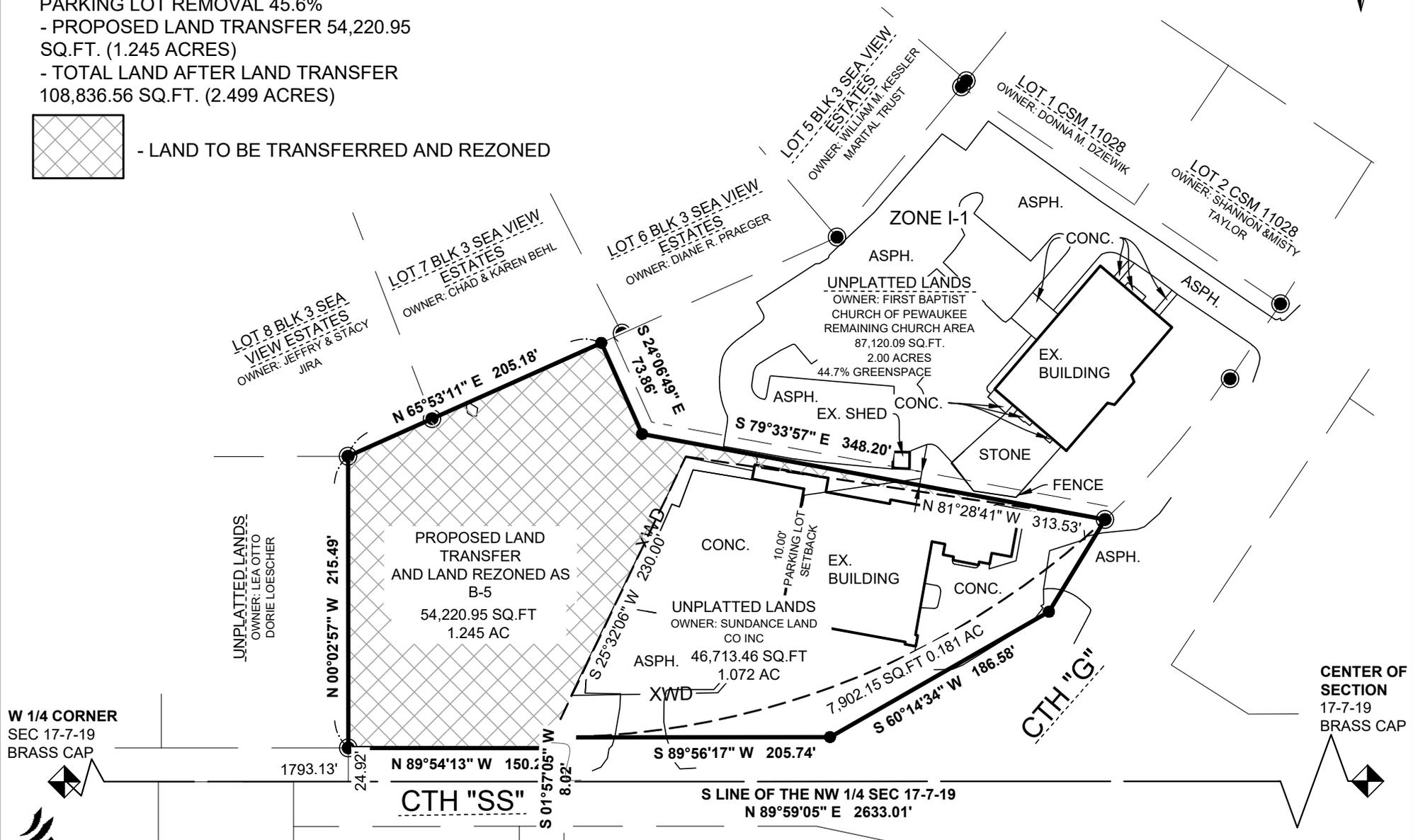
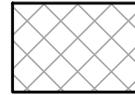
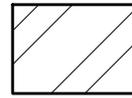


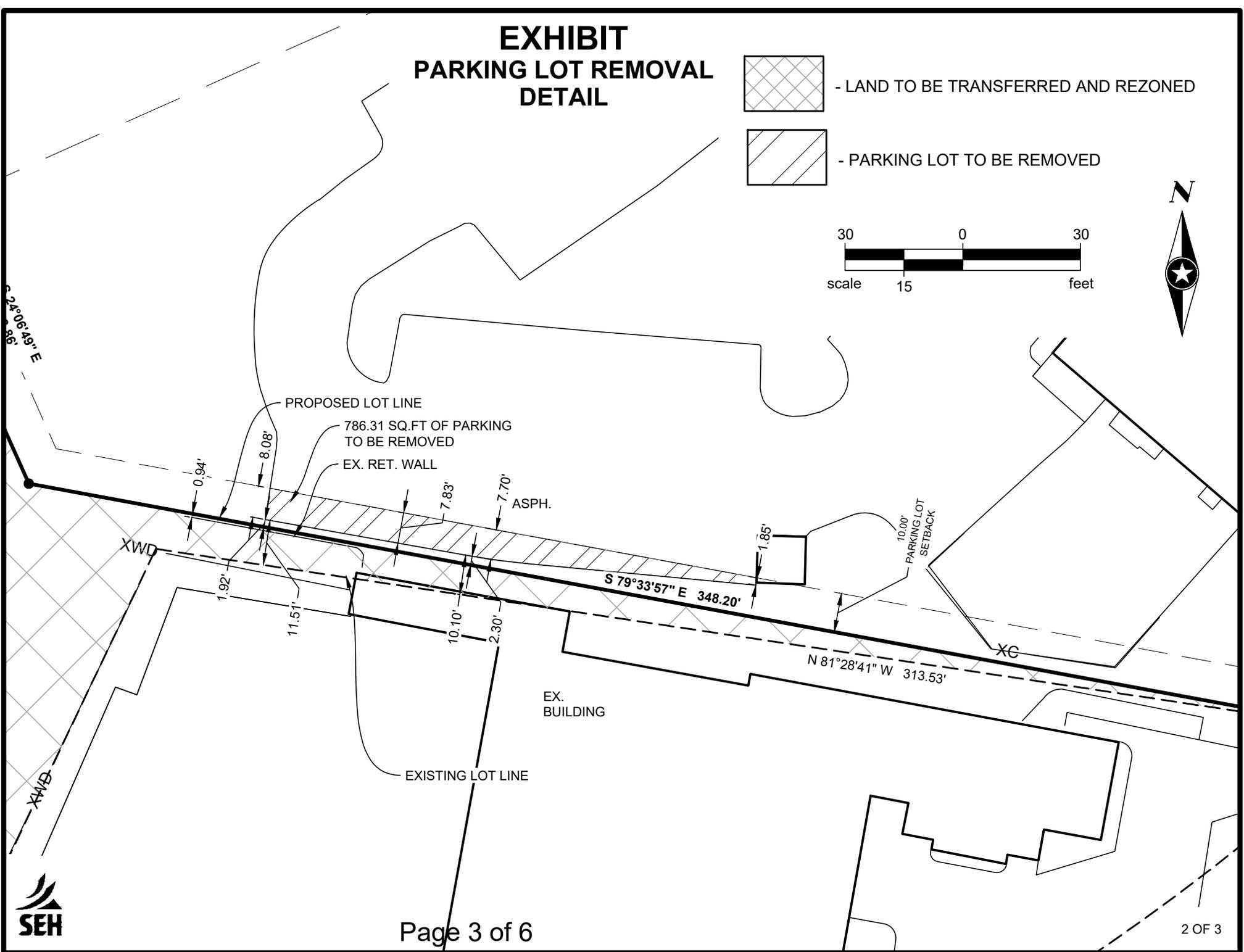
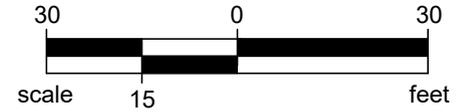
EXHIBIT PARKING LOT REMOVAL DETAIL



- LAND TO BE TRANSFERRED AND REZONED



- PARKING LOT TO BE REMOVED



EXHIBIT

BEING A PART OF THE SOUTHEAST 1/4 OF THE
NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH,
RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE,
WAUKESHA COUNTY, WISCONSIN

LAND TRANSFER AND REZONING

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST; THENCE NORTH 89°59'05" EAST ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1,793.13 FEET ; THENCE NORTH 0°02'57" WEST, 24.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS" ALSO THE POINT OF BEGINNING; THENCE NORTH 0°02'57" WEST, 215.49 FEET TO A 1 INCH IRON PIPE ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE NORTH 65°53'11" EAST ALONG THE SOUTHERLY LINE OF BLOCK 3 OF SEA VIEW ESTATES, A DISTANCE OF 205.18 FEET TO A POINT ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE SOUTH 24°06'49" EAST, 73.86 FEET; THENCE SOUTH 79°33'57" EAST, 348.20 FEET TO THE WESTERLY RIGHT OF WAY OF COUNTY HIGHWAY "G"; NORTH 81°28'41" WEST, 313.53 FEET; THENCE SOUTH 25°32'06" WEST, 230.00 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF COUNTY HIGHWAY "SS"; THENCE SOUTH 1°57'05" WEST, 8.02 FEET TO A POINT ALONG THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS"; THENCE NORTH 89°54'13" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 150.23 FEET TO THE POINT OF BEGINNING.

SAID LANDS CONTAIN 54,220.95 SQUARE FEET, 1.245 ACRES

ORDINANCE 24-12

TO AMEND THE ZONING MAP OF
THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Zoning Map of the City of Pewaukee, Wisconsin is hereby amended to change the zoning classification of the property described below as follows:

FROM: I-1 Urban Institutional

TO: B-5 Highway Business

SECTION 1 - DESCRIPTION

Common Description:

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST; THENCE NORTH 89°59'05" EAST ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1,793.13 FEET; THENCE NORTH 0°02'57" WEST, 24.92 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS" ALSO THE POINT OF BEGINNING; THENCE NORTH 0°02'57" WEST, 215.49 FEET TO A 1 INCH IRON PIPE ON THE SOUTH LINE OF BLOCK 3 OF SEA VIEW ESTATES; THENCE NORTH 65°53'11" EAST ALONG THE SOUTHERLY LINE OF BLOCK 3 OF SEA VIEW ESTATES, A DISTANCE OF 222.07 FEET TO A 1 INCH IRON PIPE; THENCE SOUTH 31°42'58" EAST, 93.02 FEET; THENCE SOUTH 79°18'04" EAST, 313.75 FEET TO THE WESTERLY RIGHT OF WAY OF COUNTY HIGHWAY "G"; NORTH 81°28'41" WEST, 313.53 FEET; THENCE SOUTH 25°32'06" WEST, 230.00 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY OF COUNTY HIGHWAY "SS"; THENCE SOUTH 1°57'05" WEST, 8.02 FEET TO A POINT ALONG THE NORTHERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY "SS"; THENCE NORTH 89°54'13" WEST ALONG SAID NORTHERLY LINE, A DISTANCE OF 150.23 FEET TO THE POINT OF BEGINNING. SAID LANDS CONTAIN 56,328.26 SQUARE FEET, 1.293 ACRES

Tax Key Number: PWC 0930985

Address: N27 W26541 Prospect Avenue

This Amendment to the Zoning Map (Change in zoning) is being proposed for the purpose of: acquiring a portion of the Crossroads Church property in order to expand the Ken Weber Towing Service operation.

SECTION 2 –SEVERABILITY

The several sections of this Ordinance are declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Ordinance.

SECTION 3 - ACTION

This Ordinance shall take effect upon passage and posting.

Dated this 7th day of October, 2024.

COMMON COUNCIL OF THE CITY OF PEWAUKEE

WAUKESHA COUNTY, WISCONSIN

Attest:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 10.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

Discussion and Possible Action Regarding a Certified Survey Map for Property Located at N27 W26541 Prospect Avenue (PWC 0930-985) and N27 W26560 Prospect Avenue (PWC 0930-984-001) for the Purpose of Attaching a Portion of the Crossroads Church of Pewaukee, Inc. Property to the Ken Weber Towing Service Property [Fuchs]

BACKGROUND:

At their September 19th meeting, with a vote of 4 ayes and 1 nay, the Plan Commission recommended approval of the requested Certified Survey Map for Ken Weber Towing Service and Crossroads Church of Pewaukee.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to recommend approval of the Certified Survey Map for Ken Weber Towing Service and Crossroads Church of Pewaukee.

ATTACHMENTS:

Description

Ken Weber CSM

CERTIFIED SURVEY MAP NO. _____

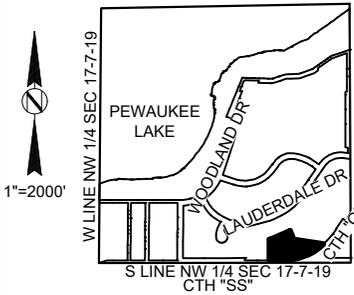
BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

SURVEYOR:
KEITH A. KINDRED, PLS S-2082
SEH
501 MAPLE AVE
DELAFIELD, WI 53018
(414) 949-8919
KKINDRED@SEHINC.COM

SURVEY FOR:
SUNDANCE LAND CO., INC
N27W26560 PROSPECT AVE
PEWAUKEE, WI 53072

C/O LANGER & PETERSON, LLC
155 EAST CAPITOL DR. SUITE 3
HARTLAND, WISCONSIN 53029

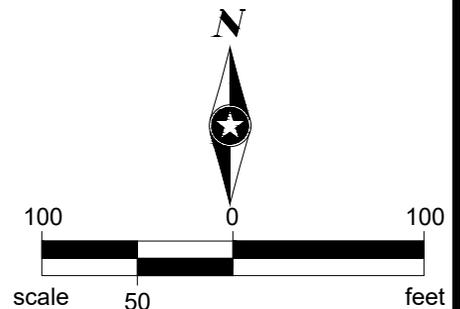
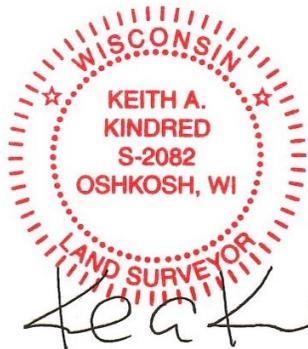
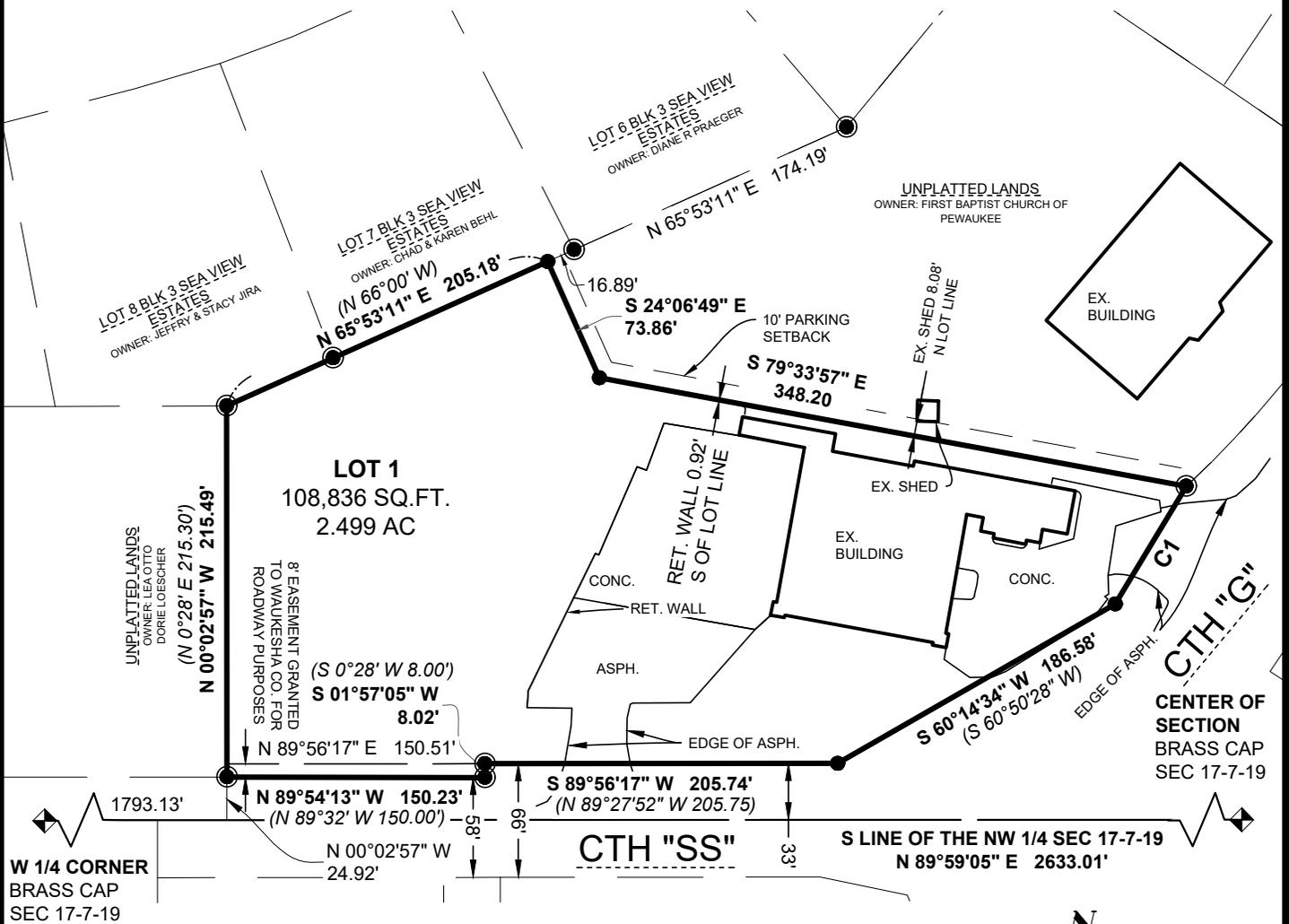
LOCATION MAP



C1:
ARC LENGTH 79.87'
CHORD 79.87'
CH. BRG. S31°17'43"W
RADIUS 5782.49'
TAN BRG. 1 S31°41'27"W
TAN BRG. 2 S30°53'58"W
(CHORD S 31°49'45" W)

- - 1" IRON PIPE FOUND
- - 3/4" REBAR SET
- ◀ - SECTION CORNER AS DESCRIBED
- (N00°00'00"W 000.00') - RECORDED AS / DEEDED AS

NOTE: A GRADING PLAN SHOWING CONTOURS AND EXISTING UTILITIES WILL BE PROVIDED PRIOR TO CONSTRUCTION



BEARINGS REFERENCED TO THE SOUTH LINE OF THE NW 1/4 OF SEC 17-7-19, BEARING N89°59'05" E. NAD 83, WISCONSIN STATE PLANE, SOUTH ZONE, US FOOT (NSRS 2011)

DATED THIS 5TH DAY OF SEPTEMBER, 2024

THIS INSTRUMENT DRAFTED BY KENNETH BRAUNLING

SHEET 1 OF 4



CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

I, Keith A. Kindred, Professional Land Surveyor hereby certify.

That I have surveyed, divided, and mapped the lands being a part of the Southeast 1/4 of the Northwest 1/4 of Section 17, Township 7 North, Range 19 East, located in the city of Pewaukee, Waukesha County, Wisconsin, more fully described as follows;

Commencing at the West 1/4 corner of Section 17, Township 7 North, Range 19 East; thence North 89°59'05" East along the South line of the Northwest 1/4 of said Section, a distance of 1,793.13 feet; thence North 0°2'57" West, 24.92 feet to a point on the Northerly right of way line of County Highway "SS" also the point of beginning; thence North 0°2'57" West, 215.49 feet to a 1 inch iron pipe found on the South line of Block 3 of Sea View Estates; thence North 65°53'11" East along the Southerly line of Block 3 of Sea View Estates, a distance of 205.18 feet; thence South 24°6'49" East, 73.86 feet; thence South 79°33'57" East, 348.20 feet to the Westerly right of way of County Highway "G"; thence 79.87 feet along said right of way also being a curve to the right whose radius is 5,782.49 feet, chord bearing South 31°17'43" West, a distance of 79.87 feet; thence continuing along said right of way South 60°14'34" West, 186.58 feet to a point along the Northerly right of way of County Highway "SS"; thence continuing along said right of way South 89°56'17" West, 205.74 feet to a jog South in the Northerly right of way line; thence South 1°57'05" West, 8.02 feet to a point along the Northerly right of way line of County Highway "SS"; thence North 89°54'13" West along said Northerly line, a distance of 150.23 feet to the point of beginning.

Said lands contain 108,836.58 square feet, 2.499 acres

That I have made such survey, land division and plat by the direction of the owner(s) of said lands. That such survey is a correct representation of all the exterior boundaries of the lands surveyed and the division thereof made. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the subdivision regulations of the chapter 18.0600 of the City of Pewaukee Municipal Code in surveying, dividing and mapping the same.

Dated this 5th day of September, 2024



Keith A Kindred, PLS 2082

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

CORPORATE OWNER'S CERTIFICATE:

SUNDANCE LAND CO, INC, AN INCORPORATED COMPANY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, CERTIFIES THAT SAID INCORPORATION HAS CAUSED THE LAND ON THIS MAP TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF PEWAUKEE.

SUNDANCE LAND CO, INC, DOES FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION; CITY OF PEWAUKEE.

IN WITNESS WHEREOF, **SUNDANCE LAND CO, INC**, HAS CAUSED THESE PRESENTS

TO BE SIGNED BY _____, ON THIS _____ DAY OF _____, 20_____

STATE OF WISCONSIN)

_____ COUNTY) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____,

THE ABOVE NAMED _____ TO ME KNOWN TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

_____ COUNTY, WISCONSIN

MY COMMISSION EXPIRES _____



DATED THIS 5TH DAY OF SEPTEMBER, 2024

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 7 NORTH, RANGE 19 EAST, LOCATED IN THE CITY OF PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

PLAN COMMISSION APPROVAL:

APPROVED BY THE PLAN COMMISSION OF THE CITY OF PEWAUKEE THIS _____ DAY

OF _____, 20_____

STEVE BIERCE, PRESIDING OFFICER

KELLY TARCZEWSKI, CITY CLERK / TREASURER / CEMETERY SEXTON

COMMON COUNCIL APPROVAL:

APPROVED BY THE COMMON COUNCIL OF THE CITY OF PEWAUKEE THIS _____ DAY

OF _____, 20_____

STEVE BIERCE, MAYOR

KELLY TARCZEWSKI, CITY CLERK / TREASURER / CEMETERY SEXTON



Keith A. Kindred

DATED THIS 5TH DAY OF SEPTEMBER, 2024

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 11.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

Discussion and Possible Action Regarding **Ordinance 24-14** Revising Permitted Accessory Uses Within the Rs-1 District (Section 340-4.5B.), Rs-2 District (Section 340-4.6B.), Rs-3 District (Section 340-4.7B.), and Rs-4 District (Section 340-4.8B.), and Adding Section 340-2.9B.(2)(1) to the City's Accessory Use and Structure Regulations (*Second Reading*) [Fuchs]

BACKGROUND:

At their September 19, 2024 meeting, the Plan Commission recommended approval of the subject ordinance with no changes.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to adopt an ordinance to amend permitted accessory uses within the Rs-1 District (Section 340-4.5B.), Rs-2 District (Section 340-4.6B.), Rs-3 District (Section 340-4.7B.), and Rs-4 District (Section 340-4.8B.), and adding Section 340-2.9B.(2)(1) to the City's Accessory Use and Structure Regulations.

ATTACHMENTS:

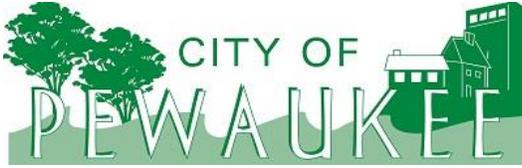
Description

Keeping and Raising Chickens staff report 9.19.24

Draft Ordinance - chicken & accessory structure revisions

Kaitlin Miller email re chickens 7.9.24

Ordinance 24-14



Office of the Planner & Community Development Director
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
Phone (262) 691-0770, Fax (262) 691-1798
fuchs@pewaukee.wi.us

REPORT TO THE PLAN COMMISSION

Meeting of September 19, 2024

Date: September 13, 2024

Project Name: Adoption of regulations related to the keeping and raising of chickens

Project Address/Tax Key No.: City-wide

Applicant: City of Pewaukee

Introduction

At their May 20, 2024, meeting, the Common Council directed staff to provide additional research and potential regulations related to the keeping and raising of chickens on single-family residential properties. The discussion at that meeting considered the potential of allowing chickens on parcels of one or two acres in area.

Staff returned to the Common Council at their July 15, 2024 Common Council with the below analysis and draft regulations related to keeping and raising chickens on single-family properties. At that meeting, the Common Council directed staff to prepare an ordinance that would allow the keeping and raising of chickens within the Rs-1, Rs-2, Rs-3 and Rs-4 zoning districts. In other words, the ordinance would allow chickens on single-family residential lots with an area of 20,000 square feet or more.

Analysis

Staff reviewed regulations and reached out to several adjacent communities. Below is a summary of those findings.

- Town of Delafield
 - Allows up to 8 hens maximum on a residential property as a permitted accessory use in the R-1, R-2, R-3, A-2, and A-3 districts.
 - R-1 Residential District [1.5-acre min. lot]
 - R-1(A) Residential District [1.0-acre min. lot]
 - R-2 Residential District [30,000 sq. ft. min. lot]
 - R-3 Residential District [20,000 sq. ft. min. lot]
 - Annual renewal required.
 - 8 licenses were issued in 2023.
 - Hardly any complaints or enforcements over the last 5 years.
 - There is not significant staff time needed for administration. Staff send renewal letters and review the coop areas to make sure setback requirements are met.
- Village of Pewaukee

- The keeping of up to 4 chickens is allowed on a single-family residential premise of at least a 1/4 acre.
- 7 chicken permits have been issued since 2020. Zero permits were issued in 2023.
- There have been no complaints received by staff.
- There is minimal staff time related to the administration of the ordinance.
- City of Waukesha
 - Allows no more than four chickens per parcel, except that six chickens may be kept on parcels greater than one acre.
 - Renewal is required every two years.
 - 4 applications submitted in 2023.
 - As of May 22nd, 7 applications have been received in 2024.
 - There is one Property Maintenance Inspector that is responsible and able to manage the responsibilities of reviewing and inspecting applications for keeping chickens.
 - Note the ordinance has only been enforceable since September 3, 2023.
- City of Oconomowoc
 - A maximum of 4 hen chickens per property within RR-Rural Residential, TR-Traditional Residential, SR-Suburban Residential, and IP-Institutional Public Districts.
 - One-time Permit and fee required.
 - Below are the number of permits that have been approved by year:
 - 2021 – 6
 - 2022 – 6
 - 2023 – 3
 - 2024 – 2 thus far
 - There have been no complaints received from those premises that have been issued a permit.
 - Minimal staff time has been needed for those properties obtaining permits.
- Village of Mukwonago
 - Up to four domesticated chickens are allowed on residential property.
 - Licenses/Permits are renewed annually.
 - The Village issues about one chicken permit/license per year.
 - There are not many issues with complaints or enforcements regarding chickens.
 - There has been a slight increase in staff time to deal with the initial process of the license/permits. Once established, the process is similar to obtaining a dog license.

An email from a resident, Kaitlin Miller, is also attached for consideration.

Proposed Amendment

The attached ordinance amends the Zoning Code to add detailed standards for keeping and raising chickens. These standards include requirements for the care of chickens as well as regulations for chicken coops and runs.

The ordinance also adds the allowance of a certain number of chickens in each zoning district as a permitted accessory use.

Note that Section 126-3.A. of the Municipal Code must also be amended (see below).

§ 126-3. Animal regulations.

A. It shall be unlawful to keep farm animals in any zoning district except **as expressly allowed within an individual zoning district the A-1 and A-2 Districts or the Rs-1 District, which requires a conditional use permit,** as set forth in ~~§§ 340-4.3, 340-4.4 and 340-4.5~~ of Chapter 340, Zoning.

Recommendation

A motion recommending approval to the Common Council to adopt the draft ordinance related to keeping and raising chickens.

ORDINANCE NO. XX-XX

**AN ORDINANCE AMENDING REQUIREMENTS FOR KEEPING AND
RAISING CHICKENS AND ACCESSORY STRUCTURES IN CHAPTER 340
– ZONING**

WHEREAS, the City of Pewaukee Plan Commission held a public hearing on September 19, 2024 to discuss changes to regulations related to the keeping and raising of chickens and accessory structures;

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain sub (l) be added to Section 340-2.9B.(2) as follows:

340-2.9B.(2) Detailed standards for certain residential accessory structures and uses

(l) Keeping and raising chickens

[1] DEFINITIONS.

[a] Coop. A cage or small structure for housing chickens.

[b] Enclosure. The entire space within which chickens are kept, including both coop and run.

[c] Run. A designated enclosed area, attached to a chicken coop, in which chickens are allowed to roam safely outdoors.

[2] KEEPING CERTAIN FOWL PROHIBITED. Roosters shall not be permitted in any zoning district. The only fowl that may be kept in the City is chickens. If a rooster is identified on a premise, the owner shall have 10 days upon verbal or written notification by a city official to remove said rooster.

[3] PERMIT REQUIRED. All residents must apply for and receive a Chicken Permit prior to construction of an enclosure and placement of chickens on their property. The applicant shall pay an annual non-refundable permit fee in accordance with the City's annual fee schedule, which will be established from time to time by separate resolution of the Common Council. Upon receipt of a completed application and payment of fee, the Zoning Administrator shall review the application and may approve, deny or conditionally approve the issuance of license subject to reasonable conditions.

[4] PLANS REQUIRED. Plans for enclosures and a site plan showing the location of the enclosure in relation to property boundaries and structures on the premises must be submitted with the Chicken Permit application.

[5] PREMISES REGISTRATION. Proof of livestock premises registration with the Wisconsin Department of Agriculture, Trade and Consumer Protection must be provided at time of application.

[6] INSPECTION. All premises for which a permit has been issued shall be available for inspection by the City. A refusal to allow inspection may result in revocation of or refusal to renew the permit.

[7] GENERAL STANDARDS.

- [a] The City noise standards in Sections 126-3.E. and 253-5.J. of the Municipal Ordinance shall apply to the keeping of chickens.
- [b] The public nuisance noxious odors standards specified in Sections 126-3.D.(2) and 253-3.G. of the Municipal Ordinance shall apply to the keeping of chickens.
- [c] Chickens shall be provided with a coop affording enclosed protection against weather and adverse elements.
- [d] Chickens shall be kept within the coop and run area at all times; the free ranging of chickens is prohibited.
- [e] Chickens shall be provided with fresh water and adequate amounts of feed regularly.
- [f] No commercial activities shall be permitted upon any premise related to keeping and raising chickens, such as roadside stands, the selling of eggs, sale of live or dressed chickens, sale of live chicks, sale of feathers, and any other activity deemed similar by the Zoning Administrator.
- [g] Slaughtering of chickens shall not be allowed.
- [h] All feed must be contained in a rodent-free container.
- [i] Eggs shall not be hatched.
- [j] Manure and soiled bedding shall be removed from the enclosure regularly and frequently enough to avoid odors and attraction of insects. Manure and soiled bedding shall be disposed of in a sealed container.
- [k] Dead chickens shall be removed from the premises and disposed of in accordance with law.

[8] ENCLOSURE REQUIREMENTS.

- [a] No more than one enclosure shall be allowed on any one property. Chicken coops shall be considered accessory structures and count towards lot coverage calculations.
- [b] Enclosures shall be located within the rear yard only.
- [c] No chicken coop or run area shall be closer than fifteen (15) feet to any residential lot line.
- [d] Enclosures shall be constructed in a sturdy and workmanlike manner.
- [e] Coops shall be mounted off the ground, placed on a hard surface such

as concrete or patio blocks, or have a floor of hardware cloth, such that burrowing animals may not enter.

- [f] If an enclosure is mounted off the ground, it must be constructed so that feed cannot fall through the bottom onto the ground. Any feed falling outside of the enclosure must be cleaned up daily.
 - [g] Coops shall be at least three-square feet in area per hen chicken. Run areas shall be at least sixteen square feet in area per hen chicken.
 - [h] Enclosures shall be fenced in a manner to securely contain the hen chickens. Fencing for run areas shall be a minimum of 48 inches in height or higher and covered to contain chickens at all times.
 - [i] Enclosures shall be enclosed on all sides, including the top and covered with solid material or hardware cloth.
 - [j] Coops shall be constructed with materials and roofing to provide a clean, dry, adequately ventilated, and draft-free environment.
 - [k] No open flame heating devices are allowed in enclosures.
 - [l] Fencing shall meet all zoning requirements, except for the allowance of chicken wire type fencing specifically for enclosures.
 - [m] A Zoning Permit shall be obtained prior to construction or installation of any coop, run or fencing. Any electrical work requires an electrical permit through the Building Services Department.
 - [n] Enclosures shall be removed no later than twelve (12) months after the keeping of chickens is no longer a use on the property.
- [9] **DISCLAIMER.** The grant of a Chicken Permit by the City of Pewaukee does not supersede or abrogate any law or ordinance, private deed restrictions, homeowner's association regulations or bylaws, or other private restrictions that may apply and may be more restrictive. Persons requesting a permit to keep chickens are solely responsible to know and comply with any such private limitations.
- [10] **COMPLIANCE AND REVOCATION OF PERMIT.** It is recognized that if best management practices are not observed, the keeping of chickens can create a nuisance. Therefore, the above compliance procedures shall be applied to the keeping of chickens. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance, the Owner shall be issued one written warning of violation. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance a second time, the Zoning Administrator may revoke the Chicken Permit, in which case the Permittee shall, within 30 days, remove all chickens, chicken coop(s) and fencing. Once a Chicken Permit has been revoked, it shall not be reissued for a period of at least three years. The revocation may be appealed to the Zoning Board of Appeals pursuant to Section 340-12.5 of the City's Municipal Ordinance.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that sub (2) below be added to Section 340-4.5.B. as follows and the section renumbered accordingly and sub (4) be revised as follows:

340-4.5B. Permitted accessory uses.

- (2) The recreational keeping and raising of a maximum of fifteen (15) hen chickens in accordance with § 340-2.9(2)(1) for eggs, meat or meat by-products for family consumption, and not for sale on the premises.
- (4) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that Section 340-4.5.C.(1) be deleted and the section renumbered accordingly;

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-2 Single-Family Residential District, Section 340-4.6.B.(2), be replaced and recreated and sub (3) added to Section 340-4.6.B. as follows:

340-4.6.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.
- (3) The recreational keeping and raising of a maximum of fifteen (15) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-3 Single-Family Residential District, Section 340-4.7.B.(2), be replaced and recreated and sub (3) added to Section 340-4.7.B. as follows:

340-4.7.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.
- (3) The recreational keeping and raising of a maximum of ten (10) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-4 Single-Family Residential District, Section 340-4.8.B.(2), be replaced and recreated and sub (3) added to Section 340-4.8.B. as follows:

340-4.8.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.
- (3) The recreational keeping and raising of a maximum of five (5) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

SECTION 2: Severability. The sections of this ordinance are declared to be severable. Should any sub-section, clause, or provision of this ordinance be declared by any court of competent jurisdiction to be invalid, the same shall not affect the validity of this ordinance as a whole or any part thereof, other than the part declared invalid. The remainder of the ordinance shall remain in full force and effect.

SECTION 3: Effective Date. This ordinance is effective upon publication or posting as provided by law.

This ordinance passed this ____ day of _____ 2024.

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, City Clerk/Treasurer

From: [Kaitlin Miller](#)
To: [Fuchs, Nick](#)
Subject: Chicken Ordinance Space Requirements
Date: Tuesday, July 9, 2024 10:27:16 AM
Attachments: [minimum-space-requirements-for-dogs.pdf](#)
[23-4967_1.pdf](#)

Hi Nick,

Please see below & attached for information I would like shared with council members based off of my conversations with several of them. Link to references are included when PDF's were unable to be attached.

Thank you,
Katie

Dear Council Members,

I am writing to you to request consideration of reducing the lot size requirements for keeping up to 3-4 chickens on residentially zoned properties to 1/2 acres or to match neighboring ordinances of 1/4 acre. According to the poultry extension (a USDA grant organization), laying hens for small & backyard poultry flocks require 13-14 sq. ft. of space per hen. For reference & using Wisconsin's most popular dog breed's standard size (golden retriever), the USDA requires 13-16 sq. ft. of floor space per dog (attached). The city of Pewaukee allows the keeping of multiple dogs on a property regardless of lot size although similar space allotments are required to safely keep these animals.

These calculations for space requirements are the same requirements used for indoor pet bird enclosures which the city of Pewaukee does not regulate. For example, a residential owner could keep several birds/parrots of similar size & space requirements indoors on a lot of any size.

Many animals can be considered either farm animals based on history and are also excellent companion animals. For example, rabbits are commonly raised for meat as well as kept indoors as companion animals. Chickens are similarly being recognized for their companion qualities and due to their egg-laying can also be used to produce food while simultaneously serving as companion animals. Several organizations support the use of chickens as companion animals. The organization "Happy Hen Program" provide hens for memory care units for their therapeutic value in improving quality of life & decreasing the use of sedative medications due to agitation.

State-level activity: I have reached out to state Rep. Shae Shortwell who introduced Senate bill 912 in 2023 (attached) who shared that the bill was introduced late & ran out of time. They are planning on re-introducing in January

2024. Similar to Wisconsin's 'right to solar', this bill would establish a Wisconsinite's right to keep up to 4 chickens on residential property regardless of lot size or HOA rules. There is a similar bill regarding a right to vegetable gardens as well due to variability in city ordinances & excessively restrictive HOA rules. The USDA & the University of Wisconsin Native American Task Force consider food sovereignty to be a right of native Americans and are committed to assisting tribal nations with achieving food sovereignty through their right to produce their own food on their own land to sustain themselves. Nationally there is also a movement moving through several states regarding the right-to-food ordinances beginning with Blue Hill, Maine's passing of the food sovereignty ordinance "Local food and Community Self-Governance Ordinance".

<https://poultry.extension.org/articles/getting-started-with-small-and-backyard-poultry/housing-for-small-and-backyard-poultry-flocks/space-allowances-in-housing-for-small-and-backyard-poultry-flocks/>

<https://www.anthemmemorycare.com/blog///happy-hens-are-delighting-memory-care-residents-and-staff?article=the-longest-day-it-s-about-caregivers-too>

<https://blogs.extension.wisc.edu/natf/tribal-food-sovereignty-native-nations-team/>

<https://minnesotalawreview.org/2023/02/13/food-for-thought-the-emergence-of-right-to-food-legislation-in-the-united-states/>

Thank you,

Katie Miller
330-620-7769

Animal Care Tech Note

Minimum Space Requirements for Dogs

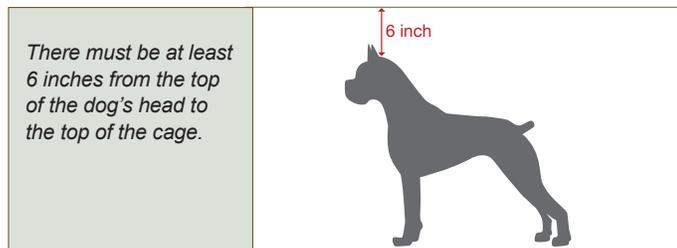
The Animal Welfare Act (AWA) sets standards of care and treatment for dogs used in research, exhibited to the public, bred for commercial sale, or transported in commerce. These standards include specific requirements for the amount of space primary enclosures must provide. The following information will help AWA licensees and registrants understand the requirements and provide housing for their dogs that meets the law's standards.

AWA Requirements

In general, all primary enclosures must have adequate space for each adult dog to turn about freely and to stand, sit, and lie down in a comfortable, normal position. Enclosures must also provide adequate space for each adult dog to walk around in a normal manner.¹ In addition, enclosures must meet specific measurements for **interior height** and **floor space**, based on the size and number of dogs housed.

Interior Height

The interior height of the primary enclosure must be at least 6 inches higher than the head of the tallest dog in the enclosure. The measurement is based on when the dog is standing comfortably in a normal position.²



Floor Space

Each dog in a primary enclosure, including weaned puppies, must have a minimum amount of floor space. This measurement is based on calculations specified in the AWA, as explained at right.³

If you have multiple dogs in group housing, the total floor space must meet or exceed the sum of each dog's minimum floor space requirement. For example, if you have four dogs that each require 9.51 square feet, you will need four times that number (38.04 square feet—to house the dogs.

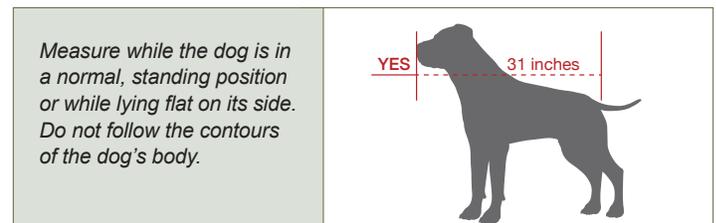


Note: These are minimum requirements only. Providing more than the required space is encouraged and can improve the overall welfare of your dogs.

Calculating Minimum Floor Space

To calculate the minimum space required for a dog, follow the steps below.

Step 1: Measure the length of the dog (in inches) from the tip of its nose to the base of its tail. Add 6 inches to this number.



Example: Scout, a Dalmatian, measures 31 inches from the tip of her nose to the base of her tail.
 $31 \text{ inches} + 6 \text{ inches} = 37 \text{ inches}$

Step 2: Take the total number you got in step 1 and square it (multiply it by itself). This will give you the dog's minimum floor space in square inches. To convert the number to square feet (*optional*), divide the total number in square inches by 144.

Example: For Scout, the final measurement in Step 1 was 37 inches. Multiply 37 inches by 37 inches (or 37^2) to see that Scout needs 1,369 square inches of floor space (or 9.51 square feet)
 $37 \text{ inches} \times 37 \text{ inches} = 1,369 \text{ square inches}$
 $1,369 \text{ square inches} \div 144 = 9.51 \text{ square feet}$

¹ 9 CFR 3.6(a)(2)(xi)
² 9 CFR 3.6(c)(1)(iii)
³ 9 CFR 3.6(c)(1)(i)

Dams With Nursing Puppies

Dams with nursing puppies must have additional floor space.⁴ Each puppy requires at least 5 percent of its mother's minimum floor space requirement.

Step 1: Calculate the additional minimum floor space per puppy.

- 1,369 square inches x 0.05 = 68.45 square inches

Step 2: Multiply the additional floor space per puppy by the number of puppies.

- 68.45 square inches x 9 puppies = 616.05 square inches

Step 3: Add Scout's space requirement to the space requirement for the 9 puppies. This will give you the space requirement in square inches for all 10 dogs. To convert the minimum space for all 10 dogs from square inches to square feet (*optional*), divide the total number in square inches by 144.

- 1,369 square inches + 616.05 square inches = 1,985.05 square inches
- 1985.05 square inches ÷ 144 = 13.79 square feet

Now we see that Scout and her puppies need at least 13.79 square feet of floor space.

Exercise Requirements and Floor Space

In addition to sufficient space, the AWA requires licensees and registrants to provide dogs with the opportunity for exercise. In some cases, the amount of floor space can satisfy the exercise requirements for dogs. The exercise requirements can also be met with an exercise plan that is separate from floor space. Below is a summary of how these requirements relate.

Room To Exercise for Singly Housed Dogs

To figure out how much space a singly housed dog in your care needs to meet the exercise requirement, multiply the dog's minimum floor space requirement by 2. The exception to this rule is if you have planned and documented other opportunities for exercise. To view the requirements for planning and documenting other opportunities, go to ecfr.gov and search for "9 CFR 3.8."

Exercise for Group-Housed Dogs

If the enclosure or structure meets the floor space requirements for group-housed dogs, then it also meets the floor space requirement for the dogs to exercise.⁵

Note: Exercise requirements do not apply to dams with nursing puppies or to dogs under 12 weeks of age.

⁴ 9 CFR 3.6(c)(1)(ii)

⁵ 9 CFR 3.8

Quick Reference

The table below shows the minimum floor space needed for a dog based on body length and AWA-required calculations.

Dog Length (in inches)	Square Feet Needed	Dog Length (in inches)	Square Feet Needed
7	1.17	30	9.00
8	1.36	31	9.51
9	1.56	32	10.03
10	1.78	33	10.56
11	2.01	34	11.11
12	2.25	35	11.67
13	2.51	36	12.25
14	2.78	37	12.84
15	3.06	38	13.44
16	3.36	39	14.06
17	3.67	40	14.69
18	4.00	41	15.34
19	4.34	42	16.00
20	4.69	43	16.67
21	5.06	44	17.36
22	5.44	45	18.06
23	5.84	46	18.78
24	6.25	47	19.51
25	6.67	48	20.25
26	7.11	49	21.01
27	7.56	50	21.78
28	8.03	51	22.56
29	8.51	52	23.36

For More Information

To view the full text of the AWA and the Animal Welfare Regulations, refer to the *United States Code*, Title 7, Chapter 54, Sections 2131–2159 and the *Code of Federal Regulations*, Title 9, Chapter 1, Subchapter A, Parts 1–4.

If you have questions, contact the U.S. Department of Agriculture (USDA) Animal Care staff at (970) 494-7478 or animalcare@usda.gov.



2023 SENATE BILL 912

January 11, 2024 - Introduced by Senators TAYLOR and CABRAL-GUEVARA, cosponsored by Representatives SORTWELL, BODDEN, BEHNKE, GUSTAFSON, S. JOHNSON, MAGNAFICI, MOSES, PENTERMAN, ROZAR, SCHMIDT and TITTL. Referred to Committee on Transportation and Local Government.

1 **AN ACT** *to create* 66.0442 of the statutes; **relating to:** local regulation of fowl.

Analysis by the Legislative Reference Bureau

This bill prohibits political subdivisions and sewerage districts from prohibiting the keeping of up to four chickens, ducks, geese, quail, or guinea fowl (fowl) by property owners or certain lessors on properties zoned for residential use. The bill specifically allows political subdivisions and sewerage districts to do any of the following with regard to the keeping of fowl:

1. Require a keeper of fowl to obtain a permit.
 2. Require notification of adjoining land owners.
 3. Impose reasonable regulations related to the location of fowl housing on a property.
 4. Prohibit the keeping of roosters.
-

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

2 **SECTION 1.** 66.0442 of the statutes is created to read:

3 **66.0442 Local regulation of fowl. (1)** In this section:

4 (a) “Fowl” means chickens, ducks, geese, quail, or guinea fowl.

5 (b) “Local governmental unit” means a city, village, town, county, or sewerage
6 district.

ORDINANCE NO. 24-14

**AN ORDINANCE AMENDING REQUIREMENTS FOR KEEPING AND
RAISING CHICKENS AND ACCESSORY STRUCTURES IN CHAPTER 340
– ZONING**

WHEREAS, the City of Pewaukee Plan Commission held a public hearing on September 19, 2024 to discuss changes to regulations related to the keeping and raising of chickens and accessory structures;

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain sub (l) be added to Section 340-2.9B.(2) as follows:

340-2.9B.(2) Detailed standards for certain residential accessory structures and uses

(l) Keeping and raising chickens

[1] DEFINITIONS.

[a] Coop. A cage or small structure for housing chickens.

[b] Enclosure. The entire space within which chickens are kept, including both coop and run.

[c] Run. A designated enclosed area, attached to a chicken coop, in which chickens are allowed to roam safely outdoors.

[2] KEEPING CERTAIN FOWL PROHIBITED. Roosters shall not be permitted in any zoning district. The only fowl that may be kept in the City is chickens. If a rooster is identified on a premise, the owner shall have 10 days upon verbal or written notification by a city official to remove said rooster.

[3] PERMIT REQUIRED. All residents must apply for and receive a Chicken Permit prior to construction of an enclosure and placement of chickens on their property. The applicant shall pay an annual non-refundable permit fee in accordance with the City's annual fee schedule, which will be established from time to time by separate resolution of the Common Council. Upon receipt of a completed application and payment of fee, the Zoning Administrator shall review the application and may approve, deny or conditionally approve the issuance of license subject to reasonable conditions.

[4] PLANS REQUIRED. Plans for enclosures and a site plan showing the location of the enclosure in relation to property boundaries and structures on the premises must be submitted with the Chicken Permit application.

[5] PREMISES REGISTRATION. Proof of livestock premises registration with the Wisconsin Department of Agriculture, Trade and Consumer Protection must be provided at time of application.

[6] INSPECTION. All premises for which a permit has been issued shall be available for inspection by the City. A refusal to allow inspection may result in revocation of or refusal to renew the permit.

[7] GENERAL STANDARDS.

- [a] The City noise standards in Sections 126-3.E. and 253-5.J. of the Municipal Ordinance shall apply to the keeping of chickens.
- [b] The public nuisance noxious odors standards specified in Sections 126-3.D.(2) and 253-3.G. of the Municipal Ordinance shall apply to the keeping of chickens.
- [c] Chickens shall be provided with a coop affording enclosed protection against weather and adverse elements.
- [d] Chickens shall be kept within the coop and run area at all times; the free ranging of chickens is prohibited.
- [e] Chickens shall be provided with fresh water and adequate amounts of feed regularly.
- [f] No commercial activities shall be permitted upon any premise related to keeping and raising chickens, such as roadside stands, the selling of eggs, sale of live or dressed chickens, sale of live chicks, sale of feathers, and any other activity deemed similar by the Zoning Administrator.
- [g] Slaughtering of chickens shall not be allowed.
- [h] All feed must be contained in a rodent-free container.
- [i] Eggs shall not be hatched.
- [j] Manure and soiled bedding shall be removed from the enclosure regularly and frequently enough to avoid odors and attraction of insects. Manure and soiled bedding shall be disposed of in a sealed container.
- [k] Dead chickens shall be removed from the premises and disposed of in accordance with law.

[8] ENCLOSURE REQUIREMENTS.

- [a] No more than one enclosure shall be allowed on any one property. Chicken coops shall be considered accessory structures and count towards lot coverage calculations.
- [b] Enclosures shall be located within the rear yard only.
- [c] No chicken coop or run area shall be closer than fifteen (15) feet to any residential lot line.
- [d] Enclosures shall be constructed in a sturdy and workmanlike manner.
- [e] Coops shall be mounted off the ground, placed on a hard surface such

as concrete or patio blocks, or have a floor of hardware cloth, such that burrowing animals may not enter.

- [f] If an enclosure is mounted off the ground, it must be constructed so that feed cannot fall through the bottom onto the ground. Any feed falling outside of the enclosure must be cleaned up daily.
 - [g] Coops shall be at least three-square feet in area per hen chicken. Run areas shall be at least sixteen square feet in area per hen chicken.
 - [h] Enclosures shall be fenced in a manner to securely contain the hen chickens. Fencing for run areas shall be a minimum of 48 inches in height or higher and covered to contain chickens at all times.
 - [i] Enclosures shall be enclosed on all sides, including the top and covered with solid material or hardware cloth.
 - [j] Coops shall be constructed with materials and roofing to provide a clean, dry, adequately ventilated, and draft-free environment.
 - [k] No open flame heating devices are allowed in enclosures.
 - [l] Fencing shall meet all zoning requirements, except for the allowance of chicken wire type fencing specifically for enclosures.
 - [m] A Zoning Permit shall be obtained prior to construction or installation of any coop, run or fencing. Any electrical work requires an electrical permit through the Building Services Department.
 - [n] Enclosures shall be removed no later than twelve (12) months after the keeping of chickens is no longer a use on the property.
- [9] **DISCLAIMER.** The grant of a Chicken Permit by the City of Pewaukee does not supersede or abrogate any law or ordinance, private deed restrictions, homeowner's association regulations or bylaws, or other private restrictions that may apply and may be more restrictive. Persons requesting a permit to keep chickens are solely responsible to know and comply with any such private limitations.
- [10] **COMPLIANCE AND REVOCATION OF PERMIT.** It is recognized that if best management practices are not observed, the keeping of chickens can create a nuisance. Therefore, the above compliance procedures shall be applied to the keeping of chickens. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance, the Owner shall be issued one written warning of violation. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance a second time, the Zoning Administrator may revoke the Chicken Permit, in which case the Permittee shall, within 30 days, remove all chickens, chicken coop(s) and fencing. Once a Chicken Permit has been revoked, it shall not be reissued for a period of at least three years. The revocation may be appealed to the Zoning Board of Appeals pursuant to Section 340-12.5 of the City's Municipal Ordinance.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that sub (2) below be added to Section 340-4.5.B. as follows and the section renumbered accordingly and sub (4) be revised as follows:

340-4.5B. Permitted accessory uses.

- (2) The recreational keeping and raising of a maximum of fifteen (15) hen chickens in accordance with § 340-2.9(2)(1) for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

- (4) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that Section 340-4.5.C.(1) be deleted and the section renumbered accordingly;

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-2 Single-Family Residential District, Section 340-4.6.B.(2), be replaced and recreated and sub (3) added to Section 340-4.6.B. as follows:

340-4.6.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.

- (3) The recreational keeping and raising of a maximum of fifteen (15) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-3 Single-Family Residential District, Section 340-4.7.B.(2), be replaced and recreated and sub (3) added to Section 340-4.7.B. as follows:

340-4.7.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.

- (3) The recreational keeping and raising of a maximum of ten (10) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

NOW THEREFORE, The Common Council of the City of Pewaukee, Waukesha County, Wisconsin do ordain that the Rs-4 Single-Family Residential District, Section 340-4.8.B.(2), be replaced and recreated and sub (3) added to Section 340-4.8.B. as follows:

340-4.8.B. Permitted accessory uses.

- (2) Accessory uses and structures in compliance with § 340-2.9 Use restrictions.

- (3) The recreational keeping and raising of a maximum of five (5) hen chickens in accordance with § 340-2.9(2)(1). for eggs, meat or meat by-products for family consumption, and not for sale on the premises.

SECTION 2: Severability. The sections of this ordinance are declared to be severable. Should any sub-section, clause, or provision of this ordinance be declared by any court of competent jurisdiction to be invalid, the same shall not affect the validity of this ordinance as a whole or any part thereof, other than the part declared invalid. The remainder of the ordinance shall remain in full force and effect.

SECTION 3: Effective Date. This ordinance is effective upon publication or posting as provided by law.

This ordinance passed this 7th day of October 2024.

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, City Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 12.**

DATE: October 7, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

Discussion and Possible Action to Waive the Second Reading and Approve **Ordinance 24-13** Amending Section 11.05(3)(a) of the City of Pewaukee Municipal Code Related to Animal Regulations [Fuchs]

BACKGROUND:

In conjunction with the zoning code amendment to allow chickens, Section 11.05(3)(a) of the Municipal Code is recommended to be amended as follows:

§ 126-3. Animal regulations.

A. It shall be unlawful to keep farm animals in any zoning district except **as expressly allowed within an individual zoning district the A-1 and A-2 Districts or the Rs-1 District, which requires a conditional use permit**, as set forth in ~~§§ 340-4.3, 340-4.4 and 340-4.5~~ of Chapter 340, Zoning.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion to adopt an ordinance amending Section 11.05(3)(a) of the City of Pewaukee Municipal Code Related to Animal Regulations.

ATTACHMENTS:

Description

Draft Ordinance - Animal Regulations amendment

Ordinance 24-13

STATE OF WISCONSIN

CITY OF PEWAUKEE

WAUKESHA COUNTY

ORDINANCE NO. XX-XX

AN ORDINANCE AMENDING SECTION 11.05(3)(a) OF THE CITY OF PEWAUKEE MUNICIPAL CODE RELATED TO ANIMAL REGULATIONS

BE IT ORDAINED by the Common Council of the City of Pewaukee, Waukesha County, Wisconsin, that Section 11.05(3)(a) of the Municipal Code of the City of Pewaukee is hereby amended to read as follows:

11.05(3)(a) Animal Regulations

It shall be unlawful to keep farm animals in any zoning district except as expressly allowed within an individual zoning district as set forth in Chapter 340, Zoning.

This Ordinance shall become effective upon passage and posting.

Adopted this ____ day of _____ 2024.

COMMON COUNCIL OF THE CITY OF PEWAUKEE
WAUKESHA COUNTY, WISCONSIN

Attest:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

STATE OF WISCONSIN

CITY OF PEWAUKEE

WAUKESHA COUNTY

ORDINANCE NO. 24-13

AN ORDINANCE AMENDING SECTION 11.05(3)(a) OF THE CITY OF PEWAUKEE MUNICIPAL CODE RELATED TO ANIMAL REGULATIONS

BE IT ORDAINED by the Common Council of the City of Pewaukee, Waukesha County, Wisconsin, that Section 11.05(3)(a) of the Municipal Code of the City of Pewaukee is hereby amended to read as follows:

11.05(3)(a) Animal Regulations

It shall be unlawful to keep farm animals in any zoning district except as expressly allowed within an individual zoning district as set forth in Chapter 340, Zoning.

This Ordinance shall become effective upon passage and posting.

Adopted this 7th day of October 2024.

COMMON COUNCIL OF THE CITY OF PEWAUKEE
WAUKESHA COUNTY, WISCONSIN

Attest:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 13.**

DATE: October 7, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve **Resolution 24-10-21** Revising the 2024 Fee Schedule to Include Chicken Permits [Fuchs]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Resolution 24-10-21

**RESOLUTION 24-10-21
A RESOLUTION TO AMEND THE 2024 FEE SCHEDULE
FOR THE CITY OF PEWAUKEE**

WHEREAS, the City of Pewaukee Common Council has created a City Code of Ordinances; and

WHEREAS, the City of Pewaukee requires certain fees for services provided by the city as currently outlined in the sections of the Municipal Code; and

WHEREAS, the City Common Council has an obligation to the taxpayers in the City of Pewaukee to establish fair fees, cash bonds, and letters of credit requirements to offset the services and actual cost of City employees for review and inspection; and

WHEREAS, the City of Pewaukee adopted the 2024 Fee Schedule on December 18, 2023 through the passage of Resolution 23-12-24; and

WHEREAS, the City of Pewaukee adopted **Ordinance 24-13** on October 7, 2024 amending Section 11.05(3)(a) of the Pewaukee Municipal Code related to Animal Regulations and the keeping of Chickens and

WHEREAS, it was necessary to establish a fee for the Chicken Permit;

WHEREAS, the City of Pewaukee decides from time to time, these fees for such approved activities within the City may be modified by the City Common Council by resolution; and

NOW THEREFORE, the Common Council of the City of Pewaukee, **DOES HEREBY RESOLVE AS FOLLOWS**:

SECTION 1: SCHEDULE OF FEES.

The following portion of the Schedule of Fees for services provided by City of Pewaukee personnel shall be modified:

A. ZONING - (Chapter 17)	
1. Zoning ordinance or district map amendment	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
2. Conditional Use Permit	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
3. Zoning Board of Appeals	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project

4. Special Meeting with Plan Commission	\$500.00
5. Signs (<u>requiring a permit</u>)	\$50.00 plus \$2.00 / square foot – Maximum \$500.00 (electric permit not included)
6. Residential Zoning Permit (Fences/Sheds/Patio Slabs/Gazebo/Play Structures/Driveway & Other as determined by the Building Inspector)	\$100.00, includes plan review and inspection
7. Commercial Zoning Permit	\$200.00, includes plan review and inspection
8. Zoning Compliance Letter *	\$100.00
*Additional Fee for Processing Letter to be Available within two business days	\$ 25.00
9. Business Plan of Operations	\$100.00
10. Site or Building Plan Review by Plan Commission	\$500.00
11. Site or Building Plan Review by Staff (minor changes as determined by the City Planner)	\$100.00
12. Conceptual Review Application	\$200.00
13. Temporary Use Permit	\$ 50.00
14. Chicken Permit	\$100.00

SECTION 2: EFFECTIVE DATE.

This resolution shall take effect upon passage and posting or publication as provided by law.

Dated the 7th day of October, 2024.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 14.**

DATE: October 7, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding the Accounts Payable Listing Dated October 7, 2024 [Tarczewski]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

A/P 10.7.2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/20/2024	100	141986	AARONIN STEEL SALES, INC.	HIGHWAY - OPERATING SUPPLIES	53400	53100	290.70
09/20/2024	100	141987	ADP SCREENING & SELECTION SERVICES	EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	62.92
09/20/2024	100	141988	AIRGAS USA	FIRE PROTECTIVE SERVICES - EMS	53450	52230	159.38
09/20/2024	100	141989	AMI HURD	CLERK/TREASURER - MILEAGE	53300	51420	17.42
09/20/2024	100	141990	AMY WHITE	RECREATION PROGRAM - MILEAGE	53300	55300	162.81
09/20/2024	100	141991*#	BAKER TILLY US LLP	AUDIT SERVICES	52120	51510	4,360.00
09/20/2024	100	141992	BOB JONES	PARKS - SAFETY EQUIPMENT	53480	55200	80.00
09/20/2024	100	141993*#	BREDAN MECHANICAL SYSTEMS INC	HIGHWAY - BLDG REPAIRS & MAINT	52410	53100	957.32
09/20/2024	100	141994	CATALIS TAX & CAMA, INC	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	3,177.27
				IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	1,840.34
				CHECK 100 141994 TOTAL FOR FUND 100:			<u>5,017.61</u>
09/20/2024	100	141995	CHILDS, CRAIG D, PHD S.C.	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	1,000.00
09/20/2024	100	141996	CINTAS	HIGHWAY - OPERATING SUPPLIES	53400	53100	86.25
09/20/2024	100	141998	CON-COR	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	166.82
09/20/2024	100	141999	CONWAY SHIELD	FIRE PROTECTIVE SERVICES - NEW	53950	52230	530.00
				FIRE PROTECTIVE SERVICES - NEW	53950	52230	1,320.00
				FIRE PROTECTIVE SERVICES - NEW	53950	52230	760.00
				CHECK 100 141999 TOTAL FOR FUND 100:			<u>2,610.00</u>
09/20/2024	100	142001	DIAMOND VOGEL	HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	1,051.00
09/20/2024	100	142002	ELEVITY GORDON FLESCH CO INC	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	151.00
				IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	8,798.15
				CHECK 100 142002 TOTAL FOR FUND 100:			<u>8,949.15</u>
09/20/2024	100	142003#	ELLIOTTS ACE HARDWARE	HIGHWAY - OPERATING SUPPLIES	53400	53100	1.60
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	25.98
				PARKS - GROUNDS MAINTENANCE	52420	55200	29.94
				PARKS - NEW EQUIPMENT	53950	55200	109.54
				CHECK 100 142003 TOTAL FOR FUND 100:			<u>167.06</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/20/2024	100	142004	FIRE SERVICE INC	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	510.67
				FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	1,199.55
				CHECK 100 142004 TOTAL FOR FUND 100:			<u>1,710.22</u>
09/20/2024	100	142005#	FORWARD TS	BUILDING SERVICES - OPERATING SUPPLIES	53400	52400	20.50
				RECREATION PROGRAM - OPERATING SUPPLIES	53400	55300	112.74
				CHECK 100 142005 TOTAL FOR FUND 100:			<u>133.24</u>
09/20/2024	100	142006	FRED'S SANITARY SERVICE	PARKS - BUILDING REPAIRS & MAINT	52410	55200	420.00
09/20/2024	100	142007	GALLS	FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	128.95
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	33.94
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	287.37
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	121.00
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	128.93
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	32.17
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	127.96
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	33.78
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	212.90
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	129.03
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	63.98
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	73.05
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	31.83
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	267.25
				CHECK 100 142007 TOTAL FOR FUND 100:			<u>1,672.14</u>
09/20/2024	100	142008	HUMPHREY SERVICE PARTS, INC	PARKS - VEHICLE REPAIR & MAINT	52440	55200	45.56
09/20/2024	100	142009	JOHNSON SCHOOL BUS CHARTER	RECREATION PROGRAM - FIELD TRIPS	53460	55300	6,080.00
09/20/2024	100	142010	JOHNSON'S NURSERY	SERVICE FEES	52900	53635	864.00
09/20/2024	100	142011	JX ENTERPRISES, INC.	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	3,171.09
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	322.21
				CHECK 100 142011 TOTAL FOR FUND 100:			<u>3,493.30</u>
09/20/2024	100	142012	KATIE VITALBO	RECREATION PROGRAM - CONTRACTED	52190	55300	300.00
09/20/2024	100	142013	LAKELAND SUPPLY, INC.	PARKS - BUILDING REPAIRS & MAINT	52410	55200	988.19
09/20/2024	100	142014	LIFE-ASSIST INC	FIRE PROTECTIVE SERVICES - EMS	53450	52230	833.10
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	1,187.76
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	659.97

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	3.30
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	2.75
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	1,327.00
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	68.90
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	396.72
				CHECK 100 142014 TOTAL FOR FUND 100:			<u>4,479.50</u>
09/20/2024	100	142015*#	MENARDS	FIRE ADMINISTRATION - OPERATING	53400	52210	27.71
				HIGHWAY - BLDG REPAIRS & MAINT	52410	53100	109.72
				HIGHWAY - OPERATING SUPPLIES	53400	53100	39.84
				HIGHWAY - OPERATING SUPPLIES	53400	53100	11.67
				RECYCLE - OPERATING SUPPLIES	53400	53635	17.48
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	32.99
				PARKS - GROUNDS MAINTENANCE	52420	55200	175.95
				PARKS - GROUNDS MAINTENANCE	52420	55200	15.00
				PARKS - GROUNDS MAINTENANCE	52420	55200	159.98
				PARKS - GROUNDS MAINTENANCE	52420	55200	119.95
				PARKS - NEW EQUIPMENT	53950	55200	33.55
				CHECK 100 142015 TOTAL FOR FUND 100:			<u>743.84</u>
09/20/2024	100	142016	MOTION CONNECTED	EMPLOYEE SERVICES - EMPLOYEE WELLNESS	52700	51430	405.00
09/20/2024	100	142017*#	MUNICIPAL LAW & LITIGATION GROUP	GENERAL AFFAIRS ATTORNEY	52100	51300	6,473.20
				ELECTIONS - ATTORNEY	52100	51440	548.80
				ASSESSOR - ATTORNEY	52100	51530	289.40
				POLICE - ATTORNEY	52100	52100	4,640.00
				FIRE ADMINISTRATION - ATTORNEY	52100	52210	294.60
				PARKS - ATTORNEY	52100	55200	1,594.80
				PLANNER - ATTORNEY	52100	56300	311.20
				CHECK 100 142017 TOTAL FOR FUND 100:			<u>14,152.00</u>
09/20/2024	100	142018	NAPA	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	74.72
09/20/2024	100	142019*#	PARKING LOT MAINTENANCE	HIGHWAY - ROAD REPAIRS	53730	53100	4,500.00
09/20/2024	100	142021	PARTNER2LEARN, LLC	EMPLOYEE SERVICES - TRAINING	52980	51430	4,691.50
				EMPLOYEE SERVICES - TRAINING	52980	51430	3,423.80
				CHECK 100 142021 TOTAL FOR FUND 100:			<u>8,115.30</u>
09/20/2024	100	142023	POMP'S TIRE SERVICE, INC.	PARKS - VEHICLE REPAIR & MAINT	52440	55200	104.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/20/2024	100	142024	PORT-A-JOHN	PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				CHECK 100 142024 TOTAL FOR FUND 100:			447.00
09/20/2024	100	142026	PREMIUM WATERS, INC	PARKS - OPERATING SUPPLIES	53400	55200	42.99
				PARKS - OPERATING SUPPLIES	53400	55200	61.49
				CHECK 100 142026 TOTAL FOR FUND 100:			104.48
09/20/2024	100	142027	R&R INSURANCE SERVICES	PROPERTY & LIABILITY	55120	51930	30,444.50
09/20/2024	100	142029	REINDERS, INC.	PARKS - EQUIP REPAIR & MAINT	52430	55200	99.17
09/20/2024	100	142030	SCHOOL DISTRICT OF MENOMONEE FALLS	RECREATION PROGRAM - CONTRACTED	52190	55300	409.80
09/20/2024	100	142032	SHELBY VIELGUT	RECREATION PROGRAM - MILEAGE	53300	55300	12.46
09/20/2024	100	142033	SHERWIN INDUSTRIES	HIGHWAY - ROAD REPAIRS	53730	53100	4,504.50
09/20/2024	100	142035	ST. BARTHOLOMEW'S EPISCOPAL CHURCH	RECREATION PROGRAM - PROGRAM EXPENSES	53430	55300	150.00
09/20/2024	100	142038	SUNBELT RENTALS, INC	HIGHWAY - EQUIPMENT RENTAL	55310	53100	1,008.08
09/20/2024	100	142039	TOM BELLOWS	SPECIAL EVENT PERMIT	44902	00000	91.65
09/20/2024	100	142040*#	VESTIS	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	39.80
				HIGHWAY - UNIFORMS	53410	53100	93.87
				HIGHWAY - UNIFORMS	53410	53100	94.45
				CHECK 100 142040 TOTAL FOR FUND 100:			228.12
09/20/2024	100	142041	WASTE MANAGEMENT	SERVICE FEES	52900	53635	1,831.16
09/20/2024	100	142042	WAUKESHA CO DEPT OF PUBLIC WORKS	HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	210.00
09/20/2024	100	142043*#	WE ENERGIES	HIGHWAY - ELECTRICITY	52210	53100	1,125.86
				GAS FOR HEAT (NATURAL GAS)	52220	53100	43.30
				CHECK 100 142043 TOTAL FOR FUND 100:			1,169.16
09/20/2024	100	142044	Westridge Builders	BOB24-0001	23175	00000	500.00
09/20/2024	100	142046#	WILL ENTERPRISES	PARKS - UNIFORMS	53410	55200	853.20
				RECREATION PROGRAM - PROGRAM EXPENSES	53430	55300	143.52
				CHECK 100 142046 TOTAL FOR FUND 100:			996.72
09/25/2024	100	142050	Bielinski Homes	BEB23-0008	23173	00000	2,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/25/2024	100	142051	Bielinski Homes	BEB23-0006	23173	00000	2,000.00
09/25/2024	100	142052	CHRIST EVANGELICAL LUTHERAN CHURCH	EMPLOYEE SERVICES - TRAINING	52980	51430	187.50
09/25/2024	100	142054	COMPLEX SECURITY SOLUTIONS INC	IT - OTHER PROFESSIONAL SERVICES	52190	51450	285.00
09/25/2024	100	142055	CONCENTRA MED COMPLIANCE ADMIN	EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	53.00
09/25/2024	100	142056	CONLEY MEDIA	PLANNER - NOTICES & PUBLICAT	53470	56300	374.76
09/25/2024	100	142057	CONWAY SHIELD	FIRE PROTECTIVE SERVICES - NEW	53950	52230	530.00
09/25/2024	100	142058	Dave & Stacie Levy	BEB23-0045	23173	00000	2,000.00
09/25/2024	100	142059	DIVERSIFIED BENEFIT SERVICES, INC.	INSURANCE CONSULTANT	52150	51930	209.30
09/25/2024	100	142060	Edge Electric	Ele - New Bldgs and Additions/Remodels	44301	00000	345.00
				Ele - Service & Feeders	44301	00000	75.00
				CHECK 100 142060 TOTAL FOR FUND 100:			420.00
09/25/2024	100	142062	EMERGENCY LIGHTING & ELECTRONICS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	227.55
09/25/2024	100	142063	ENTRANCE SYS	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	748.52
09/25/2024	100	142065	GALLS	FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	90.50
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	80.84
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	192.83
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	75.71
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	80.43
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	84.45
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	234.65
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	75.71
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	31.83
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	227.02
				FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	227.19
				CHECK 100 142065 TOTAL FOR FUND 100:			1,401.16
09/25/2024	100	142067	Halen Homes LLC	BEB23-0037	23173	00000	2,000.00
09/25/2024	100	142068	Halen Homes LLC	BEB23-0038	23173	00000	2,000.00
09/25/2024	100	142069	Halen Homes LLC	BEB23-0039	23173	00000	2,000.00
09/25/2024	100	142070	Halen Homes LLC	BEB23-0040	23173	00000	2,000.00
09/25/2024	100	142071	HARTLAND OVERHEAD DOOR	FIRE ADMINISTRATION - BUILDING REPAIRS	52410	52210	3,450.00
				FIRE ADMINISTRATION - BUILDING REPAIRS	52410	52210	450.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				CHECK 100 142071 TOTAL FOR FUND 100:			3,900.00
09/25/2024	100	142073	HEIN ELECTRIC SUPPLY	FIRE ADMINISTRATION - BUILDING REPAIRS	52410	52210	3.62
09/25/2024	100	142074	Kaerek Homes Inc	BEB22-0058	23173	00000	2,000.00
09/25/2024	100	142075	KELLY TARCZEWSKI	ELECTIONS - OPERATING SUPPLIES	53400	51440	17.24
09/25/2024	100	142076	LANGE ENTERPRISES, INC	BUILDING SERVICES - ADDRESS TILES	53430	52400	208.08
09/25/2024	100	142077	LIFE-ASSIST INC	FIRE PROTECTIVE SERVICES - EMS	53450	52230	76.98
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	260.45
				CHECK 100 142077 TOTAL FOR FUND 100:			<u>337.43</u>
09/25/2024	100	142078	MATRIX TRUST COMPANY	DEFERRED COMPENSATION	21570	00000	50.00
				DEFERRED COMPENSATION	21570	00000	50.00
				DEFERRED COMPENSATION	21570	00000	50.00
				DEFERRED COMPENSATION	21570	00000	50.00
				DEFERRED COMPENSATION	21570	00000	50.00
				CHECK 100 142078 TOTAL FOR FUND 100:			<u>250.00</u>
09/25/2024	100	142080*#	MENARDS	FIRE ADMINISTRATION - OPERATING	53400	52210	40.29
				HIGHWAY - BLDG REPAIRS & MAINT	52410	53100	(45.37)
				CHECK 100 142080 TOTAL FOR FUND 100:			<u>(5.08)</u>
09/25/2024	100	142081	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	21570	00000	2,369.00
				DEFERRED COMPENSATION	21570	00000	2,369.00
				DEFERRED COMPENSATION	21570	00000	2,369.00
				CHECK 100 142081 TOTAL FOR FUND 100:			<u>7,107.00</u>
09/25/2024	100	142082	NFPA	FIRE ADMINISTRATION - DUES, MEMBERSHIPS	53200	52210	225.00
09/25/2024	100	142083	PAM KNOLL	CLERK/TREASURER - MILEAGE	53300	51420	24.79
09/25/2024	100	142084	PROHEALTH CARE MEDICAL GROUP	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	1,938.00
				FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	525.00
				CHECK 100 142084 TOTAL FOR FUND 100:			<u>2,463.00</u>
09/25/2024	100	142085	SCOTT TEBEEST	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	320.00
09/25/2024	100	142086	SHIELD SOLUTIONS	FIRE PROTECTIVE SERVICES - OPERATING	53400	52230	447.00
09/25/2024	100	142088	SOFT WATER, INC	FIRE ADMINISTRATION - OPERATING	53400	52210	40.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/25/2024	100	142091	UNIFIRST CORP	FIRE ADMINISTRATION - OPERATING	53400	52210	108.09
09/25/2024	100	142092	VILLAGE OF PEWAUKEE	AMBULANCE RUNS	46230	00000	8,257.52
09/25/2024	100	142093#	WAUKESHA CO TREASURER	POLICE - CONTRACT FOR SERVICES	52160	52100	284,741.34
				COURT - PRISONER HOUSING	52920	52700	43.02
				CHECK 100 142093 TOTAL FOR FUND 100:			284,784.36
09/25/2024	100	142094	Web Payment	Electric - Res Alterations - Flat Fee			** VOIDED **
				Elec - Sub Panel			** VOIDED **
09/25/2024	100	142095	Demlang Builders, Inc.	BEB23-0018	23173	00000	2,000.00
09/25/2024	100	142096	ELECT TECH	Electric - Res Alterations - Flat Fee	44301	00000	60.00
				Elec - Sub Panel	44301	00000	75.00
				CHECK 100 142096 TOTAL FOR FUND 100:			135.00
09/25/2024	100	142097	KYLE TIMMERS	FIRE PROTECTIVE SERVICES - WAGES	51100	52230	1,373.67
09/25/2024	100	20(S)	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	76.40
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	(76.40)
				CHECK 100 20(S) TOTAL FOR FUND 100:			0.00
09/25/2024	100	21(S)*#	STRYKER SALES CORPORATION	FIRE PROTECTIVE SERVICES - EMS	53450	52230	(541.45)
09/25/2024	100	22(S)	VERIZON	FIRE ADMINISTRATION - PHONE & CELL	52260	52210	10.76
				FIRE ADMINISTRATION - PHONE & CELL	52260	52210	(10.76)
				CHECK 100 22(S) TOTAL FOR FUND 100:			0.00
10/04/2024	100	142098	1ST AYD	FIRE ADMINISTRATION - OPERATING	53400	52210	913.41
10/04/2024	100	142099	3B MEDICAL	FIRE PROTECTIVE SERVICES - EMS	53450	52230	385.79
10/04/2024	100	142100*#	A&M CLEANING SOLUTIONS	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	906.66
10/04/2024	100	142103	AIR ONE EQUIPMENT	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	1,050.00
10/04/2024	100	142104	AIRGAS USA	FIRE PROTECTIVE SERVICES - EMS	53450	52230	246.04
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	281.89
				CHECK 100 142104 TOTAL FOR FUND 100:			527.93

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
10/04/2024	100	142106	AMY WHITE	RECREATION PROGRAM - MILEAGE	53300	55300	77.72
10/04/2024	100	142108	AVI SYSTEMS	IT - OTHER PROFESSIONAL SERVICES	52190	51450	487.19
10/04/2024	100	142109	BANYON DATA SYSTEMS	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	440.00
10/04/2024	100	142110	BATZNER PEST CONTROL	PARKS - BUILDING REPAIRS & MAINT	52410	55200	81.29
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	90.75
				CHECK 100 142110 TOTAL FOR FUND 100:			<u>172.04</u>
10/04/2024	100	142111	BLUEBEAM, INC	IT - OTHER PROFESSIONAL SERVICES	52190	51450	2,340.00
10/04/2024	100	142112	BOBBY KEWAN	IT - MILEAGE	53300	51450	226.80
10/04/2024	100	142114	BURKE TRUCK & EQUIPMENT	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	5,231.79
10/04/2024	100	142115	CENTEC SECURITY SYSTEMS	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	576.00
10/04/2024	100	142116	CESA 10	EMPLOYEE SERVICES - SAFETY PERSONAL	53480	51430	1,500.00
10/04/2024	100	142119	CONLEY MEDIA	BOARD OF APPEALS - NOTICES &	53470	56400	308.40
				BOARD OF APPEALS - NOTICES &	53470	56400	167.77
				CHECK 100 142119 TOTAL FOR FUND 100:			<u>476.17</u>
10/04/2024	100	142120	COREY OIL	HIGHWAY - FUEL	53420	53100	1,332.50
				HIGHWAY - FUEL	53420	53100	1,106.24
				CHECK 100 142120 TOTAL FOR FUND 100:			<u>2,438.74</u>
10/04/2024	100	142122	DAN PLAUTZ CLEANING SERVICE	CITY HALL - JANITORIAL SUPPLIES	52400	51600	2,873.00
10/04/2024	100	142123	DEBBIE MILLER	EROSION/DITCH DEPOSIT	23173	00000	2,000.00
10/04/2024	100	142124	ELEVITY GORDON FLESCH CO INC	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	6.00
				IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	5,009.80
				CHECK 100 142124 TOTAL FOR FUND 100:			<u>5,015.80</u>
10/04/2024	100	142125*#	ELLIOTTS ACE HARDWARE	FIRE ADMINISTRATION - OPERATING	53400	52210	6.07
				FIRE ADMINISTRATION - OPERATING	53400	52210	17.50
				FIRE ADMINISTRATION - OPERATING	53400	52210	59.14
				PARKS - NEW EQUIPMENT	53950	55200	1,320.92
				CHECK 100 142125 TOTAL FOR FUND 100:			<u>1,403.63</u>
10/04/2024	100	142126	EMERGENCY LIGHTING & ELECTRONICS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	182.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
10/04/2024	100	142127	FIRE SERVICE INC	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	187.50
				FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	5,888.74
				FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	1,254.42
				CHECK 100 142127 TOTAL FOR FUND 100:			<u>7,330.66</u>
10/04/2024	100	142128	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	211.75
10/04/2024	100	142129	GALLS	FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	136.24
10/04/2024	100	142130	GOOD CALL REF LLC	RECREATION PROGRAM - CONTRACTED	52190	55300	1,736.00
10/04/2024	100	142133	HOPKINS SPORTS CAMPS	RECREATION PROGRAM - CONTRACTED	52190	55300	1,736.00
10/04/2024	100	142134	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	125.31
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	27.68
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	(101.95)
				CHECK 100 142134 TOTAL FOR FUND 100:			<u>51.04</u>
10/04/2024	100	142136	JAMES IMAGING SYSTEMS	IT - OTHER PROFESSIONAL SERVICES	52190	51450	65.00
10/04/2024	100	142137	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION	52800	53620	70,010.40
10/04/2024	100	142138	JOHNSON'S NURSERY	SERVICE FEES	52900	53635	1,152.00
10/04/2024	100	142139	JX ENTERPRISES, INC.	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	397.98
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	667.97
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	223.99
				CHECK 100 142139 TOTAL FOR FUND 100:			<u>1,289.94</u>
10/04/2024	100	142140	KATIE VITALBO	RECREATION PROGRAM - CONTRACTED	52190	55300	175.00
10/04/2024	100	142141	LANGE ENTERPRISES, INC	HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	257.81
10/04/2024	100	142142	LF GEORGE INC	PARKS - EQUIPMENT RENTAL	55310	55200	1,050.00
10/04/2024	100	142143	LIFE-ASSIST INC	FIRE PROTECTIVE SERVICES - EMS	53450	52230	568.90
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	79.92
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	1,269.83
				CHECK 100 142143 TOTAL FOR FUND 100:			<u>1,918.65</u>
10/04/2024	100	142146*#	MENARDS	FIRE ADMINISTRATION - OPERATING	53400	52210	18.97
				FIRE ADMINISTRATION - OPERATING	53400	52210	75.96
				HIGHWAY - OPERATING SUPPLIES	53400	53100	50.41
				HIGHWAY - OPERATING SUPPLIES	53400	53100	22.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				HIGHWAY - OPERATING SUPPLIES	53400	53100	26.59
				HIGHWAY - OTHER ROADWAY SUPPLIES	53790	53100	127.83
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	105.80
				CHECK 100 142146 TOTAL FOR FUND 100:			<u>427.70</u>
10/04/2024	100	142147	NICK PHALIN	RECREATION PROGRAM - MILEAGE	53300	55300	93.13
10/04/2024	100	142149	PORT-A-JOHN	PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	149.00
				CHECK 100 142149 TOTAL FOR FUND 100:			<u>447.00</u>
10/04/2024	100	142151	RACHELLE AHO	ASSESSOR - MILEAGE & FUEL	53300	51530	169.91
10/04/2024	100	142152	RACHELLE AHO	ASSESSOR - MILEAGE & FUEL	53300	51530	266.97
10/04/2024	100	142154	RHETT TUFF	ASSESSOR - MEETINGS & CONVENTIONS	53210	51530	10.86
				ASSESSOR - MILEAGE & FUEL	53300	51530	164.15
				CHECK 100 142154 TOTAL FOR FUND 100:			<u>175.01</u>
10/04/2024	100	142156	RUNDLE-SPENCE	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	447.95
10/04/2024	100	142157	SAFEBUILT	BUILDING SERVICES - WAGES	51100	52400	5,050.00
				BUILDING SERVICES - OTHER PROFESSIONAL	52190	52400	2,100.00
				CHECK 100 142157 TOTAL FOR FUND 100:			<u>7,150.00</u>
10/04/2024	100	142158	SCOTT LAASCH	PARKS - SAFETY EQUIPMENT	53480	55200	80.00
10/04/2024	100	142161	SUSAN RANAE SCHNEIDER-ADAMS	RECREATION PROGRAM - PROGRAM EXPENSES	53430	55300	175.00
10/04/2024	100	142162*#	VESTIS	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	39.80
				HIGHWAY - UNIFORMS	53410	53100	94.45
				HIGHWAY - UNIFORMS	53410	53100	93.87
				CHECK 100 142162 TOTAL FOR FUND 100:			<u>228.12</u>
10/04/2024	100	142163*#	VILLAGE OF PEWAUKEE	PARK RESERVATION FEES	46720	00000	1,869.00
10/04/2024	100	142164	VILLAGE OF SUSSEX	RECREATION PROGRAM - FIELD TRIPS	53460	55300	1,980.10
10/04/2024	100	142166	WASTE MANAGEMENT	SERVICE FEES	52900	53635	1,823.36
10/04/2024	100	142169	WAUKESHA PEWAUKEE CVB	RECREATION PROGRAM - PROGRAM EXPENSES	53430	55300	150.00
10/04/2024	100	142170	Westridge Builders	BEB22-0018	23173	00000	2,000.00

10/04/2024 09:44 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 09/13/2024 - 10/04/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
10/04/2024	100	142172	WISCONSIN DEPARTMENT OF	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	10.00
Total for fund 100 GENERAL FUND							581,357.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 230 STORM WATER MANAGEMENT							
09/20/2024	100	141993*#	BREDAN MECHANICAL SYSTEMS INC	BUILDING REPAIRS & MAINT	52410	53650	478.68
09/20/2024	100	142000	COUNTY MATERIALS CORP	CATCH BASIN MAINT - CATCH BASIN	53510	53655	532.00
09/20/2024	100	142015*#	MENARDS	CATCH BASIN MAINT - CATCH BASIN	53510	53655	5.99
				CATCH BASIN MAINT - CATCH BASIN	53510	53655	127.93
				CATCH BASIN MAINT - CATCH BASIN	53510	53655	26.94
				CHECK 100 142015 TOTAL FOR FUND 230:			<u>160.86</u>
09/20/2024	100	142017*#	MUNICIPAL LAW & LITIGATION GROUP	ATTORNEY	52100	53650	476.00
09/20/2024	100	142019*#	PARKING LOT MAINTENANCE	DITCH & CULVERT MAINT - DITCH	53520	53652	5,165.00
09/20/2024	100	142034	SITEONE LANDSCAPE SUPPLY LLC	DITCH & CULVERT MAINT - DITCH	53520	53652	29.05
				DITCH & CULVERT MAINT - DITCH	53520	53652	3.69
				CHECK 100 142034 TOTAL FOR FUND 230:			<u>32.74</u>
09/20/2024	100	142040*#	VESTIS	CONTRACTED JANITORIAL	52400	53650	19.89
09/20/2024	100	142043*#	WE ENERGIES	ELECTRICITY	52210	53650	562.93
				GAS FOR HEAT (NATURAL GAS)	52220	53650	21.67
				CHECK 100 142043 TOTAL FOR FUND 230:			<u>584.60</u>
09/20/2024	100	142047	ZIGNEGO READY MIX	CATCH BASIN MAINT - CATCH BASIN	53510	53655	572.00
				CATCH BASIN MAINT - CATCH BASIN	53510	53655	730.00
				CHECK 100 142047 TOTAL FOR FUND 230:			<u>1,302.00</u>
09/25/2024	100	142048*#	AECOM TECHNICAL SERVICES, INC	PROJECTS - YENCH ROAD CULVERT	58210	57355	1,566.69
				PROJECTS - WAGNER PARK POND	58200	57367	984.86
				PROJECTS - SPRINGDALE DRAINAGE EASEMENT	58210	57370	13,415.99
				CHECK 100 142048 TOTAL FOR FUND 230:			<u>15,967.54</u>
09/25/2024	100	142087	SHORT ELLIOTT HENDRICKSON INC	PROJECTS - OAK ST LAKE BANK STBLZTN	58210	57565	1,450.00
10/04/2024	100	142100*#	A&M CLEANING SOLUTIONS	CONTRACTED JANITORIAL	52400	53650	453.34
10/04/2024	100	142102	AECOM TECHNICAL SERVICES, INC	PROJECTS - CITY STORM WATER STUDY	58210	57340	9,606.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 230 STORM WATER MANAGEMENT							
10/04/2024	100	142105	ALL-WAYS CONTRACTORS, INC	STORM SEWER MAINT - CURB & GUTTER	53530	53651	114.00
				STORM SEWER MAINT - CURB & GUTTER	53530	53651	133.00
				CHECK 100 142105 TOTAL FOR FUND 230:			<u>247.00</u>
10/04/2024	100	142121	COUNTY MATERIALS CORP	CATCH BASIN MAINT - CATCH BASIN	53510	53655	560.00
				CATCH BASIN MAINT - CATCH BASIN	53510	53655	270.00
				CATCH BASIN MAINT - CATCH BASIN	53510	53655	472.00
				CHECK 100 142121 TOTAL FOR FUND 230:			<u>1,302.00</u>
10/04/2024	100	142144	LINCOLN CONTRACTORS	OPERATING SUPPLIES	53400	53650	8.99
10/04/2024	100	142146*#	MENARDS	OPERATING SUPPLIES	53400	53650	14.97
				OPERATING SUPPLIES	53400	53650	26.31
				CHECK 100 142146 TOTAL FOR FUND 230:			<u>41.28</u>
10/04/2024	100	142148	PAYNE & DOLAN	STORM SEWER MAINT - CURB & GUTTER	53530	53651	132.57
				STORM SEWER MAINT - CURB & GUTTER	53530	53651	202.51
				CHECK 100 142148 TOTAL FOR FUND 230:			<u>335.08</u>
10/04/2024	100	142159	SITEONE LANDSCAPE SUPPLY LLC	OPERATING SUPPLIES	53400	53650	189.99
10/04/2024	100	142162*#	VESTIS	CONTRACTED JANITORIAL	52400	53650	19.89
10/04/2024	100	142165*#	WACHTEL TREE SCIENCE	PROJECTS - SPRINGDALE DRAINAGE EASEMENT	58210	57370	131.75
10/04/2024	100	142171	WISCONSIN CONTRACTOR'S SUPPLY	STORM SEWER MAINT - CURB & GUTTER	53530	53651	95.90
10/04/2024	100	142174	Z BUILDERS SUPPLY	STORM SEWER MAINT - CURB & GUTTER	53530	53651	100.50
10/04/2024	100	142175	ZIGNEGO READY MIX	CATCH BASIN MAINT - CATCH BASIN	53510	53655	540.00
				Total for fund 230 STORM WATER MANAGEMENT			39,241.21

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 250 TOURISM & CONVENTION							
09/20/2024	100	142022	PEWAUKEE KIWANIS	MARKETING PROMOTION & ADVERTISING	53920	56700	896.50
09/20/2024	100	142025	POSITIVELY PEWAUKEE	MARKETING PROMOTION & ADVERTISING	53920	56700	1,424.90
				MARKETING PROMOTION & ADVERTISING	53920	56700	4,462.20
				CHECK 100 142025 TOTAL FOR FUND 250:			<u>5,887.10</u>
09/20/2024	100	142028*#	R.A. SMITH & ASSOC., INC.	TOURISM - SPORTS COMPLEX TURF	58210	56700	3,533.00
				Total for fund 250 TOURISM & CONVENTION			10,316.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 420 CAPTIAL ROAD PROJECTS							
09/20/2024	100	142036*#	STRAND ASSOCIATES, INC	WESTWOOD/CORPORATE CT	58210	57562	5,925.70
09/25/2024	100	142048*#	AECOM TECHNICAL SERVICES, INC	LEXINGTON/TAKOMA PH 2	58210	57568	6,194.84
09/25/2024	100	142089	STRAND ASSOCIATES, INC	HICKORY GROVE ESTATES	58210	57564	5,900.00
10/04/2024	100	142155	ROBERT E LEE & ASSOCIATES, INC	GREENHILL/YENCH	58210	57563	2,094.29
10/04/2024	100	142165*#	WACHTEL TREE SCIENCE	SHADY LANE NEW CONTRACT	58210	57567	131.75
Total for fund 420 CAPTIAL ROAD PROJECTS							20,246.58

10/04/2024 09:44 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 09/13/2024 - 10/04/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 440 BIKE & PEDESTRIAN							
09/20/2024	100	142028*#	R.A. SMITH & ASSOC., INC.	PEDESTRIAN CORSSING @ 164 & RIDGEVIEW	58210	57634	22.25
				PEDESTRIAN CROSSING @ NETTESHEIM	58210	57635	22.25
				CHECK 100 142028 TOTAL FOR FUND 440:			<u>44.50</u>
				Total for fund 440 BIKE & PEDESTRIAN			44.50

10/04/2024 09:44 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 09/13/2024 - 10/04/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 480 DPW BUILDING							
09/20/2024	100	142036*#	STRAND ASSOCIATES, INC	DPW BUILDING	58100	57700	78.90
Total for fund 480 DPW BUILDING							78.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 490 CAPTIAL EQUIPMENT							
09/20/2024	100	142020	PARKITECTURE & PLANNING	CAPITAL EQUIPMENT/BUILDING	58100	57621	4,548.00
09/20/2024	100	142037	STRYKER SALES CORPORATION	FIRE ADMINISTRATION - CAPITAL EQUIPMENT	58100	57220	8,907.60
				FIRE ADMINISTRATION - CAPITAL EQUIPMENT	58100	57220	3,744.00
				CHECK 100 142037 TOTAL FOR FUND 490:			<u>12,651.60</u>
09/25/2024	100	21(S)*#	STRYKER SALES CORPORATION	FIRE ADMINISTRATION - CAPITAL EQUIPMENT	58100	57220	541.45
10/04/2024	100	142153	REINDERS, INC.	PARKS - CAPITAL EQUIPMENT	58100	57620	64,887.61
				Total for fund 490 CAPTIAL EQUIPMENT			82,628.66

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 600 WATER UTILITY							
09/20/2024	100	141991*#	BAKER TILLY US LLP	OPS - AUDITOR/ACCOUNTANT	52120	00923	1,586.00
09/20/2024	100	141997*	CINTAS CORP	TRANS & DIST OPS-UNIFORMS	53410	10665	59.34
09/20/2024	100	142017*#	MUNICIPAL LAW & LITIGATION GROUP	LINDSAY WATER - PARK TO SWAN	12814	00107	251.00
09/20/2024	100	142031*	SCHWAAB, INC	ADMIN & GEN EXPS OPS-OFFICE SUPPLIES	53100	10921	67.24
09/20/2024	100	142036*#	STRAND ASSOCIATES, INC	LINDSAY WATER - PARK TO SWAN	12814	00107	41,781.15
				WELL #5 HMO TREATMENT FACILITY	12817	00107	3,734.95
				PFAS TREATMET	12818	00107	2,883.78
				PFAS TREATMET	12818	00107	15,700.00
				ADMIN & GEN OPS-OUTSIDE ENGINEERING	52170	10923	9,600.00
				CHECK 100 142036 TOTAL FOR FUND 600:			<u>73,699.88</u>
09/20/2024	100	142045	WI DNR	ADMIN & GEN OPS-UTILITY MEMB & CONT	53200	10930	45.00
09/25/2024	100	142053*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS	53410	10665	59.34
09/25/2024	100	142061*#	ELLIOTTS ACE HARDWARE	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	5.58
09/25/2024	100	142064	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-TRANS& DISTR MAINS	52400	10673	94.60
09/25/2024	100	142072	HAWKINS, INC.	TREATMENT OPS-CHEMICALS	53410	10641	220.12
				TREATMENT OPS-CHEMICALS	53410	10641	832.59
				TREATMENT OPS-CHEMICALS	53410	10641	5,552.12
				CHECK 100 142072 TOTAL FOR FUND 600:			<u>6,604.83</u>
09/25/2024	100	142080*#	MENARDS	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	8.86
				PUMP MAINT-BUILD & GROUNDS	52310	10631	359.99
				CHECK 100 142080 TOTAL FOR FUND 600:			<u>368.85</u>
10/04/2024	100	142101*	AB DATA	BILLING	53300	00903	768.24
10/04/2024	100	142107*#	AT&T MOBILITY	TRANS & DIST MAINT-SCADA MAINT	52100	10678	24.71
				ADMIN & GEN OPS-PHONE, INTERNET CELL	52230	10921	312.16
				CHECK 100 142107 TOTAL FOR FUND 600:			<u>336.87</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 600 WATER UTILITY							
10/04/2024	100	142117	CHAD CLEVELAND	ADMIN & GEN OPS-MEALS & INCIDENTALS	53210	10921	63.78
				ADMIN & GEN OPS-MILEAGE	53300	10921	182.64
				CHECK 100 142117 TOTAL FOR FUND 600:			<u>246.42</u>
10/04/2024	100	142118*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS	53410	10665	59.34
				TRANS & DIST OPS-UNIFORMS	53410	10665	50.57
				CHECK 100 142118 TOTAL FOR FUND 600:			<u>109.91</u>
10/04/2024	100	142125*#	ELLIOTTS ACE HARDWARE	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	57.97
				PUMPING OPS-MISC EXPENSE	53400	10626	66.14
				CHECK 100 142125 TOTAL FOR FUND 600:			<u>124.11</u>
10/04/2024	100	142131	GRAINGER	TREATMENT OPS-SUPPLIES AND MISC	53400	10643	100.00
10/04/2024	100	142132	HAWKINS, INC.	TREATMENT OPS-CHEMICALS	53410	10641	3,798.41
10/04/2024	100	142135	IMEG CORP	BLUMD WATER MAIN-BUSSE TO FOSTER	12810	00107	27,000.00
10/04/2024	100	142146*#	MENARDS	TRANS & DIST OPS-MISC EXPENSES	53400	10665	9.16
10/04/2024	100	142150	PUBLIC SERVICE COMMISSION OF WI	PSC REMAINDER TAX	55200	00408	3,546.23
10/04/2024	100	142167	WATER QUALITY INVESTIGATIONS	SOURCE MAINT-MAINT OF WELLS	52400	10614	4,095.07
				SOURCE MAINT-MAINT OF WELLS	52400	10614	1,241.77
				CHECK 100 142167 TOTAL FOR FUND 600:			<u>5,336.84</u>
10/04/2024	100	142168	WATER REMEDIATION TECHNOLOGY	TREATMENT MAINT-WRT RADIUM TREATMENT	52900	10652	4,230.35
10/04/2024	100	142173	WONDRA CONSTRUCTION INC	LINDSAY WATER - PARK TO SWAN	12814	00107	115,900.09
				Total for fund 600 WATER UTILITY			244,348.29

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 650 SEWER UTILITY							
09/20/2024	100	141991*#	BAKER TILLY US LLP	OPS - AUDITOR/ACCOUNTANT	52120	00923	1,586.00
09/20/2024	100	141997*	CINTAS CORP	UNIFORMS & PROTECTIVE EQUIPMENT	53410	10665	59.35
09/20/2024	100	142017*#	MUNICIPAL LAW & LITIGATION GROUP	BLUEMOUND - S. OF HARKEN	12802	00107	202.80
				OPS - ATTORNEY - SEWER	52382	01852	1,297.80
				CHECK 100 142017 TOTAL FOR FUND 650:			<u>1,500.60</u>
09/20/2024	100	142031*	SCHWAAB, INC	ADMIN & GEN OPS-OFFICE SUPPLIES	53100	10921	67.25
09/25/2024	100	142049	BATTERIES PLUS LLC	MAINTENANCE/SCS - CONTROL PANEL	52430	01831	29.85
09/25/2024	100	142053*#	CINTAS CORP	Uniforms & Protective Equipment	53410	01827	59.35
09/25/2024	100	142061*#	ELLIOTTS ACE HARDWARE	SUPPLIES AND EXPENSES	53400	01827	27.95
				SUPPLIES AND EXPENSES	53400	01827	33.58
				CHECK 100 142061 TOTAL FOR FUND 650:			<u>61.53</u>
09/25/2024	100	142066	GILES ENGINEERING ASSOCIATES, INC	Gun Club Sewer Study	12831	00107	2,273.00
09/25/2024	100	142090	TEREX CORPORATION	SUPPLIES AND EXPENSES	53400	01827	546.00
10/04/2024	100	142101*	AB DATA	BILLING	53300	00903	768.24
10/04/2024	100	142107*#	AT&T MOBILITY	SCADA/TELEMETRY MAINT	52100	01831	24.71
				ADMIN & GEN OPS PHONE INTERNET CELL	52230	10921	312.16
				CHECK 100 142107 TOTAL FOR FUND 650:			<u>336.87</u>
10/04/2024	100	142113	BROOKFIELD, TOWN OF	SEWER SERVICE CHARGE SANITARY DISTRICT	52343	01827	1,141.47
10/04/2024	100	142118*#	CINTAS CORP	Uniforms & Protective Equipment	53410	01827	59.35
				Uniforms & Protective Equipment	53410	01827	50.57
				CHECK 100 142118 TOTAL FOR FUND 650:			<u>109.92</u>
10/04/2024	100	142145	MACQUEEN EQUIPMENT	MAINTENANCE OF COLLECTION SYSTEM	52400	01831	673.13
10/04/2024	100	142146*#	MENARDS	SUPPLIES AND EXPENSES	53400	01827	9.17
10/04/2024	100	142160	STRAND ASSOCIATES, INC	Gun Club Sewer Study	12831	00107	34,162.16

10/04/2024 09:44 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 09/13/2024 - 10/04/2024

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 650 SEWER UTILITY							
10/04/2024	100	142163*#	VILLAGE OF PEWAUKEE	SEWER SERVICE CHARGE - VILLAGE OF PEWAU	52342	01827	14,852.00
Total for fund 650 SEWER UTILITY							58,235.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 800 CEMETERY							
09/25/2024	100	142079	MATTHEWS INTERNATIONAL	CEMETERY - OPERATING SUPPLIES	53400	54910	401.77
				CEMETERY - OPERATING SUPPLIES	53400	54910	402.67
				CHECK 100 142079 TOTAL FOR FUND 800:			<u>804.44</u>
				Total for fund 800 CEMETERY			804.44
			TOTAL - ALL FUNDS				1,037,302.37

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT